MY ROAD TO DEVELOPMENT

Caterpillar's **Student Trainee Program** is an exciting opportunity for High School and Community College students to gain practical on-the-job work experience at Caterpillar while going to school.
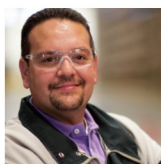
Opportunities in the following areas:
- **Accounting:** Basic Accounting, Basic Accounts Receivable, Basic Bank Reconciliation
- **Clerical:** Proficient in Typing & Computer Software Knowledge, Data Entry, Filing, Answer Phones, Schedule Meetings, Distribute Mail, Operate Copy Machine, Maintain Office Supplies, etc.
- **Technical-Engineering:** CAD, Engineering, Manufacturing, Logistics, Electronics, PRO-E, software programming
- **Technical-IT:** Personal Computer Support, Website Maintenance, Rework Computer Hardware, Basic Electric Experience in Lab, HTML, Install Computer Hardware/Software
- **Digital/Analytics** - Objected Oriented and Application Development Programming, Data Analysis, Data Visualization, Software Engineering and Architecture, Web Site Development and Maintenance

Requirements:
- Must have a cumulative 2.8 GPA on a 4.0 scale as reflected on official transcript (no rounding)
- Must be 16 years of age by June 3, 2019
- Full Time student, currently enrolled as a junior or senior in high school, or a community college freshman or sophomore
- Must meet Caterpillar's criteria regarding specific job fields (Accounting, Clerical, Engineering, IT, or Digital/Analytics)
- Must be legally authorized to work in the United States

Application process:
- Application timeframe for 2019 will be early January through Mid-February
- These are paid opportunities!
  - Hourly rate is based off of functional area and year in school

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