

# Attendance Codes and Meanings

Code	Meaning	Description	Counts against attendance
<b>T</b>	Tardy	Learner was late to class (within 5 minutes of start time) with no parental notification or proper excuse from school official.	No
<b>ET</b>	Excused Tardy	Learner was late to class (within 5 minutes of start time) with proper approval/excuse from parent or school official.	No
<b>U</b>	Unexcused	Learner was absent for the day without proper notification from parent or school official.	Yes
<b>EX</b>	Excused	Proper notification of the learner's absence was communicated with the school from a parent or school official.	Yes
<b>S</b>	Special Excuse	These absences are marked for 'Special Circumstances' as deemed by school officials.	No
<b>M</b>	Medical	Proper notification of a dated medical appointment was received. Receipt of a note, or email from a medical professional excusing learner's absence for specific date and time. The school nurse may excuse a learner from school which will be marked as a medical absence.	No
<b>ECA</b>	Extra-Curricular Activity	Learner dismissed for a school scheduled event (sporting events, speech, field trips).	No
<b>ISS</b>	In School Suspension	Discipline resulting in a learner missing class time and supervised directly by administration in school.	No
<b>OSS</b>	Out of School Suspension	Discipline resulting in a learner missing class time out of the building per administration.	Yes
<b>CV</b>	College Visit	Allowed 2 college visit days per school year excused by parent or school official.	No
<b>Per policy, a learner is allowed to miss 8 days or 8 class periods of one specific class per semester. See handbook for more information.</b>			