

Newman-Crows Landing Unified School District
Board Workshop Agenda
Board of Education
October 7, 2020
Study Session – 4:00 PM
McConnell Adult Education Center, 1348 Patchett Drive, Newman, CA
Zoom:

<https://us02web.zoom.us/j/84352042166?pwd=WWM2T2RORjFiMHdIK0ozKzlDSIRZQT09>

In response to the Governor's Executive Order N-25-20 and Resolution 1920-15 Delegating Authority to Take Necessary Action to Protect Students and Staff from the Spread of Coronavirus (COVID-19), adopted by the Newman-Crows Landing Unified School District on March 17, 2020, the Newman-Crows Landing Board Meetings are closed to the public until further notice in accordance with state guidelines on social distancing. Members of the public can listen to the meeting via Zoom.

Complaints against specific District employees should be resolved through the district's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the superintendent or designee in writing.

CALL TO ORDER/ROLL CALL

FLAG SALUTE

PUBLIC COMMUNICATION – AGENDA & NON-AGENDA ITEMS

Process for Making Public Comments:

Members of the public may address the Board on items not on the Agenda. We value your comments and have created options to ensure your voice is heard:

By Email:

Members of the public are encouraged to submit public comments via email at nfox@nclugd.k12.ca.us. Comments must be received by 2:00 p.m. on the day of the Board meeting. Please limit your comment to 250 words or less.

By Phone: If you are unable to email a public comment, please contact Nanci Fox or leave a phone message with your question or comment at (209) 862-2933 prior to 2:00 p.m. on the day of the Board meeting. Please limit your comment to 250 words or less. Public Comments may be read into the record based upon factors like the length of the agenda and the number of comments received. Public Comments via email or phone must be received by 2:00 p.m. on the day of the Board meeting. All comments that are read into the record will be added to the minutes and approved at a subsequent Board meeting.

Note: Public Comments received in Spanish will be translated.

For Public Comment (submitted by email or phone), please provide the following:

1. Name
2. Phone number – (in case we need further clarification)
3. Address – optional
4. Affiliation (if any)
5. Topic or Item on the agenda you wish to address (please limit your comment to 250 words or less)

APPROVAL OF AGENDA

INFORMATION/DISCUSSION ITEMS

1. School Reopening and Waiver

ADJOURNMENT



STUDENTS • PARENTS • EDUCATORS • COMMUNITY

**Newman-Crows Landing Unified School District
Elementary School Waiver Application
Submitted October
Two-Day Hybrid Reopening Plan**

Please submit one application for each local educational agency or equivalent. If applying on behalf of a school district, please submit one application for all elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, please submit an application for each school.

Background Information

Name of Applicant (Local Educational Agency or Equivalent):

Newman-Crows Landing Unified School District

School Type:

☒ Traditional Public School

☐ Charter School

☐ Private, Independent, or Faith-Based School

Number of schools: Four (4)

Total Enrollment: **1,441(TK-5)**

Von Renner Elementary – Enrollment 548

Hurd Barrington Elementary – Enrollment 468

Hunt Elementary – 271

Bonita Elementary – 154

Superintendent (or equivalent) Name: **Randy Fillpot**

Address:

Newman-Crows Landing Unified School District

Grades/Number of Students Proposed to be Reopened:

☒ TK ☒ K ☒ 1st ☒ 2nd ☒ 3rd ☒ 4th ☒ 5th ☐ 6th

Date of Proposed Reopening: **November 2, 2020, if Stanislaus County has been categorized as Tier 2 – Red – Substantial for 7 days.**

Name of Person Completing Application: **Randy Fillpot**

Phone Number: **(209) 862-2933**

Email: **rfillpot@ncluds.k12.ca.us**

Signature:

Date:

I. Consultation

Please confirm consultation with the following groups:

☒ Labor Organization

Name of Organization(s) and Date(s) Consulted:

- **Background:** The Newman educators and leaders have spent the last several months diligently collaborating and preparing the best possible educational options for our students, while keeping safety as our top priority. Together we conducted numerous meetings and have reviewed responses from staff and family surveys and stakeholder input sessions. Our team has taken the input from stakeholders, the guidance from state and local health and education agencies to offer a comprehensive 2020-2021 School Opening and Safety Protocols for all staff and students.

NCLUSD is committed to providing a rigorous and quality instructional program for our students, while ensuring a safe environment for students, staff, and community. We realize our community deserves a variety of educational options and we are committed to providing choices for families and staff during the pandemic.

Our plan includes the appropriate safety precautions and supplies as well as a clear outline of our educational options for both a hybrid pathway and a 100% distance learning pathway. Our team and Board of Education have worked hard to provide two pathways for students allowing families to make a choice they believe is best for their child(ren).

If the California Department of Public Health (CDPH) Elementary Waiver was approved, we would begin the elementary in-person pathway in a hybrid setting.

- **July 2020:** Since the CDPH Elementary Waiver was referenced in July, we began engaging our certificated and classified association leaders on the topic.
- **August 2020:** On August 1st a Thoughtexchange.com survey was completed by parents answering the following question: "What concerns and questions do you have regarding our Distance Learning Plans?" A majority of the respondents wanted their children to be at school in a safe environment to learn. Due to guidance from California Governor Gavin Newsom, the Newman-Crows Landing Unified School District began school on August 11th in a 100% Distance Learning Model. Parent information zoom webinars were conducted in English and Spanish on August 5th, 6th and 12th.
- **September 2020:** On September 3rd Thoughtexchange.com survey was completed with parents, teachers, and staff from our elementary schools with the following question: "If our district is allowed to bring back TK-5 students for in-person learning what questions or concerns do you have?" The primary concerns raised were regarding safety protocols while students are at school and these were used in preparation for our waiver application.
- **October 2020:** On October 1st, the District discussed the elementary waiver with Newman-

Crows Landing Teachers Association leadership and our classified association, leaders, California School Employee Association (CSEA), and at various formal and informal meetings in July and August.

On October 5th, the draft Elementary Waiver Application was emailed to all elementary employees in the district for their input prior to a scheduled Board of Education workshop.

☒ Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

- **July 2020:** Since the CDPH Elementary Waiver was referenced in July; we began engaging our parents and families on the topic.

II. Elementary School Reopening Plans

Please confirm that elementary school reopening plan(s) addressing the following, consistent with guidance from the California Department of Public Health and the local health department, and are published on the Stanislaus County Office of Education website:

General Virus Conditions for Waiver Application: The metrics below apply specific to Stanislaus County.

1. Fewer than 200 cases per 100,000 of population for over 14 consecutive days.
2. Positive virus test rate less than 8% over the previous 7 days.
3. Less than 10% increase of COVID hospitalizations over previous 3 days.
4. 20% of Stanislaus County ICU beds are available.

General Virus Precautions Practiced by the NCLUSD:

- General Guidelines and Protocols

Before Arriving at School

- All students and staff should symptom-screen before coming to school
- Any student or staff should stay home if they are sick
- Students and staff are recommended to take their temperature daily before going to school
- Students and staff with a fever of 100 or higher should not go to a school site and must stay home until at least 24 hours have passed *since last* fever without the use of fever-reducing medications
- Students and staff should screen at home for respiratory symptoms such as cough and shortness of breath prior to coming to school each day
- Students and staff experiencing those symptoms should *not* attend school
- Students and staff should stay at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19

- Students and staff that have recently travelled outside of the continental USA must self-quarantine for 14 days.

Symptom Screening Upon Arrival at School

- All students and staff will be Symptom-Screened each day upon arrival at school
- There will be multiple points of entry for symptom screening at each campus
- Symptom screening will be consistent with public health guidance: 1) Visual wellness; 2) Temperature Checks; 3) Ask students and staff about COVID-19 symptoms within the last 24 hours
- Daily temperature checks will be conducted by staff using a no-touch Infrared Temporal thermometer
- Hand sanitizer will be available for all students and staff upon entering campus
- All adults entering a campus will undergo the district health screening assessment.

Symptom Screening While at School

- Each school site will have a designated 'quarantine' room separate from the health staff office for students who are not feeling well to minimize contact with others until they are able to go home
- The quarantine room will be utilized to maintain the health and safety of students and staff, especially when tending to individual student medical or personal needs
- Students and staff will be visually monitored throughout the day for signs of illness
- Any student or staff displaying signs of illness will be immediately referred to the school site nurse/health clerk for assessment.
- Students or staff with a fever of 100 degrees or higher, cough or other COVID-19 symptoms will be sent home and may not return until at least 24 hours have passed *since last* fever without the use of fever-reducing medications

Handwashing

- All students and staff will wash/clean their hands multiple times throughout the day using frequency guidance.
- Routines enabling students and staff to regularly wash their hands at staggered times will be implemented
- Paper towels and soap dispensers will be made available in classrooms with sinks.
- Portable handwashing stations with soap and water will be made available near classrooms without sinks.
- Hand sanitizer dispensers will be available in every classroom and common area on campus.
- Staff will teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.

Cleaning and Disinfecting

- Schools will follow disinfection guidelines developed by Stanislaus County Public Health for classrooms, workspaces, outdoor spaces, and playgrounds, etc.
- School facilities utilized by students or staff will be disinfected daily
- A daily cleaning and disinfecting schedule has been created in order to avoid both under and overuse of cleaning products.
- A NCLUSD approved sanitizer will be utilized for daily disinfecting of high touch surfaces such as: desks, chairs, tables, sinks, door handles; handrails, bottle filling stations; sink

handles; restroom surfaces; toys; games; art supplies; instructional materials; playground equipment, seats on bus, keyboards / computers, headsets, copy machines.

- District staff to ensure that HVAC systems are functioning properly, maximize air exchanges per hour, maximize outdoor air, and are maintained to manufacturer's recommendations.
- Each classrooms' air system is equipped with air filters which will be replaced multiple times throughout the year

Classroom Protocol

Face coverings may be challenging for students (especially younger students) to wear in all-day setting such as school

- Face coverings will be required for all students in grades 3 and above, including all adults unless they are medically exempt. Students in grades TK-2 are strongly encouraged to wear a face covering.
- Students will be seated 3-6 feet apart to minimize risk of exposure.
- All desks will face the same direction.
- Desks will be arranged in a way that minimizes face-to-face contact.
- Student movement within the classroom will be limited.
- Students are discouraged from bringing personal items to school
- The amount of furniture and equipment in classrooms will be reduced to allow for social distancing and reduce high-touch surfaces.
- Cohorts (groups) of students will be kept from mixing to the greatest extent possible.
 - Students will remain in the same space and in groups as small and consistent as practicable.
 - Students will remain with the same teacher or staff to the greatest extent possible.
 - Student passing times will be staggered.
 - Shared supplies between students will be limited and disinfected between uses if sharing is unavoidable.
 - Procedures for frequent hand washing routines will be implemented.
 - Procedures for hand-sanitizing routines will be implemented. Children under the age 9 should be supervised while applying hand-sanitizer.
 - Procedures for safe and socially distanced activities inside the classroom will be implemented.
 - Procedures for safe and socially distanced activities outside the classroom will be implemented.
 - Staff will work to determine any special unique needs for students with disabilities.
 - Plans will be developed to support students with access and functional needs who may be at increased risk of illness.
 - Staff will establish and implement daily routines for both in-person and synchronous learning delivery based on the distance learning plans on the NCLUSD website
 - Classroom windows and/or doors will be open depending on weather and/or air quality) to increase fresh air circulation throughout the classroom.

Cafeteria Meal Service

- Breakfast and lunch service times will be staggered to minimize cohort mixing.

- Breakfast and lunch service models may be altered occasionally to minimize cohort mixing due to weather and or air/quality.
- Students eating breakfast and lunch service inside their respective classrooms will be socially distanced 3 to 6 feet.
- Breakfast and lunch meals may be served already plated or boxed meals (e.g. Grab and Go)
- Breakfast and lunch meals will not be served in a 'Buffet' model.
- Breakfast and lunch meals may be served in a classroom and/or outside instead of inside the cafeteria.
- Students and staff will wash their hands before and after eating
- Meal service work stations may be reorganized for proper physical distancing during meal preparation and meal service
- Meal service staff shifts may be adjusted to minimize number of staff in kitchen
- Meal service staff will provide physical guides such as tape on floors or sidewalks or signage to ensure physical distancing
- Meal service staff in contact with public will use gloves and facial coverings
- Meal service facilities including frequently touched surfaces within the cafeteria will be cleaned and disinfected daily and throughout the day as practicable by trained staff.
- Procedures to limit direct contact with others will be implemented to the greatest extent possible.

Restroom Protocol

- All restrooms will be supplied with soap, paper towels, and trashcans.
- All restroom surfaces will be disinfected throughout the day.
- Student cohorts will be kept from mixing inside a restroom to the greatest extent possible.
- Students and staff will wash their hands after using the restroom.
- Procedures for students and staff to access restrooms at staggered times will be implemented.
- Grade levels of students may be assigned certain restrooms to minimize cohort mixing.
- The number of students accessing the restroom at one time will be limited.

Recess Protocol

- Student cohorts will be kept in smaller groups where possible in order to minimize cohort mixing.
- School sites will develop modified recess schedules to limit the number of students at recess at one time
- While using outdoor spaces, student cohorts will be maintained to the greatest extent possible.
- Contact sports and activities that encourage close contact will be avoided.
- Students and staff will wash their hands after being at recess.
- The use of shared playground equipment will be limited in favor of physical activities that require less contact with surfaces.
- Grade level recess activities will occur in designated areas to facilitate social distancing and minimize cohort mixing.

P.E.

- Student cohorts will be kept in smaller groups where possible in order to minimize cohort mixing.
- Contact sports and activities that encourage close contact will be avoided.
- PE will be limited to activities that do not involve physical contact with other students or equipment
- Athletics may be limited to activities that do not involve physical contact with other students or equipment
- Teachers will establish flexibilities and plan how to implement physical distancing given lack of space and facility limitations
- Students will be arranged in a way that minimize face-to-face contact
- Students and staff will wash their hands after participating in P.E.
- The sharing of objects, equipment, and supplies will be limited to the extent practicable. But where allowed, they will be cleaned and disinfected between uses
- With social distancing the following activities involve close contact or touching of shared equipment and are not permissible: Basketball; Hockey; Volleyball; Football; Soccer; Baseball, Softball, Dancing; Kickball, tetherball, 4 square, jump rope, playground structures, etc.

Field Trips

- Field trips are not permitted

Transportation

- Staff will wear a face covering when in contact with the public
- Students will wear a face covering while using district transportation services (bus).
- Students will be required to wear masks while using district transportation services (bus).
- Students will use hand-sanitizer when boarding a bus, and hand sanitizer will be available for students when getting on/off the bus.
- Windows may be opened for better ventilation (weather and/or air quality permitting)
- Siblings may sit together while on a bus.
- Students and families will be guided to maintain 3- 6-foot distancing at bus stops and while loading and unloading
- When picking up students, students getting on first will be seated toward the back and the students getting on last will sit in the front
- When dropping off students, students getting off first in front will be seated the front and the students getting off last in the back
- Trained staff will clean and disinfect frequently touched surfaces on school buses daily and, as practicable, throughout the day between routes.
- Bus schedules may be altered to accommodate social distancing requirements.

Visitors / Volunteers

- Access to campus for parents and other visitors will be minimized and allowed only by appointment.
- Access to campus by nonessential visitors will be limited.
- All visitors will submit to a health assessment screening
- Point of entry will be limited to one location

Community Protocols

- Use of school facilities will be evaluated on a case by case basis and dependent upon that group's ability to adhere to the current Stanislaus County Department of Public Health Guidelines
- No large gatherings will be permitted

Staff Room

- Staff will avoid congregation in work environments, break rooms, staff rooms, and bathrooms, courtyards, classrooms, etc.

PPE Equipment

- Face coverings may be challenging for students (especially younger students) to wear in all-day setting such as school
- Face coverings will be required for all students in grades 3 and above, including all adults unless they are medically exempt. Students in grades TK-2 are strongly encouraged to wear a face covering.
- Face coverings are most essential when physical distancing is not practicable.
- Students and staff may bring their own face covering(s)
- Face coverings will be provided for students and/or staff who are unable to provide their own upon request
- Each school site has no touch infrared temporal thermometers for symptom screening
- Each school has portable hand washing stations with soap and water
- Gloves are available for those staff conducting duties such as cleaning, first aid, food service, or providing services for students
- Each classroom, cafeteria, office, library, and support service rooms has been supplied with a hand sanitizer dispenser, tissues, no touch trash cans, and spray bottle with disinfectant
- All food service staff have been provided face coverings, and gloves
- All transportation staff have been provided face coverings and gloves
- Frequently touched surfaces within the school at least daily and, as practicable, frequently throughout the day by trained custodial staff. Frequently touched surfaces in the school include: Door handles, Light switches, sink handles, bathroom surfaces, tables, student and teacher desks, chairs, computers, equipment, etc.
- Custodial staff with the responsibility of cleaning and disinfecting the school site have been equipped with sanitizing spray bottles
- Custodial staff have been provided with proper PPE, including gloves, eye protection, respiratory protection and other appropriate protective equipment as required by the product manufactures.
- Custodial and maintenance staff will be equipped with equipment and PPE for cleaning and disinfecting
- Plexiglas barriers have been placed on the front counter of each school, district office, and maintenance yard office
- Plexiglas barriers have been placed on the serving counter within each school's cafeteria
- Staff's work stations have been arranged so that staff can socially distance

Reporting / Health Protocols / Communication

- The Stanislaus County Health Services Agency (SCHSA) has procedures in place for investigating communicable disease cases
- Students or staff who are symptomatic should not come to school if they begin exhibiting symptoms after arriving at school, that individual will be required to use a face covering and will be sent to the nurse and isolation room and arrangements will be made for the individual to go home as soon as possible
- Any student or staff exhibiting symptoms should be required to immediately wear a face covering and wait in an isolation area until they can be transported home or to a healthcare facility
- Communication recommendations will vary depending on the specific circumstances of a case in a school community
- If a student, teacher, or staff member or member of their household tests positive for COVID-19 and has exposed others at the school the following steps will occur:
 1. Consultation with local public health officials;
 2. The classroom or office where the COVID-19 positive individual was present will be closed temporarily and sanitized as students or staff isolate;
 3. Additional close contacts at school outside the classroom should isolate at home
 4. Additional areas of the school visited by the COVID-19 positive may also need to be closed for cleaning and disinfection;
 5. Develop a plan for continuity of education
- If a student or staff has a household member that tests positive for COVID-19, the student will be required to quarantine at home for 14 days
- Guidelines for determining when a COVID-19 infected person is able to return to school or work will be determined by the SCHSA
- In the event of potential exposure to COVID-19, the school district shall provide written notice to all employees and subcontractors who were on the premises at the same school site as the qualifying individual. The presidents of each employee union will also be notified in writing. All employees who may have been exposed will be provided with COVID-19 related leave, state and federal leave, and other eligible leaves covered under negotiated leave provisions. All parties named above will be made aware of the disinfection and safety plan. Local public health agencies will be notified as well.
- SCHSA will conduct contact tracing using classroom rosters and information obtained from school personnel through interviews and in coordination with the Director of Human Resources

NCLUSD Reopening Plan:

- NCLUSD will reopen using a two-day hybrid model. Students who choose to physically return to a school campus 'on-site' will be divided into two cohorts (Cohort 1 and Cohort 2).
 - Cohort 1 will attend for in-person on-site instruction two days per week (Monday & Tuesday) and off-site learning three days per week with daily live interaction each morning (Wednesday – Thursday – Friday).

- Cohort 2 will attend for in-person on-site instruction two days per week (Thursday & Friday) and off-site learning three days per week with daily live interaction each morning (Monday –Tuesday - Wednesday
- On the days that students do not attend for on-site instruction they will participate in off-site learning by completing work at home that has been assigned by a fully credentialed teacher in addition to utilizing supplemental software to strengthen their core academic skills.
- Students who choose to not return to campus for on-site learning may continue to participate in the NCLUSD Distance Learning program with daily live interaction with their fully credentialed teacher.
- The hybrid model allows for a soft reopening up to 50% capacity.
- 50% capacity allows the District to maintain 3-6 feet of social distancing in TK-5 classrooms.

☒Cleaning and Disinfection: How shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.

- Hand sanitizer will be available for all students and staff upon entering campus
- All students and staff will wash/clean their hands multiple times throughout the day using frequency guidance.
- Hand sanitizer dispensers will be available in every classroom and common area on campus.
- Schools will follow disinfection guidelines developed by Stanislaus County Public Health for classrooms, workspaces, outdoor spaces, and playgrounds, etc.
- School facilities utilized by students or staff will be disinfected daily
- A daily cleaning and disinfecting schedule has been created in order to avoid both under and overuse of cleaning products.
- Fightback BAC will be utilized for daily disinfecting of high touch surfaces such as: desks, chairs, tables, sinks, door handles; handrails, drinking fountains; sink handles; restroom surfaces; toys; games; art supplies; instructional materials; playground equipment, seats on bus, keyboards / computers, headsets, copy machines.
- District staff will ensure that HVAC systems are functioning properly, maximize air exchanges per hour, maximize outdoor air, and are maintained to manufacturer's recommendations.
- Each classrooms' air system will be equipped with air filters(highest rating available) which will be replaced multiple times throughout the year
- Classroom windows and/or doors will be opened (to what degree will be based upon the weather and/or air quality) to increase fresh air circulation throughout the classroom.
- Students and staff will wash their hands before and after eating

- Meal service facilities including frequently touched surfaces within the cafeteria will be cleaned and disinfected daily and throughout the day as practicable by trained staff.
- All restrooms will be supplied with soap, paper towels, and touchless trashcans.
- All restroom surfaces will be disinfected throughout the day
- Students will use hand-sanitizer when boarding a bus, and hand sanitizer will be available for students when getting on/off the bus.
- Trained staff will clean and disinfect frequently touched surfaces on school buses daily and, as practicable, throughout the day between routes.
- Each school has portable hand washing stations with soap and water
- Gloves are available for those staff conducting duties such as cleaning, first aid, food service, or providing services for students
- Each classroom, cafeteria, office, library, and support service rooms has been supplied with hand sanitizer dispenser, tissues, no touch trash cans, and spray bottle with disinfectant
- Staff will clean and disinfect frequently touched surfaces within school at least daily and, as practicable, frequently throughout the day by trained custodial staff. Frequently touched surfaces in the school include: Door handles, Light switches, sink handles, bathroom surfaces, tables, student desks, teacher desks, chairs, computers, equipment, etc.
- Custodial staff with the responsibility of cleaning and disinfecting the school site have been equipped with sanitizing spray bottles

☑Cohorting: How students will be kept in small, stable, groups with fixed membership that stay together for all activities (*e.g.*, instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the cohort.

Classroom Protocols

- Students will be seated 3-6 feet apart to minimize risk of exposure.
- All desks will face the same direction.
- Desks will be arranged in a way that minimizes face-to-face contact.
- Student movement within the classroom will be limited.
- Cohorts (groups) of students will be kept from mixing to the greatest extent possible.
- Students will remain in the same space and in groups as small and consistent as practicable.
- Students will remain with the same teacher or staff to the greatest extent possible.
- Student passing times will be staggered.
- Procedures for safe and socially distanced activities inside the classroom will be implemented.
- Procedures for safe and socially distanced activities outside the classroom will be implemented.

Meal Service Protocols

- Breakfast and lunch service times will be staggered to minimize cohort mixing.

- Breakfast and lunch service models may be altered occasionally to minimize cohort mixing due to weather and or air/quality.
- Students eating breakfast and lunch service inside their respective classrooms will be socially distanced 3 to 6 feet.
- Breakfast and lunch meals may be served in a classroom and/or outside instead of inside the cafeteria.
- Designated routes for student entry and exit, using as many entrances as possible will be implemented
- Meal service work stations may be reorganized for proper physical distancing during meal preparation and meal service
- Meal service staff shifts may be adjusted to minimize number of staff in kitchen
- Meal service staff will provide physical guides such as tape on floors or sidewalks or signage to ensure physical distancing
- Procedures to limit direct contact with others will be implemented to the greatest extent possible.

Restroom Protocols

- Student cohorts will be kept from mixing inside a restroom to the greatest extent possible.
- Procedures for students and staff to access restrooms at staggered times will be implemented.
- Grade levels of students may be assigned certain restrooms to minimize cohort mixing.
- The number of students accessing the restroom at one time will be limited.

Recess Protocols

- Student cohorts will be kept in smaller groups where possible in order to minimize cohort mixing.
- School sites will develop modified recess schedules to limit the number of students at recess at one time
- While using outdoor spaces, student cohorts will be maintained to the greatest extent possible.
- Contact sports and activities that encourage close contact will be avoided.
- Increased supervision during recess will monitor social distancing and cohort mixing.
- Students and staff will wash their hands after being at recess.
- The use of shared playground equipment will be limited in favor of physical activities that require less contact with surfaces.
- Grade level recess activities will occur in designated areas to facilitate social distancing and minimize cohort mixing.

P.E. – Protocols:

- Student cohorts will be kept in smaller groups where possible in order to minimize cohort mixing.
- Contact sports and activities that encourage close contact will be avoided.
- PE will be limited to activities that do not involve physical contact with other students or equipment
- Athletics may be limited to activities that do not involve physical contact with other students or equipment
- Teachers will establish flexibilities and plan how to implement physical distancing given lack of space and facility limitations

- Students will be arranged in a way that minimize face-to-face contact
- Students and staff will wash their hands after participating in P.E.
- The sharing of objects, equipment, and supplies will be limited to the extent practicable. But where allowed, they will be cleaned and disinfected between uses
- With social distancing the following activities involve close contact and are not permissible: Basketball; Hockey; Volleyball; Football; Soccer; Baseball, Softball, Dancing; Kickball, Tetherball, 4 square, play structures, etc.

Transportation - Protocols

- Students will wear a face covering while using district transportation services (bus).
- Students will be socially distance 3-6 feet while using district transportation services (bus).
- Students will use hand-sanitizer when boarding a bus, and hand sanitizer will be available for students when getting on/off the bus.
- Windows may be opened for better ventilation (weather and/or air quality permitting)
- Siblings may sit together while on a bus.
- Students and families will be guided to 3-6 feet distancing at bus stops and while loading and unloading
- When picking up students, students getting on first will be seated toward the back and the students getting on last will sit in the front
- When dropping off students, students getting off first in front will be seated the front and the students getting off last in the back
- Trained staff will clean and disinfect frequently touched surfaces on school buses daily and, as practicable, throughout the day between routes.
- Bus schedules may be altered to accommodate social distancing requirements.

☒ Entrance, Exit, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Entrance

- All students and staff will be Health Assessment Screened each day upon arrival at school
- There may be multiple points of entry for Health assessment screening at each campus
- Health assessment screening will be consistent with public health guidance: 1) Visual wellness; 2) Temperature Checks; 3) Ask students and staff about COVID-19 symptoms within the last 24 hours
- Daily temperature checks will be conducted by staff using a no-touch Infrared Temporal thermometer
- Hand sanitizer will be available for all students and staff upon entering campus
- When students enter a bus, students getting on first will be seated toward the back and the students getting on last will sit in the front
- Teachers will develop classroom entry procedures, which adhere to social distancing guidelines.

- Signage will be in place to remind parents of social distancing guidelines when dropping off their child upon arrival at school.

Movement Within the School

- Student passing times will be staggered to mitigate the mixing of cohorts.
- Recess times will be staggered to mitigate the mixing of cohorts.
- Meal service times will be staggered to mitigate the mixing of cohorts.
- There will be designated routes for student entry into the cafeteria, using as many entrances as possible will be implemented
- Staff will develop procedures for students to walk to a location outside their classroom (e.g. cafeteria, library, etc.) which adhere to social distancing guidelines.

Exit

- Student dismissal times will be staggered to mitigate the mixing of cohorts.
- There will be multiple points of exit on each campus when and where feasible.
- There will be designated routes for student exit from the campus, using as many exits as possible.
- Staff will develop procedures for students to exit campus, which adhere to social distancing guidelines.
- Signage will be in place to remind parents of social distancing guidelines when picking up their child at dismissal from school.

☒Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced.

- In accordance with the California Department of Public Health (CDPH) Guidance, students and staff are expected to wear face coverings.
- Face coverings are required for third grade and above including all adults unless they are medically exempt. Students in grades TK-2 are strongly encouraged to wear a face covering.
- Students and staff are encouraged to bring their own face covering from home, which they find most comfortable. If students or staff do not have a face covering one will be provided. Cloth face coverings, disposable masks, and face shields are available.
- Students will wear face coverings while in the classroom, while waiting to enter campus, while on school grounds (except when eating, drinking, or socially distanced outside), while entering and exiting campus, while on the bus.
- Gloves and/or disposable aprons are available for cleaning, medical usage, and food preparation.
- Teachers and identified staff will receive a cloth face covering and reusable face shield upon request.

☒Health Assessment Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

Before Arriving at School

- All students and staff should symptom-screen before coming to school
- Any student or staff should stay home if they are sick
- Students and staff are recommended to take their temperature daily before going to school
- Students and staff with a fever of 100 or higher should not go to a school site and must stay home until at least 24 hours have passed *since last* fever without the use of fever-reducing medications
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- Students and staff should screen at home for respiratory symptoms such as cough and shortness of breath prior to coming to school each day
- Students and staff experiencing those symptoms should *not* attend school
- Students and staff should stay at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19
- Students and staff that have recently travelled outside of the continental USA must self-quarantine for 14 days

Symptom Screening on Arrival at School

- All students and staff will be Symptom-Screened each day upon arrival at school
- There will be multiple points of entry for symptom screening at each campus
- Symptom screening will be consistent with public health guidance: 1) Visual wellness; 2) Temperature Checks; 3) Ask students and staff about COVID-19 symptoms within the last 24 hours
- Daily temperature checks will be conducted by staff using a no-touch Infrared Temporal thermometer
- Hand sanitizer will be available for all students and staff upon entering campus
- Any and all adults entering campus (e.g. all district staff, special education service providers, etc.) will be symptom screened prior to entering campus.

Symptom Screening While at School

- Each school site will have a designated 'quarantine' room for students who are not feeling well to minimize contact with others until they are able to go home
- The quarantine room (separate from the health staff office) will be utilized to maintain the health and safety of students and staff, especially when tending to individual student medical or personal needs
- Students and staff will be visually monitored throughout the day for signs of illness
- Any student or staff displaying signs of illness will be immediately referred to the school site nurse for assessment.
- Students or staff with a fever of 100 degrees or higher, cough or other COVID-19 symptoms will be sent home and not return until at least 24 hours have passed *since last* fever without the use of fever-reducing medications
- The school nurse or health clerk maintains a record of all illnesses and COVID related incidents for students. The Director of Human Resources maintains all records of illness and COVID related incidents for staff.

Notification

- In the event of potential exposure to COVID-19, the school district shall provide written notice to all employees and subcontractors who were on the premises at the same school

site as the qualifying individual. The presidents of each employee union will also be notified in writing. All employees who may have been exposed will be provided with COVID-19 related leave, state and federal leave, and other eligible leaves covered under negotiated leave provisions. All parties named above will be made aware of the disinfection and safety plan. Local public health agencies will be notified as well.

☑Healthy Hygiene Practices: The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.

- Signage will be prominently displayed at all sites reminding individuals of proper virus safety protocols.
- Hand sanitizer will be available for all students and staff upon entering campus
- All students and staff will wash/clean their hands multiple times throughout the day using frequency guidance.
- Routines enabling students and staff to regularly wash their hands at staggered times will be implemented.
- Paper towel and soap dispensers will be made available in classrooms with sinks.
- Portable handwashing stations with soap and water will be made available near classrooms without sinks.
- Hand sanitizer dispensers will be available in every classroom and common area on campus.

Healthy Hygiene Practices: The availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines contd.

- Staff will teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.
- Procedures for hand-sanitizing routines will be implemented. Children under the age 9 should be supervised while applying hand-sanitizer.
- Students and staff will wash their hands before and after eating
- All restrooms will be supplied with soap, paper towels, and touchless trashcans.
- Students and staff will wash their hands after using the restroom.
- Students and staff will wash their hands after being at recess.
- Students and staff will wash their hands after participating in P.E.
- Students will use hand-sanitizer when boarding a bus, and hand sanitizer will be available for students when getting on/off the bus.
- Hand sanitizing stations will be available in all instructional areas and bathrooms.
- Students and staff will be required to sanitize their hands before entering any indoor instructional area.

☑Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

- Schools will maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records and other privacy laws.
- Using the CDPH guidance and in collaboration with NCLUSD staff, Director of Human Resources/designee as the primary contact, and school principals as contact tracers, to the extent practicable, when situations arise with a possible COVID-19 exposure or student tests positive for COVID-19. The Director of Human Resources/designee will serve as the primary contact and contact tracer, to the extent practicable, when situations arise with a possible COVID-19 exposure or staff member tests positive for COVID-19. Close contact is defined by CDC as someone who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic clients, 2 days prior to positive specimen collection) until the time the patient is isolated.
- The Director of Human Resources will supervise and coordinate any additional efforts regarding communication with staff or families who have been in close contact, maintaining confidentiality according to FERPA.
- NCLUSD will collaborate with the Stanislaus County Health Services Agency (SCHSA) to identify and trace contacts using a syndromic and COVID surveillance system for case reporting and tracking.
- School principals will be the designated contact for the local health department.

☒Physical Distancing: How space and routines will be arranged to allow for physical distancing of students and staff.

- The NCLUSD will utilize all the protocols listed above to maintain a social distance of 3- 6 feet between all students and staff inside a classroom.
- The NCLUSD will utilize all the protocols listed above to maintain a social distance of 3-6 feet between all students while in the cafeteria and/or on a bus.
- During regular school hours, school sites will restrict non-essential visitors, volunteers, and activities involving other groups and ask school community members to call the office if physically visiting it for routine office business. An appointment system will be used, NCLUSD staff will modify instructional schedules, lunch and recess protocols to reduce the concentration of students and build stable cohorts.
- The NCLUSD may serve meals outdoors or in classrooms in lieu of the cafeteria.
- The NCLUSD staff will hold recess and play activities in separate areas designated by class or grade level.
- Each NCLUSD school will have a 'quarantine' room to hold staff or students who show symptoms while at school, location separate from the health staff office.
- The NCLUSD is utilizing the hybrid return to school model to split our respective student populations in one-half to support the efforts to social distance.

☒Staff Training and Family Education: How staff will be trained, and families will be educated, on the application and enforcement of the plan.

- Staff will be trained and families will be educated on the application and enforcement of the plan.

- Site principals and district administration will collaboratively provide training to all staff members on the application and enforcement of the plan
- The Director of Human Resources will provide training for district office staff.
- Communication will be sent home to families explaining the plan and expectations. Communication may occur in the form of printed materials, Parent Square or ClassDojo postings, website postings and personal communications via phone or email, conference, or community webinar

☑Testing of Students and Staff: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.

- The District will test staff periodically, as testing capacity permits and as practicable. Examples of recommended frequency include testing all staff over 2 months, where 25% of staff are tested every 2 weeks, or 50% every month to rotate testing of all staff over time.
- The Director of Human Resources will oversee the coordination with our respective school sites to ensure that students and staff are quickly and safely removed from the school setting if they show symptoms of the virus.
- The Director of Human Resources will coordinate the actions of our staff regarding testing and periods of quarantine and will also coordinate all return to work stipulations
- The Director of Human Resources/designee, along with the respective school site Principals and District Nurse will coordinate the actions of students regarding testing and periods of quarantine. The respective Site Principals and District Nurse will coordinate any return to school stipulations for students.
- Testing protocols for asymptomatic individuals will be dictated by the County Public Health Office.

☑Triggers for Switching to Distance Learning: The criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.

- Criteria the superintendent will use to determine when to physically close a school and prohibit in-person instruction has been determined.
- The California Department of Public Health recommends individual school closure based on the number of cases, the percentage of the teacher/student/staff that are positive for COVID-19, and following consultation with the Local Health Officer. Individual school closure may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of teacher/student/ staff cases are within a 14-day period, depending on the size and physical layout of the school.
- The California Department of Health recommends that a superintendent close a school district if 25% or more of the schools in a district have closed due to COVID-19 within 14 days, and in consultation with the local health department.
- The Local Health Official may also determine school closure is warranted for other

reasons, including results from public health investigation or other local epidemiological data.

☒Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

- The Superintendent or designee will communicate with staff, students, and parents about cases and exposures at the school while closely adhering to legal privacy requirements outlined under FERPA and HIPAA.
- Staff or student with COVID-19 symptoms (e.g. fever, cough, loss of taste or smell, difficulty breathing):
 - Sent home immediately and/or placed in the school's isolation room while awaiting pick-up.
 - Recommend they speak with their health care provider to determine best course of action, which may include possible COVID-19 testing.
 - No communication to the classroom or school community.
- Staff or student with COVID-19 symptoms with close contact to a confirmed COVID-19 case:
 - Send home staff and/or student(s) immediately from the exposure classroom/work location
 - Recommend they speak with their health care provider to determine best course of action, which may include possible COVID-19 testing.
 - School and non-exposed classrooms remain open.
 - Provide communication to all staff, subcontractors, and union presidents of potential exposure and available leave provisions covered under federal and state laws as well as negotiated leaves.
 - Notify the local public health department.
- Staff or student with confirmed COVID-19 case infection:
 - Isolate case and exclude from school for 10 days from symptom onset or test date
 - Identify close contacts and recommend each of those individuals speak with their health care provider to determine their best course of action, which may include possible COVID-19 testing.
 - Exclude exposed contacts from campus, which may likely be the entire cohort for up to 14 days after the last date the case was present at school while infectious.
 - Disinfection and cleaning of classroom and primary surfaces where case spent significant time
 - School remains open in all non-exposed areas
 - School or classroom community notification of a known case
 - Notify the local public health department
 - Guidelines for determining when a COVID-19 infected person may return to school or work will be determined by the SCHSA
- Staff or student tests negative after displaying symptoms:
 - Staff or student may return to school if they are fever free for 24 hours, without the use of fever reducing medications

- Guidelines for determining when a COVID-19 infected person is able to return to school or work will be determined by the SCHSA
- School/classroom remain open
- Consider school community notification if prior awareness of testing