

## **LINE AND STAFF RELATIONS**

### General Operations

The following principles shall govern the administrative operation of the District.

- 1) Each school shall be encouraged to develop appropriate educational programs for the students attending that School, consistent with school Board policy, state law, and State Board regulations.
- 2) The Superintendent shall have specific responsibility for overseeing the pattern and sequence of educational experiences provided for children from Pre-K through grade 12.
- 3) The Franklin School Board determines District policy, the Superintendent is responsible for carrying out the policy and responsibility to follow policy flows simply and clearly from that authority through principals and then teachers to students.
- 4) Each member of the staff shall be informed to whom s/he is responsible.
- 5) Whenever feasible, each member of the staff shall be made responsible to only one immediate superior for any one function.
- 6) Each staff member shall be told to whom s/he can go for help in working out his/her own functions in the District.

### Line of Responsibility

Each employee in the District shall be responsible to the Board through the Superintendent and School Principal.

All personnel shall refer matters requiring administrative action to the administrator immediately in charge of the area in which the problem arises.

Administrators shall refer such matters to the next higher authority when necessary.

**DATE:**

**Adopted:** October 19, 1993

**Reviewed:**

**Revised:** May 21, 2012 and 2-19-18

**Cancellation:**