

**SHERMAN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
June 15, 2015**

The Board of Directors of Sherman County School District met in the Sherman County Public/School Library Meeting Room in Moro, Oregon on June 15, 2015. The following were present: Chair, Bill Martin; Vice Chair, Angie Thompson; Directors: Liz Mills and Jim Macnab; Superintendent, Peter Tarzian; Business Manager, Kim McKinney; Board Secretary, Jennifer Berry; Administrators: Sheri Sharp; Staff Members: Kalie Rolfe, Carrie Danchok, Cindie King, Britney Macnab, Ron Townsend; Students: Sean Parkki, Rachel Westlake; Visitors: Rocky Rhoades, Joe Sharp, Molly Belshe, Carol Thompson, Janet Pinkerton, Mike Marino, Lisa Kaseberg, Steve Kaseberg, Merrie von Borstel, and Sabrina Norris.

Absent: Director, Kyle Blagg

**SUMMARY OF ACTIONS TAKEN**

**Motion** by Director, Mills with second from Vice Chair, Thompson to approve the June 15, 2015 Board Meeting Agenda as amended with the following modifications [**Move 1.2 Approve Meeting Agenda to 3.0, Comments from Visitors becomes 3.1, 4.4 should read Students of the Quarter (not month), Strike 9.2 Approve Administrative Contract, Strike 9.3 Approve Confidential Non-Represented Contracts, Strike 9.4 CMGC Contract, Add 9.2 Finalize Response to the Complaints**]. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

**Motion** by Vice Chair, Thompson with second from Director, Mills to adopt the consent agenda as presented. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

**Motion** by Director, Mills with second from Vice Chair, Thompson to accept the \$500,000 check from the Board of Trustees James Weir Memorial Fund, Bigelow District and by accepting the check the board agrees to name the building the "James Weir Memorial Shop Building". **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

**Motion** by Director, Macnab with second from Vice Chair, Thompson to adopt the budget for fiscal year 2015-16 in the total amount of \$22,116,417. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent Blagg **Action:** The motion carried.

**Motion** by Director, Macnab with second from Director, Mills that for the fiscal year beginning July 1, 2015, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed: See Attached. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

**Motion** by Director, Macnab with second from Director, Mills to hereby impose the taxes provided for in the 2015-16 adopted budget at the rate of \$3.4203 per \$1000 of assessed value for operations and that these taxes are hereby imposed and categorized for the tax year 2015-16 upon the assessed value of all taxable property within the district. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

**Motion** by Director, Mills with second from Director, Macnab to direct Director, Angie Thompson to work with Counsel Haley Purcell to finalize a response to the complaints. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

**Motion** by Director, Mills with second from Vice Chair, Thompson to authorize the recall notice. **Vote:** 3 in Favor (Martin, Thompson, Mills), 1 Absent (Blagg), 1 Abstention (Macnab) **Action:** The motion carried.

**Motion** by Director, Macnab with second from Director, Mills to reauthorize the Elementary TOSA position. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

**Motion** by Director, Macnab with second from Director, Mills to approve a cross country co-op with The Dalles for the 2015-16 school year. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

### **CALL TO ORDER**

Chair, Bill Martin opened the meeting with the Pledge of Allegiance to the American Flag at 5:38 p.m. and thanked everyone for coming.

### **EXECUTIVE SESSION**

The board went into Executive Session at 5:40 p.m. pursuant to:  
ORS 192.660(2)(a) to consider the employment of a public officer and  
ORS 192.660(2)(h) to consult with legal counsel pertaining to possible litigation.

The board consulted with legal counsel.

Employee contracts for the 2015-16 school year were discussed.

The board returned to open session at 6:54 p.m.

No action was taken.

### **Approve Board Meeting Agenda**

The agenda was reviewed and amended.

**Motion** by Director, Mills with second from Vice Chair, Thompson to approve the June 15, 2015 Board Meeting Agenda as amended with the following modifications [**Move 1.2 Approve Meeting Agenda to 3.0, Comments from Visitors becomes 3.1, 4.4 should read Students of the Quarter (not month), Strike 9.2 Approve Administrative Contract, Strike 9.3 Approve Confidential Non-Represented Contracts, Strike 9.4 CMGC Contract, Add 9.2 Finalize Response to the Complaints**]. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

### **COMMENTS FROM VISITORS**

No comments were given.

#### **Recognition of Students, Staff and Community**

We are extremely fortunate to have gracious staff and community members who support our school and students. This school year we are continuing the tradition of recognizing various supporters at the beginning portion of each School Board Meeting. While it is possible that we may periodically miss an opportunity to thank someone, we sincerely appreciate the commitment of all of our supporters. We would like to recognize the following people for their devotion to our schools, students, staff and community.

- Thank you to every teacher, staff member, board member, coach, Booster, and volunteers that made a commitment to our wonderful students during the 2014-15 school year.
- Our students and parents for a fantastic school year.
- Congratulations to Alexis Grenvik, Kevin Hart, Michaela Lloyd, Sean Parkki, and Rachel Westlake for earning the Student of the Quarter honor.
- Lorraine Consoliver and Cindie King for an outstanding 4<sup>th</sup> Grade Recorder Performance and Slide Show Presentation.
- Sheri Sharp and the Student Council for putting on the annual Talent Show.
- The local Lion's Club for doing eye exams for our elementary students.
- Mrs. Samantha R-Smith for showcasing the kindergartners in the "I Can" Assembly.
- Mrs. Hansen, Mr. Pflaum and the 5<sup>th</sup> and 6<sup>th</sup> grade students for an excellent science fair.
- Mr. Pflaum and the 6<sup>th</sup> grade students for a job well done at 6<sup>th</sup> grade presentations.
- Party Masters for the bouncy house fun on the last day of school.
- Carrie Danchok for her efforts coordinating Champion's Camp.
- Thank you to all of the volunteers who helped host the District Track Meet.
- Special thank you to the Boosters and especially Molly Belshe for their tremendous efforts setting up and cleaning up for Senior Awards Night and at Graduation.
- Thank you to Molly Belshe and the Boosters for supplying the food for our Senior Breakfast.
- Gerald Casper and the National Honor Society students for their support at the Senior Awards Program and at Graduation.
- Mr. Shelton for the wonderful job he did as Master of Ceremonies at the Senior Awards Program.
- Julie Dabulskis, Jill Jenson, and the Home Economics class for the refreshments at Senior Awards Program.

- Bill Blevins, and the Sherman County School Board for their participation in the graduation commencement ceremony.
- Thank you to John and Lisa Shafer, Chris Kaseberg, Bryan McKinney, Tracy Fields, Jesse Stutzman, Brett Kaseberg and Jeanie Pehlke for their work constructing and taking down the beautiful graduation backdrop.
- Amy Asher and Dezi Remington for picking up the graduation flowers, and Paula Smith and Safeway for creating the beautiful floral arrangements.
- Special thanks to the Sherman County Scholarship Association and all of the presenters at the Senior Awards Program.
- Mrs. Consoliver and our Jr./Sr. High band members for playing at graduation.
- Mr. Casper for his continued technical support.
- Jill Harrison, Jaclyn McCurdy, Tiffini Blaylock-Smith, Jordan Sandquist and Natasha Sandquist for chaperoning the Senior Class on their “Drug and Alcohol Free” trip to Silverwood Theme Park.
- Special thanks to Amy Asher and all of the booster parents for the wonderful barbeque at the Powder Puff football game.
- Jill Jenson and the student council for organizing the powder puff football game.
- Thank you to Debbie Bird and Craig Wood for doing all those things behind the scene that are not at all glamorous, but need to be done.

We truly appreciate the amazing support we receive from so many thoughtful people. Thank you to everyone in our great community and school district for your continued support! When you have time please visit our Sherman County School District Web Page for the monthly appreciation comments.

#### **Recognition of Staff**

Retiring staff, Sheri Sharp, Peter Tarzian, and Patti Ketchum, were recognized for their years of service with a plaque.

#### **Recognition of Service**

Elizabeth Mills was recognized with a plaque for her years of service on the school board.

#### **Students of the Quarter**

The following presentations were made to students who received recognition and a plaque for Students of the Second Quarter:

Sean Parkki, 3<sup>rd</sup> Grade Student – Miss. Britney Macnab, 3<sup>rd</sup> Grade Teacher  
 Rachel Westlake, 6<sup>th</sup> Grade Student – Mrs. Sheri Sharp, Dean of Students  
 Michaela Lloyd, Sherman Jr. High Student – Carrie Danchok, SJSHS Teacher (Michaela’s mom accepted her award as she could not attend.)  
 Lexi Grenvik, Sherman Sr. High Student (not in attendance)  
 Kevin Hart, Sherman Sr. High Student (not in attendance)

### **Booster Club Report**

The booster club gave a report on the activities they sponsored for the 2014-15 school year.

### **ADOPTION OF CONSENT AGENDA**

#### **Business**

- ✓ Approved Minutes of Special Board Meeting, May 11, 2015
- ✓ Approved Minutes of Regular Board Meeting, May 11, 2015
- ✓ Approved Budget Committee Meeting Minutes, May 4, 2015
- ✓ Approved Bill Listing

#### **Personnel**

- ✓ Accepted Resignation of Lorraine Consoliver
- ✓ Accepted Resignation of Lauren Hernandez

**Motion** by Vice Chair, Thompson with second from Director, Mills to adopt the consent agenda as presented. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

### **REPORTS AND PRESENTATIONS**

#### **Superintendent Report**

Superintendent Tarzian gave his superintendent report discussing, school operations and funding, personnel, housing, future use of Sherman Elementary facility, the middle school program, and single campus information to the public.

Business Manager, Kim McKinney gave the details of the loan for the single campus project.

Dr. Tarzian thanked the community for their commitment to the children of this district and said it was his pleasure to work for the Sherman County School District.

#### **Administrative Report for Jr./Sr. High School**

Principal Blevins was not in attendance but provided a written report to the board.

#### **Administrative Report for Sherman Elementary**

Dean of Students Sheri Sharp gave an administrative report for the Elementary School. She also handed out Smarter Balance test scores.

#### **Athletic Director Report**

Athletic Director, Ron Townsend gave the AD report. He discussed football schedules, player safety through OSAA, and basketball schedules. Ron Townsend thanked Patti Ketchum for her service as they worked together for many years. Bill Martin thanked Ron for coming back to work with the district this year.

Steve Kaseberg noted that Austin Kaseberg was invited to play in the 1A, 2A, 3A All Star baseball series and represented our district in Linnfield.

### **Construction Project Manager Report**

Project Manager Mike Marino gave an update on the construction project. The conditional use permit was submitted in April and it is currently at a stalemate. He asked Superintendent Tarzian for assistance with the help of the land use attorney to resolve this issue. The current issue is on parking spaces and city engineering in terms of flow rates and utilities. Mike states that they are getting concerned with the time schedule if these issues aren't resolved quickly.

The KNCC CMGC contract should be ready for board signature in a few days. Estimates for the entire project will be ready this Wednesday. Mike anticipates requesting a special meeting early next week to review these documents and the estimates. Construction documents for Phase I are 95% complete and out for bidding. Phase II estimates will be coming in again in mid to late July. The board tentatively decided June 23<sup>rd</sup> at 8:00 a.m. to review the contract and estimates. The design committee meeting on June 24<sup>th</sup> will probably be rescheduled.

### **OPEN BUDGET HEARING**

Business Manager, Kim McKinney reported that propane came in at \$.84 per gallon for next year.

The Weir District donated \$500,000 toward the new shop building. They gift is conditional upon the building being named the "James Weir Memorial Shop Building".

**Motion** by Director, Mills with second from Vice Chair, Thompson to accept the \$500,000 check from the Board of Trustees James Weir Memorial Fund, Bigelow District and by accepting the check the board agrees to name the building the "James Weir Memorial Shop Building". **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

Chair Martin opened the budget hearing.

### **Receive Public Comment**

No comments were given.

### **Board Discussion**

No board discussion.

### **CLOSE BUDGET HEARING**

### **Budget Adjustments**

No adjustments.

### **Adoption of 2015-16 Budget**

**Motion** by Director, Macnab with second from Vice Chair, Thompson to adopt the budget for fiscal year 2015-16 in the total amount of \$22,116,417. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent Blagg **Action:** The motion carried.

### **Adopt Resolution Making Appropriations and Imposing and Categorizing Taxes**

**Motion** by Director, Macnab with second from Director, Mills that for the fiscal year beginning July 1, 2015, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed: See Attached. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

**Motion** by Director, Macnab with second from Director, Mills to hereby impose the taxes provided for in the 2015-16 adopted budget at the rate of \$3.4203 per \$1000 of assessed value for operations and that these taxes are hereby imposed and categorized for the tax year 2015-16 upon the assessed value of all taxable property within the district. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

### **UNFINISHED BUSINESS**

#### **Update Regarding Letter to Sherman County Public/School Library and Employee Status**

Kim McKinney attended the library board meeting where they discussed the possibility of establishing a 501c(3) and having the school do the accounting for them. If they do that the employees will become employees of the library. The intention would be for the school librarian to remain a school employee.

#### **Complaint Response**

The board agreed a response to the complaint discussed in executive session should be finalized.

**Motion** by Director, Mills with second from Director, Macnab to direct Director, Angie Thompson to work with Counsel Haley Purcell to finalize a response to the complaints. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

### **NEW BUSINESS**

#### **Transportation**

Lisa Kaseberg gave the board a report on the 2014-15 school year and the services the bus company provided. She handed out a route schedule based on the morning route. She advised the board that the owners of Mid-Columbia Bus has sold to new owners. They are actively looking for new drivers.

The one hour bus time rule was discussed. There are a few children who are on the bus over an hour. One option is to eliminate the door to door delivery and stop going down driveways. Other options are to increase route options and/or route restructuring.

Dr. Tarzian suggested that Lisa come back in August and give the board options.

Lisa advised the board that the routes will be published on the school website for the upcoming school year.

Lisa discussed conduct rules on the bus and student medical conditions. She advised that she would like to send letters to parents next year informing parents of bus protocols.

#### **Licensed Staff Recall**

Dr. Tarzian reviewed the history of layoff letters that went out earlier this year. After the drawing of lots, Britney Macnab will be recalled.

**Motion** by Director, Mills with second from Vice Chair, Thompson to authorize the recall notice.

**Vote:** 3 in Favor (Martin, Thompson, Mills), 1 Absent (Blagg), 1 Abstention (Macnab) **Action:** The motion carried.

#### **2015-16 Licensed Staff Assignments**

Elementary and Jr./Sr. High School staff assignments were presented to the board. Chair Martin confirmed with Dr. Tarzian that Samantha R-Smith was notified that she will be full time for the 2015-16 school year.

#### **Reauthorize Temporary Sherman Elementary TOSA Position**

Dr. Tarzian is requesting the Elementary TOSA position be reauthorized. If approved, he will post this position internally. If the position is not filled, it will be posted to the public.

**Motion** by Director, Macnab with second from Director, Mills to reauthorize the Elementary TOSA position. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.

#### **Approve Cross Country Co-op with The Dalles**

AD Townsend requested the board approve a cross country co-op with The Dalles.

It was discussed that policies and criteria need to be discussed in regards to co-ops.

**Motion** by Director, Macnab with second from Director, Mills to approve a cross country co-op with The Dalles for the 2015-16 school year. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) 1 Absent (Blagg) **Action:** The motion carried.



## **COMMENTS FROM VISITORS**

None received.

Bill Martin and the board authorized Kim to have the new property sprayed.

## **FUTURE AGENDA ITEMS, CLOSING COMMENTS, AND UPCOMING EVENTS**

- ESD Ceiling Limit
- Evaluation Process for Licensed Personnel – District Committee Required
- Phase I Construction Contract – Kirby Nagelhout Construction change order
- Phase II Construction Contract – Kirby Nagelhout Construction change order
- Authorize use of Teacherage Fund dollars for capitalization of housing development fund
- Issues with 5/6 Sports
- North Central ESD Special Education Services – Resolution to Accept Licensed Services

## **ADJOURNMENT**

There being no further business, Chair Martin declared the meeting adjourned at 9:07 p.m.

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Chair, Bill Martin

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Board Secretary, Jennifer Berry