

PARK COUNTY SCHOOL DISTRICT No. 6
Board Meeting
September 15, 2020

The Board of Education of Park County School District No. 6 met on September 15, 2020 at 6:00 p.m. in the Wynona Thompson Auditorium. Chairman Nelson called the meeting to order and led the Pledge of Allegiance. Board members present: Stefanie Bell, Tom Keegan, Brandi Nelson, Cathy Roes, Jenni Rosencranse and Karen Schipfmann. John McCue was expected to arrive later. Administrators present: Peg Monteith, Tim Foley, Jared Moretti, Jeremiah Johnston, Beth Blatt, Kelly Merager, Patrick Couture, Nick Gallagher, Jay McCarten, Allison Lewis and Mike Wood. Directors present: Terry Gardenhire, Dawn Solberg and Chynna Singer.

Chairman Nelson called for approval of the amended agenda.

On motion by Stefanie Bell, seconded by Tom Keegan and carried, the amended agenda was approved with the addition of an executive session at the end of the meeting with action to follow.

Human Resources Director, Chynna Singer, provided the Board with a staffing update that included open positions, filled positions, number of employees by location, active subs and current remuneration.

An overview of the 2020 summer school programs was given. Audra Morrow shared information for the elementary program. Student numbers were lower than prior years and schedules were flexible due to COVID-19 by providing both virtual and in-person classes. Nick Gallagher shared that Extended School Year (ESY) was held mostly in person. Student numbers were also lower due to COVID-19 and partly due to the change that special education students are not automatically referred to ESY. Brandon Undeberg gave his report for the middle school stating that they moved quickly into virtual instruction and then dropped student numbers significantly. Eventually they were able to return to in person instruction. He commended his staff.

Dawn Solberg gave a budget update as of August 31, 2020 adding that ESSER funds expended totaled \$206,000. She reminded trustees that auditors would be onsite next week.

Facilities Director, Terry Gardenhire, shared that construction of the new transportation facility was going well and was also ahead of schedule. He updated the board on Vaquero's easement stating that Thiel Construction may be paying the \$51,000 as the district was unable to donate to a private entity. The current cost summary for the transportation facility is \$35,000 over budget, however the architect covered some expenses due to his lack of inclusion of detail.

Superintendent Monteith updated trustees regarding the pandemic stating that surveillance testing is moving forward. Windy Smith will be the single contact for testing. Currently there are five positive cases with eight quarantined. The 11th Continuation of Health Orders from the Governor included changes to indoor sports.

Assistant Superintendent, Tim Foley, introduced the Park County School District 6 2021 Teacher of the Year, Elizabeth Hanson and read her nominations.

Erika Quick, made a presentation for a Career and Technical Education Special Grant. Permission to apply for a \$25,000 grant was sought after the Wyoming Department of Education made contact and asked Park 6 to apply. Cody High School teacher, Patty Brus, wrote the grant and Mr. Foley announced that the grant was awarded today.

Chairman Nelson called for approval of the Consent Agenda and read the items listed for approval.

Stefanie Bell called for a point of order noting a conflict of interest on vouchers for payment. Trustee Bell then made a motion to pull vouchers for payment and approve all other items listed on the consent agenda. Karen Schipfmann seconded the motion. Motion carried.

Trustee Bell moved to approve vouchers for payment with a roll call vote. Jenni Rosencranse seconded. Cathy Roes abstained on check number 90813. All others voted aye. Motion carried.

The following consent agenda items were approved:

September 15, 2020

Classified Employment

Resignations/Terminations/Retirements

Lawrence McCoy, Driver, Transportation
Winifred Bahr, Food Service, CMS
Bernadette Butcher, Food Service, CHS – Retirement
Teresa Lasseter, Driver, Transportation

Vouchers for Payment

General Fund	\$181,216.58
Special Revenue	\$84,719.35
Major Maintenance	\$344,402.66
Capital Construction Account	\$1,204,267.80
Food Service	\$2,572.97
Internal Service	\$0.00
Depreciation Reserve	\$2,503.20
Cody School Fund	\$5,960.52
Payroll	\$1,524,671.73

- Minutes of August 18, 2020 Regular Board Meeting
- Minutes of September 1, 2020 Special Board Meeting
- Minutes of September 9, 2020 Special Board Meeting
- Accepted Title I Part A Schoolwide Designation for Eastside and Sunset
- Accepted Consolidated Grant: Title I Part A - \$876,187.12, Title II - \$264,987.98 and Perkins - \$54,7845.37
- Authorized purchase of Mindplay literacy subscriptions for Sunset School - \$12,160
- Accepted donation from Wyoming Trout Guides of practice fly fishing rods to Livingston School - \$525
- Authorized procurement of 200 Dell Latitude 5400 Chromebooks - \$113,314 from Gov. \$1.25B grant funds
- Authorized procurement of 100 Dell 11 3111 2-in-1 Chromebooks - \$31,500 from Gov. \$1.25B grant funds
- Approved DMTI contract for professional development for 2020/2021 - \$76,800
- Accepted donation from Cody Cattle Company to CHS band club - \$1,029
- Authorized emergency procurement of 230- iPad minis for remote learning \$87,170 from Gov. \$1.25B grant funds
- Authorized emergency procurement of 230 – Swivl robotic mounts for remote learning \$209,323 from Gov. \$1.25B grant
- Approved application and award of CTE Cutting Edge grant
- Accepted donation from Michigan State University STARR Charitable Foundation Scholarship - \$1,000

Chair Nelson called for Public Comments. There were none.

Chairman Nelson called for first and final reading to delete Policy GBA – Equal Employment Opportunity/Title IX/Immigration Act and Section 504 of the Rehabilitation Act.

Mrs. Monteith explained that with the new revised policies that had been sent by district counsel, Policy GBA is redundant.

On motion by Jenni Rosencranse, seconded by Cathy Roes and carried, Policy GBA - Equal Employment Opportunity/Title IX/Immigration Act and Section 504 of the Rehabilitation Act was deleted on first and final reading.

Chairman Nelson called for first and final reading to delete Policy GBAC – Sexual Nondiscrimination.

Mrs. Monteith shared again that with the new revised policies that had been sent by district counsel, Policy GBAC is redundant.

On motion by Cathy Roes, seconded by Karen Schipfmann and carried, Policy GBAC – Sexual Nondiscrimination was deleted on first and final reading.

Chairman Nelson called for first and final reading of amended Policy AC – Nondiscrimination.

Mrs. Monteith stated that this policy separates nondiscrimination and sexual discrimination into two separate policies.

On motion by Tom Keegan, seconded by Stefanie Bell and carried, Policy AC – Nondiscrimination was approved on first and final reading.

Chairman Nelson called for first and final reading of amended regulation AC-R – Discrimination/Harassment Complaint Procedure.

Mrs. Monteith shared that this regulation lays out the procedure for filing a discrimination/harassment complaint.

On motion by Stefanie Bell, seconded by Jenni Rosencranse and carried, regulation AC-R - Discrimination/Harassment Complaint Procedure was approved on first and final reading.

Chairman Nelson called for first and final reading of amended Policy ACA – Sexual Harassment.

On motion by Stefanie Bell, seconded by Karen Schipfmann and carried, Policy ACA – Sexual Harassment was approved on first and final reading.

Chairman Nelson called for selection and approval of KEC Resource Complaint committee members.

Ballots were tallied and Mr. Foley announced there were two ties. Chairman Nelson announced that two members had been approved in August: Annemarie McMahon and Jason Todd. Ballots were resubmitted and tallied and the resulting committee members selected were: Katherine Volmer, Stephanie Liebert and Becca Manchester. Alternates: Sarah Mikesell Grownney, Richard Jones and Kari Finley. On motion by John McCue, seconded by Stefanie Bell and carried, the members were approved.

Chairman Nelson called for volunteers to serve on the Information Security Committee that was discussed at the September 1 special board meeting. Stefanie Bell and Cathy Roes stated their interest.

On motion by Jenni Rosencranse, seconded by Tom Keegan and carried, Stefanie Bell and Cathy Roes were appointed to the Information Security Committee.

Chairman Nelson called for a decision on the Request for Proposal to market the sale of the old bus facility. She noted that Mr. Musser had resubmitted his RFQ. Trustees stated their interest in keeping the marketing in-house, based on the hope there would be a cost savings by doing so.

Stefanie Bell moved to keep the marketing in-house. John McCue seconded. Jenni Rosencranse offered a friendly amendment to include the sale method. Stefanie Bell asked about offering an opportunity to some CHS student groups (broadcast journalism, photography, etc.) to possibly create a marketing tool for the sale of the old bus facility. She then amended her motion to include handling the marketing in-house and to communicate with CHS broadcast journalism and to add an action item regarding the method of sale to the October 6 special board meeting. John McCue seconded the motion. Motion carried.

The meeting resumed and Chairman Nelson called for Board Reports.

Trustee Bell shared that the 3x3 committee was bound by the ratification document to make changes to Policy HB – Negotiations, Legal Status, by November 1, 2020. She stated the policy committee will need to get back on track and she understood that staff serving on the committee could be compensated \$35/hr. A replacement member will also be needed. Where the district stands in terms of policies will need to be determined along with prioritization.

Cathy Roes shared how great it is to have kids back in school. She thanked all for wearing masks. She added that the board work with Dr. Steve Joel was very good.

John McCue agreed that the goal setting with Dr. Joel was good.

Jenni Rosencranse also stated how good it was to have kids back in school.

Karen Schipfmann echoed Jenni's statement and shared how much she appreciates the staff.

Tom Keegan applauded the efforts of teachers and administrators and also was pleased with the work with Dr. Joel.

Brandi Nelson commended staff along with Superintendent Monteith for all of her communication. The meeting with Dr. Joel was very productive and the Board will be working on the 20/21 priorities at the October meeting. Mrs. Nelson introduced student representative, Paige Martinez, to the Board. She asked Paige for a student report.

Paige Martinez shared that school has gone well aside from having to wear masks, but students are frustrated with the idea of no homecoming dance.

Chairman Nelson called for the Superintendent's Report.

Superintendent Monteith welcomed Paige to the Board. She shared that students have been well-behaved during the first few weeks of school. COVE, the Park 6 virtual school, opened this week and has 20 students ~ 18 high school level and 2 middle school level. Food service has been making changes and wants to try serving hot meals. She also recently sat in on the state recalibration meeting where there will be much more discussion regarding upcoming cuts in funding for the school foundation.

On motion by Stefanie Bell, seconded by Karen Schipfmann and carried, the regular meeting adjourned at 7:38 p.m. to conduct an executive session with action to follow.

A brief recess was taken while trustees moved to the Board Room to conduct the executive session.

On motion by Stefanie Bell, seconded by Karen Schipfmann and carried, the executive session convened at 7:43 p.m.

On motion by Cathy Roes, seconded by Karen Schipfmann and carried, the regular meeting convened at 8:18 p.m.

Tom Keegan moved to approve the agreement as discussed in executive session to be executed on or before September 25 and contingent upon approval and review of Board counsel. Cathy Roes seconded. Motion carried.

There being no further business to come before the Board, on motion by Cathy Rosencranse, seconded by Jenni Rosencranse and carried, the meeting adjourned at 8:20 p.m.

Chairman of the Board

Date

Clerk

Date