

Northern Tier Career Center  
REGULAR MEETING of the JOINT OPERATING COMMITTEE  
Thursday, June 18, 2020, at 6:30 PM  
Virtual Zoom Meeting

The Northern Tier Career Center's Joint Operating Committee held a virtual meeting for general purposes on June 18, 2020, at 6:30 PM, using the Zoom platform.

Chairperson Gene Anne Woodruff called the meeting to order at 6:33 PM followed by the Pledge of Allegiance. The following board members responded to roll call: Ron Cole (Sayre), Rebecca Ferguson (Sullivan), Deborah West (Towanda), Richard Jones (NEB), and Gene Anne Woodruff (Wyalusing). Also present were Gary Martell, Director; Margaret Johnson, PN Coordinator; Michele Welles, Business Manager; Jason Bottiglieri, Superintendent of Record; and Colleen Edsell, JOC Secretary. Neal Palmer (Canton), Bill Brasington (Troy) and Kathy Jo Minnick (Athens) were absent.

**VISITORS:** There were no visitors.

**MINUTES:** Rebecca Ferguson (Sullivan) made and Deb West (Towanda) seconded Approval of the May 14, 2020, meeting minutes. The motion carried unanimously on roll call vote.

**PRESENTATION:** Mr. Martell thanked Dr. Bottiglieri for his service to the Northern Tier Career Center for the past two and a half years.

**REPORTS:** Mr. Martell gave his report which is attached. Dr. Bottiglieri reported on the Health and Safety Plan that is in the beginning stages for all school districts.

**FINANCIAL REPORTS:** Rebecca Ferguson (Sullivan) made and Deborah West (Towanda) seconded a motion to approve the Summary of Bills, May 9, 2020, to June 12, 2020, Financial Report as of May 31, 2020, and the Student Center Report as of May 31, 2020. Roll call vote indicated unanimous approval.

**BUSINESS:** Rebecca Ferguson (Sullivan) made and Rich Jones (NEB) seconded a motion for Approval of Memorandum of Agreement with NTCC and Bradford County Area Vo-Tech Education Association, PSEA; Approval of 2020-2021 LPN Calendar; Approval of Engagement Letter with EFPR Group to Conduct 2019-2020 Audit; Approval of PCNow Textbooks as Required by Penn College or Online Platforms Recommended by Mr. Martell; Approval of TAP Memorandum of Understanding; Approval to Cancel JOC Meeting on July 16, 2020. All members voted in favor on roll call vote.

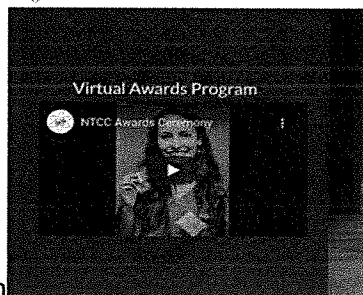
**PERSONNEL:** Rebecca Ferguson (Sullivan) made and Ron Cole (Sayre) seconded the approval of:

Name	Position	Salary
Rebecca Bellows	NTHS Advisor	\$600/Year
Amanda Connell and Christina Warren	SkillsUSA Co-Advisors	\$600/Year Each
Rich Decatur and Angela Koss	Cooperative Education Instructors	\$3000/Year Each

All members voted in favor on roll call vote.

# June 2020 Administrative Board Report

2019-20 School Year



- Awards Presentation
- Student Pick-ups
- MOA with Teachers

2019-2020 Contracted Days	Original Dates	Revised Dates
Day #185	June 11	3 days during the week of August 17-21
Day # 186	June 12	
Day # 187	June 15	

## Building and Grounds

- Diesel Lab Addition has continued with MAC Builders. The foundation and underground work is near completion.
- Installation of new access points, and communication lines for speaker system in progress.
- Tremco Roofing repairing roof leaks
- Completion of LED lighting project in final stages.
- In Ground locking for Classroom Safety

## LPN

- Current enrollment is 30.
- Guthrie is having the LPN students on the units for clinical in small groups for July and August.
- Entrance exam dates are June 24, 2020 and July 8, 2020.

## Financial

- Current gas royalty total – \$9947.29
- Perkins Grant \$157, 252
- Setting up new accounts with CN Bank

## 2020-21 School Year

- School Safety and Security Grant (on-line educational material/textbooks)
  - American Technical Publishers, Goodheart-Wilcox Career and Technical Education, Today's Class, Cengage Mindtap, Comp Tia TestOut, Immerse2Learn
- Working with staff, home districts/IU and local healthcare providers to develop NTCC's reopening plan.
- PS Bank Scholarship
- IT Dual Enrollment PSU vs PCNOW
- Enrollment-438

<b>Transportation (3)</b>	<b>101</b>	<b>Hospitality (2)</b>	<b>84</b>
<b>Trades (2)</b>	<b>80</b>	<b>Health Care (2)</b>	<b>79</b>
<b>Informational Technology (1)</b>	<b>35</b>	<b>Manufacturing (2)</b>	<b>59</b>

<b>Morning</b>	<b>Athens-90</b>	<b>Troy-68</b>	<b>NEB-45</b>	<b>Sullivan-23</b>	<b>226</b>
<b>Afternoon</b>	<b>Towanda-73</b>	<b>Wyalusing-59</b>	<b>Sayre-42</b>	<b>Canton-37</b>	<b>211</b>