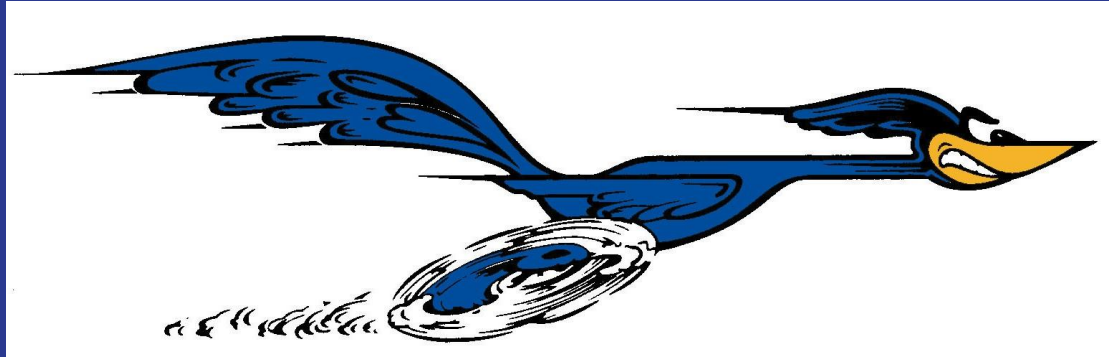


Buttonwillow Union School District Re-Opening Plan

2020-2021



Created: October 11, 2020
Board Approved: October 12, 2020
Updated: October 15, 2020

*Some details will be finalized
once the number of students for
In-Person learning is finalized

Scenarios for Re-Opening

A	Hybrid In-Person	<ul style="list-style-type: none">• Kern County in Red Tier for 2 Weeks (October 27th). Students begin on campus Oct. 29th• Parents given option for In-Person or Distance Learning• Students on campus 4 hours, 2 days/week
B	Cohort Groups for TK-2nd	<ul style="list-style-type: none">• If Hybrid In-Person not available• Identified High Needs given option for In-Person or Distance Learning• Cohorts of 16 including students and staff• Students on campus 4 hours, 5 days/week
C	Waiver Request Submitted	<ul style="list-style-type: none">• If Hybrid In-Person not available• Occuring at the same time as Scenario B• If approved, allows TK-6th to return following Scenario A

SCHEDULES

HYBRID IN-PERSON

- ❖ Students on campus 8:15 am - 12:15 pm
- ❖ Students assigned either Monday, Tuesday or Thursday, Friday (AA,BB)
 - Wednesdays are full Distance Learning
 - Off-Site days may be synchronous or asynchronous instruction
 - Attempts will be made to connect sibling schedules
- ❖ Teacher assignments will be based on enrollment
- ❖ Transportation provided within guidelines
- ❖ Grab-and-Go Lunches will be provided as students leave to be eaten at home

COHORTS

- ❖ Special Education students will continue in Cohort Model
- ❖ Students on campus 8:00 - 12:00
 - 9:00 - 12:00 on Wednesdays
- ❖ Monday-Friday
- ❖ 16 students and staff per cohort
 - Must be same group of kids
- ❖ Transportation provided within guidelines
- ❖ Grab-and-Go Lunches will be provided as students leave to be eaten at home

ADDITIONAL SCHEDULE INFORMATION

HYBRID IN-PERSON

- ❖ Students will be provided recess
 - One grade at a time
 - No availability to playground equipment
 - Snack provided
 - Mask Break included
- ❖ Students will bring Chromebooks to school daily
 - Only students will touch their own device
 - Teacher may require students to clean device upon entering the classroom
- ❖ Off-Site Time will include
 - Daily PE Instruction
 - Asynchronous Learning
 - Independent Practice

DISTANCE LEARNING

- ❖ Student assignment and grade levels determine class configuration
 - Online teachers may be assigned multiple grades
- ❖ Instruction provided at a minimum of 4 hours per day, 5 days a week.
 - Delivered through Google Classroom, Google Meet, and/or Zoom
 - Combination of synchronous learning, asynchronous learning, and independent practice
 - SEL Instruction following PBIS Team Schedule
 - PE required daily

EQUIPMENT FOR INSTRUCTIONAL PROGRAM

- ❖ Office Shields
- ❖ Desk Shields
- ❖ Small Group/Collaborative Shields
- ❖ Microphones
- ❖ Individual Student Materials
 - Each student will be provided materials needed for daily use
 - Disposable materials will be available for staff and students

Instructional Focus

- ❖ Focus on Reading and Writing
- ❖ Social Emotional Learning (NearPod)
- ❖ Direct Instruction
- ❖ Small Group Instruction
- ❖ Prepare for Independent Work

Parent Choice Timeline

- ❖ By October 15th, Parent/Guardians will be notified of the updated plans and given an option for submitting their choice of instruction
- ❖ Decision must be submitted via online form by Monday, October 19th, 5:00 pm
- ❖ Families that do not complete online form will remain in Distance Learning
- ❖ Families will be expected to commit to their choice through the end of the 2nd Quarter (January 22, 2021)
 - **No students will be moved from Hybrid to Distance Learning or Distance Learning to Hybrid once parents commit to their choice, including transportation choice**

SYMPTOM SCREENING

STUDENTS

- ❖ The District is directing parents to perform a passive daily symptom assessment (e.g. cough, loss of taste or smell, difficulty breathing) and temperature checks on their students each morning prior to arriving at school. Parents will be advised that students with a temperature of 100.4 or more, students that are feeling sick, and/or students exhibiting any flu-like symptoms will not be allowed to participate in in-person instruction.
- ❖ The District will also perform their own symptom checks and temperature checks with a touchless thermometer at the at the front gate prior to entering the school.

STAFF

- ❖ Staff will perform a passive screening including self-assessment, and temperature check prior to entering the school campus every morning.
- ❖ If at any time if an employee has symptoms, they will be sent home. If the employee requests a test, the District will ensure that a test is completed. The Superintendent or District Secretary will contact the employee and give directions on Rapid COVID-19 testing available.

SYMPTOM SCREENING

STUDENTS

- ❖ Students utilizing district transportation will receive symptom and temperature checks prior to boarding the bus.
- ❖ Any student exhibiting symptoms at arrival or while on school grounds will be turned away to their parent/guardian or immediately isolated in the designated isolation area and sent home.

STAFF

- ❖ While waiting for results, staff will self quarantine at home. Staff who become symptomatic at work will be immediately sent home.



ISOLATION ROOM PROCEDURES

- ❖ Students exhibiting Covid-19 symptoms will be isolated in the designated isolation room
- ❖ After use, the room will be appropriately disinfected using the protocols described in this plan
- ❖ Students will be monitored by school staff member while in the isolation room
- ❖ Medical Exclusion letter will be sent home with students



CLEANING AND OPERATIONS

Custodial staff will perform environmental cleaning following CDC Guidelines. This shall include routinely cleaning all frequently touched surfaces in accordance with the instructions provided on the labels of cleaning agents.

The following touch surfaces should be cleaned daily: desks, tables, doorknobs, light switches, countertops, handles, phones, all shields, and handrails.

Custodial staff will ensure that each classroom and occupied space is stocked with adequate supplies, including disinfectant and cleaning supplies, soap, hand sanitizer, masks, and gloves.

Three Levels of Site Cleaning

1. Daily cleaning
2. Specific location
3. Schoolwide cleaning

Level	Description	Method
Daily or More	Cleaning Touch Services	Custodial staff and trained teachers will provide regular cleaning
Specific Location	Cleaning of a classroom/area in which a person with symptoms was present	Custodial staff will provide this cleaning following CDC guidelines
Schoolwide	Cleaning the entire school due to 5% or more confirmed cases	All available custodians will provide cleaning following CDC Guidelines

STAFF PROCEDURES

- ❖ The District will provide two cloth masks and a face shield to every staff member.
- ❖ The District will supply hand sanitizer, disinfectant spray, paper masks, gloves, and plexiglass desk barriers in classrooms.
 - The District requires students and staff to use face coverings in accordance with CDPH Guidelines, unless cal/OSHA standards require respiratory protection.
- ❖ Staff will be provided sanitizing spray for high touch areas and areas of concern throughout the day.
- ❖ Staff has been trained on and will teach, model, and assist students with proper hygiene practices including hand washing and hand sanitizing.
- ❖ All non-essential furniture and items may be removed from classrooms to maximize available space. Student and staff desks will be six feet apart where practicable. Desk Shields will be provided to all students and staff.
- ❖ Staff will maintain 6 ft distance between each other and students where practicable.
- ❖ Staff will monitor and encourage/remind students of precautions (Masks, Distancing, Desk Barrier Use)
- ❖ Staff will strictly adhere to the site schedule for movement about campus, recess, etc.

STUDENT PROCEDURES

- ❖ Students attending in-person instruction will be required to use face coverings in accordance with CDPH Guidelines.
- ❖ Students in TK through 2nd Grade will be expected to wear masks or may also wear face shields.
- ❖ Students in 3rd -8th Grades will wear masks in order to remain on in-person hybrid instruction.
- ❖ Students with exemptions for traditional mask-style face coverings will wear district-provided shields.
- ❖ Students who do not comply with the mask requirement and do not have a valid health exemption will be returned to distance learning.
- ❖ Students will wash or sanitize hands as they enter the classroom before school, and before and after recess break.
- ❖ Students will enter and exit campus through designated gates and at designated times.
- ❖ Students will adhere to distancing requirements in classrooms, hallways, and outside areas.

STUDENT RECESS/BREAKS/LUNCH

- ❖ Recess schedules are carefully staggered by grade in the daily schedule
- ❖ Students distanced in open space areas may participate in supervised “mask breaks”
- ❖ Students will be provided with a fresh fruit/vegetable to be eaten during assigned recess.
- ❖ Students will take a Grab-and-Go Breakfast/Lunch with them as they leave campus to be eaten at home
- ❖ Regular restroom breaks will be scheduled for each class, restrooms will be sanitized between each class
- ❖ Students will be provided a daily bottle of water, drinking fountains and filling stations will not be available. Students will not be allowed to bring food or drinks from home.

CAMPUS SIGNAGE

- ❖ Exterior Distancing Signage in Hallways
- ❖ Restroom Signage: Distancing and Handwashing Procedures
- ❖ Hand Washing Stations: Handwashing procedures posted
- ❖ Symptom signage at entrances, mask requirement signage at entrances and Offices

DISTANCING MEASURE/ACCESS

- ❖ School will be closed to visitors/volunteers
- ❖ 6ft Distancing Markings may be added as needed to site walkways, restrooms, and interior spaces.
- ❖ Office access is limited and observant of 6ft Distancing and masks are required
- ❖ Office counters have tall plexiglass barriers between staff and visitors
- ❖ Common areas including lounges and libraries are closed for gathering

PPE SUPPLIES

- ❖ The District has procured an inventory of cleaning supplies and PPE (including sanitizer, disinfectant spray, gloves, masks, shields)
- ❖ All cleaning products will be stored safely and properly away from students.
- ❖ All staff have completed training in the proper use and storage of cleaning supplies
- ❖ Non-essential furniture may be removed from classrooms as necessary to facilitate distancing of student and teacher desks
- ❖ Desk Shields will be provided for student and teacher desks, collaborative grouping shields will be provided for small group instruction



TRANSITION BACK TO DISTANCE LEARNING AND CLOSURE THRESHOLDS

- ❖ The Buttonwillow Union School District will follow the direction of the Department of Public Health. The trigger for switching to distance learning could be a county or state mandate, or it may be determined based on confirmed cases of COVID-19 at our school.
- ❖ If there is one confirmed case in a class, the class will remain in a closure for 14 days and the class will return to distance learning.
- ❖ As 5% is the determining number of cases, in-person enrollment numbers would determine closure. Upon reaching the 5% threshold in a site, the school will close and require all students and staff to return to distance learning and quarantine for a determined period of time not less than 14 days.
- ❖ If all students choose in-person instruction the 5% closure threshold for Buttonwillow School is 16
- ❖ Full sanitation will take place by the custodial team prior to reopening an individual classroom and/or the entire school site.
- ❖ The Superintendent will serve as the Covid Coordinator and Tracer

COMMUNICATION PLAN FOR POSITIVE CASES AND CONFIDENTIALITY

EMPLOYEES NOTIFIED IN WRITING

PARENTS NOTIFIED

CLOSURE AND RETURN NOTIFICATION

- ❖ The District will follow direction from the local Public Health Department regarding cases and contacts.
- ❖ The District will maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to the privacy of educational records.

STUDENT TRAINING ON PREVENTION AND ROUTINES

Home

Parent/Family Videos : How to screen students, how to notify school

Classroom

Hygiene/Hand Washing Instruction, Classroom procedures, Social Distancing, Proper Mask Use

School Wide

Moving around campus, playground procedures, restroom procedures

RESOURCES

CDPH and Cal/OSHA Guidance for Schools and School-Based Programs
<https://files.covid19.ca.gov/pdf/guidance-schools.pdf>

California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools
<https://www.cde.ca.gov/ls/he/hn/strongertogether.asp> CDPH COVID-19 and Reopening In-Person

Learning Framework for K-12 Schools in California, 2020-2021 School Year
<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID19/Schools%20Reopening%20Recommendations.pdf>

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