

LITTLE AXE BOARD OF EDUCATION
SPECIAL MEETING MINUTES
July 16, 2020

VIA ZOOM WEB CONFERENCING

Those present at remote locations: President, Beverly Felton; Vice President, Tessa Proffitt; Member, Al Heitkamper; Member, Rickey Gourley; Superintendent, Dr. Jay Thomas; Treasurer Tammy Thele; and Board Clerk, Cathey Miller. The meeting was called to order at 6:00 and roll call was taken.

Tessa Proffitt-Vice President
Rickey Gourley-Member
Tommy Hamilton-Member

Al Heitkamper- Member
Beverly Felton – President

A quorum was established.

No visitor signed in before the meeting.

CONSENT DOCKET

1. Approval of Minutes from the June 8, 2020 Special Meeting and the June 29, 2020 Emergency Meeting.
2. Consider a request to vote to approve the following items listed within the Activity fund Accounts:
 - a. Account # 801 Football fundraiser, social media campaign; to raise funds for team meals, senior trip, team gear, and practice equipment.
 - b. Transfer \$2,700 from Elementary PTO account# 947 to Superintendent account #917 to purchase protective supplies for the elementary site .
3. Consider a request to vote to approve entering into contract agreements with the following for the 2020-2021 fiscal/school year:
 - a. Inter-local agreement with Cleveland County
 - b. Vernon Florence Consulting Company
 - c. Image Net, Software and Maintenance
 - d. Tammy Thele, District Treasurer
4. Consider a request to vote to approve the following School Site Deregulation Applications for the 2020-2021 school year:
 - a. School Librarian Requirement
 - b. High School Alternative Education Hours
5. Consider a request to vote to appoint Superintendent Dr. Jay Thomas as authorized E-rate representative for the 2020-2021 fiscal/school year.

6. Consider and take action on a motion approving the renewal of the Sublease Agreement dated May 1, 2016 between the District and Cleveland County Educational Facilities Authority for the fiscal year ending June 30, 2021 as required under the provisions of the agreement.
7. Consider and take action on a motion approving the renewal of the Sublease Agreement dated October 1, 2011 between the District and Cleveland County Educational Facilities Authority for the fiscal year ending June 30, 2021 as required under the provisions of the agreement.
8. Consider a request to vote to renew lease purchases with the following for the 2020-2021 fiscal year:
 - a. Government Capital – LED Lighting
 - b. Cash Flow –Activity Bus
 - c. Ross Transportation – Fleet agreement
 - d. Midwest – Special Needs Bus
 - e. DeLageLanden – Don's Copiers
 - f. Newlane Finance - Don's Copiers
 - g. Pitney Bowes – Postage
9. Consider a request to vote to enter into a loan agreement for food service deficits between the Little Axe School General Fund and the Little Axe Child Nutrition Program in the amount not to exceed \$50,000.00 as a contingent liability subject to repayment as funds become available from the Child Nutrition Program for the 2020-2021 school year.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to approve 1,2 a-b, 3 a-d, 4 a-b, 5, 6, 7, 8 a-g, and 9 under the Consent Docket.

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| Tessa Proffitt-aye | Al Heitkamper- aye |
| Rickey Gourley-aye | Beverly Felton – aye |
| Tommy Hamilton-aye | |

REQUESTS

1. Discussion and request to vote to approve / not approve a contract with Midtown Construction Services for the Elementary Vestibule.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to approve to approve a contract with Midtown Construction Services for the Elementary Vestibule.

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| Tessa Proffitt-aye | Al Heitkamper- aye |
| Rickey Gourley-aye | Beverly Felton – aye |
| Tommy Hamilton-aye | |

2. Discussion and request to vote to approve / not approve a night depository agreement with First National Bank.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to approve a night depository agreement with First National Bank.

Tessa Proffitt-aye Al Heitkamper- aye
Rickey Gourley-aye Beverly Felton – aye
Tommy Hamilton-aye

REPORTS

Tammy Thele gave the Treasurer Report

Cathey Miller gave a report on the 2020-2021 Transfers

Dr. Jay Thomas and Tammy Thele gave a report on the 2020-2021 budget

Dr. Jay Thomas gave the return to school plan

On motion by Mr. Gourley and seconded by Mr. Hamilton, the board voted to approve all the reports.

Tessa Proffitt-aye Al Heitkamper- aye
Rickey Gourley-aye Beverly Felton – aye
Tommy Hamilton-aye

FINANCE CONSENT

1. Vote to accept Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND 19-20

- a. 2019-20 General Fund Encumbrances for Approval Purchase Orders:501-511 Attachment (A)
- b. 2019-20 General Fund Warrants for Approval 6-01-20 through 6-30-2020 (Report Date: 07/09/20)

CHILD NUTRITION FUND 19-20

- a. 2019-20 Child Nutrition Encumbrance for Approval Purchase Order: 26-27 Attachment (B)
- b. 2019-2020 Child Nutrition Warrants for Approval 6-01-20 through 6-30-2020 (Report Date: 07/09/20)

GENERAL FUND 20-21

- a. 2020-21 General Fund Encumbrances for Approval PO:24-148 Attachment (C)
(Report Date: 7/09/20)

BUILDING FUND 20-21

- a. 2020-2021 Building Fund Encumbrances for Approval Purchase Order: None
(Report Date: 7/09/20)

CHILD NUTRITION FUND 20-21

- a. 2020-21 Child Nutrition Encumbrance for Approval PO: 1-15
Attachment (C)
- b. 2020-21 Child Nutrition Warrants for Approval 6-01-20 through 6-30-2020
(Report Date: 07/09/20)

BUILDING BOND 2016 FUND 35 Encumbrance for Approval PO: 1-2

- Attachment (D)
(Report Date: 07/09/20)

BUILDING BOND 2011 FUND 33 Encumbrance for Approval PO: 1-2

- Attachment (E)
(Report Date: 07/09/20)

3. Vote to approve expenditures for the following cash funds for the 2020-2021 school year as listed in the July 16, 2020 board meeting financial packet:

- a. Activity Fund

On motion by Mr. Heitkamper, and seconded by Mr. Gourley, the board voted to approve the Finance Consent 1, 2 General Fund 19-20 a-b; Building Fund a-b; Child Nutrition 19-20 Fund a-b; General Fund 20-21 a; Building Fund 20-21; Child Nutrition 20-21 a-b; Building Bond Fund 35 and 11 Encumbrances; and 3 a Activity Fund.

Tessa Proffitt-aye Al Heitkamper- aye
Rickey Gourley-aye Beverly Felton – aye
Tommy Hamilton-aye

NEW BUSINESS

Vote to employ not employ Cody Calvert for the 2020-2021 school/fiscal year

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the board voted to employ Cody Calvert for the 2020-2021 school/fiscal year.

Tessa Proffitt-aye Al Heitkamper- aye
Rickey Gourley-aye Beverly Felton – aye
Tommy Hamilton-aye

PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items listed under Personnel: 25 O.S. Section 307 (B) (1) and (B) (2).

1. Resignation of the following employees:
 - a. Marsha Doiron, Child Nutrition Director, effective June 30, 2020
 - b. Joann Jones, Special Education Teacher

2. Employment of the following for the 2020-2021 school year, subject to assignment, pending background check, and drug testing:
 - a. Middle School Special Ed Teacher
 - b. Child Nutrition Director
 - c. HS Library Media Assistant.
 - d. Speech Language Pathology Assistant

On motion by Mr. Hamilton and seconded by Mr. Gourley, the Board voted to convene in executive session at 7:00 p.m.

EXECUTIVE SESSION

Acknowledge Board's return to open session

Let the minutes reflect that the Board returned to open session at 7:28 p.m.

Executive session minutes' compliance announcement.

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Tessa Proffitt, Al Heitkamper, Tommy Hamilton and Rickey Gourley with Dr. Jay Thomas, Superintendent and Cathey Miller, Board Clerk.

Vote to approve / not approve the resignation of the following employees:

- a. Marsha Doiron, Child Nutrition Director, effective June 30, 2020
- b. Joann Jones, Special Education Teacher

On motion by Mr. Gourley, and seconded by Mr. Hamilton the board voted to approve resignation of the following employees a. Masha Doiron, Child Nutrition Director, effective June 30, 2020 and b. Joann Jones, Special Education Teacher

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| Tessa Proffitt-aye | Al Heitkamper- aye |
| Rickey Gourley-aye | Beverly Felton – aye |
| Tommy Hamilton-aye | |

Vote to employ / not employ the following for the 2020-2021 school year, subject to assignment, pending background check, and drug testing:

- a. Middle School Special Ed Teacher
- b. Child Nutrition Director
- c. HS Library Media Assistant
- d. Speech Language Pathology Assistant

On motion by Mr. Gourley, and seconded by Mr. Heitkamper the board voted to employ the following for the 2020-2021 school year, subject to assignment, pending background check, and drug testing: Middle School Special Ed Teacher/Adrienne Wooten; Child Nutrition Director/ Andreza Sleik; HS Library Media Assistant/ Regan Abbitt; Speech Language Pathology Assistant/ Angie Thomas

Tessa Proffitt-aye
Rickey Gourley-aye
Tommy Hamilton-aye

Al Heitkamper- aye
Beverly Felton – aye

ADJOURNMENT

The Board adjourned at 7:30 p.m.

Respectfully Submitted,

Cathey Miller
Board Clerk

APPROVAL OF MINUTES









