

MINUTES
SHEPHERD PUBLIC SCHOOLS
MS/HS Media Center
October 12, 2020
5:45 p.m.

Present: Michael Klumpp, President
Brent Curtiss, Vice-President
Melissa Hutchinson, Secretary
Brent Curtiss, Trustee
Jon Daniels, Trustee
Jay Dearing, Trustee

Absent: Matthew Showalter, Trustee
Rick Judge, Treasurer

COMMITTEE OF THE WHOLE MEETING

I. CALL TO ORDER

Mr. Klumpp called the meeting to order at 5:55 p.m.

II. ROLL CALL

Present: Michael Klumpp, President, Brent Curtiss, Vice President, Melissa Hutchinson, Trustee, Jon Daniels, Trustee, Jay Dearing, Trustee

Others in attendance:

Greg McMillan, Interim Superintendent
Julie Freeze, Director of Business & Finance
Administrators and Educators
Community Members

III. PUBLIC COMMENT:

President Klumpp asked if anyone would like to address the board; no one approached the board.

IV. ITEMS OF DISCUSSION

ACTION ITEM:

1. Dearing moved, seconded by Daniels, to nominate and appoint Brent Curtiss as the Shepherd Board of Education Vice-President.

The vote was taken on the motion.

Ayes: Dearing, Curtiss, Daniels, Hutchinson, Klumpp

Nays: None.

Absent: Showalter, Judge

The motion carried.

IV. ITEMS OF DISCUSSION continued

1. Building and Grounds:

Steven Sura gave an update on the repair work around school grounds. He stated that the roofs are almost finished from the storm damage. Final inspection is soon, he would recommend the company Tremco again for future roofing work if needed. Also, he is trying to find a company to remove the drywall which has mold in the auditorium sound room. He mentioned that the ball fields will need tile or surface drainage to help drain the outfields. He also stated that there are busses (International Company) coming off their leases and he may be able to purchase them at a good price, if he gets access to grant monies. He usually has two mechanics and right now has only one, and would like to increase his support staff's pay and just do a little more for them. He feels the pay for his staff needs to be a little more competitive to be able to retain them.

2. Financial Statements/Bills/MILAF:

Julie said the bills were sent out to the board members and if any questions arise please let her know by the board meeting on October 20, 2020.

Julie will be opening a savings account with MILAF and will be putting the borrowed monies into it. She mentioned she would like to see if the borrowed funds are really needed, and to see if the school dips into that money at all? If the money is needed, it can be transferred to Mercantile Bank. She stated she would like to get away from borrowing money for operations.

She mentioned that there will be a Zoom presentation on the audit results next Tuesday at the board meeting. Her end goal is to break even every year rather than lose money.

SAMSHA, a new federal grant, was audited. Covid funds need to be used by December 31, 2020.

ACTION ITEM:

1. Hutchinson moved, seconded by Curtiss, to approved the purchase of 76 Lenovo laptops, warranties, docks, peripherals and 28 24" Acer monitors from CDW-G in an amount not to exceed \$157,930.36.

The vote was taken on the motion.

Ayes: Curtiss, Daniels, Hutchinson, Klumpp, Dearing

Nays: None.

Absent: Showalter, Judge

The motion carried.

3. Re-opening of the contracts that were not addressed previously – custodial and drivers:

Julie suggested the board renegotiate wages with bus drivers and custodians, and consider wage increases for the other support groups as the budget is looking much better than the original projections. Everyone seemed to agree that this was a great idea.

4. High School Graduation/Last day for Seniors:

Gradation date June 6, 2020 and May 28, 2021 for Seniors.

5. Winn Elementary – Recipient of the National Blue-Ribbon Award:

Greg mentioned how proud he is of Laurie and her staff. For a rural town, and being a small school, this is quite the accomplishment. Hats off to Winn, 300 schools in the nation received this award, and Winn was one of those schools.

6. Spring Trips:

Greg mentioned it is a scary time to go to other states or out of the US. When the students come back they would be required to quarantine for 14 days; or worse get sick on the trip and not be allowed back into the US for 14 days. Spanish Club can decide on their trip as late as February.

7. School Mask Requirements:

Masks are still required for ages K – 12.

8. Open Meeting Act MASB Guidance:

Greg did a power announcement on this topic. Media Center is good for 70 people according to the Open Meetings Act which states right now that it is 20 people per 1,000 square feet.

Notes:

Greg mentioned that Heidi, school nurse, has went over and above during this whole pandemic. She has been great about communicating all information to the office staff. He also stated that the school is lucky to have her.

V. ADJOURNMENT

Meeting was adjourned at 7:05 p.m.

Respectfully Submitted,

Michael Klumpp, President

Julie Freeze, Acting Secretary