

<b>Menno School District</b>	<b>NEPN Code: JOA</b>
<b>Policy Manual</b>	

**STUDENT RECRUITMENT  
ACCESS TO STUDENTS AND DIRECTORY INFORMATION**

**THIS POLICY IS REQUIRED BY THE NO CHILD LEFT BEHIND ACT**

The School District restricts recruiting access to students and directory information. Directory information or class lists of student names, addresses, and/or telephone numbers shall not be distributed without the consent of the parent or legal guardian of the student or by the student age 18 or over. Military services representatives shall have access to student directory information unless such access is specifically denied in writing by the parent, legal guardian, or student age 18 or over as provided in the Family Educational Rights and Privacy Act (FERPA) policy JO.

Military services representatives shall have the same access to secondary school students as is generally provided to postsecondary institutions or prospective employers. Such access may be specifically denied in writing by the parent, legal guardian, or student age 18 or over as provided in FERPA policy JO.

This district will notify parents of the types of student directory information released. The notice will include:

1. An explanation of the parent's or eligible student's right to request that information not be disclosed without prior written consent;
2. Notice that the school routinely discloses names, addresses, and telephone numbers to military recruiters upon request, subject to a parent's or eligible student's request not to disclose such information without written consent; and
3. Notification on how the parent or eligible student may opt out of the public, nonconsensual disclosure of directory information and the method and timeline within which to do so.

The notice will be provided on an annual basis.

**Legal References:** 10 U.S.C. §503 as amended by The National Defense Authorization Act for Fiscal Year 2002 (P.L. 107-107);  
20 U.S.C. §7908 (§9528 of the ESEA) as amended by the No Child Left Behind Act of 2001 (P.L. 107-110).

**Cross Reference:** JO-N, Student Directory Information

**Adopted:** 12-14-09

**Revised:**