

DELAWARE AREA CAREER CENTER BOARD OF EDUCATION REGULAR MEETING – JUNE 21, 2012 (6:30 P.M.) DELAWARE AREA CAERER CENTER SOUTH CAMPUS – BOARD ROOM

					
J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	P P P A P				1. CALL TO ORDER 6:30 P.M.
					2. PLEDGE OF ALLEGIANCE
J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	X	x	X X X X	X	3. ACCEPT AGENDA FOR JUNE 21, 2012 REGULAR MEETING AS PRESENTED TO THE BOARD (12-045) DISCUSSION ROLL CALL
					4. INTRODUCTION OF GUESTS AND OTHER COMMENTS
					5. BOARD PRESIDENT'S REPORT
					6. BOARD MEMBERS' REPORTS
					7. TREASURER'S REPORT
					8. SUPERINTENDENT'S REPORT •
J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	XA	х	X X X X	X	 Infortion to do intro bind of the biblion (12 of a) I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) - to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. DISCUSSION ROLL CALL
					Enter: 7:30 P.M. Return: 7:45 P.M.
J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	A X	х	X X X X	X	 10. CONSENT AGENDA ITEMS (12-047) 10.1 Approval of Minutes from Previous Meetings: A. May 17, 2012 Regular Meeting 10.2 Business and Reports at the Recommendation of the Treasurer: A. Approve Fiscal Reports for May 2012, with expenditures totaling \$1,249,276.16 for all funds.



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В.	Approve disposal of inventoried ass	ets as presented
	(Treasurer provided a copy of dispos	
	the meeting).	1
	Grant the Treasurer the right to ad	vertise for hids
	on the "Classroom Improvements a	
	-	
	Campus Facility" starting June 9, 2	2012 (estimated
	total cost of the project is \$80,000).	
	Approve the Temporary Appropriat	ions for the 2013
	Fiscal Year:	
NUMBER	DESCRIPTION	AMOUNT
001	General	\$ 13,098,434.58
002	Bond Retirement	\$ 16,666.67
003	Permanent Improvement	935,239.03
006	Food Service	200,851.20
007	Special Trust	3,804.18
009	Uniform School Supplies	92,710.00
011	Rotary – Special Services	250,049.19
012	Adult Education	1,317,054.12
018	Public School Support	13,000.00
022	District Agency	560,462.50
023	Self-Insurance Fund	10,000.00
414	Adult High School	73,000.08
451	Data Communication Fund	3,600.00
461	Vocational Education Enhancements	4,000.00
499	Miscellaneous State Grant Fund	2,000.00
501 524	Adult Basic Education	171,856.06
524 590	Voc. Ed.: Carl D. Perkins – 1984 Improving Teacher Quality	343,995.76 3,592.63
590 599	Miscellaneous Fed. Grant Fund	52,573.75
	GRAND TOTAL:	\$ 17,152,889.75
	Approve the Amended Appropriatio	ons for the 2012
	Fiscal Year:	
<u>NUMBER</u>	DESCRIPTION	<u>AMOUNT</u>
001	General	\$ 12,745,586.08
002	Bond Retirement	33,333.34
003	Permanent Improvement	1,618,300.40
006	Food Service	198,156.50
007	Special Trust	3,804.18
009	Uniform School Supplies	85,743.61
011	Rotary – Special Services	267,324.19
012	Adult Education	1,474,318.43
018	Public School Support	24,306.09
022	District Agency	647,209.33
023	Self-Insurance Fund	10,000.00
200	Student Managed Activity	75,037.97
414	Adult High School Management Information System	84,898.28
432 451	Management Information System	431.48
451 461	Data Communication Fund Vocational Education Enhancements	16,744.83
461 499	Miscellaneous State Grant Fund	31,088.68
499 501	Adult Basic Education	2,000.00 172,235.27
501		
	(continu	ied on next page)



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					Amended Appropriations for FY-2012 (continued)NUMBERDESCRIPTIONAMOUNT524Voc. Ed.: Carl D. Perkins – 1984\$ 406,740.53590Improving Teacher Quality4,321.33599Miscellaneous Fed. Grant Fund100,479.32GRAND TOTAL: \$ 18,002,059.84F.At the recommendation of the Treasurer approve the necessary advances of funds to eliminate deficit balances at the end of fiscal year 2012. The list of
					advances will be supplied to the Board at the July Board meeting. DISCUSSION ROLL CALL
J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	A X	х	X X X X	X	 OLD BUSINESS: (12-048) 11.1 Amend Board Resolution #11-020(10.3.B.2) to include Lori Savage for a One-Year Classified contract as an Educational Aide, effective for FY-2012. 11.2 Amend the following items related to Laura Cimini and her hire as Educational Aide: Board Resolution #09-024(9.3.B.1) – Laura should be listed as receiving a Two-Year Classified contract. Board Resolution #11-020(10.3.B.2) – Laura should be listed as receiving a Continuing Classified contract.
J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	AX	x	X X X X	X	 DISCUSSION ROLL CALL 12. NEW BUSINESS AT THE RECOMMENDATION OF THE SUPERINTENDENT: (12-049) 12.1 New Hires A. Approve Dr. Scott Palmer for hire as Director of Adult Operations at Administrative Group A Director Step 1, effective 7/01/2012 (pending receipt of all required paperwork). B. Approve Ann Kanning for hire as Business Management Program Instructor at Class 4 Step 0, effective 8/02/2012 (pending receipt of all required paperwork). C. Approve Teresa Gellenbeck for hire as Business Management Program Instructor at Class 4 Step 8, effective 8/02/2012 (pending receipt of all required paperwork). Hire is also dependent on receipt of a Master's Degree in Business prior to 12/31/2017.



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			D.	Intervention Pro	a Jr. for hire as Career-H gram Instructor at Clas 12 (pending receipt of al	ss 1 Step 7,
			E.	Approve Emily C Program Instruc	Cunningham for hire as tor at Class 4 Step 8, ef ng receipt of all require	fective
			F.	Mathematics Ins 8/02/2012 (pendi paperwork). Hire	ay Dollinger for hire as structor at Class 1 Step ng receipt of all require e is also dependent on re in Mathematics prior to	d eceipt of a
			G.	Technology Instr	ackley Sr. for hire as Au ructor at Class 1 Step 1, ng receipt of all require	effective
			H.	instructor on an \$22.00 per hour,	l Selcer for hire as ABLI as-needed basis, at the effective 7/01/2012 (pen uired paperwork).	rate of
			I.	Approve Todd Sm instructor on an \$20.00 per hour,	nith for hire as an Adult as-needed basis, at the effective 4/18/2012 (pen uired paperwork).	rate of
			J.	Approve Teri Me Assistant to the Group B Adminis	ider for hire as Adminis Superintendent, at Adm strative Assistant Step ng receipt of all require	ninistrative 10, effective
			12.2 Pers	sonnel		
			А.	Approve Emily N	AcKinney for 60 hours tended time per Negotia tive FY2012.	ated
			В.	Approve Stephar supplemental ex	nie Rogers for 15 hours tended time for the pur effective FY2012.	pose of
			C.	Approve supplen	nental contracts for the or FY12 per Negotiated A	
				<u>DUTY</u> BPA (Regional)	<u>NAME</u> Joshua Gallagan Betty Kimball Lori Orahood	PAY \$250.00 \$250.00 \$250.00
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D	. Approve suppler Negotiated Agree FY2013:			
	<u>NAME</u>	HOURS	PURPOSE	
	Emily Cunningham	30	New Teacher	
	Courtnay Dollinger	30	New Teacher	
	Sheree Ellis	140	Student Services	
	Mark Fleisher	50	Student Mentor	
	Tina Francis	48	Student Mentor	
	Teresa Gellenbeck	30	New Teacher	
	Chad Hackley	30	New Teacher	
	Jackie Johnson	140	Student Services	
	Ann Kanning	30	New Teacher	
	Betty Kimball	30	New Lab Assign	nent
	Kelly Kohl	110	Professional Dev	elopment
	Emily McKinney	200	Student Services	
	Mark McKinney	36	Student Mentor	
		40	AYES	
	Zin Min Jr.	30	New Teacher	
		22	Student Mentor	
	Randy Moore	15	Summer Network	
	Lori Orahood	15	New Lab Assign	ment
		24	Student Mentor	
	Lisa-Marie Reinhart	90 20	Student Recruitm	ient
	Stephanie Rogers	30 15	New Teacher Classroom Set-U	n
	Patricia SanFillipo	As Needed	Catering Services	
	Wayne Strunk	320	Technology Services	
	Lana Jo Sturgell	360	Equine Care	1005
	Linda Teach	140	Student Services	
	Kathleen Tornes	200	Student Services	
	Nichole Vance	As Needed	Catering Services	
	H. Thomas Wilson	60	Student Services	
	Nichole Wright	78	Student Mentor	
E	e			no to
	cover as admini			
	Services departi			
	than 45 hours fo		z, and no more t	nan 90
	hours for July 2		1	
F.				
	Schedule for the			
	(Director/ Super effective 7/01/20		oyees listed belo	w,
	NAME		SCHEDULE	STEP
	Tamara Hall	Director		9
	R. Dale Hayes	Building D	irector	10
	Michael Miller	Supervisor		10
	Mary Titus	Building D	irector	10
	Anne Wisniowski	Supervisor		10



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G.Approve placement on the Administrative Salary Schedule for the following Administrative Group B employees listed below, effective 7/01/2012:NAMESALARY SCHEDULE PayrollSTEPJoan KeanePayroll10Richard MasonMaintenance Supervisor10Tammy McWherterLunch Supervisor (206 Days)2Alicia MowryCoordinator (185 Days)8Roger PostellMaintenance Supervisor8Heath SheltonAdministrative Assistant10Laureen StrunkAdministrative Assistant10
12.3 Contracted Services
 A. Accept the agreement between the City of Delaware and Delaware Area Career Center to grant a conservation easement or environmental covenant as determined by the Ohio Environmental Protection Agency. B. Accept the agreement between Columbus State Community College (CSCC) and Delaware Area Career Center regarding high school dual enrollment, as detailed in the agreement. C. Accept the agreement between CSCC and Delaware Area Career Center to provide services through the Small Business Development Council (SBDC), as detailed in the agreement. D. Accept the agreement between Delaware County Court Services and Delaware Area Career Center to provide ABLE/GED services to court-involved persons, as detailed in the agreement.
12.4 Purchases
A. Approve purchase of Fundamentals of Service : Engines (Copyright ©2009, Deere & Company, Inc.) as class text for the Power Sport and Diesel Technology program. Total cost to the Board will include student texts at \$60.00 each, and approximately \$100.00 for shipping. The total number of student texts to be purchased is dependent on enrollment numbers.



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		B.	Approve purchase of Auto Body Repair Technology , Fifth Edition (Copyright ©2009, Delnar Cengage Learning) as class text for the Auto Collision Technology program. Total cost to the Board will include student texts at \$158.25 each, instructor's materials at \$34.50, and approximately \$400.00 for shipping. The total number of student texts to be purchased is dependent on enrollment numbers.
		C.	Approve purchase of Automotive Technology: Principles, Diagnosis, and Service - Fourth Edition (Copyright ©2012, Pearson Education, Inc. / Prentice Hall) as class text for the Automotive Technology program. Total cost to the Board will include student texts (including six years of online access) at \$94.97 each, Instructor Edition and materials at \$150.00, shipping costs at approximately \$250.00, and student online access to lab simulations and resources at \$375.00. The total number of student texts to be purchased is
		D.	dependent on enrollment numbers. Approve purchase of Entering the World of Work (Copyright ©2006, The McGraw-Hill Companies, Inc. / Glencoe Publishing) as class text for the Career-Based Intervention program. Total cost to the Board will include student texts at \$55.41 each, instructor's materials at \$109.99, and \$150.00 for shipping. The total number of student texts to be purchased is dependent on enrollment numbers.
		E.	 Approve purchase of the following items as class material for the Early Childhood Education program (total number of student texts to be purchased is dependent on enrollment numbers for each program course): Working with Young Children – Seventh Edition (Copyright ©2012, The Goodheart-Willcox Company, Inc.) → Student texts = \$58.50 each → Instructor's materials = \$0.00 → Shipping costs = \$250.00 (approx.) Developing and Administering a Child Care and Education Program (Copyright ©2013, Cengage Learning / Wadsworth Publishing) → Student texts = \$95.75 each, → Instructor's materials at \$0.00 → Shipping costs = \$250.00 (approx.)



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				material for the number of stud dependent on a course): • Health S Career I $(CopyrigPrentice\rightarrow Stud\rightarrow Instr\rightarrow Shipp• LippincoThird EKluwerWilkins,\rightarrow Stud\rightarrow Instr\rightarrow Shipp• FoundatEditionHill).\rightarrow Stud\rightarrow Instr\rightarrow ShippG. Approve purchmaterial for thestudent texts theenrollment nu• [EngFiveComp\rightarrow Sa\rightarrow In\rightarrow Sa\rightarrow Sa\rightarrow In\rightarrow SAAAAAAAAAAAAAAAAAAA$	ent texts = \$63.57 each uctor's materials = \$150.00 ping costs = \$200.00 (approx.) ott's Textbook for Nursing Assistants, dition (Copyright © 2012, Wolters Health / Lippincott Williams &
					(continued on none page)



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					English Program Textbook Purchases (continued):
					 [English 12] Glencoe Literature: World Literature (Copyright ©2009, The McGraw-Hill Companies, Inc.) → Student texts (including six years of online access) = \$64.68 each → Instructor's materials = \$280.00 → Shipping costs = \$840.00 (approx.)
					 H. Approve purchase of Glencoe Algebra 2 (Copyright ©2012, The McGraw-Hill Companies, Inc.) as class text for the Mathematics program. Total cost to the Board will include student texts (including online access for six years) at \$78.96 each, instructor's materials at \$310.00, and shipping fees at approximately \$630.00. The total number of student texts to be purchased is dependent on enrollment numbers.
					12.5 Other
					A. Accept the following donations: OWNER- DETERMINED <u>ITEM</u> <u>DONOR</u> <u>VALUE</u> 2003 Saturn Ion David Schul \$3,400.00 1993 Cub Cadet Eugene Martini \$200.00 B. Approve changes to the Student Handbook for the 2012-2013 school year, as presented to the Board. DISCUSSION ROLL CALL
J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	X A	X	X X X X	X	13. ADOPTION OF REVISED BOARD POLICIES Board Policy EDE: Computer/Online Services (12-050) DISCUSSION ROLL CALL
J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	X A	х	X X X X	X	 14. REDUCTION IN FORCE (12-051) Reinstate the following employees from Reduction in Force for the 2012-2013 school year: <u>FULL-TIME</u>: Laura Cimini (Educational Aide) Marilyn Jones (Resource Teacher) Betty Kimball (Family & Consumer Sciences Teacher – Big Walnut High School) John Wolfe (Facilities Maintenance Instructor) (continued next page)



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J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	XA	x	x x x x		Reinstatement from Reduction in Force (continued): PART-TIME: • Lori Savage (Educational Aide) DISCUSSION ROLL CALL 4 15. MOTION TO GO INTO EXECUTIVE SESSION (12-052) I move to go into executive session pursuant to Ohio Revised Code Section 121.22 (G)(1) - to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. DISCUSSION ROLL CALL Enter: 7:54 P.M. Return: 8:10 P.M.
J. WAGNER-FEASEL T. KAELBER T. BACKUS E. BISCHOFF P. LILLIE	X A	Х	X X X X	Σ	16. ADJOURNMENT (12-053) 8:10 P.M. July 3, 2012

TREASURER

BOARD PRESIDENT