



REED CITY AREA PUBLIC SCHOOLS

Every Student, Every Day... Commit, Succeed, and Lead

Administrative Office

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October 20, 2020

Dear Coyote Staff, Family, and Community:

G.T. Norman Elementary will temporarily close the building to in-person instruction until November 4, 2020.

On Tuesday morning, 10/20, an employee at GT Norman reported a positive Covid-19 test result. The employee had close contact with numerous classrooms, staff members, and administration on Monday, 10/19. With buses arriving at school, the decision was made to cancel in-person instruction to conduct contact tracing and communicate with the Central Michigan Health Department concerning appropriate next steps. Fourteen staff members including principals, office secretaries, teachers, and paraprofessionals were identified as close contacts along with students in several classrooms. Communication with students identified as close contacts is currently occurring.

Due to the large number of staff being quarantined, the GT Norman Elementary building will be closed for in-person instruction through Tuesday, 11/3. **In-person instruction will resume on Wednesday, 11/4, which is a half day.** Communication from Mrs. Goodman will be coming soon regarding virtual instruction for all students during this temporary building closure.

Chromebook pick-up for K-2 students will occur on Wednesday, 10/21 from 8am until 7pm at GT Norman. Parents that are unable to arrange for Chromebook pick-up during this time should call Central Office at 832-2201 to arrange for an alternate time.

Please continue to monitor your students for symptoms that are new, different, or worse from baseline of any chronic illness. The safety, health, and well-being of our staff, students, and community will continue to be our priority.

Reminder Upon Return - Please Stay Home

Students with any of the following symptoms (new/different/worse from baseline of any chronic illness) should stay home:

- Temperature of 100.4 and above or signs of fever (chills/sweating)
- Sore throat
- New uncontrolled cough that causes difficulty breathing
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headaches

Sincerely,

Michael L. Sweet

Michael L. Sweet
Superintendent