

BUTTONWILLOW UNION SCHOOL DISTRICT
42600 Highway 58
Buttonwillow, CA 93206
Regular Board Meeting
Minutes

DATE: September 14, 2020
TIME: 6:00 p.m.
PLACE: Board Room, James D. Murphy Learning Center

1.0 Convened Open Session

1.1 Meeting was called to order by: Regina Houchin at 6:00 PM.

1.2 Flag Salute will be led by: Megan Lucas.

1.3 Board Member Attendance:

Regina Houchin, Board President

Richard Garcia, Board Clerk

Megan Lucas, Board Trustee

Maria DeLa Rosa, Board Trustee

Administrative Attendance:

Stuart Packard, Superintendent

Hiedi Witcher, Assistant Superintendent/Principal

Absentees:

Marie Parsons, Board Trustee

2.0 Courtesy to Visitors

2.1 No members of the audience addressed the Board regarding non-agenda items.

3.0 Consent Items

3.1 Approval of Minutes for Regular Board Meeting held on August 10, 2020.

Pg. 1-3

3.2 Approval of Minutes for Special Board Meeting held on August 14, 2020.

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3.3 Approve Bill Warrants for August 2020 in the amount \$62,688.04

Pg. 5-10

3.4 Personnel: Certificated: Susana Espinoza, 3rd Grade Teacher;

Resignation of Amy Younger

Classified: Tierney Ballard, Administrative Assistant

Magdalena Pola, Special Education and Attendance Secretary.

Motion: DeLa Rosa

Second: Lucas

Ayes: 4

Noes: 0

4.0 Communications

4.1 No upcoming events.

5.0 Reports

5.1 Superintendent:

Mr. Packard acknowledged the community and school staff for working together to provide support to our students during the difficult time after the tragic passing of a student over the weekend.

- Introduced Susana Espinoza, Tierney Ballard, and Magdalena Pola who spoke of the amazing experiences they've had at Buttonwillow so far.
 - Recognize Susan Watkins' and Dana Baugh's retirement, and their commitment to our school.
 - School House Escrow is in processing, and should close in a week or so, Chicago Title is carrying.
 - Norris School has already had an issue with IDEA violations, and are now having to return and fulfill hours, and therefore, we are working to ensure we are in compliance during distance learning. We can only return to 25% of the student capacity. With reviewing what students can return to school, we are reviewing different strategies to ensure that the students who return to campus are students who are in most need of returning to school. Mr. Packard commended the students and community as well as the staff for overcoming all that they have thus far.
- 5.2 Assistant Superintendent/Principal:
- Included that students are being allowed to return to campus for ELPAC testing, as long as safe guards are in place in response to COVID.
- 5.3 Maintenance and Operations:
- Room sanitizing is going well and 3 out of 4 drinking fountains are installed after working on them. On October 5, 2020 the lot will be completed.
- 5.4 Trustees:
- Regina Houchin, President; speaks on being fun, yet serious about the kids. The difference within this community is that there

6.0 Discussion/Action

- 6.1 No items pulled from the consent agenda.
- 6.2 Consider approval of agreement with KCSOS for SELPA Services. **Pg. 11-15**
 Motion: Lucas Second: DeLa Rosa Ayes: 4 Noes: 0
- 6.3 Consider approval of agreement with KCSOS for Nursing Services. **Pg. 16-19**
 Motion: Lucas Second: DeLa Rosa Ayes: 4 Noes: 0
- 6.4 Discuss annual subscription renewal of CSBA Membership, ELA membership, and Gamut Policy Plus and Gamut Policy. **Pg. 20-22**
- 6.5 Consider approval of Licensing Agreement with Document Tracking Services. **Pg. 23-27**
 Motion: DeLa Rosa Second: Lucas Ayes: 4 Noes: 0
- 6.6 Discussed Annual Update of Learning Continuity and Attendance Plan (LCAP.) Mrs. Witcher spoke on our development of our LCAP, based on the needs of the community. This includes increasing the communication between the school and the community as well as providing the parents more connections with their students' education through different technology, as well as testing. Mrs. Witcher also described the reading and writing standards the teachers are applying to their lessons for the students to become more successful with reading and writing. Social-emotional learning is also being developed with the help of the PBIS team, to provide students social-emotional support, as well as professional development for the teachers to be able to provide better support for the students. Mrs. Witcher also explains the current methods of student engagement as well as working with families and staff to help connect students with their teachers through school supplied technology, as well as teachers providing small group intervention; as well as intervention groups being started.

- 6.7 Governing Board established a special meeting date on September 18, 2020 at 7:30 AM, for the approval of the LCAP.
Motion: Garcia Second: De La Rosa Ayes: 4 Noes: 0
- 6.8 Review and consider approval of Unaudited Actual Financial Report for 2020-2021.
Motion: Garcia Second: De La Rosa Ayes: 4 Noes: 0 **Pg. 28-33**
- 6.9 Held Public Hearing on Sufficiency of Textbooks and Instructional Materials in the core subjects.
Pg. 34
- 6.10 Close Public Hearing and consider adoption of Resolution No. 210003 certifying that the District provides each pupil with sufficient textbooks and instructional materials in the core subjects consistent with the cycles and content of state curriculum frameworks and is in compliance with Education Code §60119.
Motion: Lucas Second: De La Rosa Ayes: 4 Noes: 0 **Pg. 35-36**
- 6.11 Held Public Hearing to discuss the solar panel project pursuant to government code §4217, design build energy process for implementation.
Pg. 37-44
- 6.12 Close Public Hearing and consider approval of Facilities Solutions Agreement Resolution 210002, the solar panel project, conditional on California approving the 0% program approval for BUSD.
Motion: De La Rosa Second: Lucas Ayes: 4 Noes: 0 **Pg. 45-46**
- 6.13 Adoption of Resolution No. 210004 Establishing Appropriations Limit Under Government Code §7900, Et. Seq.
Motion: Lucas Second: De La Rosa Ayes: 4 Noes: 0 **Pg. 47-51**

7.0 Adjournment

After no further business, Regina Houchin called the meeting to adjourn at: 7:39 p.m.

The next specially scheduled Board Meeting will be held on September 18, 2020 at 7:30 a.m.
The next regularly scheduled Board Meeting will be held on
October 12, 2020, at 6:00 p.m.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:

42600 Highway 58, Buttonwillow, CA 93206.

For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent at least two days before the meeting date.

BUTTONWILLOW UNION SCHOOL DISTRICT
42600 Highway 58
Buttonwillow, CA 93206
Special Board Meeting
Minutes

DATE: September 18, 2020
TIME: 7:30 a.m.
PLACE: Board Room, James D. Murphy Learning Center

1.0 Convene Open Session

1.1 Meeting will be called to order by Regina Houchin at: 7:35.

1.2 Flag Salute will be led by: Maria DeLa Rosa.

1.3	<u>Board Member Attendance:</u>	<u>Administrative Attendance:</u>
	<u>P</u> Regina Houchin, Board President	<u>P</u> Stuart Packard,
	<u>A</u> Richard Garcia, Board Trustee	Superintendent
	<u>A</u> Marie Parsons, Board Trustee	<u>P</u> Hiedi Witcher,
	<u>P</u> Maria DeLa Rosa, Board Trustee	Assistant Superintendent/
	<u>P</u> Megan Lucas, Board Trustee	Principal

2.0 Courtesy to Visitors

2.1 Members of the audience may address the Board regarding non-agenda items. Comments and presentations shall be limited to three (3) minutes per person per topic. A maximum of thirty (30) minutes shall be allocated to this agenda topic.

3.0 Discussion/Action

3.1 Governing Board to consider approval of the Learning Continuity and Attendance plan (LCAP.)

Motion: Maria DeLa Rosa Second: Megan Lucas Ayes: 3 Noes: 0 Absent: 2

4.0 Adjournment

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October 12, 2020 at 6:00 p.m.

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