

LITTLE AXE BOARD OF EDUCATION
REGULAR MEETING
Minutes
March 09, 2020

The Little Axe Board of Education met in regular session, Monday, March 09, 2020, in the Administration Building meeting room at 6:00p.m. Cathey Miller, Board Clerk posted the agenda and meeting notices between 1-5 p.m. March 6, 2020. The President, Beverly Felton, called the meeting to order and the following members were present:

Rickey Gourley- Member	Tessa Proffitt-Vice President
Al Heitkamper- Member	Tommy Hamilton-Member
Beverly Felton - President	

A quorum was established.

FLAG SALUTE

Mrs. Felton led the flag salute.

ESTABLISHMENT OF THE 2020 BOARD OF EDUCATION

1. Oath of Office and Seating of Rickey Gourley Post #5

Cathey Miller, Board Clerk administered the Oath of Office to Mr. Gourley.

2. Election of Officers (President and Vice-President) for 2020

On motion made by Mr. Hamilton, and seconded by Mr. Gourley, the Board voted to elect Ms. Felton as President of the Board for 2020 and on motion made by Mr. Heitkamper, and seconded by Ms. Felton, the Board voted to elect Ms. Proffitt as Vice President of the Board for 2020.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

RECOGNITION OF VISITORS AND PRESENTATIONS

No visitors signed in before the meeting.

CONSENT DOCKET

1. Approval of Minutes from the February 10, 2020 regular meeting.

2. Request by Special Olympics activity account # 871 give a \$500 scholarship in the name of Katie Stubblefield.
3. Request to close Middle School Computer Lab account #940 and transfer \$12.59 to Middle School account# 845.
4. Consider a request and vote to approve the following contracts for the 2020-2021 fiscal year:
 - a. Municipal Accounting System
 - b. Pitney Bowes

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to approve 1-4 under the Consent Docket.

Rickey Gourley- aye
 Al Heitkamper- aye
 Beverly Felton - aye

Tessa Proffitt-aye
 Tommy Hamilton-aye

REQUESTS

1. Discussion and possible affirmation regarding contract with Ross Transportation.

On motion by Mr. Gourley, and seconded by Mr. Hamilton, the board voted to affirm the contract with Ross Transportation.

Rickey Gourley- aye
 Al Heitkamper- aye
 Beverly Felton – aye

Tessa Proffitt-aye
 Tommy Hamilton-aye

2. Consider a request and vote to approve or not approve the Alias Forensics contract for the remainder of the 2019-2020 fiscal year.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to approve the Alias Forensics contract for the remainder of the 2019-2020 fiscal year.

Rickey Gourley- aye
 Al Heitkamper- aye
 Beverly Felton - aye

Tessa Proffitt-aye
 Tommy Hamilton-aye

3. Consider a request and vote to approve or not approve the surplus of the 1984 MCI coach bus, Vin M8RCM7ARP046625.

4. On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to approve the surplus of the 1984 MCI coach bus, Vin M8RCM7ARP046625.

Rickey Gourley- aye
Al Heitkamper- aye
Beverly Felton – aye

Tessa Proffitt-aye
Tommy Hamilton-aye

REPORTS

Tammy Thele gave the Treasurer Report

FINANCE CONSENT

1. Vote to accept Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND

- a. 2019-2020 General Fund Encumbrances for Approval Purchase Orders: 420-455 Attachment (A)
- b. 2019-2020 General Fund Warrants for Approval 02-01-2020 through 02-28-2020 Report Date 03-04-2020)

BUILDING FUND

- a. 2019-2020 Building Fund Encumbrances for Approval Purchase Orders: none
- b. 2019-2020 Building Fund Warrants for Approval 02-01-2020 through 02-28-2020 Report Date 03-04-2020)

CHILD NUTRITION FUND

- 2019-2020 Child Nutrition Encumbrance for Approval Purchase Order: none
- b. 2019-2020 Child Nutrition Warrants for Approval 02-01-2020 through 02-28-2020 Report Date 03-04-2020)

BUILDING BOND 201 1 FUND 33

Warrants for Approval 02-01-2020 through 02-28-2020

Encumbrances for Approval Purchase Order: none
(Report Date: 03-04-2020)

BUILDING BOND 2016 FUND 35

Warrants for Approval 02-01-2020 through 02-28-2020
Encumbrances for Approval Purchase Order: 4

(Report Date: 03-04-2020)

Attachment (B)

3. Vote to approve expenditures for the following cash funds for the 2019-2020 school year as listed in the March 09, 2020 board meeting financial packet.

a. Activity Fund

On motion by Mr. Heitkamper, and seconded by Mr. Gourley, the board voted to approve the Finance Consent 1, 2 General Fund a-b; Building Fund a-b; Child Nutrition Fund a-b; Building Bond Fund 33 Warrants and Encumbrances, Building Bond Fund 35 Warrants and Encumbrances; and 3 a Activity Fund.

Rickey Gourley- aye
Al Heitkamper- aye
Beverly Felton - aye

Tessa Proffitt-aye
Tommy Hamilton-aye

NEW BUSINESS

Resignation of Tracy Luttrell, Middle School Paraprofessional, effective March 15, 2020.

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the board voted to approve the resignation of Tracy Luttrell, Middle School Paraprofessional, effective March 15, 2020.

Rickey Gourley- aye
Al Heitkamper- aye
Beverly Felton - aye

Tessa Proffitt-aye
Tommy Hamilton-aye

EXECUTIVE SESSION

Discussion and vote on a motion to convene in executive session to discuss the following items Listed under Personnel: 25 O.S. Section 307 (B) (1).

- 1 . Employ the following directors for the 2020-2021 fiscal year:
 - a. Emily Blakley, Curriculum Director
 - b. Bryant Briggs, Athletic Director
 - c. Jennifer Jennings, Special Education Director
 - d. Brad Miller, Maintenance Director
 - e. Andy Mobley, Technology Director
 - f. Albert Ramirez, Custodial Director
 - g. Renee Stovall, Transportation Director
 - h. Marie Wilson, Childcare Director

- 2 Resignation of Jamie Roberts, Middle School Social Studies, effective the end of the 2019-2020 school year, due to retirement.
- 3 Change working status for Timberlyn Renchen from part time childcare worker to fulltime childcare worker.
- 4 Resignation of Matt Lane, High School Teacher, effective the end of the 2019-2020 school year.

On motion by Mr. Heitkamper and seconded by Ms. Proffitt, the board voted to enter into executive session at 6:32p.m.

Rickey Gourley- aye
 Al Heitkamper- aye
 Beverly Felton - aye

Tessa Proffitt-aye
 Tommy Hamilton-aye

Acknowledge Board's return to open session.

1. Let the minutes reflect that the Board returned to Open Session at 7:45p.m.

Executive session minutes' compliance announcement

2. Ms. Felton announced the following people were present during executive session: Board President Beverly Felton; Members; Rickey Gourley, Tessa Proffitt, Tommy Hamilton and Al Heitkamper along with Cathey Miller, Board Clerk and Superintendent Thomas.

Ms. Felton announced that while in executive session the Board discussed the items listed under Personnel with no votes taken.

Vote to employ / not employ Emily Blakley, Curriculum Director; Bryant Briggs, Athletic Director; Jennifer Jennings, Special Education Director; Brad Miller, Maintenance Director; Andy Mobley, Technology Director; Albert Ramirez, Custodial Director; Renee Stovall, Transportation Director; and Marie Wilson, Childcare Director for the 2020-2021 fiscal year.

On motion by Mr. Heitkamper and seconded by Ms. Proffitt, the board voted to employ Emily Blakley, Curriculum Director; Bryant Briggs, Athletic Director; Jennifer Jennings, Special Education Director; Brad Miller, Maintenance Director; Andy Mobley, Technology Director; Albert Ramirez, Custodial Director; Renee Stovall, Transportation Director; and Marie Wilson, Childcare Director for the 2020-2021 fiscal year.

Rickey Gourley- aye
 Al Heitkamper- aye
 Beverly Felton – aye

Tessa Proffitt-aye
 Tommy Hamilton-aye

Resignation of Jamie Roberts, Middle School Social Studies, effective the end of the 2019-2020 school year, due to retirement.

On motion by Ms. Proffitt and seconded by Mr. Gourley, the board voted to approve the resignation of Jamie Roberts, Middle School Social Studies, effective the end of the 2019-2020 school year, due to retirement.

Rickey Gourley- aye
Al Heitkamper- aye
Beverly Felton – aye

Tessa Proffitt-aye
Tommy Hamilton-aye

Change working status for Timberlyn Renchen from part time childcare worker to fulltime childcare worker.

On motion by Ms. Proffitt and seconded by Mr. Hamilton, the board voted to approve the change of working status for Timberlyn Renchen from part time Childcare worker to fulltime childcare worker.

Rickey Gourley- aye
Al Heitkamper- aye
Beverly Felton – aye

Tessa Proffitt-aye
Tommy Hamilton-aye

Resignation of Matt Lane, High School Teacher, effective the end of the 2019-2020 school year.

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to approve the resignation of Matt Lane, High School Teacher, effective the end of the 2019-2020 school year.

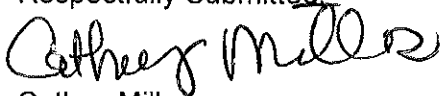
Rickey Gourley- aye
Al Heitkamper- aye
Beverly Felton – aye

Tessa Proffitt-aye
Tommy Hamilton-aye

ADJOURNMENT

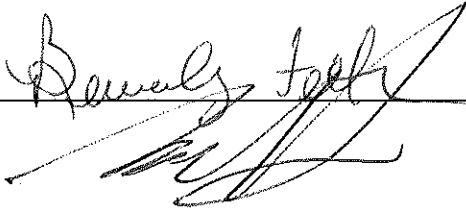
The Board adjourned at 7:50p.m.

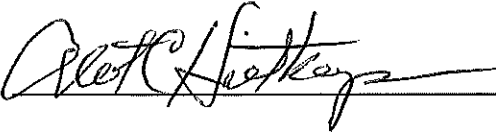
Respectfully Submitted,



Cathey Miller
Board Clerk

APPROVAL OF MINUTES





Purchase Order Register

Orders: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 420 - 455

PO No	Date	Vendor No	Vendor	Description	Amount
420	02/11/2020	69081	OKLAHOMA BPA	REG - OK ST LEADERSHIP CONF	65.00
421	02/12/2020	70758	CONTRACT PAPER GROUP, INC.	96cs COPY PAPER + PO#81 106cs	2,660.00
422	02/12/2020	30186	SAM'S CLUB	HS-Office Supplies/Teacher Supplies	289.09
423	02/12/2020	71927	TruTechnologies	DW-ANNUAL FIRE ALARM MONITORING 2020	9,000.00
424	02/12/2020	71674	SCOVIL & SIDES HARDWARE CO	CORE LOCKS FOR MS BLDG	400.00
425	02/12/2020	72250	ALIAS FORENSICS INC	TECH - SECURITY RISK ASSESSMENTS	10,800.00
426	02/12/2020	52157	AMAZON.COM	MS LIB BOOKS/SUBSCRIPTIONS/SUPPLIES	1,245.00
427	02/18/2020	72253	GROWERS SUPPLY	AG-COMMERCIAL GREEN HOUSE 14'X12'	10,298.91
428	02/19/2020	71350	AST MEDIA	ENVELOPES-LETTERHEAD-NO WINDOW	300.00
429	02/19/2020	71694	CARD SERVICES-TIB MASTERCARD	MISC ADMIN EXPENSES-DW	400.00
430	02/19/2020	72254	TOTAL EQUIPMENT & RENTAL OF OKC	BOBCAT PARTS	600.00
431	02/19/2020	52157	AMAZON.COM	BOOKS-NO COUNTRY FOR OLD MEN-SET-25	259.75
432	02/20/2020	72208	RIVERSIDE INSIGHTS, LLP	SP ED TESTING MATERIALS	222.57
433	02/20/2020	10028	OSSBA	OSSBA FACILITY MASTER PLANNING	11,500.00
434	02/20/2020	48888	SCHOOL SPECIALITIES CO.	MS-ART SUPPLIES	774.31
435	02/20/2020	72256	JIM'S SEPTIC SERVICE	RMV SEPTIC WASTE @ ADMIN BLDG	300.00
436	02/24/2020	51581	AIRGAS USA, LLC	Bottles Gases for Maintenance Work	0.00
437	02/24/2020	71077	SUPPLIESGUYS.COM	TONER-DW	133.75
438	02/24/2020	70800	SCHOOL TECH SUPPLY	12 EA COMP- 12EA 19" MONITORS	4,790.00
439	02/25/2020	70278	BANCFIRST	2016 BOND RENTAL PYMT	1,500.00
440	02/25/2020	70232	CPI	ANNUAL MEMBERSHIP FEE	150.00
441	02/25/2020	52157	AMAZON.COM	HP LASERJET PRO M203dw WIRELESS LASER	98.90
442	02/25/2020	35755	ROSS BUS COMPANY	REPL WINSHIELD FOR ACTIVITY BUS	385.00
443	02/26/2020	71801	SCHOOL SPECIALTY MARKETPLACE	MS-TEACHER/STUDENT/OFFICE SUPPLIES	133.00
444	02/26/2020	70954	SAM'S MC/SYNCB	4 6' WHITE FOLDING TABLES FOR COMPUTERS	200.00
445	02/26/2020	52157	AMAZON.COM	HS SP ED LANG ARTS NOVELS	178.20
446	03/03/2020	52353	REALITYWORKS, INC,	AG - 5 LG PORTABLE WORK STATIONS	6,370.00
447	03/03/2020	70954	SAM'S MC/SYNCB	TITLE I LITERACY NIGHT SNACKS/DRINKS	379.70
448	03/03/2020	53488	WESTERN PSYCHOLOGICAL SERVICES	SP ED TESTING MATERIALS	799.00
449	03/03/2020	51726	PEARSON EDUCATION	SP ED TESTING MATERIALS	139.50
450	03/03/2020	52141	FARM PLAN - JOHN DEERE FINANCIAL	MAINT/TRANSPORT MISC SUPPLIES/EQUIP	500.00
451	03/03/2020	71235	RESERVE ACCOUNT	POSTAGE - DW	2,500.00

LITTLE AXE PUBLIC SCHOOL

Purchase Order Register

Conditions: Year: 2019-2020, Fund: GEN FUND-FOR OP, Date Range: 7/1/2019 - 6/30/2020, PO Range: 420 - 455

PO No	Date	Vendor No	Vendor	Description	Amount
452	03/03/2020	71227	MICROSOFT CORPORATION	MICROSOFT SURFACE BOK 2/PEN/DOCK	1,852.28
453	03/04/2020	70954	SAM'S MC/SYNCB	MISC SUPPLIES-TRANSPORTATION	400.00
454	03/04/2020	68810	TY-LIND AUTO PARTS LLC	TRANSPORTATION- PARTS/SUPPLIES	1,500.00
455	03/04/2020	52157	AMAZON.COM	3ea OFFICE DESKS	1,000.00
Non-Payroll Total:					\$72,123.96
Payroll Total:					\$0.00
Report Total:					\$72,123.96

Purchase Order Register

Orders: Year: 2019-2020, Fund: BUILDING BOND 2016, Date Range: 7/1/2019 - 6/30/2020, PO Range: 4 - 4

PO No	Date	Vendor No	Vendor	Description	Amount
4	02/27/2020	30837	TAP/THE ARCHITECTURAL	BLENDED LEARNING CENTER - HS	5,515.43
Non-Payroll Total:					\$5,515.43
Payroll Total:					\$0.00
Report Total:					\$5,515.43