



The Regular Meeting of the Wayland-Cohocton School District Board of Education was called to order by President Rich Rizzieri on Monday, August 24, 2020 at 6:02 p.m., EDT. The meeting was held *in the Large Group Instruction Room #100*

BOARD MEMBERS PRESENT: Rich Rizzieri, Phil Trautman, Dan Lander, Matt Gleason, Kelly Schecter, Lisa Bugbee, Mike Heinman

BOARD MEMBERS ABSENT:

LEADERSHIP TEAM PRESENT: Mandi Harvey, Scott Manne, Theresa Carhart, Adam Button, Wendi Snyder, Justin Stuck, Kathy Wolcott, Becky Wager

1. Meeting Opening

1.1. Meeting Called to Order

1.2. Pledge of Allegiance to the Flag

Mr. Rizzieri called the meeting to order at 6:10 p.m. leading all in the Pledge of Allegiance.

2. Presentation of Hanna McGregor Diploma

Mr. Rich Rizzieri, School Board President and Mrs. Eileen Feinman presented Hannah McGregor with her high school diploma

3. Reports/Discussion

3.1. Board President Report

3.1.1. Lisa Bugbee

- Shared Board of Education Goals

3.2. Superintendent Report

3.2.1. Eileen Feinman

- Touched on Wayland-Cohocton District Goals
- Shared that we had a successful bid opening for the capital outlay project
- Shared that four parent forums were held in regard to the re-opening of school with 200 virtual participants and 120 in-person

4. Budget Work Session

Jason Schwartz from Bernard Donnigan explained various options on loans and reserves that could be used if necessary in the event that state aid is cut.

5. Agenda Modifications

- 5.1. Consensus Agenda; 16.1 District Matters; 16.1.1 – Financial Report – July 2020** (*recommended by Mandi Harvey, School Business Administrator*)
- 5.2. Action Item #14 Bid Proposal for Route 2 SPED School Year Transportation 9/1/2020 – 6/30/2021** (*recommended by Mandi Harvey, School Business Administrator*)
- 5.3. Action Item #15 Adopt WCCS Respiratory Protection Program for School Nurses and Health Office Staff** (*recommended by Eileen Feinman, Superintendent*)
- 5.4. Consensus Agenda; 16.2.7 Non-Instructional Personnel; 16.2.7.2.4 Joseph Van Norman, Cleaner Rescinded Acceptance** (*recommended by Mandi Harvey, School Business Administrator*)
- 5.5. Consensus Agenda; 16.2.7 Non-Instructional Personnel; 16.2.7.2.7 Appoint Beth Saxton, Cleaner, effective August 25, 2020** (*recommended by Mandi Harvey, School Business Administrator*)
- 5.6. Consensus Agenda; 16.2.7 Administrative Personnel; 16.25.2.3 Appoint Jason Oliver, Principal, effective**

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Vision: To continuously develop our capacity to function as a collaborative culture.



August 25, 2020 (recommended by Eileen Feinman, Superintendent)

6. Approval of Minutes

Upon a motion by Lisa Bugbee, seconded by Michael Heiman with all present voting yes, it is recommended by the Board of Education to approve the following minutes:

6.1. July 20, 2020 – Regular Board Meeting Minutes

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

7. Approve 2020-2021 Board of Education Goals

Upon a motion by Phillip Trautman, seconded by Kelly Schecter with all present voting yes, it is recommended by the Board of Education to adopt the Board of Education Goals as recommended by Eileen Feinman, Superintendent

1. Community Outreach:

The Board of Education will work to improve communication with the community and increase community engagement.

2. Professional Development:

The Board of Education will work to increase their level of professional development as it relates to their roles as school board members.

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

8. Approve 2020-2021 Wayland-Cohocton District Goals

Upon a motion by Kelly Schecter, seconded by Dan Lander with all present voting yes, it is recommended by the Board of Education to adopt the Wayland-Cohocton District Goals as recommended by Eileen Feinman, Superintendent

1. Curriculum & Instruction

We will continue to engage in the ongoing collaborative work of Professional Learning Communities (PLC). The PLC teams will be able to answer the following questions, regardless of the learning model (in-person, remote, hybrid) that is used:

- A. What do we want students to know and be able to do?
- B. How will we know if they have learned it or not?
- C. What will we do when they don't learn it?
- D. What will we do when they do learn it?

2. Business and Finance

We will continue to develop, support, and implement a fiscally appropriate and responsible school budget.

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3. Facilities Management

We will continue to support and maintain our facilities and grounds to ensure the long-term stability, safety and resource management of the district.

4. Strategic Planning/Personnel

We will initiate a process for long range strategic planning.

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

9. Approve Revised 2020-2021 Wayland-Cohocton Instructional Calendar

Upon a motion by Dan Lander, seconded by Matthew Gleason with all present voting yes, it is recommended by the Board of Education to approve the revision of the 2020-2021 Instructional Calendar as recommended by Eileen Feinman, Superintendent

Superintendent Conference Days: November 6, 2020 and March 12, 2020 will be moved to September 10 & 11, 2020
 First Day for Students: September 14, 2020

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

10. Approve 2019-2020 Policy Audit

Upon a motion by Matthew Gleason, seconded by Lisa Bugbee with all present voting yes, it is recommended by the Board of Education to approve the 2019-2020 Policy Audit as recommended by Eileen Feinman, Superintendent

Number	Policy Title	Number	Policy Title
1330	Appointments and Designations by the Board of Education	6460	Jury Duty
1336	Student Activities Fund Management	6550	Leaves of Absence
1540	Executive Sessions	6552	Military Leaves of Absence
2210	Committees of the Board	6563	Determination of Employment Status: Employee or Independent Contractor
3160	Charter Schools	6562	Employment of Retired Persons
3220	Use of Service Animals	7212	Response to Intervention (RTI) Prevention
4210	Administrative Organization and Operation	7221	Participation in Graduation Ceremonies and Activities
5140	Administration of the Budget	7222	Diploma or Credential Options for Students with Disabilities
5330	Budget Transfers	7270	Rights of Non-Custodial Parents
5340	Borrowing of Funds	7313	Suspension of Students
5512	Reserve Funds	7320	Alcohol, Tobacco, Drugs and Other Substances (Students)
5520	Extra-classroom Activity Fund	7330	Searches and Interrogations

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Wayland-Cohocton Central School District
Minutes – August 24, 2020 – 6:00 p.m.
LGI – Room 100

5640	Smoking/Tobacco Use	7410	Extracurricular Activities (formally Grades 5-12 Extracurricular Activities Eligibility Policy)
5650	Energy Conservation in the Schools	7420	Sports and the Athletic Program
5660	Meal Charging and Prohibition Against Meal Shaming	7440	Student Voter Registration and Pre-Registration
5670	Records Management	7511	Immunization of Students
5672	Information Security Breach and Notification	7512	Student Physicals
5674	Data Network and Security Access	7522	Concussion Management
5675	Student Grading Information Systems	7530	Child Abuse and Maltreatment
5676	Privacy and Security for Student Data and Teacher and Principal Data	7540	Suicide
5681	School Safety Plans	7550	Dignity for All Students
5685	Use of Surveillance Cameras in the School District and on School Buses	7552	Student Gender Identity
5731	Idling School Buses on School Grounds	7580	Safe Public-School Choice
5741	Drug & Alcohol Testing for School Bus Drivers & Other Safety-Sensitive Employees	7620	Students with Disabilities Participating in School District Programs
6121	Sexual Harassment in the Workplace	7641	Transition Services
6150	Alcohol, Drugs, and other Substances (School Personnel)	8240	Instruction in Certain Subjects
6151	Drug-Free Workplace	8246	Animals in the School and on Campus (Instructional Purposes)
6212	Certification and Qualifications	8330	Objection to Instructional Materials and Controversial Issues (formally Objection to Instructional Materials)
6212.1	Registration and Professional Development	8331	Controversial Issues
6220	Temporary Personnel	8340	Instructional Materials (formally Textbooks/Workbooks/Calculators/Instructional Computer Hardware)
6410.1	Social Media	8350	Use of Copyrighted Materials
6411	Use of Email in the District		

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

11. Approve Recommendation – IT Staff Contract

Upon a motion by Michael Heiman, seconded by Phillip Trautman with all present voting yes, it is recommended by the Board of Education to approve the the IT Staff Contract as recommended by Eileen Feinman, Superintendent as follows:

Susan Cosgriff is retiring on August 31, 2020. Due to the recent pandemic, her retirement and not having a replacement. It was recommended that Susan Cosgriff continue in her current capacity in order to assist the

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department and be available to train her replacement.

This is temporary. It will not be full-time, but reimbursed on an hourly rate of \$28.00 per hour.

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

12. Approve Genesee Educational Partnership Cooperative Bid Resolution

Upon a motion by Lisa Bugbee, seconded by Michael Heiman with all present voting yes, it is recommended by the Board of Education to approve the Genesee Educational Partnership Cooperative Bid Resolution as recommended by Mandi Harvey, School Business Administrator. Items in this bid are as follows:

BE IT RESOLVED, that the Wayland-Cohocton Central School District is hereby authorized to participate in the following cooperative bids for the 2021–2022 school year. These bids will be coordinated by the Genesee-Livingston-Steuben-Wyoming BOCES during the 2020-2021 school year.

- A. Copy and Printer Paper - Winter
- B. Custodial Supplies
- C. Athletic/P.E. Supplies
- D. Bread
- E. Milk Products
- F. Ice Cream Products
- G. Paper and Chemical Supplies (Food Service)
- H. Grocery
- I. Grocery Diversions
- J. Kitchen Smallwares
- K. Refuse Collection
- L. Medical Supplies
- M. Fuel
- N. Calculators
- O. School and Office Supplies
- P. Printer Supplies
- Q. Copy and Printer Paper - Summer

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

13. Approve Parent Bill of Rights for Data Privacy and Security and Supplemental Attachment A

Upon a motion by Phillip Trautman, seconded by Kelly Schecter with all present voting yes, it is recommended by the Board of Education to approve the Bill of Rights for Data Privacy and Security and Attachment A, as recommended by Eileen Feinman, Superintendent



Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

14. Approve Tenure of Tamra Mallaber

Upon a motion by Kelly Schecter, seconded by Dan Lander with all present voting yes, it is recommended by the Board of Education to approve the Tenure appointment of Tamra Mallaber, Teaching Assistant, effective September 1, 2020 as recommended by Eileen Feinman, Superintendent

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

15. Approve Bid Proposal for Route 2 SPED School Year Transportation 9/1/2020 – 6/30/2021

Upon a motion by Dan Lander, seconded by Matthew Gleason with all present voting yes, it is recommended by the Board of Education to approve the Bid Proposal for Route 2 – SPED school Year Transportation Bird/Morgan Bid Resolution as recommended by Mandi Harvey, School Business Administrator. Items in this bid are as follows:

Route #2: Bird/Morgan
 120 East Avenue
 East Rochester, New York 14445

Dates: 9/1/2020 – 6/30/2021

Time: 8:00 a.m. – 2:00 p.m.

Annual Cost: \$45,900 (\$255 per day)

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

16. Adopt WCCS Respiratory Protection Program for School Nurses and Health Office Staff

Upon a motion by Matthew Gleason, seconded by Lisa Bugbee with all present voting yes, it is recommended by the Board of Education to adopt the WCCS Respiratory Protection Program for School Nurses and Health Office Staff as recommended by Eileen Feinman, Superintendent

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

17. Consensus Agenda

Upon a motion made by Lisa Bugbee, seconded by Michael Heiman with all present voting yes, the Board of Education approved the Consensus Agenda as recommended by Superintendent, Eileen Feinman

17.1. District Matters

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17.1.1. Financial Report - July 2020

17.2. Personnel

17.2.1. Substitute Revisions 2020-21

It is recommended that the following be added to the 2020-21 Substitute List, pending fingerprint clearance:

NAME	POSITION(S)	RECOMMENDED BY
Mary Ann Cotter	Teacher Assistant Teacher Aide Study Hall Monitor Food Service Helper School Bus Monitor	Kathy Wolcott
Juanita Lieders	Teacher Assistant Teacher Aide Study Hall Monitor	Kathy Wolcott
Samantha Bennett	Teacher Assistant Teacher Aide	Kathy Wolcott
Sue Cosgriff Effective Date 09/01/2020	Teacher Assistant (Certified) Secretary (L2)	Rebecca Wager
Richard Randy Bauer	Teacher (Non-Certified) Teacher Assistant	Scott Manne
Remove Appointments: <i>NONE TO REPORT</i>		
Joseph Chapman	Neysha Gibson	Leah Lincoln
Kyle Allen	Alison Gleason	David McCollester
Megan Allen	Alexander Gleason	Diana McGowan
Jacob Baker	Andrew Gleason	Eugene Miller
Taylor Baltz	Brian Gould	June Milliman
Alexis Becker	Mary Harvey	Lisa Nichols
Badru Brewer	Mary Harvey	Larry Phillips
Destiny Bump	Julie Hendershott	Carli Price
Linda Burley	Rachel Hitt	Heather Price
Mimi Candie	Matthew Jackson	Ashlee Schumacher
Heather Cleveland	Wanda Jordon	Kerriann Schumacher (Fitness Room Supervisor)
Kevin Conway	Kyle Karst	Clark Small
Fany Cordon	Pamela Kemp	Shannon Smith
William Cramer	Kenneth Keppen	Jacob Weiland III
Raven Foote	Theresa Landis (Fitness Room Supervisor)	Taylor Welytok
Andrew Gibbs	Mary Last-Briggs (Fitness Room Supervisor)	Heidi Ziefel



17.2.2. 2020-2021 Long-term Substitutes

- 17.2.2.1. Micki Newfang, Family and Consumer Science Teacher, Middle School
RESOLVED, that upon the recommendation of the Eileen Feinman, Superintendent, Micki Newfang's appointment as a long-term substitute teacher (1.0 FTE) in the area of Middle School Family and Consumer Science Teacher commencing on July 1, 2020 until June 30, 2021.
- 17.2.2.2. David Beaupre, Family and Consumer Science Teacher, High School
RESOLVED, that upon the recommendation of the Eileen Feinman, Superintendent, David Beaupre's appointment as a long-term substitute teacher (1.0 FTE) in the area of High School Family and Consumer Science Teacher commencing on July 1, 2020 until June 30, 2021.
- 17.2.2.3. Jacob Weiland, Technology Teacher, Middle School
RESOLVED, that upon the recommendation of the Eileen Feinman, Superintendent, Jacob Weiland's appointment as a long-term substitute teacher (1.0 FTE) in the area of Middle School Technology Teacher commencing on July 1, 2020 until June 30, 2021.

17.2.3. 2020-21 Chair(s) & Coordinator(s)

- 17.2.3.1. Alicia Hargrave – 1st Grade Co-Chair
 17.2.3.2. Suzanne Hillier – 2nd Grade Co-Chair
 17.2.3.3. Cari Van Auken – 3rd Grade Co-Chair
 17.2.3.4. Danette McInnis – 4th Grade Co-Chair
 17.2.3.5. Lauren Yokopovich – 7th Grade Co-Chair
 17.2.3.6. Marsha Campini – 7th Grade Co-Chair

17.2.4. 2020-21 Advisor(s) - pending the return to in-person school in the fall. Compensation is in accordance with appendix B of the WCTA contract and will be prorated as appropriate if the school year is interrupted and/or terminated due to COVID-19 orders.

- 17.2.4.1. Cassie Willis – National Junior Honor Society
 17.2.4.2. Shelby Webster – National Junior Honor Society
 17.2.4.3. Hali Shepard – Middle School Marching Band
 17.2.4.4. Jennifer Bauman – Art Show Coordinator
 17.2.4.5. Hali Shepard – Elementary Chorus

17.2.5. Administrative

17.2.5.1. Resignation

- 17.2.5.1.1.** Josie Steiner, High School Principal, effective August 7, 2020

17.2.5.2. Appointment

- 17.2.5.2.1.** Of Scott Manne, Grades 5-12 Interim Principal, effective August 5, 2020
17.2.5.2.2. Of Jennifer Billotte, Grades 9-12 Interim Assistant Principal, effective August 5, 2020
17.2.5.2.3. Of Jason Oliver, Principal of the High School in the Administrative tenure area effective August 25, 2020

17.2.6. Instructional

17.2.6.1. Resignation

- 17.2.6.1.1.** Of Jordan Shearing, Special Education Teacher, effective August 6, 2020

17.2.6.1.2.

17.2.6.2. Appointment

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- 17.2.6.2.1. Of Courtney Luther, .5 Speech/Language Pathologist in the Tenure area of Supportive Educational Service, effective August 11, 2020
- 17.2.6.2.2. Of Sehar Khalid, 7-12 Living Environment Teacher in the Tenure area Science, August 17, 2020
- 17.2.6.2.3. Of Noelle Charles, Special Education Teacher in the tenure area of Special Education, effective August 25, 2020

17.2.7. Non-Instructional

17.2.7.1. Resignation

- 17.2.7.1.1. Of Shaun Mann, Study Hall Monitor, effective August 6, 2020
- 17.2.7.1.2. Of Roberta Jones, Food Service Worker/Cashier, effective August 17, 2020

17.2.7.2. Appointment

- 17.2.7.2.1. Of Judi Ziefel, Night Cleaner Supervisor, effective July 22, 2020
- 17.2.7.2.2. Of Curtis Keough, Night Cleaner Assistant Supervisor, effective July 22, 2020
- 17.2.7.2.3. Of Judy Cicero, Bus Driver, effective September 8, 2020
- 17.2.7.2.4. Of James Trapp, Cleaner, effective August 25, 2020
- 17.2.7.2.5. Of Heather Mansfield, Lead Cook, effective September 9, 2020
- 17.2.7.2.6. Of Beth Johnson, Cleaner, effective August 25, 2020

17.2.8. 2020-21 Instructional Leadership Council

- 17.2.8.1. Nadia Frick
- 17.2.8.2. Becky Lambert
- 17.2.8.3. Heather Deusenbery

17.2.9. 2020-221 Volunteer Coaching

- 17.2.9.1. Michael P. Walker – Girls Varsity Soccer

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

18. Policies

Upon a motion made by Michael Heiman, seconded by Phillip Trautman with all present voting yes, the Board of Education approved Policy # 6410.1 SOCIAL MEDIA as recommended by Superintendent, Eileen Feinman

APPROVE: POLICY# 6410.1 SOCIAL MEDIA

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

First Read of the following policies:

POLICY #7660 – PARENT INVOLVEMENT FOR CHILDREN WITH DISABILITIES (Revision)



POLICY #7660.1 – SURROGATE PARENT (New Policy)

19. Closing Remarks and Upcoming Events

- Thanked the team for the challenge of getting the school back in session
- Next meeting August 24, 2020
- Board Retreat Monday, August 3-5, 2020

20. Adjourn to Executive Session

Upon a motion made by Phillip Trautman, seconded by Dan Lander with all present voting yes, the Board of Education approved to adjourn the regular meeting at 7:27 p.m. and enter into Executive Session to discuss a specific personnel matter.

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

21. Reconvene to Regular Meeting

Upon a motion made by Lisa Bugbee, seconded by Michael Heiman with all present voting yes, the Board of Education approved to reconvene the regular meeting at 8:37 p.m.

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

22. Adjourn Regular Meeting

Upon a motion made by Phillip Trautman, seconded by Kelly Schecter with all present voting yes, the Board of Education approved to adjourn the regular meeting at 8:38 p.m.

Final Resolution: Motion Carried

Yes: Rich Rizzieri, Phillip Trautman, Dan Lander, Matthew Gleason, Kelly Schecter, Lisa Bugbee, Michael Heiman

Respectfully Submitted,

Mandi J. Harvey
School Business Administrator