## GENERAL SCHOOL ADMINISTRATION

## ADMINISTRATIVE RESPONSIBILITY OF READY PRINCIPAL - Crisis Management

The Director of Alternative Education, in consultation with the READY principal, shall be responsible for working with appropriate staff members, students, parents, and community agencies to develop a plan for preventing and dealing with emergencies within the school and surrounding school environment.

Plans shall be reviewed annually and shared with all staff and students on a regular basis. Just as fire and tornado drills are practiced, at least once per semester, an emergency drill related to a simulated crisis shall be conducted.

Approved: 07/01/01 Revised: 07/01/17