

## **2017-2018 Amboy Elementary Parent Involvement Plan**

**District:** North Little Rock School District

**School Improvement Status:** Needs Improvement

**Grade Levels:** PK-5

**Parent Involvement Coordinator:** Courtney Wages

**Are you Title I school wide:** Yes

**Percent of free and reduced lunch:** 93% Currently the NLRSD is participating in the Community Eligibility Provision Program and all students eat breakfast and lunch free of charge.

### **Parent Involvement Committee Members:**

Courtney Wages, Parent Facilitator

Amy Smith, PTA President

Heather Rhodes-Newburn, Parent

Paula Lively, Community Member

Jennifer Skaggs, Parent and Principal Secretary

Julie Weaver, Parent and Teacher

Gail Massey, Parent

April Clark, Parent

Amy Smith, Parent

### **1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

1. Amboy sends information home via note and in-person communication from students and teachers on all activities held at Amboy. Any information that would meet parent or student needs being held in the community is distributed through these avenues as well.

Responsible: Allen Pennington, Courtney Wages, classroom teachers, TraNita Kelley, Jennifer Skaggs 501-771-8185

2. Any information sent home via students is also sent via e-mail to all parents who gave us their email. Responsible: Courtney Wages 501-771-8185

3. Amboy has begun using the automated calling system to call parents about any activity or pertinent information. Responsible: Allen Pennington, Abigail Stone, Courtney Wages 501-771-8185

4. Teachers put information in their classroom letters regarding any activity being held. Responsible: Classroom teachers 501-771-8185

5. Amboy has a school website allowing for information regarding activities and other information. Parents can also access their child's grades through Eschool using a HAC code they received at the beginning of the year. Parents may also use email to communicate with staff. Responsible: Allen Pennington, TraNita Kelley, Stephanie Orobona 501-771-8185

6. Teachers will send home a folder containing student papers and work samples every Thursday. Gold notes with behavior information for the week is also sent home at this time. Parents are asked to sign and return on Friday. Responsible: Classroom teachers 501-771-8185

7. Amboy will send brochures home with students and post notices in school facilities about parent workshops and meetings. Responsible: Courtney Wages, Jennifer Skaggs, TraNita Kelley 501-771-8185

8. Amboy will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the school wide Title I plan and how to get a copy upon request. Responsible: Allen Pennington, Courtney Wages, TraNita Kelley, Jennifer Skaggs 501-771-8185

9. Amboy will provide to parents report cards every nine weeks with information regarding their child's academic progress. Responsible: Classroom teachers 501-771-8185

10. Amboy will notify families a Parent & Family Engagement Plan is available in hard copy or on the district website for their use. This notification will be shared at the September Parent Teacher Conference. Courtney Wages, 501-771-8185.

**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts.**

1. Amboy will hold an Open House on August 10, 2017 for parents and students to meet their teacher and become acquainted with the school. Responsible: Allen Pennington, Abigail Stone, classroom teachers 501-771-8185

2. Pre-K Promise Apron Ceremony

3. Amboy will hold individual conferences with parents of children in their classrooms. Parent/teacher conferences will be held September 21 & 22 2017 and February 15 & 16, 2018. Responsible: Classroom teachers 501-771-8185
4. Muffins for Mom will be held October 30, 2017 at 7:10 a.m.
5. Donuts for Dad will be held October 23, 2017 at 7:00 a.m.
6. Book Fair October 30- November 3, 2017
7. Fall Festival will be held on October 27, 2017 5:30 – 7:30pm.
8. S-L-A-M (Science-Literacy-Activity-Math) night held January 25, 2018 at 5:30 - 7:00pm. This night of fun will help to enlighten parents on what is available to them in helping their children become better readers and mathematicians. Responsible: Allen Pennington, Courtney Wages, Andrea Rayburn, Michelle Stell 501-771-8185
9. Field Day will be held May 18, 2018. Responsible: Jeff Gooch, Allen Pennington, classroom teachers 501-771-8185
10. Pre-K/Kindergarten Promotion will be held May 17, 2018 and May 22, 2018. Responsible: Calesha Franklin, Terri Felton, Julie Weaver, Kelsey Dellinger, Rachel Hritz, Katie Goodwin 501-771-8185
11. Fifth Grade Promotion will be held May 23, 2018. Responsible: Hallie Hutson, Tracy McAuliffe, Amy Slicer, Natalie Casavechia 501-771-8185
12. Talent Show will be held May 24, 2018. Responsible: Elizabeth Brewster, Mary Claire Welch, Klevon Simmons, Talent Show Committee 501-771-8185
13. Spelling Bee – April 20, 2018 Responsible: Spelling Bee Committee

### **3. How will your school provide information to parents about volunteer opportunities?**

1. Parents are surveyed at the beginning of the year on ways they could and would volunteer. There is a volunteer resource book that is kept in the office with the surveys collected. Records of VIPS hours are kept in the building by TraNita Kelley 501-771-8185. Responsible: Courtney Wages, TraNita Kelley 501-771-8185
2. Amboy will provide opportunities for parents and community members to support the instructional program through programs such as reading buddies, special parent lunches, Grandparents Day, awards presentations, Field day volunteers, family reading night, parent education workshops, orientation presentations, Open House, PTA, Red Ribbon Week, Health and Fitness committee, Parental Involvement Committee.
3. Amboy will follow the state's cycle for Professional Development in regards to Parent Involvement. Teachers and Administrators will be provided 2 hours by the District Parent Facilitator. Julie Drake 501-771-8013.

#### **4. How will your school work with parents to create a School-Parent Compact?**

Amboy will develop a school-parent-student compact with staff, parents, and students. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. The School-Parent Compact will be issued on September 21&22, 2017 during Parent –Teacher Conferences.

Responsible: Allen Pennington, Amboy staff, parents, students

#### **5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

1. A parental involvement committee has been formed and meets periodically to discuss areas of concern.

Responsible: Courtney Wages, 501-771-8185

2. Amboy has an active PTA.

Responsible: Amy Smith, PTA President; Heather Rhodes-Newburn, PTA Vice-President; Jennifer Skaggs, Courtney Wages, Natalie Casavechia 501-771-8185

3. The school will engage parents in decision making about the allocation of tis Title I, Part A funds for parental involvement during the ACSIP Meetings. Allen Pennington 501-771-8185

#### **6. How will your school provide resources for parents?**

1. Amboy has a parent resource center located in the school office. Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I plan located in the parent resource center or the media center. The Title I Plan is also available online. The resource center will be open daily from 7 a.m. until 4 p.m. as well as during any activity held at the school.

Responsible: Courtney Wages, TraNita Kelley, Jennifer Skaggs 501-771-8185

2. Amboy has distributed informational packets that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate.

Responsible: Allen Pennington, Courtney Wages 501-771-8185

3. In an effort to promote and support responsible parenting, Amboy will provide parenting books, magazines, and other materials regarding responsible parenting through the parent resource center. Parents are given the opportunity to borrow the materials.

Responsible: Courtney Wages 501-771-8185

4. The school encourages parents to use the free resources on the Arkansas Department of Education parent tab. These resources cover several topics of interest for parents.

5. The district handbook identifies the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.  
Responsible: Allen Pennington 501-771-8185

6. Allen Pennington, principal has designated Courtney Wages to serve as parent facilitator.

**7. How will your school engage parents in the evaluation of your parental involvement efforts?**

Amboy will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. Evidence of satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation. The survey will collect specific information on the specific needs of parents, effectiveness of specific strategies, and engagement of parents in activities to support student academic growth.

Responsible: Allen Pennington, Courtney Wages, Amboy staff, parents 501-771-8185

**8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

1. Amboy will use the results of the parent interest survey to plan the parental involvement activities for the year.

Responsible: Allen Pennington, Courtney Wages 501-771-8185

2. Amboy will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.

Responsible: Allen Pennington, Courtney Wages 501-771-8185

**9. When will your school plan the Annual Title I Meeting that must be conducted separately?**

Amboy held an Annual Title I Meeting on August 10, 2017 and the other one will be held January 2018 at 7:30 am. This meeting is for parents of students who participate in the Title I, Part A Program. Parents will be provided a description of the school's curriculum; information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.

Responsible: Allen Pennington, Abigail Stone 501-771-8185