

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
Revised AGENDA
Monday, October 12, 2020
7:00 P.M.

The physical location of the meeting will be held at the Kickapoo Area School District

Any member of the public who wishes to speak under Audience to Visitors should register with the District Office at 608-627-0102 no later than 12:00 Noon on Monday, October 12th

Public access will be available to view the meeting live by visiting www.kickapoo.k12.wi.us 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

EXPENSE REVIEW COMMITTEE: 6:30 P.M. (Wallace, Matthes, Egge)

1. Roll Call
 2. Affirmation of the Proof of Publication of the Agenda
 3. Approve Agenda
 4. Audience to Visitors/Board Members
 5. Superintendent's Report
 - a. Pool Financing - Revenue Sources - Referendum Estimate - Mill Rate Estimate
 6. Expense Vouchers/Receipts
 7. Consent Agenda
 - a. Minutes from September 14, 2020 Regular Board Meeting
 - b. Minutes from September 24, 2020 Buildings/Grounds/Transportation Committee Meeting
 8. Action Agenda
 - a. Selection and Approval of Pool Design
 - b. Athletic Trainer Contract with Vernon Memorial Healthcare
 - c. Continuation of Participation for Extracurricular Activities
 - Low Risk
 - 1) Cross Country Including WIAA Post-Season Tournament
 - 2) Trap Team
 - High Risk
 - 1) Football Practice
 - d. Leveling of the Softball Outfield
 - e. Board Policy Management Program
 - f. Replacement of Walk-in Freezer
 - g. Donation to School
 - h. 2020-21 Preliminary Budget
 - i. Early Graduation Request
 - j. FFA Fruit Sale Fundraiser
 9. Informational Agenda
 - a. October and November Schedule of Meetings
 - b. 3rd Friday Membership Report
 - c. Middle School Basketball Season
 10. Principals' Reports
 11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)
 - (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- PURPOSE: Employee Compensation During the Pandemic/School Closure
12. Reconvene to Open Session
 13. Motions Made Following Closed Session Discussion
 14. Audience to Board Members/Visitors
 15. Adjourn Meeting

COMPLAINT PROCEDURE POLICY

PROCEDURES FOR HANDLING COMPLAINTS ABOUT SCHOOL PERSONNEL

It is the responsibility of the School Board and staff to maintain open attitudes and access to the public when concerns and/or complaints are expressed about school personnel. The most effective school-community relations will be achieved when parents, citizens, or others who have complaints are encouraged to meet directly with school personnel about whom a complaint is registered. Every level of administration is responsible for insuring that complaints are responded to efficiently and, as much as possible, in a manner which will not have a negative effect on the learning environment for students, the reputation of school employees, or school-community relations.

1. COMPLAINTS CONCERNING SCHOOL PERSONNEL shall be registered through the administrative staff before going to the Board. At the school level, complaints should be made first to the staff member, then to the principal, and finally to the district administrator. Complaints concerning the superintendent should be made first to the superintendent, then to the president of the school board.
2. COMPLAINTS OF A GENERAL NATURE should be made to the district administrative offices. They may be made to the district administrator, or to a member of the district staff, depending upon the nature of the complaint. If, after discussing the complaint at a district level, the person or persons making the complaint still do not have satisfaction, the complaint should be presented to the Board.
3. No person shall present orally or discuss at any meeting of the Board complaints against individual employees of the Kickapoo Area School District until after such charges or complaints have been presented to the Board, in writing, and signed by the person or persons making the charge or complaint. The Board shall then have a reasonable opportunity to investigate the same and call for discussion.
4. Any written complaints regarding a teacher made to any member of the administration by any parent, student or other person shall be immediately called to the attention of the teacher. The teacher shall be given an opportunity to respond to and/or rebut such complaint, and shall have the right to be represented by legal counsel or the KTA at any meetings or conferences regarding such complaints.

Adopted: 9/14/92

Reviewed: 2/22/93; 1/10/94; 5/8/95; 6/24/96; 8/12/97; 3/13/00; 3/10/08; 5/8/17

Revised: 3/8/93

**REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
NOTES**

**Monday, October 12, 2020
7:00 P.M.**

1. **Roll Call**
 2. **Affirmation of the Proof of Publication of the Agenda**
 3. **Approve Agenda**
 4. **Audience to Visitors/Board Members**
 5. **Superintendent's Report**
 - a. **Pool Financing - Revenue Sources - Referendum Estimate - Mill Rate Estimate**
- (Attachment)** The attachment is similar to the spreadsheet from last month, with a couple of additions; also attached are the summary sheets from the Baird referendum and taxing impacts.
6. **Expense Vouchers/Receipts**
 7. **Consent Agenda**
 - a. **Minutes from September 14, 2020 Regular Board Meeting**
 - b. **Minutes from September 24, 2020 Buildings/Grounds/Transportation Committee**

Meeting

8. **Action Agenda**
 - a. **Selection and Approval of Pool Design (Attachment)** This was approved at the September Board meeting but has been placed on this month's agenda with clearly defined wording for what action the Board will be taking.
 - b. **Athletic Trainer Contract with Vernon Memorial Healthcare (Attachment)** Due to the COVID pandemic, the contract with Vernon Memorial for an athletic trainer has been modified from previous years.
 - c. **Continuation of Participation for Extracurricular Activities**

Low Risk

 - 1) **Cross Country Including WIAA Post-Season Tournament**
 - 2) **Trap Team**

High Risk

 - 1) **Football Practice**

The Board will need to make decisions on the continuation of these extracurricular activities.

- d. **Leveling of the Softball Outfield** Mr. Olsen is collecting bids for this project.
- e. **Board Policy Management Program (Attachment)** The Board discussed entering an agreement with either WASB or Neola as a board policy management program for the district.
- f. **Replacement of Walk-in Freezer (Attachment)** Two bids have been received for the replacement of the freezer.
- g. **Donation to School** Rick and Debbie McCarthy (grandparents of Owen and Logan Cauffman) have donated \$100 each to Mr. Vinger and Mr. Wiegel's athletic programs.
- h. **2020-21 Preliminary Budget (Attachment)** This is the preliminary budget that will be published in the Epitaph, as required by statute.
- i. **Early Graduation Request** One student is submitting a request to graduate at semester this year.
- j. **FFA Fruit Sale Fundraiser (Attachment)** Mr. Kast has created a protocol for fruit sales this year to allow for safe contacts to be made between students and their customers.

9. **Informational Agenda**

- a. **October and November Schedule of Meetings**
- b. **3rd Friday Membership Report (Attachment)** The attachment reviews head count and membership by grade for the current year.

c. Middle School Boys Basketball Season For Board discussion on Monday night, The Ridge and Valley administrators are in favor of postponing the season until after Christmas. The WIAA has not released any guidance on how Basketball seasons will be conducted, and as a high risk sport we are unsure how to proceed or how long it will be until we are back to in-person schooling

10. Principals' Reports

11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PURPOSE: Employee Compensation During the Pandemic/School Closure

12. Reconvene to Open Session

13. Motions Made Following Closed Session Discussion

14. Audience to Board Members/Visitors

15. Adjourn Meeting

July 2020 Griffin Balance	591,846								
20-21 Distribution	104,000								
21-22 Distribution	100,000								
Scholarship money	300,000	Current balance of 386,000							
Fund 46	400,000	Available to use in November of 2021, CD matures January 22							
Total	1,485,846								
Griffin \$\$ needed	-150,000	Gym Floor/Miscellaneous expenses							
Available Balance in Spring 22	1.35 million								
20-21 Fund 46	150,000	This assumes a number of factors:							
21-22 Fund 46	150,000	No idea of state funding for the next biennium							
Fund Raising	?????								
Potential Total	1.65 million	operating cost estimates							
Small Pool Estimate	3 Million	41,000							
Larger Pool Estimate	3.5 Million	52,000							
Taxing Thresholds from our Survey									
\$31 per 100,000 of property value	School perceptions results were very positive, the community supported this threshold								
\$49 per 100,000 of property value	School perceptions felt this was a coin flip, about 50-50 support								
\$45 per 100,000 of property value	If we borrow 1.3 with interest over 10 years (this is an estimate, Baird will run a scenario in the future)								
Level Debt Service									
2 Million over 15 Years	Per 100K Value (Figures compiled by Baird)								
2 Million over 20 years	\$62 Maximum impact is 62 then falling as the aid gets caught up over 3 years to equal 50 51 Maximum impact is 51 then falling as the aid gets caught up over 3 years to equal 40								
Declining enrollment is trending in line with our predictions. This will lead the district to operating referendum in 2024 or 2025, state funding sources will impact this timeline significantly.									

Enrollment	Membership
2017	463
2018	448
2019	445
2020	433

We anticipate dropping by about 10-15 students per year

Declining enrollment is trending in line with our predictions.

This will lead the district to operating referendum in 2024 or 2025.

State funding sources/amounts will impact this timeline significantly.

VENDOR	CHECK CHECK		INVOICE	INVOICE	AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
CAMLEK, TODD	95829	09/03/2020	09032020	Cross Country Official	125.00
EO JOHNSON	95830	09/04/2020	INV809702	Copiers 5/30-8/29 2020	1,514.88
DWD-UI	95831	09/04/2020	08312020	Unemployment	366.00
VIOLA MUNICIPAL UTILITIES	95832	09/04/2020	32510.00	August Bus Shed Electric	49.71
VIOLA MUNICIPAL UTILITIES	95832	09/04/2020	36110.00	August Elem Addition Electric	4,131.17
VIOLA MUNICIPAL UTILITIES	95832	09/04/2020	35800.00	August Football Lights	14.42
VIOLA MUNICIPAL UTILITIES	95832	09/04/2020	36011.00	August Bldg Exit Lights	12.28
VIOLA MUNICIPAL UTILITIES	95832	09/04/2020	36001.00	August Outside Security Lights	6.14
VIOLA MUNICIPAL UTILITIES	95832	09/04/2020	36000.00	August Bldg Main Meter Utility	480.91
VIOLA MUNICIPAL UTILITIES	95832	09/04/2020	36100.00	August Bldg Main Meter Electric	1,902.19
VIOLA MUNICIPAL UTILITIES	95832	09/04/2020	32480.00	August Bus Garage Utilities	118.69
WISCONSIN RETIREMENT SYSTEM	95833	09/25/2020	20200810ADWR	Payroll accrual	2,785.26
WISCONSIN RETIREMENT SYSTEM	95833	09/25/2020	20200810AFWR	Payroll accrual	2,785.26
WISCONSIN RETIREMENT SYSTEM	95833	09/25/2020	20200825ADWR	Payroll accrual	8,829.93
WISCONSIN RETIREMENT SYSTEM	95833	09/25/2020	20200825AFWR	Payroll accrual	8,829.93
CAMLEK, TODD	95834	09/15/2020	09152020	Cross Country Official	125.00
BEYNON SPORTS SURFACES, INC	95835	09/15/2020	App 1	Track Surfacing	256,244.00
DEPARTMENT OF ADMINISTRATION	95836	09/15/2020	R0036457B-46	Raffle License-B	25.00
DEPARTMENT OF ADMINISTRATION	95836	09/15/2020	R0019700A-79	Raffle License-A	25.00
HASTINGS MUTUAL INSURANCE COMP	95837	09/15/2020	1006553177	Worker's Comp Insurance Premium	30,262.00
JOHNSON, DANIEL	95838	09/15/2020	09112020	Reimburse for Bus Barn Supplies	18.75
MIDWEST NATURAL GAS, INC.	95839	09/15/2020	2-08-9000-00	August School Building Natural Gas	169.51
MIDWEST NATURAL GAS, INC.	95839	09/15/2020	2-08-7081-00	August Bus Barn Gas	18.87
MIDWEST NATURAL GAS, INC.	95839	09/15/2020	2-08-7003-00	August Kitchen Gas	69.13
STRANG, PATTESON, RENNING, LEW	95840	09/15/2020	1021	Legal Services	435.00
TC NETWORKS, INC	95841	09/15/2020	20224	Switches	13,087.81
WENDORF, JEFF	95842	09/15/2020	09142020	Reimburse for Bus Barn Supplies	34.94
WRIGHT SPECIALTY INSURANCE COM	95843	09/15/2020	09142020	Insurance Premiums	28,532.00
BLOYER, PAUL	95844	09/17/2020	09172020	Volleyball Official	140.00
JENKS, DARIN	95845	09/17/2020	09172020	Volleyball Official	95.00
KASD CAFETERIA ACCOUNT	95846	09/25/2020	20200925ADDD	Payroll accrual	0.00
KASD CAFETERIA ACCOUNT	95846	09/25/2020	20200925ADFS	Payroll accrual	0.00
KASD CAFETERIA ACCOUNT	95846	09/25/2020	20200925ADFS	Payroll accrual	238.00
KASD CAFETERIA ACCOUNT	95846	09/25/2020	20200925ADFS	Payroll accrual	0.00
EFTPS - ELECTRONIC FEDERAL	95847	09/25/2020	20200925ADFE	Payroll accrual	129.55
EFTPS - ELECTRONIC FEDERAL	95847	09/25/2020	20200925ADFX	Payroll accrual	250.00
EFTPS - ELECTRONIC FEDERAL	95847	09/25/2020	20200925ADFE	Payroll accrual	11,059.04
EFTPS - ELECTRONIC FEDERAL	95847	09/25/2020	20200925ADFI	Payroll accrual	9,850.26
EFTPS - ELECTRONIC FEDERAL	95847	09/25/2020	20200925ADME	Payroll accrual	2,303.64
EFTPS - ELECTRONIC FEDERAL	95847	09/25/2020	20200925AFFI	Payroll accrual	9,850.26
EFTPS - ELECTRONIC FEDERAL	95847	09/25/2020	20200925AFME	Payroll accrual	2,303.64
PAYROLL ACCOUNT	95848	09/25/2020	09252020	Net Payroll	113,033.87
WIS DEPARTMENT OF REVENUE	95849	09/25/2020	20200925ADES	Payroll accrual	10.50
WIS DEPARTMENT OF REVENUE	95849	09/25/2020	20200925ADFX	Payroll accrual	50.00
WIS DEPARTMENT OF REVENUE	95849	09/25/2020	20200925ADST	Payroll accrual	7,201.58
WEA TRUST ADVANTAGE	95850	09/25/2020	20200925ADAU	Payroll accrual	93.83
WEA TRUST ADVANTAGE	95850	09/25/2020	20200925ADRI	Payroll accrual	125.00
WEA TRUST ADVANTAGE	95850	09/25/2020	20200925ADRO	Payroll accrual	2,012.83

VENDOR	CHECK CHECK		INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
WEA TRUST ADVANTAGE	95850	09/25/2020	20200925ADTS	Payroll accrual	1,913.50
WEA TRUST ADVANTAGE	95850	09/25/2020	20200925ADTS	Payroll accrual	64.37
WEA TRUST ADVANTAGE	95850	09/25/2020	20200925ADWE	Payroll accrual	0.00
WCA GROUP HEALTH TRUST	95851	09/18/2020	20200910AFHI	Payroll accrual	27,332.08
WCA GROUP HEALTH TRUST	95851	09/18/2020	20200910AFHI	Payroll accrual	5,306.56
WCA GROUP HEALTH TRUST	95851	09/18/2020	20200925AFHI	Payroll accrual	27,508.42
WCA GROUP HEALTH TRUST	95851	09/18/2020	20200925AFHI	Payroll accrual	4,245.25
WCA GROUP HEALTH TRUST	95851	09/18/2020	adj	October Adjustments	-1,389.27
DELTA DENTAL WI	95852	09/18/2020	20200910ADFD	Payroll accrual	479.25
DELTA DENTAL WI	95852	09/18/2020	20200910ADSD	Payroll accrual	49.27
DELTA DENTAL WI	95852	09/18/2020	20200910AFDI	Payroll accrual	2,716.20
DELTA DENTAL WI	95852	09/18/2020	20200910AFDI	Payroll accrual	279.26
DELTA DENTAL WI	95852	09/18/2020	20200925ADFD	Payroll accrual	483.51
DELTA DENTAL WI	95852	09/18/2020	20200925ADSD	Payroll accrual	38.66
DELTA DENTAL WI	95852	09/18/2020	20200925AFDI	Payroll accrual	2,740.34
DELTA DENTAL WI	95852	09/18/2020	20200925AFDI	Payroll accrual	219.10
DELTA DENTAL WI	95852	09/18/2020	adj	October Adjustments	-109.19
MADISON NATIONAL LIFE INS. CO.	95853	09/18/2020			0.00
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200910ADLI	Payroll accrual	406.79
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200910ADLI	Payroll accrual	39.33
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200910ADWE	Payroll accrual	423.89
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200910AFDI	Payroll accrual	357.98
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200910AFDI	Payroll accrual	197.21
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200925ADLI	Payroll accrual	422.19
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200925ADLI	Payroll accrual	39.33
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200925ADWE	Payroll accrual	397.12
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200925AFDI	Payroll accrual	356.35
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	20200925AFDI	Payroll accrual	195.23
MADISON NATIONAL LIFE INS. CO.	95854	09/18/2020	adj	October Adjustments	-396.93
BLOYER, PAUL	95855	09/24/2020	09172020	Volleyball Official-pay increase	30.00
JENKS, DARIN	95856	09/24/2020	09172020	Volleyball Official-pay increase	30.00
ASSOCIATED BANK HSA	95857	09/25/2020	20200910ADHS	Payroll accrual	3,755.07
ASSOCIATED BANK HSA	95857	09/25/2020	20200910AFHS	Payroll accrual	33,500.00
ASSOCIATED BANK HSA	95857	09/25/2020	20200925ADHS	Payroll accrual	578.83
ASSOCIATED BANK HSA	95857	09/25/2020	20200925AFHS	Payroll accrual	0.00
CAMLEK, TODD	95858	09/28/2020	09282020	Cross Country Official	125.00
NATIONAL VISION ADMINISTRATORS	95859	09/29/2020	20200910ADNV	Payroll accrual	103.63
NATIONAL VISION ADMINISTRATORS	95859	09/29/2020	20200925ADNV	Payroll accrual	104.02
NATIONAL VISION ADMINISTRATORS	95859	09/29/2020	adj	Adjustments	6.30
AMERICAN HERITAGE LIFE INSURAN	95860	09/29/2020	20200910ADAL	Payroll accrual	591.75
AMERICAN HERITAGE LIFE INSURAN	95860	09/29/2020	20200925ADAL	Payroll accrual	574.82
AMERICAN HERITAGE LIFE INSURAN	95860	09/29/2020	adj	September Adjustments	-20.46
BERGUM, DAVID	95861	09/29/2020	09292020	MS Volleyball Official	65.00
WISCONSIN RETIREMENT SYSTEM	95862	10/23/2020	20200910ADWR	Payroll accrual	9,319.81
WISCONSIN RETIREMENT SYSTEM	95862	10/23/2020	20200910AFWR	Payroll accrual	9,319.81
WISCONSIN RETIREMENT SYSTEM	95862	10/23/2020	20200925ADWR	Payroll accrual	9,788.97
WISCONSIN RETIREMENT SYSTEM	95862	10/23/2020	20200925AFWR	Payroll accrual	9,788.97
KASD CAFETERIA ACCOUNT	95863	10/09/2020	20201009ADDD	Payroll accrual	466.66
KASD CAFETERIA ACCOUNT	95863	10/09/2020	20201009ADFS	Payroll accrual	0.00
KASD CAFETERIA ACCOUNT	95863	10/09/2020	20201009ADFS	Payroll accrual	238.00
KASD CAFETERIA ACCOUNT	95863	10/09/2020	20201009ADFS	Payroll accrual	0.00
CERTIFIED RECOVERY, INC	95864	10/09/2020	20201009ADGA	Payroll accrual	0.00
EFTPS - ELECTRONIC FEDERAL	95865	10/09/2020	20201009ADEF	Payroll accrual	124.03
EFTPS - ELECTRONIC FEDERAL	95865	10/09/2020	20201009ADEX	Payroll accrual	250.00

VENDOR	CHECK CHECK		INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
EFTPS - ELECTRONIC FEDERAL	95865	10/09/2020	20201009ADFE	Payroll accrual	10,646.84
EFTPS - ELECTRONIC FEDERAL	95865	10/09/2020	20201009ADFI	Payroll accrual	9,554.47
EFTPS - ELECTRONIC FEDERAL	95865	10/09/2020	20201009ADME	Payroll accrual	2,234.56
EFTPS - ELECTRONIC FEDERAL	95865	10/09/2020	20201009AFFI	Payroll accrual	9,554.47
EFTPS - ELECTRONIC FEDERAL	95865	10/09/2020	20201009AFME	Payroll accrual	2,234.56
PAYROLL ACCOUNT	95866	10/09/2020	10092020	Net Payroll	109,448.40
WIS DEPARTMENT OF REVENUE	95867	10/09/2020	20201009ADEX	Payroll accrual	50.00
WIS DEPARTMENT OF REVENUE	95867	10/09/2020	20201009ADST	Payroll accrual	6,908.51
WEA TRUST ADVANTAGE	95868	10/09/2020	20201009ADAU	Payroll accrual	93.83
WEA TRUST ADVANTAGE	95868	10/09/2020	20201009ADRI	Payroll accrual	125.00
WEA TRUST ADVANTAGE	95868	10/09/2020	20201009ADRO	Payroll accrual	2,012.83
WEA TRUST ADVANTAGE	95868	10/09/2020	20201009ADTS	Payroll accrual	1,913.50
WEA TRUST ADVANTAGE	95868	10/09/2020	20201009ADTS	Payroll accrual	64.37
WEA TRUST ADVANTAGE	95868	10/09/2020	20201009ADWE	Payroll accrual	0.00
BERGUM, DAVID	95869	10/05/2020	10052020	MS Volleyball Official	65.00
ACCURACE TIMING SERVICES	95870	10/06/2020	1168	Cross Country Meet Timing Services 9/3 & 9/15 2020	1,500.00
ACCURACE TIMING SERVICES	95870	10/06/2020	1189	9/28/2020 Cross Country Meet Timing Services	750.00
AFLAC	95871	10/06/2020	623491	Bus Driver Premiums	105.17
BELLIN HEALTH	95872	10/06/2020	13438142	Bus Driver Drug Screening	140.00
BOARDMAN & CLARK, LLP	95873	10/06/2020	226174	Pool Review	234.00
CONNIE BROWN	95874	10/06/2020	10052020	Reimburse for COVID Supplies	39.88
EPITAPH-NEWS	95875	10/06/2020	09252020	Notices and Subscriptions	327.50
EQUAL RIGHTS DIVISION	95876	10/06/2020	10052020	September Work Permits	22.50
EQUITABLE - EQUI-VEST	95877	10/06/2020	700247 001	September Annuity	200.00
GAPPA SECURITY SOLUTIONS, LLC	95878	10/06/2020	21913	Maintenance	106.80
GUNDERSEN HEALTH CLINIC	95879	10/06/2020	400000000939	Bus Driver Drug/Alcohol Screenings	178.00
HILLSBORO EQUIPMENT INC	95880	10/06/2020	208844	Tractor Maintenance Supplies	48.96
LA FARGE HARDWARE, LLC	95881	10/06/2020	47622	Custodial Supplies	157.83
LA FARGE HARDWARE, LLC	95881	10/06/2020	47676	Custodial Supplies	35.66
MAA -WISCONSIN SECTION	95882	10/06/2020	09242020	Contest Fee	11.00
MATTHES, JOHN	95883	10/06/2020	09212020	Reimburse for COVID Supplies- Bus Barn	100.44
MATTHES, JOHN	95883	10/06/2020	09212020	Reimburse Bus Driver Meal 9/19/2020 Cross Country	9.06
MATTHES, JOHN	95883	10/06/2020	09282020	Reimburse Bus Driver Meal	9.58
MATTHES, JOHN	95883	10/06/2020	10052020	Bus Driver Meal Reimbursement 9/26/2020 VB at Wauzeka	5.89
PAN O GOLD BAKING COMPANY	95884	10/06/2020	400689202580	Lunch	59.60
PAN O GOLD BAKING COMPANY	95884	10/06/2020	400689202650	Lunch-COVID	73.70
PAN O GOLD BAKING COMPANY	95884	10/06/2020	400689202720	Lunch-COVID	42.24
PAN O GOLD BAKING COMPANY	95884	10/06/2020	400689202790	LUNCH-COVID	19.60
PIERSON MUSIC	95885	10/06/2020	09302020	Piano Tuning- Music Room	139.42
PRAIRIE FARMS DAIRY, INC	95886	10/06/2020	9024522	Milk-COVID	508.44
PRAIRIE FARMS DAIRY, INC	95886	10/06/2020	9030442	Milk-COVID	446.16
PRAIRIE FARMS DAIRY, INC	95886	10/06/2020	9035676	Milk-COVID	400.42
PRAIRIE FARMS DAIRY, INC	95886	10/06/2020	9040416	Milk-COVID	943.17
PRAIRIE FARMS DAIRY, INC	95886	10/06/2020	9042364	Milk-COVID	114.56
PRECISION CONTROLS	95887	10/06/2020	30757	Final Billing- Air Purification System	45,380.43
QUALITY DOOR & HARDWARE	95888	10/06/2020	705435	Landscaping Supplies	213.68
QUALITY DOOR & HARDWARE	95888	10/06/2020	705628	Maintenance Supplies	602.31
REINHART INSTITUTIONAL FOODS I	95889	10/06/2020			0.00

VENDOR	CHECK CHECK		INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	660225	Lunch/Breakfast/Supplies/Ala Carte	904.75
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	661583	Lunch/Breakfast/Supplies	977.82
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	662812	Lunch	60.59
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	660755	Lunch/Breakfast	1.90
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	665046	Lunch-COVID	2.85
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	665999	Breakfast-COVID	62.83
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	667107	Supplies/Lunch-COVID	529.24
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	666068	Breakfast/Ala Carte/Lunch-COVID	936.66
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	666195	Lunch-COVID	20.69
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	665276	Breakfast/Lunch-COVID	959.92
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	669898	Lunch/Breakfast COVID	1,084.92
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	670868	Lunch COVID	91.29
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	671673	Lunch COVID	86.10
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	670404	Lunch COVID	6.65
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	674960	Lunch/Breakfast-COVID	1,663.89
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	675461	Breakfast-COVID	115.41
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	675701	Lunch-COVID	254.43
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	675467	Lunch-COVID	34.85
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	680043	LUNCH-COVID	60.59
REINHART INSTITUTIONAL FOODS I	95890	10/06/2020	679254	LUNCH/BREAKFAST/SUPPLIES-COVID	492.34
SCHOLASTIC EQUIPMENT COMPANY,	95891	10/06/2020	13893	Retro fit Marker Board-Harger SE classroom	740.00
ST JOSEPH'S MEMORIAL HOSPITAL	95892	10/06/2020	09182020	August OT/PT Services	2,884.00
TOWN & COUNTRY SANITATION, INC	95893	10/06/2020	187	Dumpster Rental	300.00
THE TROPHY PLACE	95894	10/06/2020	2126	MS Athletics- Cross Country Supplies	152.87
THE TROPHY PLACE	95894	10/06/2020	2113	HS Athletics- Cross Country Supplies	152.87
DWD-UI	95895	10/06/2020	09122020	Unemployment	183.00
DWD-UI	95895	10/06/2020	09192020	Unemployment	183.00
DWD-UI	95895	10/06/2020	09262020	Unemployment	183.00
U.S. CELLULAR	95896	10/06/2020	0395939720	September Billing	48.88
VERNON MEMORIAL HEALTHCARE, IN	95897	10/06/2020	14792	9/3/2020 Athletic Trainer Coverage	100.00
VERNON MEMORIAL HEALTHCARE, IN	95897	10/06/2020	4000000055	New EE Physicals + TB Tests	408.00
VILLAGE OF VIOLA	95898	10/06/2020	09022020-01	Water-Football Field	72.68
VIOLA MUNICIPAL UTILITIES	95899	10/06/2020	35800.00	September Football Lights	14.42
VIOLA MUNICIPAL UTILITIES	95899	10/06/2020	36011.00	September Bldg Exit Lights	12.80
VIOLA MUNICIPAL UTILITIES	95899	10/06/2020	36001.00	September Outside Security Lights	6.40
VIOLA MUNICIPAL UTILITIES	95899	10/06/2020	36110.00	September Elem Addition Electric	4,140.03
VIOLA MUNICIPAL UTILITIES	95899	10/06/2020	36100.00	September Bldg Main Meter Electric	2,084.33
VIOLA MUNICIPAL UTILITIES	95899	10/06/2020	32480.00	September Bus Garage Utilities	126.19
VIOLA MUNICIPAL UTILITIES	95899	10/06/2020	36000.00	September Bldg Main Meter Utility	1,154.88
WEA TRUST ADVANTAGE	95900	10/06/2020	September	Monthly TSA Payment- Kim Johnson per 2020-21 contract	166.67
WEA TRUST ADVANTAGE	95900	10/06/2020	September.	Monthly TSA Payment- Aaron Mithum per 2020-21 contract	166.67
WI LIBRARY SERVICES	95901	10/06/2020	493260	WSDL Membership	600.00
WOZNY, DONNA	95902	10/06/2020	09242020	Return of Library fines for	17.99

<u>VENDOR</u>	<u>CHECK</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>INVOICE</u>	
	<u>NUMBER</u>	<u>DATE</u>	<u>NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
				lost then found book-	
				Warbler Wave	
CHITWOOD'S ELECTRIC REPAIR	95903	10/06/2020	7907	Maintenance-HVAC mnotor AP room	69.50
				Totals for checks	902,950.03

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	351,394.47	0.00	398,062.37	749,456.84
21	SPECIAL REVENUE TRUST FUND	306.13	0.00	496.64	802.77
27	SPECIAL EDUCATION FUND	69,455.04	0.00	3,624.00	73,079.04
50	FOOD SERVICE	14,284.78	0.00	11,024.74	25,309.52
98		54,301.86	0.00	0.00	54,301.86
*** Fund Summary Totals ***		489,742.28	0.00	413,207.75	902,950.03

***** End of report *****

August 21- September 20 2020 P card Transactions

<u>Employee</u>	<u>Trans. Date</u>	<u>Trans. ID</u>	<u>Vendor</u>	<u>Amount</u>
CADE HEIDI	9/11/2020	20265	Amzn Mktp US Mu5d565m0, Amzn.Com/Bill, WA, 98109, US	\$ 3.96
CADE HEIDI	9/1/2020	20268	Amazon.Com Mu7n734l2 A, Amzn.Com/Bill, WA, 98109, US	\$ 23.96
CADE HEIDI	8/31/2020	20267	Amzn Mktp US Mu5en0ax1, Amzn.Com/Bill, WA, 98109, US	\$ 14.99
CADE HEIDI	8/25/2020	20266	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 2.00
COLEMAN ASHLYN	9/9/2020	20379	Amzn Mktp US Mu5742110, Amzn.Com/Bill, WA, 98109, US	\$ 90.95
COLEMAN ASHLYN	9/7/2020	20378	Amzn Mktp US Mu5za8sp1, Amzn.Com/Bill, WA, 98109, US	\$ 22.89
COLEMAN ASHLYN	9/2/2020	20377	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 1.00
DEAVER KRISTI	9/18/2020	20254	Wasda, Madison, WI, 53704, US	\$ 110.00
DEAVER KRISTI	9/18/2020	20255	Amazon.Com Mu08z8ys0 A, Amzn.Com/Bill, WA, 98109, US	\$ 13.58
DEAVER KRISTI	9/17/2020	20252	Amazon.Com M49zo71t1 A, Amzn.Com/Bill, WA, 98109, US	\$ 23.60
DEAVER KRISTI	9/17/2020	20253	Amazon.Com M46j55z82 A, Amzn.Com/Bill, WA, 98109, US	\$ 12.29
DEAVER KRISTI	9/15/2020	20251	Amzn Mktp US Mu94n5sz0, Amzn.Com/Bill, WA, 98109, US	\$ 9.99
DEAVER KRISTI	9/14/2020	20250	Usps Po 5684900668, Viola, WI, 54664, US	\$ 9.70
DEAVER KRISTI	9/11/2020	20249	Amzn Mktp US Mu0at8k32, Amzn.Com/Bill, WA, 98109, US	\$ 59.99
DEAVER KRISTI	9/10/2020	20248	School Outfitters, 8002602776, OH, 45212, US	\$ 1,465.80
DEAVER KRISTI	9/9/2020	20247	Amazon.Com Mu14u6uq1, Amzn.Com/Bill, WA, 98109, US	\$ 8.04
DEAVER KRISTI	9/8/2020	20246	Www.Ccapalert.Com, 4148974524, WI, 53086, US	\$ 57.00
DEAVER KRISTI	8/31/2020	20264	Second Nature At Reads, Readstown, WI, 54652, US	\$ 147.67
DEAVER KRISTI	8/27/2020	20262	Amazon.Com Mm6uv0bq0 A, Amzn.Com/Bill, WA, 98109, US	\$ 7.74
DEAVER KRISTI	8/27/2020	20263	Amzn Mktp US Mm33q67s2, Amzn.Com/Bill, WA, 98109, US	\$ 47.02
DEAVER KRISTI	8/25/2020	20257	Amzn Mktp US Mm9pr9g90, Amzn.Com/Bill, WA, 98109, US	\$ 11.49
DEAVER KRISTI	8/25/2020	20258	Amazon.Com Mm4n25gd0, Amzn.Com/Bill, WA, 98109, US	\$ 53.74
DEAVER KRISTI	8/25/2020	20259	Amzn Mktp US Mm9n32go0, Amzn.Com/Bill, WA, 98109, US	\$ 7.77
DEAVER KRISTI	8/25/2020	20260	Amzn Mktp US Mm1vv8q92, Amzn.Com/Bill, WA, 98109, US	\$ 14.97
DEAVER KRISTI	8/25/2020	20261	Amzn Mktp US Mm0vd3q52, Amzn.Com/Bill, WA, 98109, US	\$ 15.95
DEAVER KRISTI	8/24/2020	20256	Amazon Prime Mm8mh5sm1, Amzn.Com/Bill, WA, 98109, US	\$ 119.00
GEARY SAMUELA	9/18/2020	20280	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 2.11
GEARY SAMUELA	9/17/2020	20279	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 5.28
GEARY SAMUELA	8/28/2020	20281	Amzn Mktp US Mm2j269r2, Amzn.Com/Bill, WA, 98109, US	\$ 22.97
GILMAN LUCAS	9/14/2020	20382	Amazon.Com Mu15m3yw2, Amzn.Com/Bill, WA, 98109, US	\$ 145.92
GILMAN LUCAS	9/11/2020	20381	Amazon.Com Mu9x14ml0, Amzn.Com/Bill, WA, 98109, US	\$ 155.80
GILMAN LUCAS	9/10/2020	20380	Thrift Books Global, L, 2532752241, WA, 98188, US	\$ 33.68
GILMAN LUCAS	8/31/2020	20383	Thrift Books Global, L, 2532752241, WA, 98188, US	\$ 120.41
HAMILTON JENNA	9/8/2020	20384	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 6.45
HAMILTON JENNA	8/24/2020	20385	Nelson True Val Agri, Viroqua, WI, 54665, US	\$ 31.96
HARGER LANDON	9/14/2020	20319	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 3.43
HARGER LANDON	9/7/2020	20317	Amazon.Com Mu30s1ps2 A, Amzn.Com/Bill, WA, 98109, US	\$ 12.99
HARGER LANDON	9/7/2020	20318	Amazon.Com Mu9xl1tm0 A, Amzn.Com/Bill, WA, 98109, US	\$ 19.99
HARGER LANDON	8/24/2020	20320	Amzn Mktp US Mm90p39b1, Amzn.Com/Bill, WA, 98109, US	\$ 45.99
HELGERSON PATRICIA	9/7/2020	20244	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 9.98
HELGERSON PATRICIA	8/24/2020	20245	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 32.28
JOHNSON KIMBERLY	9/17/2020	20271	Principalcenter.Com, Heber Springs, AR, 72543, US	\$ 19.00
JOHNSON KIMBERLY	9/7/2020	20270	Amzn Mktp US Mu5k246q1, Amzn.Com/Bill, WA, 98109, US	\$ 75.94
JOHNSON KIMBERLY	9/2/2020	20269	Amazon.Com Mm9e83r50, Amzn.Com/Bill, WA, 98109, US	\$ 26.95
JOHNSON KIMBERLY	8/31/2020	20275	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 211.50
JOHNSON KIMBERLY	8/31/2020	20276	Canva 02797-6042204, 8778877815, DE, 19934, US	\$ 119.40
JOHNSON KIMBERLY	8/28/2020	20274	Amazon.Com Mu4a62zu1, Amzn.Com/Bill, WA, 98109, US	\$ 48.05
JOHNSON KIMBERLY	8/24/2020	20272	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 186.50
JOHNSON KIMBERLY	8/21/2020	20273	Amzn Mktp US Mm3is46q1, Amzn.Com/Bill, WA, 98109, US	\$ 29.03
KAST BRIAN	9/9/2020	20282	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 160.07
KAST BRIAN	8/26/2020	20283	Screencastify Premium, 7089710794, IL, 60654, US	\$ 29.00
KRINGS KENNETH	9/18/2020	20286	Paypal Zhongchuang, 4029357733, CA, 95131, US	\$ 229.00
KRINGS KENNETH	9/18/2020	20287	Amzn Mktp US M43n163p2, Amzn.Com/Bill, WA, 98109, US	\$ 167.77
KRINGS KENNETH	9/11/2020	20285	Amzn Mktp US Mu3le3ku2, Amzn.Com/Bill, WA, 98109, US	\$ 10.99
KRINGS KENNETH	9/3/2020	20284	Tractor Supply #736, Viroqua, WI, 54665, US	\$ 187.74
KRINGS KENNETH	8/25/2020	20289	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 35.84
KRINGS KENNETH	8/24/2020	20288	Amzn Mktp US Mm14y1gn2, Amzn.Com/Bill, WA, 98109, US	\$ 175.82
LEE JEREMY	9/16/2020	20387	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 3.84
LEE JEREMY	9/9/2020	20386	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 11.55

August 21- September 20 2020 P card Transactions

MALPHY JENNIFER	9/18/2020	20302 Amazon.Com Mu0wl6yo0, Amzn.Com/Bill, WA, 98109, US	\$	59.62
MALPHY JENNIFER	9/18/2020	20303 Amazon.Com Mu8qy2w60, Amzn.Com/Bill, WA, 98109, US	\$	10.99
MALPHY JENNIFER	9/14/2020	20301 Amazon.Com Mu6c83re2, Amzn.Com/Bill, WA, 98109, US	\$	36.98
MALPHY JENNIFER	9/11/2020	20299 Amazon.Com Mu3um3732, Amzn.Com/Bill, WA, 98109, US	\$	15.99
MALPHY JENNIFER	9/11/2020	20300 Amazon.Com Mu6l14h50, Amzn.Com/Bill, WA, 98109, US	\$	11.69
MALPHY JENNIFER	9/9/2020	20295 Amazon.Com Mu9815iz1 A, Amzn.Com/Bill, WA, 98109, US	\$	14.78
MALPHY JENNIFER	9/9/2020	20296 Amzn Mktp US Mu54b9842, Amzn.Com/Bill, WA, 98109, US	\$	28.15
MALPHY JENNIFER	9/9/2020	20297 Amazon.Com Mu5jo8po0, Amzn.Com/Bill, WA, 98109, US	\$	9.49
MALPHY JENNIFER	9/9/2020	20298 Amazon.Com Mu3jn1pq0, Amzn.Com/Bill, WA, 98109, US	\$	18.99
MALPHY JENNIFER	9/8/2020	20293 Amazon.Com Mu7b08941, Amzn.Com/Bill, WA, 98109, US	\$	50.96
MALPHY JENNIFER	9/8/2020	20294 Amazon.Com Mu1ch89m1 A, Amzn.Com/Bill, WA, 98109, US	\$	33.24
MALPHY JENNIFER	9/7/2020	20291 Amazon.Com Mu4xe1sd1 A, Amzn.Com/Bill, WA, 98109, US	\$	15.29
MALPHY JENNIFER	9/7/2020	20292 Amazon.Com Mu4jx5sm1, Amzn.Com/Bill, WA, 98109, US	\$	14.96
MALPHY JENNIFER	9/2/2020	20290 Abcya! Kids Edu Games, 8552509249, CA, 94404, US	\$	39.99
MALPHY JENNIFER	9/1/2020	20306 Amazon.Com Mu2vg5gl1, Amzn.Com/Bill, WA, 98109, US	\$	19.69
MALPHY JENNIFER	8/31/2020	20305 Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$	79.99
MALPHY JENNIFER	8/24/2020	20304 Www.Thecentral.Com, Dedham, MA, 02026, US	\$	60.96
MARTIN HEATHER	9/14/2020	20342 Amazon.Com Mu5y26942 A, Amzn.Com/Bill, WA, 98109, US	\$	32.12
MARTIN HEATHER	9/14/2020	20343 Amzn Mktp US M414j7zi1, Amzn.Com/Bill, WA, 98109, US	\$	24.06
MARTIN HEATHER	9/7/2020	20341 Amzn Mktp US Mu74w6kt1, Amzn.Com/Bill, WA, 98109, US	\$	293.19
MARTIN HEATHER	8/26/2020	20347 Nelson Agri Center, Viroqua, WI, 54665, US	\$	33.92
MARTIN HEATHER	8/25/2020	20346 Amzn Mktp US Mm4xo5im1, Amzn.Com/Bill, WA, 98109, US	\$	271.15
MARTIN HEATHER	8/21/2020	20344 Amazon.Com Mm75t3ds1 A, Amzn.Com/Bill, WA, 98109, US	\$	367.50
MARTIN HEATHER	8/21/2020	20345 Amzn Mktp US Mm45b1je0, Amzn.Com/Bill, WA, 98109, US	\$	199.52
MARTIN LORI	9/11/2020	20334 Amzn Mktp US Mu3jp12z2, Amzn.Com/Bill, WA, 98109, US	\$	39.33
MARTIN LORI	9/10/2020	20333 Flinn Scientific Inc, 800-452-1261, IL, 60510, US	\$	212.81
MATTHES ALYSSA	9/4/2020	20388 Wal-Mart #0971, Viroqua, WI, 54665, US	\$	26.25
MCNAMER DONALD	9/18/2020	20414 Nelson Agri Center, Viroqua, WI, 54665, US	\$	86.46
MCNAMER DONALD	9/18/2020	20415 Dalco Enterprises, 6512516657, MN, 55112, US	\$	52.12
MCNAMER DONALD	9/18/2020	20416 Dalco Enterprises, 6512516657, MN, 55112, US	\$	758.88
MCNAMER DONALD	9/17/2020	20408 Dalco Enterprises, 6512516657, MN, 55112, US	\$	111.65
MCNAMER DONALD	9/17/2020	20409 Dalco Enterprises, 6512516657, MN, 55112, US	\$	73.44
MCNAMER DONALD	9/17/2020	20410 Walshs Ace Hdwe, Richland Cent, WI, 53581, US	\$	15.98
MCNAMER DONALD	9/17/2020	20411 Dalco Enterprises, 6512516657, MN, 55112, US	\$	2,244.64
MCNAMER DONALD	9/17/2020	20412 Dalco Enterprises, 6512516657, MN, 55112, US	\$	151.60
MCNAMER DONALD	9/17/2020	20413 Dalco Enterprises, 6512516657, MN, 55112, US	\$	1,037.82
MCNAMER DONALD	9/16/2020	20405 Amzn Mktp US M45o374v2, Amzn.Com/Bill, WA, 98109, US	\$	65.25
MCNAMER DONALD	9/16/2020	20406 Amazon.Com M45710472, Amzn.Com/Bill, WA, 98109, US	\$	93.16
MCNAMER DONALD	9/16/2020	20407 Amzn Mktp US M49ri7lw2, Amzn.Com/Bill, WA, 98109, US	\$	335.40
MCNAMER DONALD	9/15/2020	20404 Amzn Mktp US M459u5j21, Amzn.Com/Bill, WA, 98109, US	\$	112.92
MCNAMER DONALD	9/14/2020	20402 Amzn Mktp US M48tm1fo1, Amzn.Com/Bill, WA, 98109, US	\$	90.86
MCNAMER DONALD	9/14/2020	20403 Amzn Mktp US Mu7bj9rd2, Amzn.Com/Bill, WA, 98109, US	\$	28.00
MCNAMER DONALD	9/11/2020	20401 Amzn Mktp US Mu4y55k52, Amzn.Com/Bill, WA, 98109, US	\$	5.84
MCNAMER DONALD	9/10/2020	20400 Nelson Agri Center, Viroqua, WI, 54665, US	\$	260.56
MCNAMER DONALD	9/9/2020	20399 Schilling Supply Compa, La Crosse, WI, 54602, US	\$	1,844.23
MCNAMER DONALD	9/7/2020	20397 Amzn Mktp Us, Amzn.Com/Bill, WA, 98109, US	\$	(233.90)
MCNAMER DONALD	9/7/2020	20398 Amzn Mktp US Mu25u2zd0, Amzn.Com/Bill, WA, 98109, US	\$	233.90
MCNAMER DONALD	9/4/2020	20394 Kwik Trip 75700007575, Viroqua, WI, 54665-0000, US	\$	51.55
MCNAMER DONALD	9/4/2020	20395 Walshs Ace Hdwe, Richland Cent, WI, 53581, US	\$	557.56
MCNAMER DONALD	9/4/2020	20396 Dalco Enterprises, 6512516657, MN, 55112, US	\$	383.73
MCNAMER DONALD	9/3/2020	20390 Nelson Agri Center, Viroqua, WI, 54665, US	\$	76.26
MCNAMER DONALD	9/3/2020	20391 Dalco Enterprises, 6512516657, MN, 55112, US	\$	466.00
MCNAMER DONALD	9/3/2020	20392 Dalco Enterprises, 6512516657, MN, 55112, US	\$	165.38
MCNAMER DONALD	9/3/2020	20393 Wal-Mart #0971, Viroqua, WI, 54665, US	\$	217.01
MCNAMER DONALD	9/2/2020	20389 Amzn Mktp US Mm4ly7wx0, Amzn.Com/Bill, WA, 98109, US	\$	89.94
MCNAMER DONALD	9/1/2020	20429 Amzn Mktp US Mu4r49492, Amzn.Com/Bill, WA, 98109, US	\$	16.50
MCNAMER DONALD	9/1/2020	20430 Amzn Mktp US Mu7rb4p61, Amzn.Com/Bill, WA, 98109, US	\$	145.80
MCNAMER DONALD	9/1/2020	20431 Amazon.Com Mu1gr6xb1 A, Amzn.Com/Bill, WA, 98109, US	\$	139.28
MCNAMER DONALD	8/31/2020	20427 Amazon.Com Mm5xs9dt0, Amzn.Com/Bill, WA, 98109, US	\$	35.38
MCNAMER DONALD	8/31/2020	20428 Trugreen Lp 5991, 920-734-4198, WI, 54914, US	\$	581.26

August 21- September 20 2020 P card Transactions

MCNAMER DONALD	8/28/2020	20426 Dalco Enterprises, 6512516657, MN, 55112, US	\$ (17.38)
MCNAMER DONALD	8/27/2020	20423 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 44.85
MCNAMER DONALD	8/27/2020	20424 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 12.01
MCNAMER DONALD	8/27/2020	20425 Nelson Agri Center, Viroqua, WI, 54665, US	\$ 280.59
MCNAMER DONALD	8/26/2020	20421 Amzn Mktp US Mm0lh5y91, Amzn.Com/Bill, WA, 98109, US	\$ 14.99
MCNAMER DONALD	8/26/2020	20422 Amzn Mktp US Mm6gr5dm2, Amzn.Com/Bill, WA, 98109, US	\$ 55.99
MCNAMER DONALD	8/25/2020	20420 Amzn Mktp US Mm8z45re1, Amzn.Com/Bill, WA, 98109, US	\$ 17.95
MCNAMER DONALD	8/24/2020	20417 Coon Valley Dairy Supp, Coon Valley, WI, 54623, US	\$ 141.35
MCNAMER DONALD	8/24/2020	20418 Amzn Mktp US Mm3gp5mq2, Amzn.Com/Bill, WA, 98109, US	\$ 29.97
MCNAMER DONALD	8/24/2020	20419 Amzn Mktp US Mm53f5ks1, Amzn.Com/Bill, WA, 98109, US	\$ 139.92
MILLER KATHRYN	9/11/2020	20335 Musicnotes.Com, 8009444667, WI, 53717, US	\$ 39.14
MILLER KATHRYN	9/1/2020	20338 Musicnotes.Com, 8009444667, WI, 53717, US	\$ 41.91
MILLER KATHRYN	9/1/2020	20339 J.W. Pepper, 8003456296, PA, 19341, US	\$ 22.99
MILLER KATHRYN	9/1/2020	20340 J.W. Pepper, 8003456296, PA, 19341, US	\$ 13.97
MILLER KATHRYN	8/31/2020	20337 Musicnotes.Com, 8009444667, WI, 53717, US	\$ 66.07
MILLER KATHRYN	8/24/2020	20336 Amzn Mktp US Mm0tk99r1, Amzn.Com/Bill, WA, 98109, US	\$ 30.98
NELSON TINA	8/24/2020	20278 Samsclub #6436, Onalaska, WI, 54650, US	\$ 23.17
OLSEN VICKI	9/14/2020	20351 Mobymaxsubscription, 8887938331, NC, 27330, US	\$ 14.99
OLSEN VICKI	8/31/2020	20353 Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 31.99
OLSEN VICKI	8/24/2020	20352 Harbor Freight Tools 4, La Crosse, WI, 54603, US	\$ 35.96
PETERSEN KENT	9/14/2020	20313 Apple.Com/Us, 800-676-2775, CA, 95014, US	\$ 4,485.00
PETERSEN KENT	9/10/2020	20312 Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 2,648.45
PETERSEN KENT	9/9/2020	20310 Cdw Govt #zxc6308, 800-808-4239, IL, 60061, US	\$ (2,912.60)
PETERSEN KENT	9/9/2020	20311 Cdw Govt #zxc6304, 800-808-4239, IL, 60061, US	\$ (1,456.30)
PETERSEN KENT	9/7/2020	20308 Amzn Mktp US Mu4ud0z60, Amzn.Com/Bill, WA, 98109, US	\$ 27.97
PETERSEN KENT	9/7/2020	20309 Amzn Mktp US Mu1de75r2, Amzn.Com/Bill, WA, 98109, US	\$ 148.27
PETERSEN KENT	9/3/2020	20307 Amzn Mktp US Mu1yx1t02, Amzn.Com/Bill, WA, 98109, US	\$ 37.98
PETERSEN KENT	8/25/2020	20315 Amzn Mktp US Mm9uo2ga0, Amzn.Com/Bill, WA, 98109, US	\$ 306.87
PETERSEN KENT	8/25/2020	20316 Apple.Com/Us, 800-676-2775, CA, 95014, US	\$ 4,485.00
PETERSEN KENT	8/24/2020	20314 Dri Crashplan For Sb, Orderfind.Com, MN, 55343, US	\$ 10.59
RANDALL MARLA	8/27/2020	20349 Office Depot #1090, 800-463-3768, MN, 55441, US	\$ 62.72
SANWICK ALYSSA	9/1/2020	20370 Amzn Mktp US Mu0a774e2, Amzn.Com/Bill, WA, 98109, US	\$ 34.95
SANWICK ALYSSA	8/28/2020	20369 Amzn Mktp US Mm97n0qe0, Amzn.Com/Bill, WA, 98109, US	\$ 91.98
SANWICK ALYSSA	8/27/2020	20368 Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 4.00
SANWICK ALYSSA	8/25/2020	20367 Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 78.48
SANWICK ALYSSA	8/24/2020	20366 Studies Weekly, 8663118734, UT, 84057, US	\$ 206.70
SCHMIDT HEATHER	8/28/2020	20354 Ott Mysigningtime, 8333947473, UT, 84047, US	\$ 9.99
SCHOCH MATTHEW	8/27/2020	20230 Amzn Mktp US Mu1sr9fb1, Amzn.Com/Bill, WA, 98109, US	\$ 52.99
SCHULLO MEGAN	8/21/2020	20350 Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 7.64
SMITH GREGORY	9/14/2020	20375 J.W. Pepper, 8003456296, PA, 19341, US	\$ 75.99
SMITH GREGORY	9/10/2020	20373 J.W. Pepper, 8003456296, PA, 19341, US	\$ 136.17
SMITH GREGORY	9/10/2020	20374 J.W. Pepper, 8003456296, PA, 19341, US	\$ 120.00
SMITH GREGORY	9/7/2020	20372 Plank Road Publishing, Tel4147905210, WI, 53226, US	\$ 50.90
SMITH GREGORY	9/4/2020	20371 S S E Music Inc, La Crosse, WI, 54603, US	\$ 108.20
SMITH GREGORY	8/24/2020	20376 Blue Note Music, Platteville, WI, 53818, US	\$ 1,240.00
SOLVERSON TRACY	9/17/2020	20348 Phonics Hero, 61285992821, UNKNOWN, HK	\$ 36.00
VINGER LACEY	9/3/2020	20277 Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 6.50
WENDORF JEFFREY	9/18/2020	20236 Vesbach Oil, Viroqua, WI, 54665, US	\$ 139.15
WENDORF JEFFREY	9/17/2020	20360 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 28.53
WENDORF JEFFREY	9/17/2020	20361 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 25.97
WENDORF JEFFREY	9/16/2020	20234 Pomp S Tire #008, Monona, WI, 53713, US	\$ 1,032.56
WENDORF JEFFREY	9/16/2020	20235 Mid State Wisconsin Ra, Wisconsin Rap, WI, 54495, US	\$ 164.92
WENDORF JEFFREY	9/14/2020	20233 Positive Promotions, 800-635-2666, NY, 11788, US	\$ 199.24
WENDORF JEFFREY	9/11/2020	20232 Menards La Crosse Wi, La Crosse, WI, 54603, US	\$ 31.60
WENDORF JEFFREY	9/11/2020	20359 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 35.55
WENDORF JEFFREY	9/10/2020	20231 Samsclub #6436, Onalaska, WI, 54650, US	\$ 11.18
WENDORF JEFFREY	9/10/2020	20356 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 27.12
WENDORF JEFFREY	9/10/2020	20357 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 11.97
WENDORF JEFFREY	9/10/2020	20358 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 23.94
WENDORF JEFFREY	9/7/2020	20355 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 28.43

August 21- September 20 2020 P card Transactions

WENDORF JEFFREY	8/31/2020	20242 Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 42.21
WENDORF JEFFREY	8/31/2020	20243 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 31.51
WENDORF JEFFREY	8/28/2020	20240 Vesbach Oil, Viroqua, WI, 54665, US	\$ 1,193.33
WENDORF JEFFREY	8/28/2020	20241 Lafarge Truck Center,, 6086254285, WI, 54639, US	\$ 1,456.35
WENDORF JEFFREY	8/27/2020	20238 Com Elec Services, Inc, 5635566526, IA, 52002, US	\$ 176.63
WENDORF JEFFREY	8/27/2020	20239 Com Elec Services, Inc, 5635566526, IA, 52002, US	\$ 1,429.65
WENDORF JEFFREY	8/26/2020	20365 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 28.93
WENDORF JEFFREY	8/24/2020	20362 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 33.20
WENDORF JEFFREY	8/24/2020	20363 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 19.14
WENDORF JEFFREY	8/24/2020	20364 Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 23.30
WENDORF JEFFREY	8/21/2020	20237 Mid State Truck Servic, Marshfield, WI, 54449, US	\$ 274.63
WICKERT MELISSA	9/17/2020	20328 Usps Po 5684900668, Viola, WI, 54664, US	\$ 8.25
WICKERT MELISSA	9/16/2020	20327 Usps Po 5684900668, Viola, WI, 54664, US	\$ 2.00
WICKERT MELISSA	9/11/2020	20326 Vernon Telephone Coop, 6086343136, WI, 54667, US	\$ 1,555.44
WICKERT MELISSA	9/7/2020	20324 Illuminate Education I, 9496563133, CA, 92618, US	\$ 2,310.00
WICKERT MELISSA	9/7/2020	20325 Usps Po 5684900668, Viola, WI, 54664, US	\$ 2.55
WICKERT MELISSA	9/4/2020	20323 Usps Po 5684900668, Viola, WI, 54664, US	\$ 17.15
WICKERT MELISSA	9/2/2020	20321 Usps Po 5684900668, Viola, WI, 54664, US	\$ 24.45
WICKERT MELISSA	9/2/2020	20322 In Tc Networks, Inc., 563-5565040, IA, 52001, US	\$ 4,235.36
WICKERT MELISSA	8/31/2020	20332 Usps Po 5684900668, Viola, WI, 54664, US	\$ 11.45
WICKERT MELISSA	8/28/2020	20331 Usps Po 5684900668, Viola, WI, 54664, US	\$ 10.25
WICKERT MELISSA	8/25/2020	20330 Usps Po 5684900668, Viola, WI, 54664, US	\$ 58.55
WICKERT MELISSA	8/24/2020	20329 Usps Po 5684900668, Viola, WI, 54664, US	\$ 2.40
Total			<u>\$ 42,901.13</u>

Receipt	Post Date	Trans Date	Description	Additional Desc	Acct Nbr	Amount
769	09/25/2020	09/10/2020	Tianna Higley	Work Permit	10 E 800 940 26000	10.00
770	09/25/2020	09/16/2020	Jace Dean	Work Permit	10 E 800 940 26000	10.00
771	09/25/2020	09/17/2020	Linda Hooker	Donation- Bench in Memory of Larr	21 R 800 291 50000	1465.80
772	09/25/2020	09/17/2020	UW Madison	Ready to Learn Program-Molly from	10 R 800 291 50000	1500.00
773	09/25/2020	09/17/2020	UW Madison	Ready to Learn Program-Molly from	10 R 800 291 50000	1000.00
774	09/25/2020	09/17/2020	Country Pure Foods	Food Service Rebate	50 E 800 415 25700	78.00
775	09/25/2020	09/17/2020	Harold Egge	Pmt for scrap materials	10 R 800 995 50000	4.00
776	09/25/2020	09/17/2020	Water Sales	District Office Fridge	10 E 800 411 23000	25.00
777	09/25/2020	09/17/2020	Seneca Area School Distri	Video Inservice Presentation	10 E 800 310 22130	357.00
778	09/25/2020	09/17/2020	Deaver P card	Pmt for tax charged	10 E 800 411 23000	2.48
779	09/25/2020	09/17/2020	De Soto Area School Distr	Video Inservice Presentation	10 E 800 310 22130	357.00
780	09/25/2020	09/17/2020	Harold Egge	Pmt for part	10 R 800 995 50000	32.94
781	09/25/2020	09/17/2020	McGraw Hill	L Martin textbooks	10 E 400 470 12000	283.09
782	09/25/2020	09/17/2020	River Ridge School Distri	X Country Entry fees 9/3, 9/15, 9	10 R 800 279 16200	450.00
785	09/25/2020	09/23/2020	Jim & Sandy Matthes	Donation-Gail Smith Memorial	21 R 800 291 50000	25.00
786	09/25/2020	09/23/2020	L&M Salvage	Scrap Metal	10 R 800 995 50000	28.52
787	09/25/2020	09/23/2020	Mara Hubele	Chromebook Insurance	10 R 800 293 50000	25.00
788	09/25/2020	09/23/2020	Caitlyn Higley	Chromebook Insurance	10 R 800 293 50000	25.00
877	09/25/2020	09/01/2020	KES	Lunch/Milk	50 R 800 251 50000	835.00
886	09/25/2020	09/18/2020	KES	Lunch/Milk	50 R 800 251 50000	780.00
2855	09/25/2020	09/23/2020	Doug & Vicki Olsen	Scholarship Donation for 2020 gra	72 R 491 291 42000	800.00
12813	09/25/2020	09/04/2020	KHS	Lunch Accounts	50 R 800 251 50000	2318.00
12814	09/25/2020	09/04/2020	KHS	Lost Library Books	10 E 800 432 22200	62.44
12815	09/25/2020	09/04/2020	KHS	Chromebook Insurance	10 R 800 293 50000	2990.00
12816	09/25/2020	09/04/2020	KHS	Work Permit	10 E 800 940 26000	10.00
12817	09/25/2020	09/18/2020	KHS	Lunch Accounts	50 R 800 251 50000	575.00
12818	09/25/2020	09/18/2020	KHS	Lost Library Book	10 E 800 432 22200	13.89
12819	09/25/2020	09/18/2020	KHS	Chromebook Insurance	10 R 800 293 50000	100.00
12819	09/25/2020	09/18/2020	KHS	Neck Gaitors	10 E 800 411 21400	14.00
130219	09/29/2020	09/21/2020	WI DPI	Sparsity Aid	10 R 800 694 50000	175006.00
309398	09/29/2020	09/21/2020	WI DPI	General Equalization Aids	10 R 800 621 50000	476796.00
682219	09/29/2020	09/14/2020	WI DPI	Early College Credit Program	10 R 800 619 50000	450.00
769306	09/29/2020	09/14/2020	WI DPI	IDEA Flow Through Entitlement	10 R 800 730 50000	13620.43
917711	09/29/2020	09/28/2020	WI DPI	Educator Effectiveness	10 R 800 630 50000	3040.00
Total for Cash Receipts						683089.59

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	675,067.89	1,144.90	676,212.79
21	SPECIAL REVENUE TRUST FUND	0.00	1,490.80	0.00	1,490.80
50	FOOD SERVICE	0.00	4,508.00	78.00	4,586.00
72	PRIVATE BENEFIT TRUST FUND	0.00	800.00	0.00	800.00
*** Fund Summary Totals ***		0.00	681,866.69	1,222.90	683,089.59

***** End of report *****

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION

Minutes

Monday, September 14, 2020

7:00 P.M.

The physical location of the meeting was held at the Kickapoo Area School District

No members of the public requested to speak under Audience to Visitors

Public access was available to view the meeting live by visiting www.kickapoo.k12.wi.us 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

1. Roll Call

a. Upon roll call, all Board members were present with the exception of Jennifer Vielhaber, who arrived at 7:04 P.M. Also attending: Doug Olsen, Sandy Malliet, Kent Petersen, Kim Johnson, Aaron Mithum, Kristi Deaver, and Kyle Kraemer ~ Kraemer Brothers.

2. Affirmation of the Proof of Publication of the Agenda

a. Superintendent Douglas Olsen read the affirmation of the proof of publication of the agenda.

3. Approve Agenda

a. To approve the agenda as published and posted.
b. Motion: Earl Wallace; 2nd: Tricia Clements. Motion carried with all ayes.

4. Audience to Visitors/Board Members

a. **Kyle Kraemer of Kraemer Brothers ~ Working with ISG on the Pool Process**
Kyle Kraemer reviewed with the Board the Kraemer Brothers business model when working with school districts as a general contractor on their projects.

5. Expense Vouchers/Receipts

To approve expense vouchers numbered 95765 through 95829 totaling \$393,433.60, P Card charges totaling \$127,753.24, and receipts totaling \$589,362.81.
Motion: Tricia Clements; 2nd: Teresa Gander. Roll call vote carried with all ayes.

6. Consent Agenda

a. **Minutes from August 10, 2020 Regular Board Meeting**
b. **Minutes from August 24, 2020 Special Board Meeting**

To approve the consent agenda as presented:

Motion: Tricia Clements; 2nd: Earl Wallace. Motion carried with all ayes.

7. Action Agenda

a. Donations to School

To accept donations from the Class of 1967 of \$200.00 towards the track project and an assortment of school supplies from Do Good Wisconsin, with thanks.

Motion: Tricia Clements; 2nd: Earl Wallace. Motion carried with all ayes.

b. Kickapoo Learning Plan for 2020-21 including Proposed Student Release Time of 2:45 P.M.

To approve the Kickapoo Learning Plan for 2020-21 as presented, as well as the approval of moving student release time to 2:45 P.M.

Motion: Tricia Clements; 2nd: Angie Egge. Motion carried with all ayes.

c. Pool Discussion including Design and Financing options

To approve the pool design of a smaller pool with the activity room.

Motion: Tricia Clements; 2nd: Teresa Gander. Roll call vote carried 6 to 1, with Earl Wallace voting "No".

d. End of Year Retirements

To approve retirement requests from Lacey Vinger, Barry Donovan, and Michele Vielhuber for school year ending 2021.

Motion: Tricia Clements; 2nd: Scott Walter. Motion carried with all ayes.

e. Replacement of Copy Machines - M/HS and Elementary with EO Johnson

To approve the purchase of two copy machines at a cost of \$23,726.03.

Motion: Angie Egge; 2nd: Tricia Clements. Motion carried with all ayes.

f. Managed Print Services Contract for Copy Machines with EO Johnson (included in previous motion – 7. e.)

g. Middle School Fall Athletics

To approve middle school volleyball and middle school cross country to begin practice on Wednesday, September 16, 2020, with middle school football to be held in the spring, along with high school football.

Motion: Teresa Gander; 2nd: Tricia Clements. Motion carried with all ayes.

h. Contract with Mayo Clinic for Employee COVID Testing

To approve a contract with Mayo Clinic for employee COVID testing.

Motion: Angie Egge; 2nd: Jennifer Vielhaber. Motion carried with all ayes.

i. Authorize Administration to Enforce the Requirement of Facemasks for All Guests at School-Sponsored Events as Outlined in the Employee Handbook and Student Code of Conduct

To authorize administration to enforce the requirement of facemasks as outlined above.

Motion: Jennifer Vielhaber; 2nd: Teresa Gander. Motion carried with all ayes.

j. Public Attendance at Athletic Events after September 30, 2020

To approve two passes per volleyball player and four passes per cross country runner for public attendance to events.

Motion: Tricia Clements; 2nd: Teresa Gander. Motion carried with all ayes.

8. Informational Agenda

a. September and October Schedule of Meetings

A Buildings/Grounds/Transportation Committee meeting was scheduled for Thursday, September 24, 2020 regarding the replacement of the freezer in the kitchen.

b. Softball Field Update

Athletic director Kent Petersen reviewed a handout that was included in the packet outlining the work that has been completed, what is left to do, and how much is left in the budget.

c. Board Policy Handbook Management Programs

The Board reviewed proposals from Neola and WASB for board policy management programs; this will be an action item on the October agenda.

9. Superintendent's Report/Correspondence

- We have been working on upgrades to some of the network switches to improve connectivity with all the additional devices that have been added.
- Superintendent Olsen will have a summary of new costs to the district due to COVID to present at the Annual Meeting.
- Reporting for Act 185 is due November 1, 2020.
- Annual reporting has been submitted for the tech. ed. Grant
- Superintendent Olsen has been talking to parents who wish to home school their children this year, asking them to consider waiting until after the 3rd Friday count date so the district is able to receive state aid for the students, as well as to count them for revenue limit purposes. Almost all of the parents are waiting until after the count to file the homeschooling paperwork with DPI.

The district is in the process of working with Vernon Memorial for athletic trainer services for this school year.

10. Principals' Reports

Kim Johnson, Elementary

- The newly implemented reading program is getting great reviews from the elementary teachers and the kids are responding favorably as well.
- Mrs. Johnson is working with the teachers to find ways to maintain the positive culture between parents, students, and staff with the lack of communication in the hallways before and after school.
- Mrs. Johnson thanked the Board for approving the 2:45 P.M. release time to allow more time for teachers to prep for their classes

Aaron Mithum, Middle/High School

- Staff, students, and administration continue to work through the frustrations of teaching in the classroom and virtually at the same time, trying to problem-solve issues as arise.
- Mr. Mithum also thanked the Board for approving the extra prep time for teachers at the end of the day
- Currently, there are 86 virtual students, with 63 of those students choosing the virtual option and 23 students out due to contact tracing.
- ACT pretesting will be online rather than with pencil and paper this year; the Junior Class is expected to do very well when they take the ACT
- Mr. Mithum would like to continue holding off on setting the graduation for 2021 to see how COVID evolves.

11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

12. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PURPOSE: Middle School Teacher; Cross Country Coaching Positions

To convene to closed session at 10:40 P.M.

Motion: Tricia Clements; 2nd: Scott Walter. Roll call vote carried with all ayes.

13. Reconvene to Open Session

To reconvene to open session.

Motion: Earl Wallace; 2nd: Tricia Clements. Motion carried with all ayes.

14. Motions Made Following Closed Session Discussion

To approve Jenny Dregne as middle school teacher for the remainder of the 2020-21 school year.

Motion: Earl Wallace; 2nd: Tricia Clements. Motion carried with all ayes.

To approve Kathryn Miller as middle school cross country coach for the 2020 season.

Motion: Earl Wallace; 2nd: Jennifer Vielhaber. Motion carried with all ayes.

15. Audience to Board Members/Visitors

None

16. Adjourn Meeting

To adjourn the meeting at 11:12 P.M.

Motion: Scott Walter; 2nd: Tricia Clements. Motion carried with all ayes.

Minutes submitted by Kristi Deaver, Board Secretary.

Attested By:

Board President

Board Clerk

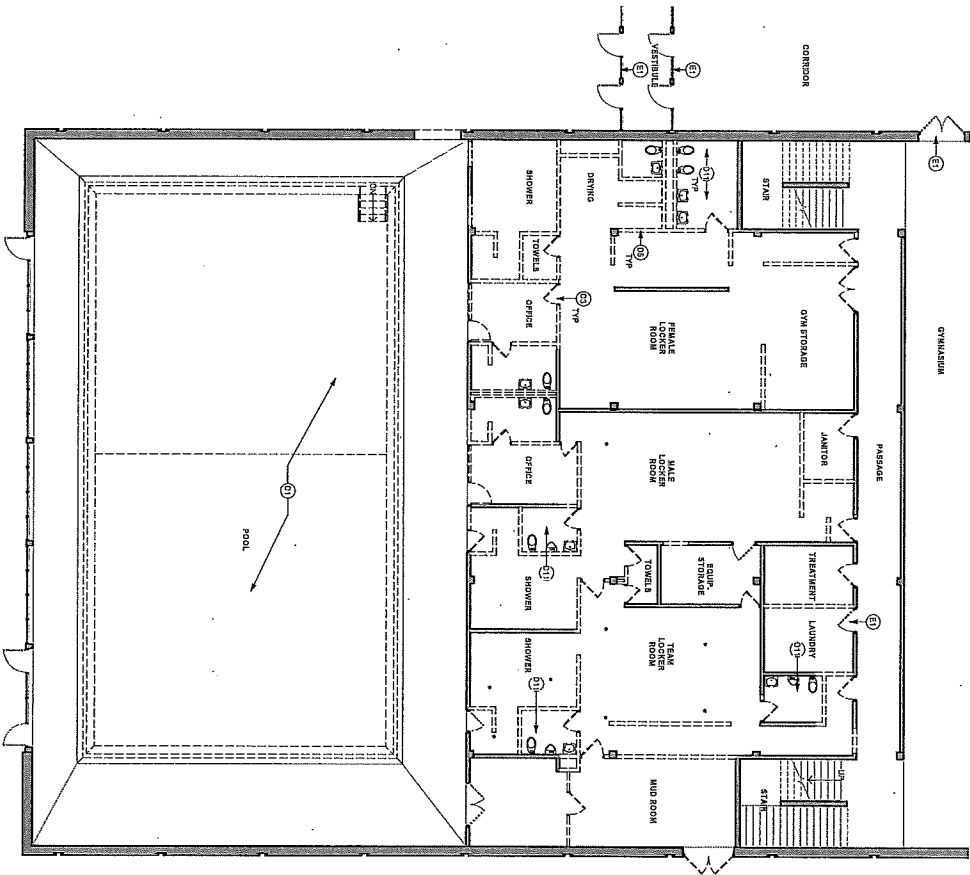
9/24/20
BGT- 3:30-4:30

Earl Wallace, Janet Matthes, Tricia Clements, Doug Olsen, Kent Petersen, DJ McNamer

1. Softball Field: Committee members reviewed progress on the field, discussed items that needed review including scoreboard and electric. Members directed Mr. Olsen to obtain bids for leveling areas of the outfield, and for tree removal along the third base line out of play behind the fence.
2. AJ Schneider memorial walkway and diamond, Diggers hotline has been called, work will commence the week of October 2nd weather permitting. Mr. Olsen will get ahold of Dan Chroninger to make sure his previous recommendations for the waterway are followed during construction.
3. Kitchen Freezer- The freezer needs to be replaced. The committee reviewed the problem and DJ hopes to have three bids for the board to review in October.



202503231414



1 DEMOLITION FLOOR PLAN
1/8" = 1'-0"

WALL LEGEND

	EXISTING CONSTRUCTION TO REMAIN
	DEMOLITION

KEYNOTE LEGEND

01	REMOVE OR DESTROY POOL CONCRET SLAB, REMOVE
02	REMOVE EXISTING POOL FINALE, JAWLINE &
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100	REMOVE EXISTING POOL FINALE, JAWLINE &



KICKAPOO AREA SCHOOL DISTRICT AQUATICS FACILITY RENOVATION
WISCONSIN

PROJECT NO. 20-24857

FILE NAME: Aquatics

DRAWN BY: [Name]

DESIGNED BY: [Name]

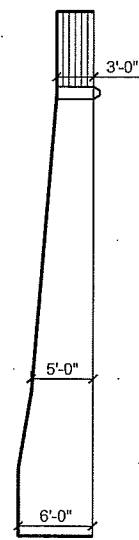
DATE: [Date]

CLIENT PROJECT NO. [Number]

TITLE: DEMOLITION FLOOR PLAN OPTION 2

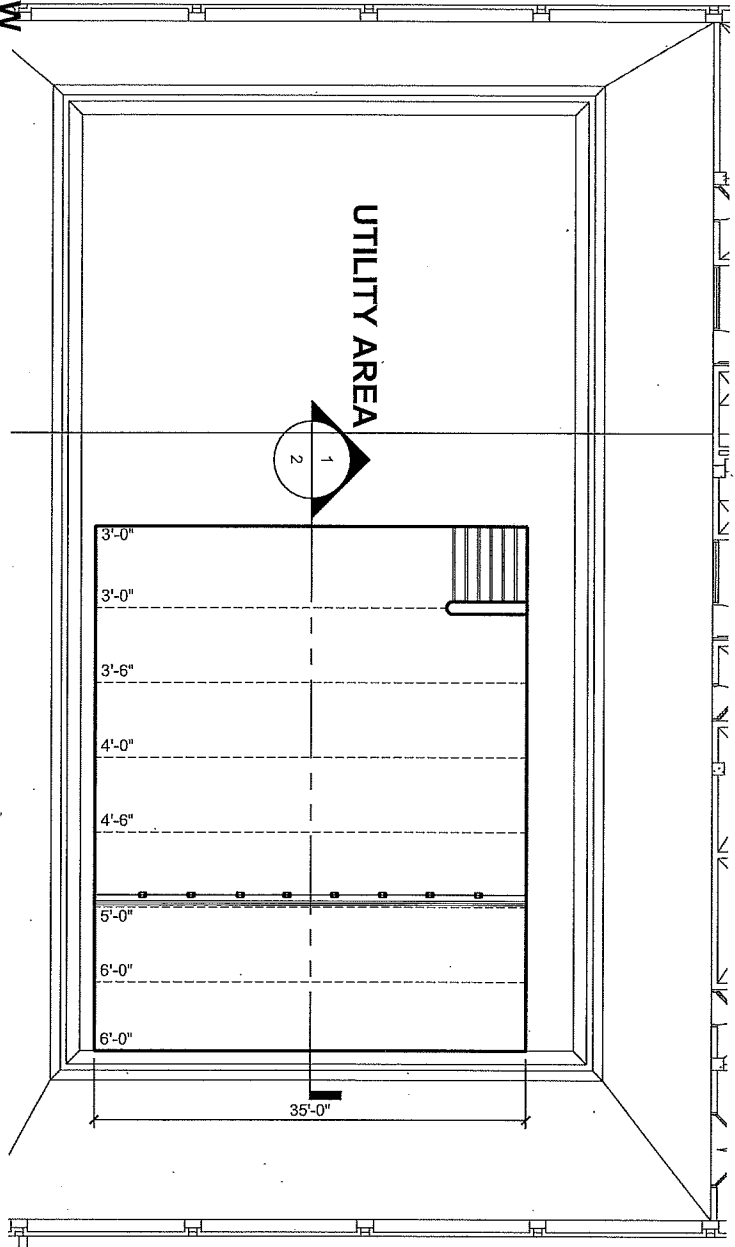
SHEET: A-1-11B

1 SECTION A



Scale: 1" = 10'-0"

2 PLAN VIEW



Scale: 1" = 10'-0"



Agreement for Athletic Training Services

This agreement ("Agreement") is made by and between Vernon Memorial Healthcare ("VMH") and the School District of Kickapoo ("District"). The District and VMH are sometimes referred to herein individually as a "Party" or collectively as the "Parties".

I. Term and General Statement of Arrangement

The term of this Agreement shall commence on September 14th and be effective until June 5th, 2021 (the "Term").

During the Wisconsin Interscholastic Athletic Association (WIAA) athletic season of the Term, Athletic Training ("AT") services will be provided by VMH for high school students in the District and opposing schools' student-athletes, by qualified Athletic Trainers who are employed by Hospital. The District will determine whether Athletic Trainers will be used, provided that the District shall not use ATs beyond the scope of their licensure.

II. Fees

The District will pay VMH for services pursuant to this Agreement for high school training room, high school home event coverage and one first round home postseason game/event where postseason tournament play is automatic such as GBB, BBB, SB, BB, etc. at the rate below:

- Fall: \$1700.00 for 12.5 hours of service/week
- Winter: \$1700.00 for 12.5 hours of service/week
- Spring: \$1700.00 for 12.5 hours of service/week

The rate of additional athletic trainer services is \$40.00 per hour for event coverage outside this contract and is contingent upon AT availability. Examples include but are not limited to any away games, non-high school events, post-regular WIAA season tournament play in which the team has to qualify to compete (FB) or automatic tournament games beyond game one first round, events on the same date at two locations or events that require more than one trainer for the safety of the athletes (ex. wrestling tournaments). This rate will apply to all time of the athletic trainer specific to this Event, including travel to and from 507 South Main Street, Viroqua, Wisconsin, and the Event site.

Wrestling skin-fold testing will be charged separately from this contract. Skin-fold tests are \$10.00/athlete per test. A service fee of \$40.00 will be waived for the initial test date. For each subsequent visit, a \$40.00 service fee will be charged in addition to \$10.00 (per athlete) testing fee.

VMH will provide a seasonal invoice and per diem invoice as indicated. The District shall make full payment to VMH within 30 days of receipt of invoice from VMH.

III. Services to be Provided

1. To provide competent and complete medical coverage, time and staff are needed. If a high school practice or event will be held during a previously unscheduled time or vacation time the LAT must be notified within 24 hours of the schedule change. If the LAT is not notified within 24 hours, they are not required to cover the event or practice. Please include the licensed athletic trainer on your contact list in an event that a practice or event changes to ensure that proper coverage will be available to student-athletes.
2. The LAT will provide the school district with the following services:
 - a. The LAT will be present at the high school 12.5 hours per week and cover home events based on availability, exceptions will be approved by the athletic director (Exceptions also exist if LAT has an unexpected illness, personal leave time or is needed to cover a higher risk event at another contract school).
 - b. The LAT will cover as many high school home games as possible within the 12.5 allotted hours based on availability. The athletic director may request additional athletic training personnel to cover multiple or special events.
 - c. Presentations can be provided for parents, coaches, and student-athletes.
3. The LAT will supervise students interested in athletic training while in the training room.

IV. Qualifications/Responsibilities of Athletic Trainers

1. Each LAT shall be licensed/certified to provide Athletic Training in the State of Wisconsin.
2. Each LAT will adhere to the District dress code policy.
3. Each LAT shall attend annual District sponsored training.
4. LATs shall comply with all applicable policies, rules, and regulations of the District of which they have been provided advanced written notice.
5. All services rendered shall be provided in a manner consistent with standards of practice as set forth by the National Athletic Trainers' Association, the Wisconsin Athletic Trainers' Association and the National Athletic Trainers Association Board of Certification (BOC).
6. The LAT will uphold standards of healthcare privacy as set forth in District policy and applicable state and federal law.

V. VMH Responsibilities

1. VMH will be responsible for continuing education expenses of the Athletic Trainer.
2. VMH shall provide the school district with the services of a LAT at the high school. All supervision of the LAT will be provided by VMH. The LAT will meet minimum standards of job description, certification, and licensure for the State of Wisconsin.

VI. District Responsibilities

1. Contract school(s) will abide by Wisconsin state law and follow WIAA rules & regulations pertaining to the safety and well-being of each student-athlete.
2. The school district will provide all necessary medical and taping supplies along with equipment for the Athletic Training Room.

3. The District will obtain releases of information and appropriate legal representative permission to provide AT service(s) to the student-athlete.
4. All athletes must complete a medical history questionnaire with a legal representative's signature prior to participation. This form should be updated yearly.
5. Coaches or Athletic Director should provide a complete list of participants to the athletic trainer at the beginning of the season. All athletes and legal representatives must sign permission to treat consent form to release injury information to the coach.
6. A VMH banner may be placed in the gymnasium and at various other locations on school grounds.
7. The District is responsible for providing training to, and monitoring compliance by, the Athletic Trainer regarding internal policies and procedures, record keeping, confidentiality, etc. VMH shall not be responsible for the failure of the Athletic Trainer to adhere to such policies or procedures when performing services hereunder.
8. To the extent that the LAT creates any records or reports of services hereunder, such records and reports shall be the sole property and responsibility of VMH. VMH shall maintain records of services in accordance with all applicable laws and regulations and shall retain the same for a minimum period of seven (7) years from date of underlying service.
9. The District shall not conduct itself in any manner such as to make VMH liable for, or subject to any discrimination charges, wage and hour violations or any such other offenses for which VMH may be liable for damages or fines, or subject to criminal prosecution, without VMH's knowledge or consent.
10. The District will hold VMH harmless for any liability or costs (including reasonable legal fees) arising out of the District's operation of its schools and / or breach of the terms of, or failure to uphold its responsibilities under, this Agreement. Without limiting the foregoing, the District shall be fully responsible for liability for injuries incurred due to or arising from: District-provided equipment failure or malfunction, District building/grounds use, and / or District requested intervention with students.
11. If a LAT suffers an injury while performing services hereunder, and it is determined to be the fault of the District, then the Vernon Memorial Healthcare workers' compensation carrier may subrogate with, and seek reimbursement from, the District (and its liability carrier).

VII. Communication/Dispute Resolution

1. Regarding Services Executed Under This Agreement
 - a. In the event there is a disagreement in the treatment recommendations between the LAT and District staff, it will be expected that the appropriate District representative first work with the applicable LAT to resolve the issue. If this is not successful within two (2) weeks, the District representative will be expected to contact the Manager of Physical Therapy at VMH to assist in resolution.
 - b. LATs will be allowed to exercise a reasonable level of clinical autonomy; however, every reasonable effort will be made to involve District representatives in care planning and parent communication.
2. Regarding This Agreement
 - a. VMH and the District will attempt in good faith to resolve any dispute or claim arising out of or in relation to this Agreement through negotiations between an employee of each of the Parties with authority to settle the relevant dispute. If the dispute cannot be settled amicably within fourteen (14) days from the date on which either Party has served

written notice on the other of the dispute, then the dispute may be settled in the venue having jurisdiction of the matter.

VIII. Modification/Termination/Miscellaneous

1. This Agreement may be terminated by either Party upon written sixty (60) days' advance written notification by either Party to the other; provided, however, that if the District terminates the Agreement before the next billing period, the District shall not be reimbursed for previous payment. If the entire WIAA sporting season (such as fall, winter or spring) is cancelled due to COVID by the District or WIAA, the District shall receive prorated reimbursement for the payment related to that season.
2. This Agreement may be amended only with a written document signed by both Parties. Each Party shall comply with all federal, state, and municipal laws, rules and regulations which are applicable to the performance of this Agreement.
3. Each Party shall maintain appropriate insurance coverage for its business, operations, staff, space, and equipment.
4. None of the provisions of this Agreement are intended to create nor shall be deemed or construed to create any relationship between VMH and the LAT (on the one hand) and the District other than that of independent entities contracting with each other hereunder solely for the purpose of effecting the provisions of this Agreement.
5. The laws of the State of Wisconsin shall apply to the interpretation of this Agreement. The invalidity of any portion of this Agreement shall not affect the other provisions of this Agreement. This Agreement is intended solely for the mutual benefit of the Parties hereto and is not intended to create any rights of any kind in a third party. This Agreement contains the entire understanding between the Parties relating to the subject matter hereof, superseding all prior representations, agreements, negotiations, and understandings between the Parties.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date(s) written below.

Kickapoo School District

Vernon Memorial Healthcare, Inc.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Dated: _____

Dated: _____



So much care, so close.

Addendum for Athletic Training Services

Due to the unusual nature of the public health emergency (COVID-19) and the unknown factors surrounding the completion of the regular WIAA spring sports season, VMH is committed to providing athletic training services within the language of the contract with an extension of services beyond the June 5th deadline noted in the original contract to meet the needs of the athletes during the regular WIAA spring sports season which includes high school training room, high school home event coverage and one first round home postseason game/event where postseason tournament play is automatic.

6-Year Budget Policy & Guidelines Development, Updating, and Online Publishing

Payment Option 1 or 2 (1 = all in first year, 2 = 3 year schedule)

Level of Service: Add Administrative Guidelines to Policy Work?

1
N

(Enter 1 or 2)

(Enter Y or N)

Budget Year	Bylaws & Policies	Administrative Guidelines	Digital Service Fee	Semi-Annual Updates	Total Per Year
September 2020- August 2021	24 Hours	24 Hours		2 yearly visits 4 to 6 hours	
September 2020- August 2021	\$14,900			Free	\$14,900
September 2021 - August 2022	\$0	\$0	\$650	\$2,450	\$3,100
September 2022 - August 2023	\$0	\$0	\$650	\$2,450	\$3,100
September 2023 - August 2024			\$650	\$2,450	\$3,100
September 2024 - August 2025			\$650	\$2,450	\$3,100
September 2025 - August 2026			\$650	\$2,450	\$3,100
Total Policy Drafting Cost Per Agreement	\$14,900				
Average Cost Per Year over 6 Years	\$5,067				

Note 1: The first two semi-annual Updates during the drafting of the policies are Free. Prices for development of Bylaws/Policies, AGs, and Online set-up are locked in upon signing of agreement.

Note 2: Administrative Guidelines development typically begins second year.

Note 3: The first year's maintenance fee is pro-rated based on the date that digital publishing is available to the District. Subsequently, the annual service fee for digital is billed to all clients in December.

Note 4: Annual service fee and update subscription prices are subject to change, typically every three years.

6-Year Budget Policy & Guidelines Development, Updating, and Online Publishing

Payment Option 1 or 2 (1 = all in first year, 2 = 3 year schedule)

Level of Service: Add Administrative Guidelines to Policy Work?

2
N

(Enter 1 or 2)

(Enter Y or N)

Budget Year	Bylaws & Policies	Administrative Guidelines	Digital Service Fee	Semi-Annual Updates	Total Per Year
Face-to-Face Time	24 Hours	24 Hours		2 yearly visits 4 to 6 hours	
September 2020 - August 2021	\$5,050			Free	\$5,050
September 2021 - August 2022	\$5,050	\$0	\$650	\$2,450	\$8,150
September 2022 - August 2023	\$5,050	\$0	\$650	\$2,450	\$8,150
September 2023 - August 2024			\$650	\$2,450	\$3,100
September 2024 - August 2025			\$650	\$2,450	\$3,100
September 2025 - August 2026			\$650	\$2,450	\$3,100
Total Policy Drafting Cost Per Agreement	\$15,150				
Average Cost Per Year over 6 Years	\$5,108				

Note 1: The first two semi-annual Updates during the drafting of the policies are Free. Prices for development of Bylaws/Policies, AGs, and Online set-up are locked in upon signing of agreement.

Note 2: Administrative Guidelines development typically begins second year.

Note 3: The first year's maintenance fee is pro-rated based on the date that digital publishing is available to the District. Subsequently, the annual service fee for digital is billed to all clients in December.

Note 4: Annual service fee and update subscription prices are subject to change, typically every three years.





HELPING DISTRICTS SET DIRECTION THROUGH POLICY

August 26, 2020

To: Kickapoo Area School District Superintendent/Board
Fr: Dr. Scott Brown, Neola Policy Services Associate
Re: Introduction and Information Memo

My name is Scott Brown and I'm a Neola Associate who works with many districts in your area. I look forward to the opportunity to meet with you.

After 22 years serving in McFarland, I retired in 2015 and now spend some of my free time leading the Superintendent Licensure Program at Edgewood College and serving as an Neola Associate.

Here is some quick information on Neola that I'll cover more in detail when we meet:

First, we will work directly with your district on updating, creating, and organizing a new policy manual.

Second, Neola policies are revised with updates twice a year:

- Nationally, based on federal law changes or court decisions;
- Statewide, based on state law changes or court decisions; and,
- Statewide, based on the experience of our 265 districts in WI providing regular feedback to our six WI Neola Associates (All retired WI Superintendents)-
- Neola also uses BoardDocs as a platform. When updates are released and a district integrates them into their active policies, copies of all the active policies are made to a drafting area, where the update work is complete. Once the update work is approved, an email is sent to Neola Production, and the policies are processed and updated in your active area. All replaced or updated policies are archived for historical reference.

For most school districts, there are three significant benefits to using Neola:

- Time
Once your initial new policy book is drafted, using both Neola exemplar policies and your own current policies, you and your Superintendent will be reacting to semi-annual drafted proposed changes in your policy - rather than trying to compile and create them from scratch. You and your district leadership will likely use your regular board meetings twice a year to consider these recommended changes.

In my former district (McFarland), once we joined Neola our administrative and Board time working on policy development was less than 10% of what we were spending under a similar model to your current model. This will allow you and your district leadership to better focus on other district priorities.

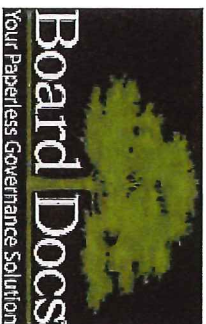


HELPING DISTRICTS SET DIRECTION THROUGH POLICY

- Money
Neola's policies are vetted by national school law attorneys and/or WI school law attorneys. Currently, we use Davis and Strang, Patteson, Renning, Lewis, & Lacy. Without Neola, most districts run multiple drafts of policies through their own counsel or utilize a service which works only to provide model policy for a single district, rather than any district in the state. When possible, Neola offers a variety of legally approved choices in its policy templates, so each district can make choices in their policy work that best reflect the norms and priorities of that district and its elected leaders. The savings is generally significant for all districts that move to the Neola platform. This, combined with policies that often save in legal costs when district issues are litigated, makes Neola a logical choice to "spend money to save money".
- Peace of Mind
Our client school boards, with few exceptions, keep current on their statutory policy development responsibilities year after year. The comment we hear most from our board members at the WASB State Convention is the satisfaction and relief that, as elected officials, they can tell their constituents their policies are up-to-date, legally vetted, and ready to meet the challenges of guiding and managing the school district.

In 2006, while I was Superintendent of the School District of McFarland, we became a Neola client. Since McFarland joined Neola, it has grown from 45 districts to over 280 districts in Wisconsin. I hope you'll have the same positive experience with Neola as the district I served had over the years. I also hope that I can prove to be a great resource to you and your district, as well as help you efficiently develop and keep your policies updated each year.

PARTNERSHIP



Neola

HELPING DISTRICTS SET DIRECTION THROUGH POLICY

Neola

HELPING DISTRICTS SET DIRECTION THROUGH POLICY

HELPING DISTRICTS SET DIRECTION THROUGH POLICY
Neola

Wisconsin Districts

- Currently 280 (see most recent list in our shared folder)
- An Increase of 175 Districts Since July of 2013 – Why?
 - Districts Re-prioritize their Board/Administrative Time. (Time and Cost Savings)
 - Velocity of State and Federal Law and Rule Changes
 - Districts Found Unprepared for the Litigious Nature of Their Constituents and Outside Entities

HELPING DISTRICTS SET DIRECTION THROUGH POLICY
Neola

What is Neola?

- Cooperative Policy Development
- Neola Represents Over 1600 School Districts in Seven (7) States
- Twenty-Five (28) Years in Wisconsin
- Six (6) Associates in Wisconsin
- Policies Specifically for Wisconsin Written or Approved by:
 - Davis & Kuelthau, Green Bay Office
 - Strang, Patteson, Renning, Lewis & Lacey
 - Staff Counsel at Neola

Sample Area/Conference Clients

- Bangor
- De Soto
- Fennimore
- Hillsboro
- La Crosse
- La Farge
- Necedah
- New Lisbon
- North Crawford
- Onalaska
- Reedsburg
- Sparta
- Tomah
- Viroqua
- Westly
- Weston
- Wonewoc-Center

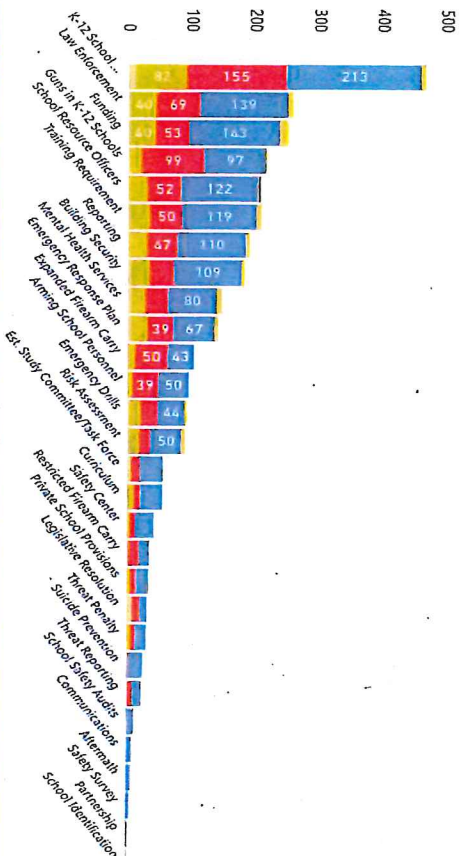


Policy (and AGs) Services

Model & District Policies Combined

- Reviewed – Drafting Process
- Modified - Additions/Deletions
- Board Review/Adoption
- Policies, Guidelines, and Forms are Updated Twice a Year
 - Suggested Updates from National and State Based Legal Counsel
 - Suggested Changes from Clients and Associates
 - Additional “Special Updates” as Needed

Number of Bills by Category and Current Disposition



SCHMIDTZY'S SUPPER CLUB A PLACE FOR FAMILY AND FRIENDS - Sixty years of success, good times, and great food!



Dad said, "You want to eat where all the cars are parked outside"

PROCESS (cont.)

4. Revisions Made to Draft
5. Final Adoption by Board of Education
6. Posting to District Website
7. Timeline
 - o Dependent on District Schedule and Process
 - o Process Can Take Three Months to a Year

Kickapoo Area School District Board Policy - Table of Contents

<u>0000</u>	Bylaws
<u>1000</u>	Administration
<u>2000</u>	Program
<u>3000</u>	Professional Staff
<u>4000</u>	Support Staff
<u>5000</u>	Students
<u>6000</u>	Finances
<u>7000</u>	Property
<u>8000</u>	Operations
<u>9000</u>	Relations

UPDATES

- Neola Provides at Least Two (2) Updates per Year
- Systematic Process to Stay Current
 - District on-Site Visit by Associate to Review Update Content
 - Board Review and Approval
 - Special Updates
 - Automatic Update of Website

PROCESS

1. Meet with Superintendent and/or other staff as appropriate.
2. Develop Draft Updated Policy Manual
 - Neola Drafting Templates/Examples
 - Incorporate Current District Policy
 - Include District Specific Policies
 - Facilitated by Neola Associate
 - Up to Six (6) On-Site Visits
 - Up to Twenty-Six (26) Hours of Time
3. Board Approves Revised Bylaws and Policies

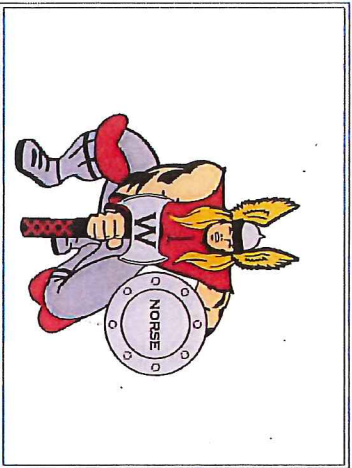


NEOLA DEMONSTRATES BEST PRACTICES THROUGH POLICY

The Neola Difference

- On-site drafting with Neola associate utilizing BoardDocs platform.
- Access to over 400 legally vetted policy templates.
- Every policy, administrative guideline and form template legally vetted by Wisconsin legal firms of Davis & Kuelthau and/or Strang, Patteson, Renning, Lewis & Lacy.
- Update service includes a meeting with a Neola associate two times a year to review revisions, additions, or deletions to district policies
- Feedback is incorporated into updates from over 280 other WI districts.

go.boarddocs.com/wi/westby/BoardDocs/PrintBoardDocs.aspx
 App: Download Neola File Send Personal Fax Search Input from II



BoardDocs

NEOLA Board of Education Policy Book
 By clicking on the Policies tab above, you will gain access to the Westby Area School District Board Policy Manual.

You can also print or email any of the documents found on this site using the printer icon or share icon at the top of each document.

Questions or Comments? Contact the District Office at 608-634-0101.

For more information, please contact Steve Michaels.

Sample Neola Site



NEOLA DEMONSTRATES BEST PRACTICES THROUGH POLICY

Policy Considerations

- Updates 27-1, 27-2, 28-1, 28-2, 29-1 and 29-2 and Special Updates on EDGAR, Technology, Appleton Decision, School Safety, and Social Media, COVID 19, Title IX = over 200 policy updates/additions since January of 2018.
- Non-Discrimination/Harassment/ADA
 - Weapons
 - EDGAR Financial Series, Technology, Food Service, Appleton
 - School Visitors (sex offenders)
 - School Choice/Start College Now/Early College Credit
 - Home-Based Students
 - School Volunteers (recent legislation)
 - Health and CPR



NEOLA DEMONSTRATES BEST PRACTICES THROUGH POLICY

Policy Observations

As a part of a presentation, Neola can review your current policies.

Sample Neola Update Overview

- 2016
- 2017
- 2018
- 2019
- 2020

This policy is modified to incorporate requirements found in state law regarding the content of the district curriculum. These revisions are recommended to be consistent with state statute.

Policy 2201.01 - Instructional Materials and Content (REVISED)

This policy is modified to incorporate requirements found in state law regarding the content of the district curriculum. These revisions are recommended to be consistent with state statute.

Policy 2201.02 - Instructional Materials and Content (REVISED)

This policy is modified to incorporate requirements found in state law regarding the content of the district curriculum. These revisions are recommended to be consistent with state statute.

Policy 2201.03 - Instructional Materials and Content (REVISED)

This policy is modified to incorporate requirements found in state law regarding the content of the district curriculum. These revisions are recommended to be consistent with state statute.

Update Process - Updated Templates Are Copied to Client Draft Area

- 2016
- 2017
- 2018
- 2019
- 2020

Attachment

Sample Active Policy

- 1000 BYLAWS
- 1000 Administration
- 2000 Program
- 3000 Professional Staff
- 4000 Support Staff
- 5000 Students
- 6000 Finances
- 7000 Property
- 8000 Facilities Planning
- 9000 Gifts, Grants, and Requests
- 902240 Site Acquisition
- 902280 Disposition of School Facilities/Memorials and
- 902300 Disposition of Real Property

Book	Section	Title	Code	Status	Adopted
1000 BYLAWS	6000 Finance	CROWDFUNDING	906405	Active	July 9, 2018

This policy applies to the use of any form of crowdfunding utilizing an online service or website based platform to raise funds for a specific purpose. Crowdfunding is defined as raising funds for a specific classroom or school activity, including extra-curricular activities, through the use of an online service or website based platform to raise funds for a specific purpose. Crowdfunding is defined as raising funds for a specific classroom or school activity, including extra-curricular activities, through the use of an online service or website based platform to raise funds for a specific purpose.

Sample Online Neola Update

- 2016
- 2017
- 2018
- 2019
- 2020

Attachment

Update Is Prepped, Presented, Approved and Processed

Search Draft Policies
 Policy Number:
 Policy Name:
 Policy Status:
 Policy Date:

VOLUME 28 NO. 2, JUNE 2019

Policy Number	Policy Name	Date Added/Revised	Policy Status	Date Deleted
2019-001
2019-002
2019-003
2019-004
2019-005
2019-006
2019-007
2019-008
2019-009
2019-010
2019-011
2019-012
2019-013
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2019-040
2019-041
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2019-046
2019-047
2019-048
2019-049
2019-050



COST

6-Year Budget Policy & Guidelines Development, Updating, and Online Publishing
 Payment Option 1 or 2 (1 = all in first year, 2 = 3 year schedule)
 Level of Service: Add Administrative Guidelines to Policy Work?

2	1/2
N	Y/N

Budget Year	Bylaws & Policies	Administrative Guidelines	Digital Service Fee	Semi-Annual Updates	Total Per Year
August 2020 - July 2021				Free	\$5,050
August 2021 - July 2022			\$0	\$2,450	\$8,150
August 2022 - July 2023			\$0	\$2,450	\$8,150
August 2023 - July 2024			\$650	\$2,450	\$3,100
August 2024 - July 2025			\$650	\$2,450	\$3,100
August 2025 - July 2026			\$650	\$2,450	\$3,100
Total Policy Drafting Cost Per Agreement					\$15,150

A Copy of District's Active Policy Transferred to Draft Area

Search Draft Policies
 Policy Number:
 Policy Name:
 Policy Status:
 Policy Date:

May 11, 2019

2019-031 - START COLLEGE NOW PROGRAM

The Board will amend existing high school policies that have completed the 10th grade and also create additional policies. In this course, students will receive credit for high school and postsecondary courses. Students who wish to attend a technical college under this policy must receive a letter from the Board of Education stating that the student has completed the 10th grade. General Eligibility Criteria for Students that have completed the 10th Grade:

- Must be in good academic standing.
- Must provide written notification to the Board of the school district in which the student resides or his/her intent to attend a technical college under this policy, and by October 1st of the student transfer to enroll in the spring semester.
- Must not be identified as a child-in-care, pursuant to Policy 3462.
- Must not be ineligible for participation for having failed a previous class under either this program or the Early College Credit Program.
- Must be admitted to the technical college for attendance.

Under Financial Hardship

The Board may provide a student's attendance if the student is a child with a disability and the Board determines that the cost to the school would impose an undue financial burden on the district.

Tuition Payments for Technical College Attendance

The district shall pay to the technical college the cost of a student's tuition for attendance, including any additional costs associated with a student's attendance.

- For any course that the Board determines does not qualify for credit transfer, the cost of the course determining the college requirements or is comparable to a course offered in the district.
- The student has already completed equivalent (10) postsecondary semester credits.

Transportation Expenses

The District is not responsible for transporting a student attending a technical college under this policy to or from the technical college that is not a Neola 2019.

A Copy of Neola Update Transferred to Draft Area

Search Draft Policies
 Policy Number:
 Policy Name:
 Policy Status:
 Policy Date:

2019-031 - START COLLEGE NOW PROGRAM

The Board will amend existing high school policies that have completed the 10th grade and also create additional policies. In this course, students will receive credit for high school and postsecondary courses. Students who wish to attend a technical college under this policy must receive a letter from the Board of Education stating that the student has completed the 10th grade. General Eligibility Criteria for Students that have completed the 10th Grade:

- Must be in good academic standing.
- Must provide written notification to the Board of the school district in which the student resides or his/her intent to attend a technical college under this policy, and by October 1st of the student transfer to enroll in the spring semester.
- Must not be identified as a child-in-care, pursuant to Policy 3462.
- Must not be ineligible for participation for having failed a previous class under either this program or the Early College Credit Program (Policy 2019-041).
- Must be admitted to the technical college for attendance.

Under Financial Hardship

The Board may provide a student's attendance if the student is a child with a disability and the Board determines that the cost to the school district of any required transportation expenses on the student.

Tuition Payments for Technical College Attendance

The district shall pay to the technical college the cost of a student's tuition for attendance, including any additional costs associated with a student's attendance.

- For any course that the Board determines does not qualify for credit transfer, the cost of the course determining the college requirements or is comparable to a course offered in the district.
- The student has already completed equivalent (10) postsecondary semester credits.

Transportation Expenses

The District is not responsible for transporting a student attending a technical college under this policy to or from the technical college that the student is attending.

WASB Policy Resource Guide Cost Sheet

Budget Year			Consulting Service	Cost of Service	Total Per Year
*Policy Manual "Quick Check"				\$4,000	
2020-21			\$200/hour		\$4,500
2021-22					\$4,500
2022-23					\$4,500
2023-24					\$2,500
2024-25					\$2,500
2025-26					\$2,500
Total Policy Drafting Cost Per Agreement		\$13,500			
Average Cost Per Year over 6 Years		**\$3,500			

* "Quick Check": WASB has a Policy Manual Checklist; they review our policy manual for any missing policies or any policies that require updating by looking at the last revision date.
 **Does not include \$4,000 "Quick Check" cost (\$4,167 = average for 6 years)



Deaver, Kristi <kdeaver@kickapoo.k12.wi.us>

Board Policy Services

2 messages

Deaver, Kristi <kdeaver@kickapoo.k12.wi.us>
To: ndorman@wasb.org, Teresa Kimball <tkimball@wasb.org>

Thu, Aug 27, 2020 at 8:15 AM

Good morning Nancy and Teresa, our board is interested in partnering with an organization to convert our current Board Policy Handbook to a managed format.

Would you be able to provide us with an outline of WASB policy services along with a quote on the cost?

Thank you!

--
Kristi Deaver
Administrative Assistant
Kickapoo Area School District
608-627-0102
kdeaver@kickapoo.k12.wi.us

"I've learned that people will forget what you said, people will forget what you did,
but people will never forget how you made them feel."

– Maya Angelou

Teresa Kimball <tkimball@wasb.org>
To: "Deaver, Kristi" <kdeaver@kickapoo.k12.wi.us>

Thu, Aug 27, 2020 at 3:34 PM

Kristi,

Thank you for your interest in what information WASB has available to help your district review and update its current policies. We have a wide range of services available for you to choose from. Knowing your district's policy needs, we think the Policy Resource Guide (PRG) may be the most-cost effective and helpful service/resource for your district to utilize for its policy development and updating work.

Policy Resource Guide

The **Policy Resource Guide (PRG)** is a web-based policy information tool designed especially for Wisconsin school districts to help update their policy manuals, develop policies on individual topics, answer day-to-day questions administrators may have when implementing district policies and carrying out their assigned duties, and provide an additional resource for board member and administrator professional development within the district. The PRG is a subscription service.

Here is a summary of what your district would have access to by subscribing to the PRG:

1. **Access to sample policies on a wide variety of policy topics that have been written by full-time, experienced WASB Policy and Legal Services staff members.** Some policy topics in the PRG also include sample

rules and exhibits (forms). The sample policies, rules and exhibits are coded to the WASB Policy Manual Coding System.

The sample policies, rules and exhibits in the PRG are downloadable for easy local customization. Not every school district and community is the same or share similar views on a particular policy topic. It is important for school boards to adopt policies that are appropriate for their local communities and that meet their local community's needs, interests and requirements. PRG subscribers currently maintain their own policies through any system of their own choosing, downloading the PRG samples as Word documents.

Recognizing that district time is limited and that some districts need to find ways to streamline their policy development and updating, we have created a **"Base Policy Package"** as part of the PRG (**no additional cost**). This "Base Policy Package" includes a core set of legally-mandated policies that can be customized and adopted as a group, and then revised whenever the WASB notifies subscribers that any of those pre-selected samples needs to be updated. Using the "Base Package," a district could put a number of policy topics on "auto pilot," at least as far as knowing when updates may be needed. Your district could adapt these "Base Policy Package" policies for your district's use in a timely manner.

2. **Access to a "Background Information" resource on many of the policy topics** that provides school leaders with:

- a. key policy considerations related to the topic, including questions school officials can ask themselves when making local policy decisions;
- b. general legal considerations related to the topic, including hyperlinks to the laws and regulations referenced; and
- c. hyperlinks to selected additional resources related to the topic including **WASB Legal Comments, Legal Notes, FOCUS** issues and other relevant educational and other agency resources.

3. **Access to new and updated information on a regular basis.** The number of topics covered in the PRG grows substantially every year. In selecting new topics to add (and topics to update), the WASB prioritizes topics affected by recent changes in state and federal law and topics that are of particular interest to multiple subscribers. Since the PRG was first launched, we have made it our priority to address any state law changes affecting school district policies in the PRG as soon as possible after the Governor has signed the legislation into law, or state rules have been created, so that PRG subscribers can utilize that information right away in creating or updating their own district policies on the subject. For example, this past year we immediately updated policy topics such as the following based on state and federal law or rule changes: new federal Title IX regulations, use of seclusion and physical restraint, school wellness, services for English learners, special board meetings, criminal background checks, school bus driver alcohol and drug testing, full-time open enrollment, and more. Because of our close working relationship with the WASB Legislative Advocacy staff, we are able to anticipate potential law changes affecting local school board policies and to make the changes to PRG content related to the changes in a very timely way.

In addition to providing PRG subscribers with the most-up-to-date policy information available related to law changes, during the past year we have also provided PRG subscribers with new and updated information on:

- **Policy topics affected by recent court decisions or directives/guidance issued by the DPI and other state or federal agencies** such as student activity funds management, methods of procurement, relations with charter schools, school violence reporting, student use of electronic devices, student searches, and employee wellness programs.
- **"Hot" policy topics of interest to our PRG subscribers** like virtual board meetings in emergency situations, employee compensation paid from federal funds during extraordinary times, provision of life-sustaining emergency care to students (do-not-resuscitate orders), use of crowdfunding sites (online fundraising), and e-cigarettes and vaping devices.

- **Policy topics expanding the range of topics covered in the PRG** such as teaching about controversial issues, field trips, district-sponsored trips/activities involving long-distance travel or an overnight stay, noncurricular student organizations, staff working remotely, and use of district equipment by third parties (public use); and
- **Sample notices** for subscribers to use in meeting annual notice requirements related to Title IX, academic standards, educational options, student assessments, professional and paraprofessional staff qualifications, the Special Needs Scholarship Program, and asbestos management.

WASB alerts PRG Subscribers to updates and additions made to the PRG in various ways: 1) via the Updates and Additions Charts that are posted in the online PRG; 2) through Special PRG Subscriber Email alerts at least twice annually (and more often as needed); and 3) references to PRG content are noted in WASB publications, i.e. *Policy Perspectives*, *The FOCUS* and the *WASB Legal and Policy Newsletter*.

4. **Access to “Added Value” benefits.** If the district chooses to subscribe to the PRG, the district’s PRG subscription price also provides the district with the following “added value” benefits:

- A subscription to WASB’s subscription policy publication, *The FOCUS* (which is valued at \$240).
- Free access to recorded **WASB Legal Webinars** on topics addressed in the PRG recent webinars addressing such topics as hiring teachers; individual contracts and the nonrenewal process; school board member use of social media, online communication and email; school board elections; school district referenda and student expulsion. [There is a special WASB Webinars link in the PRG, and links to the webinars (if any) are included in the “Additional Resources” section of the policy topic Background Information in the PRG.]
- Free access to special **“PRG Subscriber Only” Webinars**, like the New Federal Title IX Regulations webinars or the Technical Education Excellence Policy webinar. [There is a special WASB Webinars link in the PRG, and links to the webinars are included in the “Additional Resources” section of the policy topic Background Information in the PRG.]
- Special discounts on certain WASB products and services (e.g., training modules; discounted subscription to BoardDocs Policy Management Platform (PL)).
- As with other general member inquiries, if a PRG subscriber has a general question regarding a particular policy topic they are working on, they can contact a WASB Policy Consultant or WASB Staff Attorney and ask their question without charge. A PRG subscriber can also contact a WASB Policy Consultant or WASB Policy and Legal Services Counsel Dan Mallin to ask any question they may have about PRG content or particular sample PRG policies without charge.

Already
a free
service
w/m brshp

The initial subscription to the PRG is for three years, with the district paying the same amount for each of the three years (currently \$4,500 each year) for a total of \$13,500. We decided to have the initial subscription spread out over three years to make the initial subscription more affordable for districts. Subscribing districts have found this pricing plan to work best for them. There is an annual renewal fee after the initial 3-year subscription (currently \$2,500 a year).

I have attached some sample PRG content (the Background Information, sample policies, rules and exhibit related to the use of seclusion and physical restraint; and the Background Information, sample policies related to public participation at board meetings) for your review. More information regarding the PRG, including a FAQ; and an optional integration of a PRG subscription with the BoardDocs™ Policy Management Platform, is available online here. **If you would like to see a demonstration of the online PRG, please contact me to arrange an in-person or virtual PRG demonstration.**

Policy Manual "Quick Check"

School board members and administrators often recognize that the district's policy manual needs updating but do not know where to start. With a **Policy Manual "Quick Check"**, we can help the district organize and prioritize its local policy work. Upon request, and after the WASB is provided with a copy of the district's policy manual, a WASB consultant will do a "quick check" of the district's policies to identify the following:

1. any WASB Policy Manual Checklist policies that seem to be missing from the policy manual – this includes policies/procedures that are mandated by state and/or federal law and other recommended policies; and
2. local policies with a last revision date indicating that they may need updating due to recent law changes affecting the topic.

The "Quick Check" is based on a general inspection of the district's policy manual, but does not include substantive review and analysis of policy content. *(A more substantive review and analysis of particular policies and specific assistance in preparing policy updates for the district is available through WASB policy consulting services, which are provided on an hourly fee basis. See WASB Policy Consulting Services below.)* Following a "Quick Check", the district will receive an easy-to-read report that clearly identifies (a) the mandated or suggested policy topics that are missing from the district's policy manual and the source of the policy requirement or recommendation; (b) the WASB Policy Manual Checklist and other policy topics contained in the district's policy manual that are in need of review and updating based on law changes that have occurred since their adoption/revision and general guidance on what might need to be reviewed/revise in the particular policies based on those law changes, and (c) other general comments and suggestions that may be helpful to the board and administration in the policy manual updating process.

The cost of a WASB Policy Manual "Quick Check" is \$4,000. As an added value if the district decides to have a Policy Manual "Quick Check" and subscribes to the Policy Resource Guide (PRG), we include information in the district's "Quick Check" report that directs school officials to specific content in the PRG that can be used in drafting missing or updating outdated policies identified in the "Quick Check"; therefore, making the job of prioritizing the district's policy updating work schedule and preparing the new policy drafts/revision drafts for the school board's review faster and easier.

If the district needs other assistance in updating the district's policies based on local policy needs, priorities or requirements, the district could utilize any of the following WASB policy services, or a combination thereof:

- The district can contact a WASB Policy Consultant or Attorney by phone or email to ask general questions regarding particular policy topics, policy development or policy implementation. This service is available to your district "free of charge" as part of the district's WASB membership.

Already
free
service
w/mbSP

- WASB Sample Policy Library – The district can contact me for sample policies from other Wisconsin school districts and other information on policy topics of interest to the district. This service is available to your district "free of charge" as part of the district's WASB membership.

- Policy Publications – Our monthly policy newsletter, Policy Perspectives, is sent to the board president and district administrator in member districts free of charge. It is designed to keep administrators and board members informed of current policy issues surfacing throughout the state. It features policies adopted by Wisconsin districts on a wide variety of school issues and discusses how new laws and regulations, court decisions and attorney general opinions may affect school district policymaking.

We also have our subscription policy publication, *The FOCUS*. This subscription currently costs \$240. Each issue presents an in-depth analysis of one policy topic and includes legal and policy considerations, descriptions of policies and programs being implemented in Wisconsin school districts and sample policies.

- **WASB Policy Consulting Services** - A range of customized policy consulting services are available on an hourly fee basis that are tailored to meet a district's particular policy needs, interests or requirements. Examples of these services are: (a) reviewing individual district policies upon request and providing the district with revision suggestions; (b) reviewing a section of the district's policy manual or multiple sections of the policy manual upon request and providing the district with specific policy updating suggestions; (c) preparing policy/rule revision drafts for the district's review based on policy and other information obtained from the district; and (d) conducting policy work sessions with board members and administrators on policy development in general or specific policy topics of interest to the district (this can be done onsite in the district or via technology). Our policy consulting fees are currently \$200 per hour. The total cost to the district for special policy consulting services is difficult to estimate because it depends upon how much assistance the district is requesting from WASB and the extent of the district's updating needs related to the particular policy topic or topics.

Excerpt from PRG Q & A — Does a district's purchase of a subscription to the Policy Resource Guide include special policy writing/consulting services of a WASB Consultant?

No. The price of a Policy Resource Guide subscription does not include any special policy writing/consulting services of a WASB Consultant. Any district-specific policy writing/consulting services would be available at the regular WASB policy consulting hourly rates. This does not mean that WASB Policy Staff would not be available to provide general direction and assistance to a district on how to access and use the Policy Resource Guide in developing and updating its own district policies. General assistance of this nature would be available to subscribing districts. It is only when a district would request assistance from a WASB Consultant in the tailoring or revising of the Policy Resource Guide sample policies to fit their own local district's needs, or in the development or review of district-specific policies, that policy writing/consulting service fees would come into play.

I hope this information is helpful to you and your district. If you have further questions, feel free to contact me. We look forward to helping your district with its policy development and updating work.

TERESA KIMBALL Policy Services Assistant

Wisconsin Association of School Boards

122 W. Washington Avenue, Suite 400

Madison, WI 53703

Direct: (608) 512-1714 | Office: (877) 705-4422 toll-free


Connect with us: WASB.ORG



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[Quoted text hidden]

15 attachments

 **447_1backgroundinfosheet.pdf**
119K

STATEMENT

RidgeWay Refrigeration and Electric LLC
 320 E State HWY 56
 Viroqua, WI 54665
 608 637 2905

STATEMENT DATE:

BILL TO: QUOTE- Kickapoo Area Schools

Balance Due:

\$19,885.00

Balance Due 60 days from Statement Date
 10% late fee per month on balance past due.

DATE	Description	Balance
DATE	DESCRIPTION	BALANCE
	New walk in freezer**	
	APPOXIMATE- 9x12x8 freezer dimensions	
	Price includes all of the following:	
	New paneling with 2 access doors, 1 entry door	
	new rooftop condensing unit	
	new evaporator	
	Labor for complete removal of old paneling and	
	equipment	
	labor for complete installation of new paneling and	
	equipment	
	Labor and parts for complete electrical installation	
	for new unit.	
	shipping of all parts	
	Total Price of all of the above:	\$19,885
	SUBTOTAL	19885
	Sales tax	
	TOTAL	\$19,885.00

THANK YOU!!

Make checks payable to: Ridgeway Refrigeration and Electric

PROPOSAL

DEAN'S REFRIGERATION & HEATING LLC

Est. 1977

P.O. Box 49
Tomah, Wisconsin 54660
(608) 372-6928 FAX (608) 372-7218
E-Mail – dean@deansrefrigeration.com

PROPOSAL SUBMITTED TO
Kickapoo High School
S6520 State Highway 131
Viola, WI 54664

DATE
September 28, 2020

We propose to replace the walk-in freezer with a LEER insulated panel freezer. Included in this quote is the following:

- ✦ Removal of Old Freezer Unit (Left on Site for Disposal)
- ✦ Removal of Refrigeration System
- ✦ LEER 11'-11" x 9'-0" x 7'-8" Freezer (5" Walls, 4" Reinforced Stainless Steel Floor and Interior Ramp)
- ✦ Freight Charges
- ✦ BOHN 2 HP Refrigeration System Complete
 - Condensing Unit
 - Evaporator Coil
 - Refrigerant Piping
 - R404A Charge
 - Temperature Control
 - Defrost Control
 - Drain Piping
 - 5 Year Compressor Warranty
- ✦ Installation Material
- ✦ Installation of Labor
- ✦ Start up and Adjustment of Refrigeration System

NOTE: Does NOT Include Electrical Wiring

~~WE PROPOSE~~ hereby to furnish material and labor--complete in accordance with the above specifications, for the sum of:

Thirty Thousand Eight Hundred Forty Dollars

\$30,840.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge on top of the costs above. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Our workers are covered by Workman's Comp. Insurance.

Authorized Signature Dean R. Baumgarten This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.
Payment will be made as follows: _____

25% DOWN – BALANCE UPON COMPLETION

Signature _____

Date _____

KICKAPOO AREA SCHOOL DISTRICT

PRELIMINARY BUDGET ADOPTION 2020-21

	Audited 2018-19	Unaudited 2019-20	Budget 2020-21
GENERAL FUND (FUND 10)			
Beginning Fund Balance (Account 930 000)	1,666,712.59	1,672,341.22	1,683,897.21
Ending Fund Balance, Nonspendable (Acct. 935 000)	0.00	0.00	0.00
Ending Fund Balance, Restricted (Acct. 936 000)	0.00	0.00	0.00
Ending Fund Balance, Committed (Acct. 937 000)	0.00	0.00	0.00
Ending Fund Balance, Assigned (Acct. 938 000)	1,672,341.22	0.00	0.00
Ending Fund Balance, Unassigned (Acct. 939 000)	0.00	0.00	0.00
TOTAL ENDING FUND BALANCE (ACCT. 930 000)	1,672,341.22	1,683,897.21	1,668,590.21
REVENUES & OTHER FINANCING SOURCES			
100 Transfers-in	2,363.95	2,967.68	4,000.00
Local Sources			
210 Taxes	1,263,671.97	1,254,451.38	1,319,397.00
240 Payments for Services	0.00	0.00	0.00
260 Non-Capital Sales	70.00	95.00	500.00
270 School Activity Income	15,109.61	16,348.75	13,750.00
280 Interest on Investments	20,130.52	11,583.66	12,085.00
290 Other Revenue, Local Sources	4,475.19	556.99	560.00
Subtotal Local Sources	1,303,457.29	1,283,035.78	1,346,292.00
Other School Districts Within Wisconsin			
310 Transit of Aids	0.00	0.00	0.00
340 Payments for Services	773,882.76	830,920.66	830,372.00
380 Medical Service Reimbursements	0.00	0.00	0.00
390 Other Inter-district, Within Wisconsin	3,195.00	0.00	0.00
Subtotal Other School Districts within Wisconsin	777,077.76	830,920.66	830,372.00
Other School Districts Outside Wisconsin			
440 Payments for Services	0.00	0.00	0.00
490 Other Inter-district, Outside Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts Outside Wisconsin	0.00	0.00	0.00
Intermediate Sources			
510 Transit of Aids	14,098.20	8,605.60	8,440.00
530 Payments for Services from CCDEB	0.00	0.00	0.00
540 Payments for Services from CESA	0.00	0.00	0.00
580 Medical Services Reimbursement	0.00	0.00	0.00
590 Other Intermediate Sources	0.00	0.00	0.00
Subtotal Intermediate Sources	14,098.20	8,605.60	8,440.00
State Sources			
610 State Aid -- Categorical	64,320.19	68,133.76	64,539.00
620 State Aid -- General	3,233,021.00	3,226,068.00	3,299,623.00
630 DPI Special Project Grants	11,124.00	10,508.84	6,750.00
640 Payments for Services	0.00	0.00	0.00
650 Student Achievement Guarantee in Education (SAGE Grant)	161,844.15	131,342.32	157,608.00
660 Other State Revenue Through Local Units	5,053.94	4,912.28	5,000.00
690 Other Revenue	597,422.52	614,602.42	584,761.00
Subtotal State Sources	4,072,785.80	4,055,567.62	4,118,281.00
Federal Sources			
710 Federal Aid - Categorical	0.00	0.00	0.00
720 Impact Aid	0.00	0.00	0.00
730 DPI Special Project Grants	92,907.63	104,851.61	276,167.00
750 IASA Grants	190,537.85	179,516.54	209,934.00
760 JTPA	0.00	0.00	0.00
770 Other Federal Revenue Through Local Units	0.00	0.00	0.00
780 Other Federal Revenue Through State	29,031.12	29,520.49	25,000.00
790 Other Federal Revenue - Direct	57,104.15	21,532.31	15,956.00
Subtotal Federal Sources	369,580.75	335,420.95	527,057.00

PRELIMINARY BUDGET ADOPTION 2020-21			
	Audited 2018-19	Unaudited 2019-20	Budget 2020-21
Other Financing Sources			
850 Reorganization Settlement	0.00	0.00	0.00
860 Compensation, Fixed Assets	900.00	0.00	1,000.00
870 Long-Term Obligations	0.00	0.00	0.00
Subtotal Other Financing Sources	900.00	0.00	1,000.00
Other Revenues			
960 Adjustments	11,195.75	1,798.77	12,000.00
970 Refund of Disbursement	30,864.63	32,173.01	31,400.00
980 Medical Service Reimbursement	0.00	0.00	0.00
990 Miscellaneous	5,373.03	5,649.27	5,500.00
Subtotal Other Revenues	47,433.41	39,621.05	48,900.00
TOTAL REVENUES & OTHER FINANCING SOURCES	6,587,697.16	6,556,139.34	6,884,342.00
EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	1,024,825.06	1,018,692.34	1,084,812.00
120 000 Regular Curriculum	1,235,498.61	1,242,161.72	1,413,502.00
130 000 Vocational Curriculum	247,763.99	268,194.16	231,204.00
140 000 Physical Curriculum	148,574.99	144,674.51	158,811.00
160 000 Co-Curricular Activities	200,286.67	141,718.40	195,724.00
170 000 Other Special Needs	1,216.85	1,327.76	2,285.00
Subtotal Instruction	2,858,166.17	2,816,768.89	3,086,338.00
Support Sources			
210 000 Pupil Services	120,724.49	116,871.33	138,284.00
220 000 Instructional Staff Services	206,046.75	169,706.40	218,720.00
230 000 General Administration	284,780.89	309,579.91	338,993.00
240 000 School Building Administration	307,697.18	312,438.68	348,127.00
250 000 Business Administration	1,599,650.62	1,655,167.41	1,442,595.00
260 000 Central Services	29,297.09	28,045.81	56,726.00
270 000 Insurance & Judgments	71,402.11	75,596.68	75,475.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	165,157.71	130,879.66	152,512.00
Subtotal Support Sources	2,784,756.84	2,798,285.88	2,771,432.00
Non-Program Transactions			
410 000 Inter-fund Transfers	639,169.78	566,471.73	635,257.00
430 000 Instructional Service Payments	297,895.13	360,494.00	404,122.00
490 000 Other Non-Program Transactions	2,080.61	2,562.85	2,500.00
Subtotal Non-Program Transactions	939,145.52	929,528.58	1,041,879.00
TOTAL EXPENDITURES & OTHER FINANCING USES	6,582,068.53	6,544,583.35	6,899,649.00

SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29)			
900 000 Beginning Fund Balance	921,955.06	1,095,282.71	1,082,331.41
900 000 Ending Fund Balance	1,095,282.71	1,082,331.41	1,097,831.41
REVENUES & OTHER FINANCING SOURCES	208,633.81	143,780.87	110,000.00
100 000 Instruction	14,397.92	4,197.15	6,700.00
200 000 Support Services	20,908.24	152,535.02	87,800.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	35,306.16	156,732.17	94,500.00

SPECIAL EDUCATION FUND (FUND 27)			
	Audited 2018-19	Unaudited 2019-20	Budget 2020-21
900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 Ending Fund Balance	0.00	0.00	0.00
REVENUES & OTHER FINANCING SOURCES			

PRELIMINARY BUDGET ADOPTION 2020-21

	Audited 2018-19	Unaudited 2019-20	Budget 2020-21
100 Transfers-in	514,169.78	566,471.73	616,850.00
Local Sources			
240 Payments for Services	0.00	0.00	0.00
260 Non-Capital Sales	0.00	0.00	0.00
270 School Activity Income	0.00	0.00	0.00
290 Other Revenue, Local Sources	0.00	0.00	0.00
Subtotal Local Sources	0.00	0.00	0.00
Other School Districts Within Wisconsin			
310 Transit of Aids	0.00	0.00	0.00
340 Payments for Services	0.00	0.00	0.00
380 Medical Service Reimbursements	0.00	0.00	0.00
390 Other Inter-district, Within Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts within Wisconsin	0.00	0.00	0.00
Other School Districts Outside Wisconsin			
440 Payments for Services	0.00	0.00	0.00
490 Other Inter-district, Outside Wisconsin	0.00	0.00	0.00
Subtotal Other School Districts Outside Wisconsin	0.00	0.00	0.00
Intermediate Sources			
510 Transit of Aids	500.00	0.00	0.00
530 Payments for Services from CCDEB	0.00	0.00	0.00
540 Payments for Services from CESA	0.00	0.00	0.00
580 Medical Services Reimbursement	0.00	0.00	0.00
590 Other Intermediate Sources	0.00	0.00	0.00
Subtotal Intermediate Sources	500.00	0.00	0.00
State Sources			
610 State Aid -- Categorical	182,650.00	177,673.00	184,000.00
620 State Aid -- General	0.00	0.00	0.00
630 DPI Special Project Grants	0.00	0.00	0.00
640 Payments for Services	0.00	0.00	0.00
650 Achievement Gap Reduction (AGR grant)	0.00	0.00	0.00
690 Other Revenue	2,000.00	0.00	0.00
Subtotal State Sources	184,650.00	177,673.00	184,000.00
Federal Sources			
710 Federal Aid - Categorical	0.00	0.00	0.00
730 DPI Special Project Grants	47,248.16	63,595.61	77,996.00
750 IASA Grants	0.00	0.00	0.00
760 JTPA	0.00	0.00	0.00
770 Other Federal Revenue Through Local Units	0.00	0.00	0.00
780 Other Federal Revenue Through State	40,465.70	26,358.07	30,000.00
790 Other Federal Revenue - Direct	0.00	0.00	0.00
Subtotal Federal Sources	87,713.86	89,953.68	107,996.00
Other Financing Sources		0.00	0.00
860 Compensation, Fixed Assets	0.00	0.00	0.00
870 Long-Term Obligations	0.00	0.00	0.00
Subtotal Other Financing Sources	0.00	0.00	0.00
Other Revenues			
960 Adjustments	0.00	0.00	0.00
970 Refund of Disbursement	0.00	0.00	0.00
990 Miscellaneous	78.00	26.00	100.00
Subtotal Other Revenues	78.00	26.00	100.00
TOTAL REVENUES & OTHER FINANCING SOURCES	787,111.64	834,124.41	908,946.00
EXPENDITURES & OTHER FINANCING USES			
Instruction			
110 000 Undifferentiated Curriculum	0.00	0.00	0.00
120 000 Regular Curriculum	0.00	0.00	0.00
130 000 Vocational Curriculum	0.00	0.00	0.00
140 000 Physical Curriculum	0.00	0.00	0.00

PRELIMINARY BUDGET ADOPTION 2020-21			
	Audited 2018-19	Unaudited 2019-20	Budget 2020-21
150 000 Special Education Curriculum	616,757.03	631,958.60	707,656.00
160 000 Co-Curricular Activities	0.00	0.00	0.00
170 000 Other Special Needs	0.00	0.00	0.00
Subtotal Instruction	616,757.03	631,958.60	707,656.00
Support Sources			
210 000 Pupil Services	109,670.48	111,282.31	121,966.00
220 000 Instructional Staff Services	19,439.83	14,450.00	21,172.00
230 000 General Administration	0.00	0.00	0.00
240 000 School Building Administration	0.00	0.00	0.00
250 000 Business Administration	32,535.53	37,070.82	43,252.00
260 000 Central Services	344.82	325.00	900.00
270 000 Insurance & Judgments	0.00	0.00	0.00
280 000 Debt Services	0.00	0.00	0.00
290 000 Other Support Services	6,000.00	12,000.00	6,000.00
Subtotal Support Sources	167,990.66	175,128.13	193,290.00
Non-Program Transactions			
410 000 Inter-fund Transfers	2,363.95	2,967.68	4,000.00
430 000 Instructional Service Payments	0.00	24,070.00	4,000.00
490 000 Other Non-Program Transactions	0.00	0.00	0.00
Subtotal Non-Program Transactions	2,363.95	27,037.68	8,000.00
TOTAL EXPENDITURES & OTHER FINANCING USES	787,111.64	834,124.41	908,946.00

DEBT SERVICE FUND (FUNDS 38, 39)			
900 000 Beginning Fund Balance	57,885.61	54,228.95	50,618.56
900 000 ENDING FUND BALANCES	54,228.95	50,618.56	46,893.56
TOTAL REVENUES & OTHER FINANCING SOURCES	440,518.34	438,764.61	436,750.00
281 000 Long-Term Capital Debt	444,175.00	442,375.00	440,475.00
282 000 Refinancing	0.00	0.00	0.00
283 000 Operational Debt	0.00	0.00	0.00
285 000 Post Employment Benefit Debt	0.00	0.00	0.00
289 000 Other Long-Term General Obligation Debt	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	444,175.00	442,375.00	440,475.00
842 000 INDEBTEDNESS, END OF YEAR	3,830,000.00	0.00	0.00

CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49)			
900 000 Beginning Fund Balance	246,359.42	380,133.51	393,601.43
900 000 Ending Fund Balance	380,133.51	393,601.43	404,601.43
TOTAL REVENUES & OTHER FINANCING SOURCES	133,774.09	13,467.92	11,000.00
100 000 Instructional Services	0.00	0.00	0.00
200 000 Support Services	0.00	0.00	0.00
300 000 Community Services	0.00	0.00	0.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	0.00	0.00	0.00

FOOD SERVICE FUND (FUND 50)			
900 000 Beginning Fund Balance	51,833.77	47,819.04	56,472.07
900 000 ENDING FUND BALANCE	47,819.04	56,472.07	56,472.07
TOTAL REVENUES & OTHER FINANCING SOURCES	314,165.35	349,661.53	309,734.00
200 000 Support Services	318,180.08	341,008.50	309,734.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	318,180.08	341,008.50	309,734.00

PRELIMINARY BUDGET ADOPTION 2020-21

	Audited 2018-19	Unaudited 2019-20	Budget 2020-21
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COMMUNITY SERVICE FUND (FUND 80)			
900 000 Beginning Fund Balance	2,711.84	12,009.95	15,567.86
900 000 ENDING FUND BALANCE	12,009.95	15,567.86	14,567.86
TOTAL REVENUES & OTHER FINANCING SOURCES	16,000.00	7,500.00	0.00
200 000 Support Services	0.00	0.00	0.00
300 000 Community Services	6,701.89	3,942.09	1,000.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	6,701.89	3,942.09	1,000.00

PACKAGE & COOPERATIVE PROGRAM FUND (FUNDS 91, 93,			
900 000 Beginning Fund Balance	0.00	0.00	0.00
900 000 ENDING FUND BALANCE	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES	0.00	39,008.57	110,000.00
100 000 Instruction	0.00	2,949.59	30,530.00
200 000 Support Services	0.00	36,058.98	79,470.00
400 000 Non-Program Transactions	0.00	0.00	0.00
TOTAL EXPENDITURES & OTHER FINANCING USES	0.00	39,008.57	110,000.00

**KICKAPOO AREA SCHOOL DISTRICT
PROPOSED PROPERTY TAX LEVY**

FUND	2017-18	2018-19	2019-20	2020-21
General Fund	1,396,259.00	1,260,478.00	1,251,894.00	1,316,797.00
Referendum Debt Service Fund	0.00	0.00	0.00	0.00
Non-Referendum Debt Service Fund	437,000.00	440,300.00	438,450.00	436,500.00
Capital Expansion Fund	0.00	0.00	0.00	0.00
Property Tax Chargebacks	0.00	0.00	0.00	0.00
Community Service Fund	5,015.00	16,000.00	7,500.00	0.00
TOTAL SCHOOL LEVY	1,838,274.00	1,716,778.00	1,697,844.00	1,753,297.00
DOLLAR INCREASE --				
TOTAL LEVY FROM PRIOR YEAR		(121,496.00)	(18,934.00)	55,453.00
PERCENTAGE INCREASE --				
TOTAL LEVY FROM PRIOR YEAR		-6.61%	-1.10%	3.27%
Equalized Value	194,357,086	199,104,421	206,867,623	216,232,276
% Change in Equalized Value		2.44%	3.90%	4.53%
Mill Rate	9.46	8.62	8.21	8.11
Change in Mill Rate		-0.84	-0.41	-0.1

To: Kickapoo Board of Education

From: Brian Kast, FFA advisor

RE: FFA Fruit Sale Protocol 2020

Good evening,

In this ERA of Covid, I thought maybe I should put together a protocol that I thought we could follow for our fruit sale this year.

1. If approved, I will be putting the fruit order forms on my google classroom for FFA Tuesday Oct. 13th. Since there are no students in the building I figured this will be the easiest way to get the forms to the members.
2. I will encourage the members to contact their customers via phone calls vs. in person.
3. The day the fruit arrives, I will talk to D.J. about putting the forks on the tractor and unloading the pallets.
4. I would then have the FFA officers come in (there are 7 of them) and organize the fruit.
5. I would then encourage members and parents to schedule a time to come around to the shop and pick up ALL of the orders of fruit that they or their child sold.
6. I would have two FFA officers working per shift to load up fruit. If we are all virtual at the time, fruit could be picked up any time during the day.
7. The fruit sale is a huge fundraiser for us, and even though we are not able to attend any events so far this year, we do use the funds to help give back to families in the community and this year more than ever that may be the case. I ask that you please consider approving this fundraiser this year.
8. I will be home on Monday night and Kent has my phone number if any questions arise that I may be able to answer.

Thank you!

Brian Kast
Kickapoo FFA Advisor

Schedule of Meetings for October and November

Monday, October 12, 2020	6:30 p.m.	Expense Review
Monday, October 12, 2020	7:00 p.m.	Board Meeting
Monday, October 26, 2020	7:00 p.m.	Annual Meeting
Monday, October 26, 2020	after Annual Meeting	Budget/Tax Levy Board Meeting
Monday, Nov. 9, 2020	6:30 p.m.	Expense Review
Monday, Nov. 9, 2020	7:00 p.m.	Board Meeting

Any Other Meetings:

Kickapoo Area School District

BOARD OF EDUCATION SUMMARY REPORT 30-20		09-	2019-20 Revised Budget	2019-20 FYTD ACTIVITY	2020-21 Original Budget	2020-21 Revised Budget	2020-21 FYTD ACTIVITY	2020-21 FYTD %	2020-21 Unrec'd/expn'd Balance
REVENUE/EXPENSE SUMMARY - GENERAL FUND AND SPECIAL ED									
Fund 10	Revenue		6,564,909.00	6,556,139.34	6,884,342.00	6,884,342.00	629,426.69	9.14%	6,254,915.31
	Expense		6,564,909.00	6,544,583.35	6,899,649.00	6,899,649.00	1,255,267.71	18.19%	5,644,381.29
Fund 27	Revenue		862,740.00	834,124.41	908,946.00	908,946.00	0.00	0.00%	908,946.00
	Expense		862,740.00	834,124.41	908,946.00	908,946.00	105,988.98	11.66%	802,957.02
	Total		0.00	11,555.99	-15,307.00	-15,307.00	(731,830.00)		716,523.00
				Profit			Loss		
SALARYFRINGE EXPENSE SUMMARY									
Fund 10	Salaries		2,845,744.00	2,839,330.53	3,042,585.00	3,042,585.00	461,559.91	15.17%	2,581,025.09
	Fringe Benefits		1,189,354.00	1,192,143.84	1,285,644.00	1,285,644.00	200,226.60	15.57%	1,085,417.40
Fund 27	Salaries		486,347.00	492,131.23	527,289.00	527,289.00	66,118.71	12.54%	461,170.29
	Fringe Benefits		272,719.00	265,973.24	298,118.00	298,118.00	38,835.44	13.03%	259,282.56
	Total		4,794,164.00	4,789,578.84	5,153,636.00	5,153,636.00	766,740.66	14.88%	4,386,895.34
ELEMENTARY EXPENSE SUMMARY									
Fund 10	Purchased Services		8,700.00	3,112.66	12,189.00	12,189.00	4,830.45	39.63%	7,358.55
	Non-Capital Objects		18,079.00	13,425.80	22,375.00	22,375.00	5,180.24	23.15%	17,194.76
	Capital Objects								0.00
	Other Objects		1,000.00	884.00	1,000.00	1,000.00	553.00	55.30%	447.00
	Total		27,779.00	17,422.46	35,564.00	35,564.00	10,563.69	29.70%	25,000.31
MS/HS EXPENSE SUMMARY									
Fund 10	Purchased Services		27,650.00	23,162.04	36,650.00	36,650.00	981.12	2.68%	35,668.88
	Non-Capital Objects		51,700.00	46,680.80	62,500.00	62,500.00	9,177.05	14.68%	53,322.95
	Capital Objects		0.00	0.00	12,700.00	12,700.00	0.00	0.00%	12,700.00
	Other Objects		10,025.00	7,079.09	10,025.00	10,025.00	895.00	8.93%	9,130.00
	Total		89,375.00	76,921.93	121,875.00	121,875.00	11,053.17	9.07%	110,821.83
CO-CURRICULAR EXPENSE SUMMARY									
Fund 10	Salaries		80,893.00	85,481.46	119,593.00	119,593.00	8,856.20	7.41%	110,736.80
	Fringe Benefits		14,277.00	10,391.60	17,156.00	17,156.00	1,402.04	8.17%	15,753.96
	Purchased Services		23,050.00	21,115.62	28,050.00	28,050.00	880.00	3.14%	27,170.00
	Non-Capital Objects		16,010.00	17,298.63	22,000.00	22,000.00	3,371.46	15.32%	18,628.54
	Capital Objects								
	Other Objects		7,925.00	7,431.09	8,925.00	8,925.00	2,555.00	28.63%	6,370.00
	Total		142,155.00	141,718.40	195,724.00	195,724.00	17,064.70	8.72%	178,659.30
COMPUTER TECH EXPENSE SUMMARY									
Fund 10	Purchased Services		53,084.00	8,000.00	68,584.00	65,584.00	13,270.72	20.23%	52,313.28
	Non-Capital Objects		43,650.00	4,256.88	55,500.00	55,500.00	15,890.50	28.63%	39,609.50
	Other Objects								0.00
	Total		96,734.00	12,256.88	124,084.00	121,084.00	29,161.22	24.08%	91,922.78
DISTRICT OFFICE EXPENSE SUMMARY									
Fund 10	Purchased Services		53,500.00	56,156.94	77,500.00	77,500.00	9,751.51	12.58%	67,748.49
	Non-Capital Objects		12,500.00	16,821.35	17,000.00	17,000.00	1,177.24	6.92%	15,822.76
	Capital Objects								0.00
	Other Objects		6,500.00	5,108.00	6,500.00	6,500.00	989.00	15.22%	5,511.00
	Total		72,500.00	78,086.29	101,000.00	101,000.00	11,917.75	11.80%	89,082.25
INSURANCE EXPENSE SUMMARY									
Fund 10	Insurance		84,625.00	84,829.68	85,025.00	85,025.00	69,735.03	82.02%	15,289.97
Fund 27	Insurance								
	Total		84,625.00	84,829.68	85,025.00	85,025.00	69,735.03	82.02%	15,289.97
EARLY RETIREMENT EXPENSE SUMMARY									
Fd 10/27	Fringe Benefits		12,000.00	12,000.00	6,000.00	6,000.00	0.00	0.00%	6,000.00
	Total		12,000.00	12,000.00	6,000.00	6,000.00	0.00	0.00%	6,000.00

Kickapoo Area School District

BOARD OF EDUCATION SUMMARY REPORT 30-20		2019-20 Revised Budget	2019-20 FYTD ACTIVITY	2020-21 Original Budget	2020-21 Revised Budget	2020-21 FYTD ACTIVITY	2020-21 FYTD %	2020-21 Unrec'd/expn'd Balance
HSA EXPENSE SUMMARY								
Fund 10	Fringe Benefits	73,060.00	74,550.00	77,170.00	77,170.00	24,890.00	32.25%	52,280.00
Fund 27	Fringe Benefits	19,080.00	19,080.00	21,330.00	21,330.00	6,360.00	29.82%	14,970.00
Fund 50	Fringe Benefits	8,954.00	7,620.00	4,875.00	4,875.00	2,500.00	51.28%	2,375.00
	Total	101,094.00	101,250.00	103,375.00	103,375.00	33,750.00	32.65%	69,625.00
TRANSPORTATION EXPENSE SUMMARY								
Fd 10/27	Purchased Services	64,690.00	54,728.70	76,600.00	76,600.00	5,198.57	6.79%	71,401.43
	Non-Capital Objects	7,214.00	7,867.15	9,700.00	9,700.00	1,495.74	15.42%	8,204.26
	Capital Objects	84,000.00	84,074.50	40,000.00	40,000.00	0.00	0.00%	40,000.00
	Other Objects	200.00	0.00	200.00	200.00	0.00	0.00%	200.00
	Total	156,104.00	146,670.35	126,500.00	126,500.00	6,694.31	5.29%	119,805.69
TRANSPORTATION FUEL EXPENSE SUMMARY								
Fund 10	Purchased Services	32,700.00	30,045.65	42,400.00	42,400.00	112.04	0.26%	42,287.96
Fund 27	Purchased Services	4,765.00	2,189.88	2,700.00	2,700.00	28.38	1.05%	2,671.62
	Total	37,465.00	32,235.53	45,100.00	45,100.00	140.42	0.31%	44,959.58
CUSTODIAL EXPENSE SUMMARY								
Fund 10	Purchased Services	24,300.00	22,492.97	34,500.00	34,500.00	864.07	2.50%	33,635.93
	Non-Capital Objects	41,600.00	43,564.32	50,105.00	50,105.00	28,606.39	57.09%	21,498.61
	Capital Objects	0.00	0.00	0.00	0.00	0.00		0.00
	Other Objects	550.00	0.00	550.00	550.00	250.00	45.45%	300.00
	Total	66,450.00	66,057.29	85,155.00	85,155.00	29,720.46	34.90%	55,434.54
MAINTENANCE EXPENSE SUMMARY								
Fund 10	Purchased Services	714,700.00	749,025.85	490,307.00	490,307.00	291,868.46	59.53%	198,438.54
	Non-Capital Objects	44,300.00	39,061.63	18,200.00	18,200.00	2,283.55	12.55%	15,916.45
	Capital Objects	0.00	6,016.00	0.00	0.00	0.00	0.00%	0.00
	Other Objects	350.00	210.13	350.00	350.00	0.00	0.00%	350.00
	Total	759,350.00	794,313.61	508,857.00	508,857.00	294,152.01	57.81%	214,704.99
UTILITY EXPENSE SUMMARY								
Fund 10	Purchased Services	93,200.00	85,868.36	103,200.00	103,200.00	12,632.76	12.24%	90,567.24
	Total	93,200.00	85,868.36	103,200.00	103,200.00	12,632.76	12.24%	90,567.24
FOOD SERVICE								
Fund 50	Revenue	321,963.00	349,661.53	309,734.00	309,734.00	7,212.24	2.33%	302,521.76
	Expense	321,963.00	341,008.50	309,734.00	309,734.00	34,307.90	11.08%	275,426.10
	Total	0.00	8,653.03	0.00	0.00	-27,095.66		27,095.66
			Profit	Loss		Loss		

**2020-21 OPEN ENROLLMENT IN AND OUT BY GRADE &
OF STUDENTS BY GRADE FOR MEMBERSHIP PURPOSES**

GRADE	HEAD COUNT (students in seats)	OEI (subtract out of head count)	Sub Total	OEO (students attending other districts)	*ACTUAL # OF STUDENTS BY GRADE (membership)
PreK	2	0	2	0	2
4K	34	9	25	3	28
K	25	3	22	1	23
1	31	7	24	2	26
2	31	6	25	3	28
3	24	7	17	1	18
4	26	2	24	5	29
5	34	9	25	2	27
6	42	7	35	6	41
7	40	11	29	1	30
8	44	6	38	3	41
9	41	7	34	2	36
10	36	8	28	7	35
11	44	4	40	2	42
12	42	12	30	9	39
			<i>Sub Total: 396</i>		
Totals	496	98		47	445
	<i>Total of students in the building</i>	<i>Total OEI</i>		<i>Total OEO</i>	<i>Total Membership (# of Students) FTE = 433 (State Aid #) *</i>

**FTE (full time equivalent) is calculated with PreK at .5 FTE, 4K at .6 FTE and K-12 at 1 FTE per student.*