

**ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT**

**MINUTES OF REGULAR MEETING**

**SEPTEMBER 9, 2020**

The meeting convened at 7:00 a.m. for the St. Clairsville-Richland City School District Board of Education with President Mike Jacob (via Zoom) presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Present (Zoom)
	Mike Fador	- Present
	James Cook	- Present
	Pam Jones	- Present (Zoom)
	F. William Zanders	- Present (Zoom)

Also present were: Ryan Clifford, Christina Sirbaugh, Amy Porter and Walt Skaggs. Present via Zoom: Diane Thompson and Sharon Harrison.

**Approve Resolution Suspending Policies**

Mr. Fador moved and Mr. Cook seconded that the Board approve the following Resolution:

**RESOLUTION SUSPENDING POLICIES**

**WHEREAS**, Board Policy BFF permits the Board to “suspend the policy for one meeting at a time” pursuant to the procedures specified therein.

**WHEREAS**, the certain Policies have been proposed to be suspended in writing as follows:

The Board desires to suspend any policy to the extent the policy requires a Board member, Board legal counsel, or others to be “physically present,” or “in-person” as such requirements are not required pursuant to Section 12 of Amended H.B. 197, which permits electronic participation and electronic voting. The Policies that are affected include, but are not limited to Policy BDDF, which requires a Board member “to be physically present at the meeting in order to vote.”

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that:

Section 1: Pursuant to Board Policy BFF, the Board moves to suspend the following policy requirements:

(1) Policy BDDF’s requirement that a Board Member must be “physically present at the meeting in order to vote.” The Board suspends the policy to the extent it requires a Board member to be “physically present” in order to vote.

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and Section 12 of H.B. 197.

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.  
Motion carried.

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**Approve Treasurer's Items**

Mrs. Jones moved and Mr. Zanders seconded that the Board approve the following Treasurer's items:

- A. Board minutes for the August 12, 2020 Regular Meeting, and the August 4 and August 18, 2020 Special Meetings, as presented by the Treasurer.
- B. Financial Reports for August, 2020, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$2,920,641.94	Student Activities 200	\$ 47,531.69
Bond Retirement 002	0.00	District Managed 300	165,592.21
Permanent Improvement 003	69,902.08	Auxiliary Services 401	119,362.99
Building 004	0.00	Data Communication 451	0.00
Food Service 006	10,367.37	Student Wellness and Success 467	17,397.91
Expendable Trust 007	50,911.63	Miscellaneous State Grant 499	28,454.00
Kara Fador Corrections Scholarship 008	11,553.46	IDEA Part B 516	0.00
Uniform School Supplies 009	2,590.24	Title I 572	0.00
Principal 018	43,423.30	IDEA Preschool Handicapped 587	0.00
District Agency 022	3,302.76	Improving Teacher Quality 590	-.01
Self Insurance 024	188,077.88	Schoolwide Building Program 598	-141,622.38
Underground Storage Tank 031	11,000.00	Misc. Federal Grant Fund 599	-0.01
		<b>TOTAL</b>	<b><u>\$3,548,487.06</u></b>

- C. The list of bills paid in August, 2020, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer's office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From	To	Amount
General Fund 001	Schoolwide Pool Fund 598-9020	\$130,678.04
Title I Fund 572-9020	Schoolwide Pool Fund 598-9020	\$8,457.57
Title II-A Fund 590-9020	Schoolwide Pool Fund 598-9020	\$1,792.82
Title IV-A Fund 599-9020	Schoolwide Pool Fund 598-9020	\$693.95
General Fund 001	Schoolwide Pool Fund 598-9021	\$135,301.13
Title I Fund 572-9021	Schoolwide Pool Fund 598-9021	\$8,015.21
Title II-A Fund 590-9021	Schoolwide Pool Fund 598-9021	\$1,910.39
Title IV-A Fund 599-9021	Schoolwide Pool Fund 598-9021	\$617.98

- E. The following donations made during August, 2020:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Jean Lewis Huston Estate	General Fund (in memory of Jean Lewis Huston)	\$5,000.00
ICR Equipment Rental	Equipment Rental Donation	1,882.24
OhioPyle Prints, Inc.	H.S. Principal's Fund	1.91
Your Cause	H.S. Principal's Fund	20.00
Swan's Sport Shop	H.S. Band	437.06

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**Approve Treasurer's Items (Cont'd)**

<u>Name</u>	<u>For</u>	<u>Amount</u>
Rob Vera	H.S. Athletic Dept.	\$ 100.00
Red Devil Club	H.S. Athletic Dept.	1,017.00
Allen & Jennifer Loy	H.S. Cross Country	1,000.00
Dirt Designs 1 LLC	H.S. Swim Team	900.00
<b>TOTAL</b>		<b>\$10,358.21</b>

F. Establish Fund 300-9270 Golf Fund.

G. Activity budgets for the 2020-2021 School Year. A copy of all budgets is on file in the Treasurer's office.

H. The following Fiscal Year 2021 Permanent Appropriation Resolution:

BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2020 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

<b><u>GOVERNMENTAL FUNDS</u></b>			
<b>General Fund</b>			
USAS Fund	001	\$20,000,000.00	
Uniform School Supplies	009	7,500.00	
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>			<b>\$20,007,500.00</b>
<b>Debt Service Fund</b>			
USAS Fund	002	\$ -	
<b>TOTAL DEBT SERVICE APPROPRIATIONS</b>			<b>\$ -</b>
<b>Special Revenue Funds</b>			
Food Service	006	650,000.00	
Nancy Kozuch Memorial	007	1,000.00	
Principal's Accounts	018	50,000.00	
District Managed Student Activity Accounts	300	600,000.00	
Auxiliary Services	401	329,332.90	
Data Communications	451	5,400.00	
Student Wellness and Success	467	91,677.97	
Miscellaneous State Grant	499	30,321.85	
ESSER	507	157,607.18	
Coronavirus Relief Fund	510	114,630.22	
Title IDEA-B	516	422,729.58	
Title I Grant	572	240,544.88	
IDEA Preschool Grant	587	7,282.95	
Title II-A	590	54,782.38	
Schoolwide Pool	598	3,200,000.00	
Title IV-A	599	19,810.07	
<b>TOTAL SPECIAL REVENUE APPROPRIATIONS</b>			<b>\$5,975,119.98</b>
<b>Capital Project Funds</b>			
Permanent Improvement Fund	003	250,000.00	
M.S. & H.S. Connector Building Fund	004	-	
<b>TOTAL CAPITAL PROJECT APPROPRIATIONS</b>			<b>\$250,000.00</b>
<b>Internal Service Fund</b>			
Self Insurance	024	150,000.00	
<b>TOTAL INTERNAL SERVICE FUND APPROPRIATIONS</b>			<b>\$150,000.00</b>

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<b><u>Approve Treasurer's Items (Cont'd)</u></b>			
<b><u>FIDUCIARY FUND CLASS</u></b>			
<b>Private Purpose Trust Funds</b>			
Trust	007	1,500.00	
Endowments	008	1,000.00	<b>\$2,500.00</b>
<b>TOTAL PRIVATE PURPOSE TRUST APPROPRIATIONS</b>			
<b>Agency Fund</b>			
District Agency	022	12,000.00	
Student Managed Activity Accounts	200	90,000.00	
<b>TOTAL AGENCY FUND APPROPRIATIONS</b>			<b>\$102,000.00</b>
<b>TOTAL APPROPRIATION ALL FUND TYPES</b>			<b>\$26,487,119.98</b>

I. The following Advances:

<b>From</b>		<b>To</b>	<b>Amount</b>	
General Fund	001	H.S. Athletics	300-9300	\$3,059.11
General Fund	001	ESSER Grant	507-9021	\$316.33
General Fund	001	IDEA Grant	516-9021	\$11,757.49
General Fund	001	Schoolwide Pool	598-9021	\$106,115.00

J. COMMERCIAL CARD RESOLUTION pursuant to OHIO State law and public policy, the following apply:

**Authorization**

The governing board/legislative authority of St. Clairsville-Richland City School District, Belmont Co-Ohio has 1.) authorized Card use (provided by The Huntington National Bank) for specific purposes and 2.) have or will approve and adopt a policy governing usage of the credit card and appropriate oversight controls.

**Appropriation**

We certify that the governing board/legislative authority approved card usage for those purposes involving the procurement of goods and/or services for which St. Clairsville-Richland City School District, Belmont Co-Ohio has appropriated funds in its annual appropriations budget.

**Usage and Oversight Controls**

The governing board/legislative authority of St. Clairsville-Richland City School District, Belmont Co-Ohio has adopted formal policies and procedures concerning Card usage and oversight, including but not limited to the following considerations: 1.) a list of authorized employees; 2.) custody of the card(s); and 3.) the pre-approval of card usage and reconciliation of usage against purchase orders.

**Authorized Person to Execute Agreement**

The governing board/legislative authority certifies that Amy Porter, Treasurer, is fully authorized to execute/sign a Card Agreement with The Huntington National Bank and St. Clairsville-Richland City School District, Belmont Co-Ohio to its terms.

K. Class Intent Form to transfer the Class of 2020's account balance to the Class of 2021.

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.  
Motion carried.

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**Superintendent's Report**

Superintendent Skaggs reported on the following:

- First day with all students not on the remote plan was yesterday. Staff and students did an outstanding job.
- Schools now mandated to report positive cases to parents within 24 hours of notice. Working with Brian Desantis to create a reporting template.
- Temperature check stations installed at each office.
- Chromebooks have been ordered and should arrive late September.
- Two new water fountains and Hands-free bottle fillers have been installed in H.S. and M.S. Elementary fountains and bottle fillers being installed today.
- AC units have been installed in every elementary classroom and cafeteria. HS/MS AC units have been delivered and are being installed currently. Our maintenance crew did an outstanding job.
- Desktop dividers for several teachers and some of the elementary classrooms have been installed.
- Applied for \$54,100 broadband/connection grant to purchase hotspots and chromebooks with built-in hotspots and extenders for the buildings. We were just notified that we will receive \$33,000.
- Applied for a grant with AEP for \$35,000.
- Received a grant from the Foundation for Appalachian Ohio for pottery wheels for high school art classes and 3D printer for middle school.
- Continue to meet with Brian Desantis and Andrew Huffman regarding EdChoice legislation.

**Approve Personnel Items**

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following:

1. Michael Duplaga - Payment for traffic control for up to 20 minutes a day for the 2020-2021 school year.
2. Rebecca Schwertfeger - Supplemental contract for Film/Editing on an as needed basis at \$21.50 per hour for the 2020-2021 school year.
3. Up to 10 Extended Days for the 2020-2021 school year for the following Speech Therapists:  
Kristen Koshenko                      Arrin Midei
4. The following Certified Substitutes for the 2020-2021 school year, on an as needed basis, pending proper paperwork:  
Megan Cook                      -            Teacher, Tutor, Aide  
Jeff Stewart                      -            Teacher, Tutor, Aide  
Cheyenne Westlake              -            Teacher, Tutor, Aide
5. The following Classified Substitutes for the 2020-2021 school year, on an as needed basis, pending proper paperwork:  
Judith Frizzi                      -            Educational Aide, Secretary  
Ranelle Klan                      -            Cafeteria Worker, Custodian, Secretary
6. The following Athletic Workers for the 2020-2021 school year:  
Nathan Rodak                      Michael Sanford
7. Kari Yockey                      -            Educational Aide for the East Richland Christian Schools to be paid with Auxiliary Funds effective for the 2020-2021 school year.

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**Approve Personnel Items (Cont'd)**

8. The following Pupil Activity Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Brock Ferrell	Girls Asst. Varsity Soccer Coach	3 yrs.	\$2,061.00
Eric Gay	Boys Reserve Basketball Coach	8 yrs.	3,543.00

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.  
Motion carried.

**Approve Recommendations**

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Cook seconded that the Board approve the following recommendations:

- Amended Face Coverings (Masks) policy and Application for Exception from Mask Requirement
- The following revised substitute and special pay rates effective for the 2020-2021 school year:

**Certified:**

Teachers	\$107.00/day
Teachers - More than 60 days in same assignment	\$196.50/day (BA-0 daily rate for 20-21 school yr)
Summer School	\$21.50/hr.
Lead Tutors	\$22.50/hr.
Tutors	\$21.50/hr.
Health Aide (RN Certification)	\$27.40/hr.
Sub Health Aide (RN Certification)	\$25.40/hr.
After School Detention Teacher	\$20.00/hr.
Saturday School	\$80.00/Saturday (4 hr block)
After School meeting for supt. approved committee	\$25.00/hr. (SEA agreement 6/4/14)
Master Teacher Meeting	\$50.00 per mtg. / \$60.00 for Chair

**Classified:**

Aide	\$ 9.70/hr.
Special Ed Aide	\$10.20/hr.
Bus Driver	\$16.70/hr.
Cook	\$ 9.70/hr.
Custodian	\$10.70/hr.
Interpreter	\$15.70/hr.
Maintenance	\$11.70/hr.
Mechanic	\$12.70/hr.
Secretary	\$ 9.70/hr.
Painter	\$10.70/hr.
Maintenance Helper	\$10.70/hr.
Bus Inspection Preparation	\$10.70/hr.
Student Technology Helper	\$ 9.15/hr.
Work Study Students (85% of min wage)	\$ 7.40/hr.

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**Approve Recommendations (Cont'd)**

3. Payment to High School Work Study Program Student(s) for the 2020-2021 school year.
4. RESOLUTION AUTHORIZING FILING OF BANKRUPTCY PROOF OF CLAIM effective September 9, 2020, that the St. Clairsville-Richland City School District Board of Education engages the law firms of Brennan Manna and Diamond and Ennis Britton to file a proof of claim on behalf of the District in the Purdue Pharma bankruptcy in the United States Bankruptcy, Southern District of New York, In Re: Purdue Pharma L.P., et al., Chapter 11, Case No. 19-23649 (RDD), in accordance with the terms of the engagement letter provided to the District.
5. RESOLUTION TO ADVERTISE AND RECEIVE BIDS FOR BUS PURCHASING.
6. Settlement Agreement, Release and Waiver with Ms. Rhonda Sankovitch.
7. Resolution verifying that the Board has offered the positions of 7<sup>th</sup> Grade Fall/Winter Cheerleading Coach, 8<sup>th</sup> Grade Fall/Winter Cheerleading Coach, 8<sup>th</sup> Grade Head Football Coach, and Boys Asst. Varsity Soccer Coach to licensed employees and no employees qualified to fill the positions have accepted.
8. Resolution verifying that the Board has offered the positions of 7<sup>th</sup> Grade Fall/Winter Cheerleading Coach, 8<sup>th</sup> Grade Fall/Winter Cheerleading Coach, 8<sup>th</sup> Grade Head Football Coach, and Boys Asst. Varsity Soccer Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the positions.

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.  
Motion carried

**Approve New Business - Pupil Activity Contracts**

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Cook seconded that the Board approve the following Pupil Activity Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Experience</u></b>	<b><u>Salary</u></b>
Kaylie Kindler	7 <sup>th</sup> Grade Fall Cheerleading Coach	1 yr.	\$ 542.00
Kaylie Kindler	7 <sup>th</sup> Grade Winter Cheerleading Coach	1 yr.	542.00
Kaylie Kindler	8 <sup>th</sup> Grade Fall Cheerleading Coach	1 yr.	542.00
Kaylie Kindler	8 <sup>th</sup> Grade Winter Cheerleading Coach	1 yr.	542.00
John Kutcher	8 <sup>th</sup> Grade Head Football Coach	10 yrs.	3,399.00
Logan Young	Boys Asst. Varsity Soccer Coach	1 yr.	1,627.00

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.  
Motion carried.

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**Adjournment**

There being no further business brought before the Board, President Jacob adjourned the meeting at 7:33 A.M.

The next scheduled Board of Education meeting is Wednesday, October 14, 2020 at 7:00 a.m.

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President

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Treasurer