

Fax back to
918.366.2337

BIXBY PUBLIC SCHOOLS HEALTH SERVICES
REQUEST FOR ADMINISTRATION OF MEDICATION DURING THE SCHOOL DAY

Parents and students are encouraged to utilize dosing schedules that allow students to take medications at home. However, under Oklahoma law, a school nurse, an administrator or a designated school employee may administer prescription and nonprescription medications to students. A student who has a legitimate health need for a medicine shall deliver the medicine to the school nurse or school administrator in its original container with the written authorization of the student's parent or guardian for administration of the medicine. This form must be completed and on file for any medication to be given to a student for more than ten consecutive days. A new form is required each school year. In the event of a change in dosage amount or time of administration, a new form must be completed. Note: This form may not be used for Self-Carried or Self Administered medications. Medications will be administered only in accordance with Bixby School Board Policy. A copy of the entire "Administration of Medicine to Students" school board policy may be requested from the school nurse or viewed on line at the District Web site.

TO BE COMPLETED AND SIGNED BY PARENT

I request that the school nurse or other designated school employee administer the medication as prescribed below by my child's physician.

Student's Name _____ Date of Birth _____

School _____ Grade _____ Teacher _____

Signature _____ Relationship _____

Date _____ Daytime phone(s) _____

TO BE COMPLETED AND SIGNED BY PHYSICIAN School Year _____

Student's Name _____

Diagnosis _____

Name and Strength of Medication _____

Dosage and Time(s) to be given during the school day _____

Side Effects: To Expect _____

To Report _____

Comments _____

Physician's Name (please print) _____

Physician's Signature _____ Date _____

Phone number _____ Fax Number _____