

**SAG HARBOR UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION - BUSINESS MEETING
Monday, October 5, 2020**

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The Business Meeting of the Board of Education was held remotely on October 5, 2020.

Members present: Brian DeSesa, Jordana Sobey, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Chris Tice, and Yorgos Tsiiridis

1. MEETING OPENING

Call the Business Meeting to order and Roll Call

Brian DeSesa, Board President, called the Business Meeting to order at 6:30 p.m.

A motion to open the meeting was made by Sandi Krueel, seconded by Chris Tice, motion carried.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC INPUT I

No public input.

4. PRESIDENT'S COMMENTS

Brian DeSesa spoke about working towards one Educational Meeting and one Business Meeting each month starting in November.

5. SUPERINTENDENT'S REPORT

Jeff Nichols said that the reopening of school continues to go well. There are no instances of COVID-19. Some parents would like their children, who are in the 9-12 grade levels, to attend school instead of a hybrid schedule. We would like to have students attend school every day but the format is the best we can do with providing social distancing in accordance with the Department of Health. There is weekly changing guidance from the New York State Government. Thank you to all nurses and administrators in doing their best in announcing the changing guidance and safety protocol which is posted on the school's website. Enrollment summary with families choosing the remote learning option is 58 Elementary students out of 400 and 89 Middle/High School students out of 532. Co-curricular clubs will begin in grades 9-12 and not in grades K-8. We are going to research the holiday schedule on the 2021-2022 school calendar by forming a committee of two (2) Elementary students, four (4) Middle School students, six (6) High School students, one (1) teacher from each building, building principals, one (1) parent from each building and two (2) Board members.

Items for Discussion

Chris Tice asked about ridership on school buses.

Jeff Nichols will check with transportation director regarding the maximum ridership.

6. ADMINISTRATORS' REPORT

Matt Malone gave a brief update on the reopening of school. It has been successful. Thank you to the parents, students, and faculty. The original arrival plan in maintaining social distancing and temperature checks is working. Our schedule is going well. Mask breaks are going well with fresh air and exercise. Curriculum Night was held last week in a Google Meet. Teachers provided good information. Faculty are mindful in being prepared if we have to switch to remote learning.

Brittany Carriero talked about the staff being creative in implementing their lessons through hybrid model at the high school with synchronous learning and at the middle school level as well with in-person every day and the remote learners tuning into live instruction. College Application Night was held on Thursday evening. There were Senior class meetings to understand the needs and wants of the senior class for the year. Middle School classes held Whalers Day. Starting this Wednesday and every Wednesday following the middle school will be participating in Whaler Wars. High School seniors had their first day of in-person lunch together and were very happy to be together. Mr. Winkler and Ms. Emmersen working with students on organizing creative ways Seniors can utilize their lunch period as they are not able to access the off-campus privilege that they normally are able to do. Planning for socially distancing and virtual co-curriculars for high school is underway. The administration met with parents regarding a school play and the play director and producer have continued to plan for a socially distanced fall play. Progress reports will be distributed next week. Curriculum Night is tomorrow and will be meeting virtual period by period and by grade level. During the lunch period we have meetings with our school counselors and time for the administration to answer questions and answers as well. Conversations with Administrators will be two separate meetings this week the high school will be at 9 am Friday and middle school will be at 10:00 am.

7. CONSENT AGENDA

7.1 Consent agenda items - Motion to approve all items of the Consent Agenda as presented.

7.2 Accept Committee on Special Education and Committee on Preschool Special Education

Recommendations

Resolution: Be it Resolved that the Board of Education accepts the Committee on Special Education and the Committee on Preschool Special Education recommendations from September 22, 2020 to September 24, 2020.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

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7.3 Accept 504 Committee Recommendations

Resolution: Be it Resolved that the Board of Education accepts the 504 Committee recommendations on September 9, 2020.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.4 Approve Minutes - September 21, 2020

Resolution: Be it Resolved that the Board of Education approves the minutes from the Board of Education Business Meeting on September 21, 2020.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.5 Amend resolution 7.11 dated August 3, 2020 approving Addendum to the Intermunicipal Agreement with Sagaponack Common School District

Resolution: Be it Resolved that the Board of Education amends resolution #7.11 dated August 3, 2020 to read as follows: Be it Resolved that the Board of Education approves the Addendum to the Intermunicipal Agreement with Sagaponack Common School District whereby Sag Harbor Union Free School District will provide transportation services for an annual fee of \$166,380.71. The term of this agreement is effective September 1, 2020 – June 30, 2021.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.6 Accept Extra Classroom Treasurer's report for June 2020

Resolution: Be it Resolved that the Board of Education accepts the Extra Classroom Treasurer's report for June 2020

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.7 Accept Claim Auditor's Report for July 2020

Resolution: Be it Resolved that the Board of Education of the Sag Harbor Union Free School District accepts the Claims Auditor's Report for July 2020.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.8 Approve 2020-2021 Budget Transfers

Be it Resolved that the Board of Education approves the following 2020-2021 budget transfers:

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>GENERAL LEDGER</u>	
		<u>From</u>	<u>To</u>
A2110.164-99	REG SCHOOL SAL ADJ	\$ 14,559.95	
A2020.150-04	SUPERVISION INSTR HS	\$ 19,000.00	
A1040.160-99	DISTRICT CLERK		\$ 130.00
A1240.160-99	CSA N/I SAL		\$ 485.00
A1325.160-99	TREASURER NI SAL		\$ 597.00
A1620.160-03	OP NI SAL MS		\$ 711.00
A1620.160-99	OP NI SAL DW		\$ 1,342.00

A2020.160-03	SUPERVISION NI MS	\$ 1,756.00
A2020.161-99	SUPERVISION NI SUB CALL	\$ 23.00
A2250.150-99	SWD SUPERVISION SAL	\$ 1,527.00
A2810.150-03	GUIDANCE SAL MS	\$ 2,402.00
A2830.150-99	OCC THERAPY SAL	\$ 2,228.60
A2330.150-99	SUMMER SCHOOL INSTR	\$ 440.35
A2020.150-02	SUPERVISION REG ES	\$ 2,745.70
A2020.150-01	SUPERVISION REG SHLC	\$ 172.30
A1240.150-99	CSA INSTR SAL	\$ 19,000.00

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Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.9 Approve Amended Memorandum of Agreement for Laura Westhoff, Dean of Students

Resolution: Be it Resolved that the Board of Education approves the amended memorandum of agreement for Laura Westhoff, Dean of Students, effective September 11, 2020.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.10 Appoint Ilona K. Polak, MD as a School Physician

Resolution: Be it Resolved that the Board of Education appoints Ilona K. Polak, MD as a school physician for the 2020-2021 school year.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.11 Approve Joseph Amato, Science Teacher, an additional .2 FTE to teach an expanded schedule

Resolution: Be it Resolved that the Board of Education approves the appointment and Memorandum of Agreement for Joseph Amato, Science Teacher, to teach an additional .2 Science section effective September 8, 2020 through June 30, 2021 at an additional salary of \$29,744 (.2 full-time equivalent teaching position) in accordance with applicable provisions of the TASH 2017-2022 contract.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.12 Appoint Martin Maningo Mathematics 7-12 Teacher - One year appointment

Resolution: Be it Resolved that the Board of Education appoints Martin Maningo as a Mathematics 7-12 Teacher at Step 2 Column C at a salary of \$63,625 prorated from the first day of attendance in accordance with the one year agreement between the Sag Harbor Union Free School District, the Teachers Association of Sag Harbor, and Martin Maningo effective September 23, 2020 through June 30, 2021. Mr. Maningo holds an initial Mathematics 7-12 certificate, issued on March 24, 2017, control number 1122399172.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.13 Appoint Eric Schwartz as School Bus Monitor

Resolution: Be it Resolved that the Board of Education appoints Eric Schwartz as a School Bus Monitor effective October 6, 2020 at \$19.00 hourly rate and approves the terms and conditions of employment effective October 6, 2020 through June 30, 2023.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.14 Appoint Lead Teachers

Resolution: Be it Resolved that the Board of Education appoints the following teachers as Lead Teachers in their core subject area according to Article XIII Paragraph A (14) of the Teachers Association of Sag Harbor contract 2017-2022 for the 2020-2021 school year with an annual stipend of \$7,500 per teacher.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.15 Appoint mentors and buddies for the 2020-2021 school year

Resolution: Be it Resolved that the Board of Education appoints the following mentors and buddies for the 2020-2021 school year. All stipends are as per the TASH 2017-2022 contract.

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Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.16 Appoint Jennifer Buscemi as Interim School Business Administrator

Resolution: Be it Resolved that the Board of Education appoints Jennifer Buscemi as an Interim School Business Administrator to work on a per diem basis according to the memorandum of agreement effective October 1, 2020 through December 1, 2020. Ms. Buscemi will be compensated at an hourly rate of \$115, not to exceed 100 hours during the term of the agreement.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.17 Appoint Mary Adamczyk as District Clerk

Resolution: Be it Resolved that the Board of Education appoints Mary Adamczyk as District Clerk effective October 1, 2020 at an annual salary of \$40,000 and approves the terms and conditions of employment as Secretary to the Superintendent/District Clerk effective October 1, 2020 through June 30, 2023.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.18 Appoint Mary Adamczyk as Records Retention Officer

Resolution: Be it Resolved that the Board of Education appoints Mary Adamczyk as the Records Retention Officer effective October 1, 2020.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.19 Appoint Hilary Rogers as a Substitute Teacher

Resolution: Be it Resolved that the Board of Education appoints Hilary Rogers as a Substitute Teacher effective October 6, 2020 at \$155.00 per diem. Ms. Rogers holds an initial extension in Students with Disabilities - Grades 7-12 Generalist certificate issued May 3, 2019, control #1316191191.

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

7.20 Approve Terms and Conditions of Employment for Christine Schnell as District Treasurer

Resolution: Be it Resolved that the Board of Education approves the Terms and Conditions of Employment for Christine Schnell as District Treasurer for the period of October 1, 2020 - December 31, 2020. Her prorated salary for the period is \$22,690 (annual \$90,579).

Motion by Chris Tice, second by Jordana Sobey.

Final Resolution: Motion Carried

Aye: Brian DeSesa, Alex Kriegsman, Sandi Krueel, Susan Schaefer, Jordana Sobey, Chris Tice, Yorgos Tsibiridis

8. ACTION ITEMS

No action items.

9. COMMITTEE REPORTS

No committee reports.

10. ITEMS FOR DISCUSSION

Chris Tice talked about committee reports and to advocate for participants on Board committees.

Brian DeSesa mentioned that letters will be going out to the public asking them to submit their interest in serving on a committee based on availability.

Chris Tice talked about the Interim School Business Administrator position.

Jeff Nichols said there will be posting for the School Business Administrator position. The interim is in that role until someone is appointed in early December.

Sandi Kruel asked for a timeline for Board committees.

Brian DeSesa responded that letters will be going out to the public and the deadline for the public to respond is October 13, 2020.

11. UNFINISHED BUSINESS

No unfinished business.

12. POTENTIAL ITEMS NOT SCHEDULED

No potential items not scheduled.

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13. PUBLIC INPUT II

No public input II.

14. PROPOSED EXECUTIVE SESSION

Action: 14.1 Convene into Executive Session

Brian DeSesa asked for a motion to convene to Executive Session at 7:10 p.m. to discuss the employment of a particular person and a contract issue.

A motion was made by Sandi Kruel, seconded by Chris Tice, motion carried.

Action: 14.2 Adjourn from Executive Session

Brian DeSesa asked for a motion to reconvene from Executive Session at 7:47 p.m.

A motion was made by Sandi Kruel, seconded by Chris Tice, motion carried.

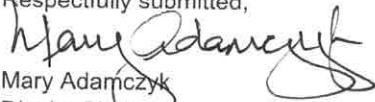
15. ADJOURNMENT

Action: 15.1 Adjourn Meeting

Brian DeSesa asked for a motion to adjourn the Board meeting.

A motion was made by Sandi Kruel, seconded by Yorgos Tsibiridis, motion carried to adjourn the meeting at 7:48 p.m.

Respectfully submitted,



Mary Adamczyk
District Clerk

