



RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS
Board of Trustees Meeting & Annual Organizational Meeting
Wednesday, August 12, 2020 at 12:30 PM
Location: Zoom Conference Call
Meeting Minutes

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions

- **Members Present:** Amy Reingold, Steven Gordon, Dr. Aaron Rosen, Cheryl Hayward, Natalie Washington, Alan Caine
- **Members Absent:** Tom Merkel, Linda Dickey, Bert Brinkerhoff
- **Others Present:** Dr. Cozine, Craig Eichmann, Nan Westervelt

Steve Gordon welcomed all who were present to the meeting which was held virtually due to the COVID 19 pandemic.

Steve Gordon called the meeting to order at 12:36 p.m.

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 78.2 to approve Consent Agenda for Items listed below:**
- **(Motion to approve: August 12, 2020 Agenda)**
- **(Motion to approve 78.3: Minutes from July 15, 2020 Board Meeting.)**
- **Motion to approve:** Amy Reingold **Seconded:** Alan Caine
- **Ayes: 6 Nays: 0**

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Dr. Cozine discussed the request for approval of the Board on the discipline policy. Changes made to this policy were per counsel from Boylan Code. Dr. Cozine also advised that there will be continued training for all RA staff which includes a total of seven new hires in attendance today. Dr. Cozine advised that per the Governor's request all districts would need a total of three Town Hall meetings for their families, we have already had two with another planned for later today at 6:00 p.m. via Zoom. RA

will conduct a Town Hall meeting every two weeks as we have previously begun in the Spring. Dr. Cozine confirmed that all but two positions are filled and if they are not filled by opening day it will not impact our academic program in any way.

Motion to approve 78.4 revisions to discipline policy for the 2020/2021 academic year

- **Motion to approve:** Alan Caine **Seconded:** Cheryl Hayward
- **Ayes:** 6 **Nays:** 0

Motion to approve 78.5 the application for renewal (attached)

- **Motion to approve:** Aaron Rosen **Seconded:** Amy Reingold
- **Ayes:** 6 **Nays:** 0

Academic Committee Report [Tom Merkel]

Development Committee Report [Ms. Amy Reingold]

Nan Westervelt discussed the highlights of the Reach for the Stars postponed event and the possibility of it being held in October due to COVID-19, she will inform all stakeholders. Nan Westervelt also advised that the Development Plan will be submitted next month. Nan Westervelt also requested for any of the Board members that have not submitted their headshots and bios, to please do so, as the RA website needs to be updated with their information.

Finance Committee Report (Mr. Bert Brinkerhoff)

Alan Caine discussed the renewal budget for four years and beyond.

Motion to approve 78.6 the application for renewal as it relates to the finance/budget items (attached)

- **Motion to approve:** Amy Reingold **Seconded:** Aaron Rosen
- **Ayes:** 6 **Nays:** 0

Human Resources Committee Report [Ms. Natalie Washington]

Natalie Washington discussed the CEO and COO job descriptions, as well as confirmed the updates made around some of the wording and the summaries of the descriptions.

Motion to approve 78.7 CEO job description

- **Motion to approve:** Alan Caine **Seconded:** Amy Reingold
- **Ayes:** 6 **Nays:**

Motion to approve 78.8 COO job description

- **Motion to approve:** Amy Reingold **Seconded:** Cheryl Hayward
- **Ayes:** 6 **Nays:**

Motion to approve **78.9** working with HR Works to pay (\$700) to write COVID-19 policies (includes a 1 ½ webinar training the supervisors to use the policies)

- **Motion to approve:** Amy Reingold **Seconded:** Alan Caine
- **Ayes:** 6 **Nays:**

Motion to approve **79.0** the COVID-19 policies as created by HR Works
COVID-19 POLICIES Back to Work Packet

Dr. Cozine briefed the Board on the 53 page document obtained from HR Works with the fee split between five other charter schools as of today, we would pay \$700. When the HR Works policies are approved we'll upload them to our website.

- **Motion to approve:** Amy Reingold **Seconded:** Cheryl Hayward
- **Ayes:** 6 **Nays:**

Governance Committee Report [Dr. Aaron Rosen]

Aaron Rosen informed the committee that he will be leaving the Board in the fall but would like it to be filled to capacity. Aaron advised that he and Cheryl Hayward meet via phone or Zoom twice per week to discuss and implement how they will recruit members.

Motion to approve **79.1** the slate of officers for the 2020/2021 academic year

OFFICERS:

Steve Gordon – Chairman
Alan Caine – Vice Chairman
Bert Brinkerhoff – Treasurer
Natalie Washington – Secretary

- **Motion to approve:** Amy Reingold **Seconded:** Aaron Rosen
- **Ayes:** **Nays:**

Governance Committee Report [Dr. Aaron Rosen] – continued:

Dr. Cozine acknowledged that there are some duplicates on RA's list of vendors due to the follow through needed for certain services. Dr. Cozine used an example of having the need for fire and safety equipment but the followup to that is to have another vendor whose expertise is inspecting fire & safety equipment, inspect the equipment.

Motion to approve **79.2** list of vendors for the 2020/2021 academic year

- **Motion to approve:** Natalie Washington **Seconded:** Alan Caine
- **Ayes:** 6 **Nays:**

Old Business

New Business

Public Comments

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Adjournment

The meeting was adjourned at 1:25 p.m.

Motion 79.3 to approve adjournment:

- **Motion to approve:** Amy Reingold
- **Ayes:** 6 **Nays:**

Seconded: Aaron Rosen