

**Bishop Unified School District  
Minutes of the Board of Trustees Meeting  
Regular Meeting • September 17, 2020 • 6:30 pm**

**NOTICE TO PUBLIC:** Please be advised that the Board Conference Room will be closed to the public. The Board will be conducting its meeting online. Board Members will participate via videoconference, accessible to the public:

**Public Board Meeting Participation Information:**

- **Public Comment Input Form:**

Submit @ BishopSchools.org > School Board > Board Agenda

<https://www.bishopschools.org/o/district/page/board-agenda>

\*Comments must be submitted by 12:00 PM on 09.17.20 to be read aloud during the meeting.

- **Join by Phone [listen; audio only]:**

Dial the following phone number and enter the meeting ID when prompted:

**Phone number: 669-900-9128**

**Meeting ID: 984 2455 5900**

**Participant ID: Press # (No Participant ID required for public)**

- **Join by Computer, Smartphone or Tablet [listen/view only; audio and video]:**

Join the meeting using provided link to the virtual meeting:

<https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWik2QT09>

*Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.*

*Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:  
Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514*

**1.0 CALL TO ORDER – 6:33 pm**

Present: K. Zack, Dr. C. Moya-Tanner, V. Figueroa, T. Orrill, Dr. T. Ludwick

**2.0 FLAG SALUTE – Led by Trina Orrill**

**3.0 RECOGNITION**

*The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have “gone the extra mile” for our students and/or the schools in our district.*

3.1 Huge shout out to the TK-1 team for getting Chromebooks distributed to parents and learning as much as possible about SeeSaw and Clever in a short amount of time.

3.2 Thank you to all the site office staff members for their tireless work to create master schedules that work for DL and In-Seat Instruction.  
Kathy shared that if anyone in the audience needs translation, please let us know, we have two native speakers.  
Dave Kalk wanted to shout out to Steve Christianson who donated PPE products to the school. Thank you.

**4.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:**  
*This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda* - We had 16 public comments (5 of which were current students), all ranging from supporting in-seat instruction, in favor of distance learning, technical issues/wifi, continuing to have board meetings via Zoom if they are held in person, and shout outs to BUSD staff.

## **5.0 BOARD MEMBERS**

*This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.*

*Dr. Taylor Ludwick would like to hold our future board meetings in a public setting  
Dr. Claudia Moya-Tanner agrees with Taylor, and would like to hold future board meetings in public setting and still offer the Zoom option.*

5.1 Next Regular Board Meeting – October 15, 2020 at 6:30 pm  
Via Zoom Webinar/Teleconference

## **6.0 REPORTS AND PRESENTATIONS**

6.1 ASB President Report – Tylar Banta – Taylor Hartshorn, is the new ASB Advisor this year. ASB has been meeting via zoom at 7:15 every Tuesday morning. Students are working on various projects together. Tylar – ASB President- As of right now, no fundraisers are planned. They are looking forward to coming back onto campus so they can host some exciting new things they have come up with.

6.2 Dr. Charlotte Helvie, Bishop Pediatrics – Dr. Helvie is here to answer any questions there may be. There are not really any changes since last time – large amount of children is being tested. Hospitalization rate is very low compared to adults. 200 children fatalities in the U.S. Our community has had a few cases of COVID in children, but no hospitalization was needed. Schools have reopened in this country and Europe. Small cohorts coming back onto campus is key. There has been success in other countries and communities. Social distancing practices have more success bringing kids back onto campuses also. Mask & kids – mask use is very well tolerated in kids over 2 years of age is recommended. Mask use under 2 years of age can cause potentially trouble with breathing and choking. Kids won't be excused from wearing masks – very few exceptions. How many kids from depression/overweight/etc. compared to COVID? Not specific numbers, but concerned about mental health, behavior, not sleeping and anxiety. There is health benefits of in seat schooling.

### 6.3 Administration Reports (enclosures)

6.3.1 Gretchen Skrotzki/Garrett Carr, Bishop Elementary School –Dr. Claudia Moya-Tanner asked if assessments are being done? Gretchen shared that teachers are trying their best via zoom. Biggest complaint teachers have shared is that parents are helping their students answer. Elaina and Michele have been calling in students and getting their phonics/skills tested.

6.3.2 Derek Moisant/Danielle Grate, Home Street Middle School – Mr. Moisant wanted to thank HSMS teachers for stepping up and working their tails off. Mr. Moisant was asked if science classes were not able to meet in person, is there anything we are planning for labs and hands on work? Mr. Moisant shared that virtual labs will be offered if we weren't able to hold labs on campus. Mr. Moisant also shared that they got the Science curriculum up and running, thanks to the tech team.

6.3.3 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright and Bishop Independent Study) – Mr. Twomey shared that WASC mid report visit is coming. Mr Twomey see's progress the school has made, SPSA, LCAP and bring them all together. Thank you Phillip Kane for providing two sections of Paiute Language to the Palisade students.

6.3.4 Dave Kalk/Jordan Rose, Bishop Union High School – Mr. Kalk shared that the Biology teachers send home for lab project, a Lungbean that's growing in students' window sills since there isn't a lot they can do from home. Board Clerk, Virginia Figueroa shared that it takes lots of energy to teach class, but via zoom, she really admires teacher doing Zoom classes. It takes twice as much work, and she appreciates all the teachers, "Thank you teachers".

### 6.4 Katie Kolker, BUSD Superintendent

6.4.1 CDPH Small Group Guidance – currently we are gradually introducing targeted at risk groups (students with disabilities, Court School student, English Learners, Foster Youth and Homeless) on campus. 14 to 2 is the max, stable cohorts/no mixing, COVID-mitigation practices including mass, distancing, Plexiglass for 1 on 1.

6.4.2 Student Attendance and Engagement – we are currently down 100 from last year 94% average, we are at 92.4% today. We are currently sitting with Chronically Absent (absent for 3 or more days) at: BES- 17%, HSMS-3%, BUHS-3%, and PGHS-21%. Student Engagement: HSMS-80%, BUHS-91%, PGHS- 54%, and BES-96%.

6.4.3 Virtual Trainings for Staff, Substitutes, and Parents- The training will be recorded for future substitutes and parents. BUSD will have DL training provided to all our regular subs, they are invited to site-level back to school meetings to learn about COVID-mitigation policies on campuses. Parents DL in English and Spanish were held virtually.

6.4.4 BUSD Phased Reopening Calendar – Inyo County COVID rates are currently at 7 total active cases, which is a 1.4% positivity rate. As of Tuesday, September 15<sup>th</sup>, Inyo County is out of Tier I and in Tier II. All Inyo County Schools plan to reopen beginning 9/29/20, in conjunction with public health recommendations. Superintendent Kolker share the BES Blended Model/Timeline for gradually introducing students back on campuses (this can be found on our website under Board Enclosures).

## 7.0 CONSENT AGENDA

*Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.*

7.1 Approval, Minutes of the Regular Board Meeting, August 27, 2020 (enclosure)

7.2 *Intent to employ Cynthia De La Mora as a Driver's Training Instructor under a Variable Term Waiver Request (WV1 Form), Designated Subjects, Special Subjects, Limited to Driver Training for the 2020-2021 school year.*

7.3 Intent to employ Linda Frigerio as a Driver's Training Instructor under a Variable Term Waiver Request (WV1 Form), Designated Subjects, Special Subjects, Limited to Driver Training for the 2020-2021 school year.

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- 7.4 Approval, Committee on Assignments (enclosure)  
Committee Members, term expires June 30, 2021 Dr. Gretchen Skrotzki, Derek Moisant, Brian Kuhl and Joslyn Hernandez (Ed Code 44058.7)
- 7.5 Approval, Assignment of the following certificated employee(s) to provide instruction in elective classes at Bishop Unified School District in accordance with Education Code 44258.7, Committee on Assignment for the 2020-2021 school year (enclosures).

Lorraine Connor Art  
Mark DeRoucher Spanish

- 7.6 Approval, Assignment of the following certificated employee to provide instruction in Art at Bishop Elementary School in accordance with Education Code 44258.3 (Departmentalized Classes/Grades 1-12) Teacher Consent Form for the 2020-2021 school year (enclosure).

Shelly Daugherty

- 7.7 Approval, Assignment of the following certificated employee(s) to provide instruction in Title 1 Reading at Bishop Elementary School in accordance with Education Code or Title 5 option, Committee on Assignment for the 2020-2021 school year (enclosures).

Elaina Stoll  
Michele Torimaru

- 7.8 Approval, Assignment of the following certificated employee to provide instruction in the Community Day School at Bishop Union High School in accordance with Education Code 44865(e), Teacher Consent Form for the 2020-2021 school year (enclosure).

Tami Matteson

- 7.9 Approval, Assignment of the following certificated employee to provide instruction in PE at Bishop Union High School in accordance with Education Code 44258.7(c)(d), Teacher Consent Form for the 2020-2021 school year (enclosure).

Arnie Palu

- 7.10 Approval, Assignment of the following certificated employee to provide instruction in Math at Bishop Unified School District in accordance with Education Code 44256(b), Teacher consent form for the 2020-2021 school year (enclosure).

Brian Kuhl

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- 7.11 Approval, Assignment of the following certificated employee(s) to provide instruction in the Alternative Education/Palisade Glacier High School at Bishop Unified School District in accordance with Education Code 44865(e), Teacher Consent Form(s) for the 2020-2021 school year (enclosures).

Katherine "Rose" Sabo – Dog Training, Fine Arts/Poetry, PE & Capstone  
Elise Holston – PE and Capstone  
Thomas Woods – Journalism and Capstone

- 7.12 Approval, Assignment of the following certificated employee to provide instruction in Driver's Training at Bishop Union High School in accordance with Education Code 44258.7(c)(d), Teacher Consent Form for the 2020-2021 school year (enclosure).

Cynthia De La Mora

- 7.13 Approval, Assignment of the following certificated employee to provide instruction in Driver's Training at Bishop Union High School in accordance with Education Code 44258.7(c)(d), Teacher Consent Form for the 2020-2021 school year (enclosure).

Linda Frigerio

- 7.14 Approval, 2020/2021 Inter-District Transfers

(Confidential Documents in District Office)  
Student ACM, Kindergarten / ESUSD to BUSD                   new  
Student ACO, Kindergarten / BPUSD to BUSD                   new  
Student ACP, 9<sup>th</sup> Grade / BPUSD to BUSD                   new

- 7.15 Approval and Ratification, Routine Personnel Matters

RESIGNATION/CLOSE FILE/PROMOTION

Lisa Apted / Classified / Food Services Worker II

Leif Arntsen / Classified / I.T. Department

**ACTION:** A motion to approve 7.1 – 7.15 was made by Trina Orrill, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 5-0. 7.16 was pulled from the consent agenda.

- 7.16 Certificated Learning Loss Mitigation Stipends & Classified Working Out of Class Stipends (enclosure) – Pulled by Kathy Zack.

**ACTION:** A motion to approve 7.16 was made by Dr. T. Ludwick, seconded by Kathy Zack. None opposed, no abstentions and the motion carried by 5-0.

**8.0 ACTION/DISCUSSION ITEMS**

- 8.1 PUBLIC HEARING: Sufficiency or Insufficiency of Instructional Materials (enclosure)

**ACTION:** A motion to approve was made by Trina Orrill, seconded by Dr. Claudia Moya-Tanner. None opposed, no abstentions and the motion carried by 5-0

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### 8.2 Approval, Resolution 19-20-01 Sufficiency or Insufficiency of Instructional Materials for the 2019-2020 School Year (enclosure)

**ACTION:** A motion to approve was made by Dr. Taylor Ludwick, seconded by VF . None opposed, no abstentions and the motion carried by 5-0

### 8.3 Discussion/Approval, High School Spanish Curriculum Adoption (enclosure)

**ACTION:** A motion to approve was made by Trina Orrill, seconded by Dr. Claudia Moya-Tanner. None opposed, no abstentions and the motion carried by 5-0

### 8.4 Discussion/Approval, 2020-2021 Learning Continuity and Attendance Plan (enclosure)

**ACTION:** A motion to approve was made by Virginia Figueroa, seconded by Dr. Taylor Ludwick. None opposed, no abstentions and the motion carried by 5-0

### 8.5 Approval, Revise/New Policies/Regulations/Exhibits/Bylaws- 2019/20 & 2020/21 (enclosure available at the District Office).

#### July 2019:

BP 1112 (BP revised)	Media Relations
AR 3320 (BP revised)	Claims and Actions Against the District
BP 3551 (BP revised)	Food Service Operations/Cafeteria Fund
AR 3551 (AR revised)	Food Service Operations/Cafeteria Fund
AR 4117.7 (AR revised)	Employment Status Reports
AR 4317.7 (AR revised)	Employment Status Reports
BP 4119.24 (BP new)	Maintaining Appropriate Adult-Student Interactions
BP 4219.24 (BP new)	Maintaining Appropriate Adult-Student Interactions
BP 4319.24 (BP new)	Maintaining Appropriate Adult-Student Interactions
BP 4218 (BP/AR new)	Dismissal/Suspension/Disciplinary Action
BP 4218.1 (BP/AR new)	Dismissal/Suspension/Disciplinary Action (Merit system)
BP 5136 (BP revised)	Gangs
BP/AR 6142.2 (BP/AR revised)	World Language Instruction
AR 6145.2 (AR revised)	Athletic Competition
BP/AR 6145.6 (BP/AR revised)	International Exchange
BP/AR 6174 (BP/AR revised)	Education for English Learners
BP 6179 (BP revised)	Supplemental Instruction
BB 9321 (BB revised)	Closed Session
E(1)(2) 9321(E(1)(2) new)	Closed Session
BB 9321.1 (BB delete yes/no)	Closed Session Actions & Reports

#### October 2019:

BP/AR 0460 (BP/AR revised)	Local Control and Accountability Plan
BP 0520 (BP new)	Intervention for Underperforming Schools
BP 0520.1 (BP new)	Comprehensive Targeted Support & Improvement
BP 1431 (BP revised)	Waivers
BP/AR 3515 (BP revised)	Campus Security
BP/AR 4116 (BP/AR revised)	Probationary/Permanent Status
BP 4119.22 (BP revised)	Dress and Grooming
BP 4219.22 (BP revised)	Dress and Grooming
BP 4319.22 (BP revised)	Dress and Grooming
BP 4216 (BP revised)	Probationary/Permanent Status

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BP/AR 4218 (BP/AR revised)	Dismissal/Suspension/Disciplinary Action
BP 5131 (BP revised)	Conduct
BP 5131.8 (BP new)	Mobile Communication Devices
BP 5132 (BP revised)	Dress and Grooming
AR 5141.26 (AR revised)	Tuberculosis Testing
BP/AR 5142 (BP/AR revised)	Safety
BP/AR 7140 (BP/AR revised)	Architectural & Engineering Services
BB 9323 (BB revised)	Meeting Conduct
<u>December 2019:</u>	
BP 2121 (BP revised)	Superintendent Contract
BP 3600 (BP revised)	Consultants
AR 4030 (AR revised)	Nondiscrimination in Employment
BP 4033 (BP revised)	Lactation Accommodation
BP 4151 (BP revised)	Employee Compensation
BP 4251 (BP revised)	Employee Compensation
BP 4351 (BP revised)	Employee Compensation
BP/AR 4218.1 (BP/AR revised)	Dismissal/Suspension/Disciplinary Action Merit System
BP/AR 5116.1 (BP/AR revised)	Intradistrict Open Enrollment
BP/AR 5117 (BP/AR revised)	Interdistrict Attendance
BP/AR/E 5118 (BP/AR/E delete y/n)	Open Enrollment Act Transfers
AR 5125 (AR revised)	Student Records
BP/AR 5131.2 (BP/AR revised)	Bullying
BP/AR 5141.21 (BP/AR revised)	Administering Medication & Monitoring Health Conditions
BP/AR 6143 (BP/AR revised)	Course of Study
BP 6154 (BP revised)	Homework/Makeup Work
AR 6174 (AR revised)	Education for English Learners
AR 6175 (AR revised)	Migrant Education Program
BP 9150 (BP revised)	Student Board Members
<u>March 2020:</u>	
BP/AR 0420.4 (BP/AR revised)	Charter School Authorization
BP/E 0420.41 (BP/E revised)	Charter School Oversight
BP 0420.42 (BP revised)	Charter School Renewal
BP 0420.43 (BP revised)	Charter School Revocation
BP 3471 (BP new)	Parcel Taxes
BP/AR 3551 (BP/AR revised)	Food Service Operations/Cafeteria Fund
BP 4112.2 (BP revised)	Certification
E 4112.9 (E revised)	Employee Notification
E 4212.9 (E revised)	Employee Notification
E 4312.9 (E revised)	Employee Notification
BP/AR 5141.52 (BP/AR revised)	Suicide Prevention
BP/AR 5144.1 (BP/AR revised)	Suspension & Expulsion/Due Process
BP/AR 6172.1 (BP/AR revised)	Concurrent Enrollment in College Classes
<u>April 2020:</u>	
BP 4113.5 (BP new)	Working Remotely
BP 4213.5 (BP new)	Working Remotely
BP 4313.5 (BP new)	Working Remotely
BP 6157 (BP new)	Distance Learning

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May 2020:

BP/AR 0430 (BP/AR revised)	Comprehensive Local Plan for Sp. Ed.
BP/AR 1312.3 (BP/AR revised)	Uniform Complaint Procedures
E (1)(2) 1312.3 (E (1)(2) new)	Uniform Complaint Procedures
AR 1312.4 (AR revised)	Williams Uniform Complaint Procedures
E (3)(4) 1312.4 (E (3)(4) delete y/n)	Williams Uniform Complaint procedures
BP/AR 1340 (BP/AR revised)	Access to District Records
AR 3231 (AR new)	Impact Aid
BP 4112.9 (BP revised)	Employee Notifications
BP 4212.9 (BP revised)	Employee Notifications
BP 4312.9 (BP revised)	Employee Notifications
E 4112.9 (E revised)	Employee Notifications
E 4212.9 (E revised)	Employee Notifications
E 4312.9 (E revised)	Employee Notifications
BP/AR 4113 (BP/AR revised)	Assignment
BP/AR 4119.42 (BP/AR revised)	Exposure Control Plan for Bloodborne Pathogens
BP/AR 4219.42 (BP/AR revised)	Exposure Control Plan for Bloodborne Pathogens
BP/AR 4319.42 (BP/AR revised)	Exposure Control Plan for Bloodborne Pathogens
BP/AR 4119.43 (BP/AR revised)	Universal Precautions
BP/AR 4219.43 (BP/AR revised)	Universal Precautions
BP/AR 4319.43 (BP/AR revised)	Universal Precautions
BP 4151 (BP revised)	Employee Compensation
BP 4251 (BP revised)	Employee Compensation
BP 4351 (BP revised)	Employee Compensation
BP 5141.5 (BP new)	Mental Health
BP/AR 5145.3 (BP/AR revised)	Nondiscrimination/Harassment
BP/AR 6020 (BP/AR revised)	Parent Involvement
BP/AR 6115 (BP/AR revised)	Ceremonies and Observances
AR 6173.4 (AR new)	Title VI Indian Education Program

July 2020:

BP 3555 (BP revised)	Nutrition Program Compliance
E 3555 (E new)	Nutrition Program Compliance
AR 4030 (AR revised)	Nondiscrimination in Employment
BP/AR 4119.11 (BP/AR revised)	Sexual Harassment
BP/AR 4219.11 (BP/AR revised)	Sexual Harassment
BP/AR 4319.11 (BP/AR revised)	Sexual Harassment
AR 4119.12 (AR new)	Title IX Sexual Harassment Compliant Procedures
AR 4219.12 (AR new)	Title IX Sexual Harassment Compliant Procedures
AR 4319.12 (AR new)	Title IX Sexual Harassment Compliant Procedures
BP/AR 5141.22 (BP/AR revised)	Infectious Diseases
AR 5145.3 (AR revised)	Nondiscrimination/Harassment
BP/E 5145.6 (BP/E revised)	Parental Notifications
BP/AR 5145.7 (BP/AR revised)	Sexual Harassment
AR 5145.71 (AR new)	Title IX Sexual Harassment Complaint Procedures
BP/AR 6142.7 (BP/AR revised)	Physical Education and Activity
BP/AR 6159 (BP/AR revised)	Individualized Education Program
BP/AR 6159.1 (BP/AR revised)	Procedural Safeguards for Special Education
BP/AR 6159.2 (BP/AR revised)	Nonpublic, Nonsectarian School and Agency Services for Special Education

**ACTION:** A motion to approve was made by Trina Orrill, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 5-0



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**9.0 CLOSED SESSION**

9.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.

**10.0 RECONVENE TO OPEN SESSION**

10.1 Report out of closed session – nothing to report out

**11.0 ADJOURNMENT – 9:26 pm**

\_\_\_\_\_  
Kathryn Zack, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Virginia Figueroa, Clerk

\_\_\_\_\_  
Date

Respectfully Submitted by:  
Marnie Casteel  
BUSD Administrative Assistant

# **Bishop Unified School District**

## **SCHOOL BOARD RESPONSIBILITIES**

- 1. Set Direction**
- 2. Establish the Structure**
- 3. Demonstrate Support**
- 4. Ensure Accountability**
- 5. Demonstrate Community Leadership**

## **Mission Statement**

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

### **Governance Team Priorities 2019-2020**

- 1. Raise academic performance levels K-12 and maintain a balanced curriculum**
- 2. Support and monitor annual academic growth through regular review of LCAP metric, assessment and California School Dashboard data**
- 3. Ensure positive student engagement, morale and school connectedness**
- 4. Provide safe and secure campuses**
- 5. Recruit, retain and value a dedicated teaching staff**
- 6. Maintain fiscal solvency**

## **Addressing the Board**

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.