



## Shawano School District Mobile Hotspot Usage Agreement

**You will need to sign the final page and turn it into the main office of your school.**

1. Parent/Guardian and/or student accepts full responsibility for the District-issued technology. **Parent/Guardian agrees to reimburse the school for any damage caused** as a result of negligence or misconduct regardless of where the damage occurs.
2. Accessing the Internet via District-issued technology shall be used for instructional purposes and not for recreational or employment activities.
3. There are two types of hotspots. Both will have their data usage filtered and monitored by the Shawano School District and the cellular network provider.
4. Parents and guardians are still responsible for monitoring their students' use of District issued technology while at home.
5. The District has the right to recall and review the contents of the reports produced by the Internet filtering system.
6. Parent/Guardian will reimburse **Shawano School District** for the cost of replacement should the device(s) be lost, stolen or damaged. The costs incurred will not exceed the original cost of the District-issued technology and its accessories. In the case of lost, stolen, or damaged equipment, parent/guardian and/or student agrees to contact the school within **five** business days, so that appropriate procedures can be put into action to ensure replacement.
7. Parent/Guardian and student understand that the hotspot runs on cellular networks and the speed and availability of the connection will be dependent on the service area of cellular towers. Service connect is not guaranteed in all areas.
8. If any activity brought to the attention of the Shawano School District is deemed suspicious, inappropriate, or unauthorized, the district reserves the right to deactivate and/or request that the device be immediately returned to the Shawano School District.
9. District-issued device(s) should be used only in conjunction with projects relating to the educational programs, and in accordance with the District's Responsible Use Policy. They may not be used as a personal or social device for the student.
10. When accessing the Internet via District-issued device(s), it is essential to practice responsible digital citizenship.
11. Technical support for checked out device(s) is available from your school, during school hours only.
12. There is a monthly limit to the amount of data assigned to each hotspot device. The Kajeet has a daily limit. The Cellcom Mifi has a monthly limit. You will need to be aware of your data usage to prevent running out of access prior to the end of the day or month. When the limit is reached access to the Internet is suspended until the next day or month.
13. District-issued device(s) should never be left unattended. The device(s) should be brought directly home after checkout and kept at home until it is due back at school. District-issued device(s) is to be returned first thing in the morning on the day it is due. They should never be left in an unlocked area or left in a vehicle.
14. District-issued device(s) should not be used near water, household chemicals, food or drink, or other liquids that could damage its electronic components.
15. District issued-device(s) will be returned at the end of the school year, or the device is no longer needed to perform school assigned tasks, whichever comes first.



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### Financial responsibilities

**PARENT/GUARDIAN AND STUDENT AGREE TO REIMBURSE THE DISTRICT FOR THE ACTUAL COST OF REPAIR AND/OR REPLACEMENT, UP TO THE MAXIMUM AMOUNT NOTED FOR ANY OF THE FOLLOWING:**

**There is no cost if the device is returned without damage.**

Issue	Cost per Device
Lost, stolen, or missing power cord(s)	\$20
Repair to damaged device(s)	\$50
Replacement of lost, stolen, or damaged device(s)	\$249
Failure to return the device	\$249





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# Acceptance of Terms of Responsibility & Home Use Agreement Policy & Guidelines & Permission for Student Use

**Please Sign & Return to the School's Main Office**

I, \_\_\_\_\_ agree to allow \_\_\_\_\_  
Name of Parent/Guardian (please **print**) Name of Student (please **print**)

to participate in the Student Kajeet SmartSpot (wireless hotspot) and Laptop Checkout program at **Shawano School District**. I understand that the student named above will be loaned a Kajeet device and/or laptop, on a limited basis as available, and identified through the Library checkout system.

By signing below, you agree to abide to the

- **Acceptance of Responsibility & Home Use Agreement**
- **Responsible Use Guidelines**
- **Responsible, Acceptable, and Safe Use of Technology Resources**
- **Billing Price List for Missing or Damaged Devices**