

**Board Attendees:** Scott Burns, Robin Gargano, Tim Dow, Lisa Tremblay, Susan Hallett-Cook, Bill Grimm, Deborah Brown, Marisa Carter and Greg Husband

**Absent Board Members:**

**Administration:** Daniel LeGallo – Superintendent; Richard Towne – FHS Principal; Mike Hoyt – PSS Principal; Amanda Bergquist – Business Administrator; Virginia Doyle – Curriculum Director; Kevin Barbour – FMS Principal; Jack Finley – FMS Assistant Principal; Ginelle Czerula – Assistant Principal at PSS; and Paul Borsh – Special Education Director

**Others:** Franklin School District Teachers, and Franklin Residents, and School Board Clerk – Cathy Viau

**Call to Order by Superintendent Daniel LeGallo at 7:02 PM.**

**Salute to the Flag**

**Everyone around the table introduced themselves for the new school board members.**

*The posting locations were listed.*

***Reconstitution of the Board***

***Board Chairperson***

Deborah Brown nominated Tim Dow but Tim Dow declined.

**MOTION:** Robin Gargano nominated Greg Husband as the Franklin School Board Chairperson, seconded by Scott Burns.

No other nominations were made.

**Motion Passes – 7 in Favor, 1 Opposed (Deborah Brown) and 1 Abstained (Greg Husband)**

***Board Vice Chairperson***

**MOTION:** Deborah Brown moved to nominate Robin Gargano as the Franklin School Board Vice Chairperson, seconded by Tim Dow.

**Motion Carried – Unanimous**

***Treasurer***

**MOTION:** Tim Dow moved to nominate Deborah Brown as the Franklin School Board Treasurer, seconded by Robin Gargano.

An overview was given of the position before Deborah Brown accepted the nomination.

**Motion Passes - 8 in Favor and 1 Abstained (Deborah Brown)**

***Appointment of a Board Member to the Franklin Withdrawal Exploration Committee by the Franklin School Board Chairperson***

Greg Husband asked if there were any volunteers. Scott Burns requested to continue and Susan Hallett-Cook volunteered. This was accepted by the board.

***Reassignment of the Franklin School Board Committees by the Chairperson***

Greg Husband asked that all board members send an email to the Superintendent with a list of choices of committees they would be interested in.

**Public Participation:**

Jen Weaver, PSS Teacher, shared hers and several others view on the proposed video and audio taping policy. Their concerns included missing out on teachable moments. The audios/videos are used to teach in curriculum instruction and learning. Not being able to do this hampers the collaborative process of education. They understand and support the need of a general permission form and concerned with the time lost if all need to be approved by the board. They have and will continue to miss out on those teachable moments and being able to share with the students' families which has a huge impact on students and families. For many schools multimedia is a requirement and the process needs to be taught. By passing the policy as it is proposed by the board, this ability is being taken away. There needs to be an expedited process which allows for general permission for data collections and educational/teaching use.

**RECOGNITIONS**

Robin Gargano recognized Mrs. Vaillancourt for sending out the letters that the students wrote to their senior self in 8<sup>th</sup> grade. Amy Gargano did receive hers.

**PRESENTATION/REPORTS**

***Student Representative Report***

A verbal student representative report was given by the student representative. Aimee Gargano spoke about the upcoming Winter Carnival and the inclusion of the 8<sup>th</sup>. They will not be participating in the Winter Carnival Dance. FYI has not met yet but there is continued efforts to work on the sticker shop campaign which Roberts Market and Cumberland Farms are a part of.

***Christa McAuliffe Presentation – will be done in February 2016***

***Finance Report (Business Administrator – Amanda Bergquist)***

Amanda Bergquist, Business Administrator, gave an overview of the expenditure reports. There was a question on page 2 under conferences regarding the over expended line by Deborah Brown and Amanda Bergquist explained the reason. Currently, the auditors are working on Franklin 2015 and SAU 2013. They are still awaiting information from the Department of Education for the SAU 2012 but the auditors are comfortable with the numbers to move forward.

### ***Update from Superintendent***

Superintendent Daniel LeGallo gave an update of where the district is regarding the application for the 21<sup>st</sup> Century Grant which needs to be written and submitted by March.

In February the 2016-17 School District Calendar will be brought forward for review and approval.

Lisa Tremblay will be attending the NHSBA Conference on Saturday, January 16th. There was an additional last minute revision done.

Today, the drug dogs did a sweep of the Franklin High School and found nothing. No one was aware except the Superintendent and FHS Principal. An email was sent to parents afterwards to notify them of the event.

### ***FHS Principal Report***

Richard Towne, FHS Principal, gave an overview of the topics on his written report. These topics included: Open House and Student Led Conferences; Program of Studies; 8<sup>th</sup> Grade Remediation; Washington DC Trip; Teacher Workshop Day 1/22/2016; and Grades Close 1/21/2016.

The program of studies was given to the board as draft. Discussion was held regarding page 19. It was stated that Policy DM and other related policies should be referenced on the corresponding pages. Discussion was held regarding the number of Hill students that still attend the Franklin School District. There were other corrections made on page 22 and 23. Discussion was held regarding block scheduling, basic measurable goals and progress, reporting regarding who is on grade level and those who are not, school profile, improving communication, as well as the I2 Committee working with the principals regarding dropout rates etc. The books used are standard based as well as other resources are used.

### ***FMS Principal Report***

Kevin Barbour, FMS Principal, gave an overview of the topics on his written report. These topics included: DRA Data; Ski Program; Quarterly Meeting; Parent Night; and Important Dates to Remember.

Discussion was held regarding how DRA Data is collected as well as who is involved. Math data will be obtained in couple of months. This is done for grades K-7.

The ski area has 12-19 slopes open.

Jack Finley obtained some attendance data which showed 95.56% attendance for last year and 96.85% attendance for this year. Truancy has dropped from 29% to 20%. Working with an in-district home to school liaison has helped tremendously.

A copy of the FMS Tech Times was provided to the Board and Administration.

### ***PSS Principal Report***

Mike Hoyt, PSS Principal, gave an overview of the topics on his written report. These topics included: Student Activities; Parent Involvement; Teacher Training and Planning.

Discussion was held regarding the lack of and decrease in grant funding which has affected the ability to provide the same amount and type of remediation for students as done in previous years.

There was some discussion regarding affective co-teaching between the 2<sup>nd</sup> and 3<sup>rd</sup> grades which is happening in the school.

There are approximately 60 students requiring speech at PSS. There also seems to be difficulty for students to grasp the reasoning portion of the math as it is also literacy based.

Discussion was held regarding the approval process for approval of mini grants within the district.

Mr. Hoyt provided the board with some information regarding five grants received by the district which staff members of the PSS helped to obtain. (Kerri Biller, Timothy Hazelton, Ellen Coulter, Wanda White). They were recognized for their great efforts.

He also provided the board and administration with DIBELS Next and DRA Progress testing results and information for grades K-6. He also explained the changes in Title I and intervention.

### ***Approval of Franklin School Board Minutes for December 21, 2015***

**MOTION:** Tim Dow moved to approve the Franklin School Board Minutes for December 21, 2015 as corrected, seconded by Scott Burns.

**Motion Passes – 5 in Favor and 4 Abstained (Marisa Carter, Susan Hallett-Cook; Deborah Brown and Lisa Tremblay were not present for that meeting)**

### **NEW BUSINESS**

Nothing.

### **OLD BUSINESS**

Nothing.

### ***Policy IAB – Video and Audio Recording in School Classrooms***

**MOTION:** Deborah Brown moved to strike the sentence “ All videotaping requests will come before the board, through the principals, for board approval.” and approve the Policy IAB – Video and Audio Recording in School Classrooms as discussed and presented for second read and adoption, seconded by Robin Gargano.

Discussion was held regarding the use of an opening day sign-off sheet in the handbook and that the board will receive a quarterly report update regarding what has been done within the schools. This policy will need to be brought forward yearly for a public hearing.

**Motion Carried – Unanimous**

### ***Policy BEA – Regular Board Meetings***

**MOTION:** Deborah Brown moved to approve Policy BEA – Regular Board Meetings as presented by the NHSBA for second reading and adoption, seconded by Scott Burns.

**Motion Carried – Unanimous**

Discussion was held regarding whether or not there is a policy for grant approval by the board. This will need to be investigated and will be brought back next month.

**OTHER BUSINESS - Nothing**

**Committee Reports:**

Liaison Committee – Tim Dow – nothing

Buildings/Grounds/Fields – nothing

Finance Committee – Greg Husband - Nothing at this time

Scholarship Committee – Scott Burns and Bob Lucas (co-chairs) – a presentation will be done next month and a cash calendar is in the works. \$92 was raised at First Night in Franklin.

Wellness Committee – Nothing at this time

I<sup>2</sup> Committee – Scott Burns – Nothing

Other Committee Reports – None

**Public Participation**

Nothing.

**Adjournment**

**MOTION:** Deborah Brown moved to adjourn at 8:33 PM, seconded by Marisa Carter.

**Motion Carried - Unanimous**