

GENERAL ADMINISTRATIONREGIONAL SUPERINTENDENT - Duties

The Regional Superintendent shall be the chief executive officer of the Regional Office of Education and the administrative head of all departments of the ROE. He/she may delegate responsibility for the various segments of the programs, but it is his/her ultimate responsibility to account for success or failure of all phases of the program.

In addition to his/her administrative duties and statutory duties, the Regional Superintendent shall make decisions concerning the budget, programs; and selection, retention and dismissal of employees. The Regional Superintendent shall keep or cause to be kept the records and accounts as needed, aid in making reports required of him/her and perform such other duties as required by the Region and State of Illinois.

On or before February 1, annually the Regional Superintendent shall certify the names and mailing addresses of employees who are required to complete and file a statement of economic interests.

The Regional Superintendent, through his/her management team, shall be responsible for the following functions:

1. directing the day-to-day operations of the ROE's services and programs;
2. conducting research and recommending plans for the short- and long-range goals, services, and programs of the ROE; and
3. evaluating all the ROE's operations, programs, services, and personnel on a regularly scheduled basis.

In addition the Regional Superintendent shall notify the proper authorities and the State Board of Education and the affected administrator whenever any employee of the ROE or other persons who come in frequent contact with children in schools have been named as a perpetrator in an indicated report of child abuse filed pursuant to the Abused and Neglected Child Reporting Act of Child and Family Services.

Leg. Ref.: Ill. Rev. Stat., ch. 122, para. 10-21.4.

Approved: 07/01/01