

# **STANFORD SCHOOL DISTRICT # 12**

## **OFFICIAL MINUTES for the REGULAR SCHOOL BOARD MEETING**

**Tuesday, August 11, 2020, 7:00 p.m. School Library**

**Attending:** Chairman Jim Dye, Vice Chairman Billi Taylor; Trustees –Kurt Myllymaki, Sherry Berg, Karnes Neill, Clerk Kelly Bokma, Brad Moore – Supt., Vance VonBergen - AD

**Absent:** None

**A)Pledge of Allegiance:** Chairman Jim Dye opened the meeting with the Pledge of Allegiance at 7:02 PM

**Public in Attendance:** Nancy Metcalfe, Jennifer Mitchell, Kent Ridgeway

**I. Call to Order** -The meeting was called to order at 7:05 P.M. Chairman Jim Dye welcomed everyone in attendance.

**II. Public Comment** - None

**III. Review, Revise and Approve the Agenda** - A motion was made and passed unanimously to approve the agenda as presented.  
**Taylor/Myllymaki** **Motion carries** **5/0**

**IV. Consent Agenda** - A motion was made and passed unanimously to approve the consent agenda which includes the July Claims, July Payroll, June 15, 2020 Regular Board Meeting minutes  
**CLAIMS: 18730 -18829 , PAYROLL - 46427-46445**  
**Taylor/Myllymaki** **Motion carries** **5/0**

### **V. Reports**

**A) Clerk's Report** - Kelly Bokma, Clerk, stated that she was almost complete with the Trustee's Report and had been working with Supt. Moore on the budget. She stated that the school audit is scheduled for the week of September 14, 2020. She also stated that the new E-Bus has been licensed and the appropriate signage has been installed.

**B) Athletic Director Report** –Vance VonBergen reviewed the AD report for July as attached to these minutes. He stated that Richard Hayes has been hired as the Jr. High Asst. Football coach. Each school has put in an additional \$4,500 into the DGS Interlocal Fund.

**C) Superintendent Report** – Supt. Moore stated that he has ordered 100 of each Wolf and Bearcats masks from BNS Sports. They should be arriving soon. PIR days are August 17 and 18 and include Smart Board training and Google classroom training. Supt. Moore also stated that he will have a Substitute teacher meeting on August 12 at 1:30 and a Bus Driver meeting to go over routes. The district will be having swimming as part of the PE program at the city pool. Due to COVID guidelines, there will be as many classes outside as possible until the weather turns. We will have to pay for the life guard, clean the pool and pay for the propane for this program

### **VI. Old Business**

**A)Safe School Reopening Plan** - Supt. Moore stated that the guidelines for reopening need to be followed with the guidance from Central Montana Health District and MHSA. He stated that if a student does come down with a positive COVID19 diagnosis the parents are responsible for checking into the situation and reporting to the appropriate officials. Supt. Moore stated that there are sick rooms set up in the school building until parents can pick up a sick student. If there is a positive case the district will follow the guidance of the Central Montana Health District. The district is not mandating the wearing of masks, but strongly encourages the staff and students to wear masks if they are passing in the hall and if certain teachers want the masks worn in their rooms. Supt. Moore stated that the district will follow social distancing – 6 feet apart the best that can be. For upcoming games, families/siblings can sit together in the gym and students can sit with siblings on the buses. MHSA is requiring sideline masking and concessions are allowed with a 75% capacity/10 to a table. Supt. Moore stated he will keep the board, staff, and students informed of changes in the future regarding the Safe School Reopening Plan.

**B) Finalize Bus Routes2020-2021** - A motion was made and passed unanimously for the approval of the 2020-2021 bus routes as modified and attached to these minutes. Supt. Moore and Karnes Neill reviewed the final changes to the six routes as attached to these minutes. Supt. Moore stated that one of the bus route drivers has requested a temporary leave of absence of approximately 8 weeks. Mr. Moore is working on finding a permanent sub driver to handle his route until his return.

**Berg/Taylor**

**Motion carries**

**5/0**

**C) Review of 1900 policies** - Supt. Moore stated that the 1900 Policies needed review with the only change/revision to Policy 1903 per Kris Goss, MTSBA. This is the Facility Use Policy – Line 27 – removing the wording limited to 50 people and adding the wording of allowing groups of 50 people or more as long as social distancing guidelines can be met with Central Montana Health District when held inside. A motion was so moved and passed unanimously.

**Taylor/Neill** **Motion carries** **5/0**

**D) Approve 2<sup>nd</sup> Reading of Board Policies** – Supt. Moore stated that the board needed to approve 2<sup>nd</sup> reading of Board Policies for the district. He stated that he will be in contact with MTSBA for final review. Individual motions were made for each policy series.

**1000FE and 1000SG Series** - A motion was made and passed unanimously to approve the 2<sup>nd</sup> reading of the 1000FE Policy Series. Supt. Moore stated that there is not a need for the 1000SG(Strategic Planning) policy series at this time, so no need for a vote.

**Myllymaki/Berg** **Motion carries** **5/0**

**1000 Series** - A motion was made and passed unanimously to approve the 2<sup>nd</sup> reading of the 1000 Policy Series.

**Myllymaki/Berg** **Motion carries** **5/0**

**2000 Series** - A motion was made and passed unanimously to approve the 2<sup>nd</sup> reading of the 2000 Policy Series.

**Taylor/Berg** **Motion carries** **5/0**

**3000 Series** - A motion was made and passed unanimously to approve the 2<sup>nd</sup> reading of the 3000 Policy Series.

**Berg/Myllymaki** **Motion carries** **5/0**

**4000 Series** - A motion was made and passed unanimously to approve the 2<sup>nd</sup> reading of the 4000 Policy Series with the exception of Policy 4550.

**Taylor/Myllymaki** **Motion carries** **5/0**

**5000 Series** - A motion was made and passed unanimously to approve the 2<sup>nd</sup> reading of the 5000 Policy Series.

**Taylor/Berg** **Motion carries** **5/0**

**6000 Series** - A motion was made and passed unanimously to approve the 2<sup>nd</sup> reading of the 6000 Policy Series.

**Taylor/Berg** **Motion carries** **5/0**

**7000 Series** - A motion was made and passed unanimously to approve the 2<sup>nd</sup> reading of the 7000 Policy Series.

**Myllymaki/Berg** **Motion carries** **5/0**

**8000 Series** - A motion was made and passed unanimously to approve the 2<sup>nd</sup> reading of the 8000 Policy Series.

**Myllymaki/Taylor** **Motion carries** **5/0**

## **VII. New Business**

**A) Adopt Budget 2020-2021** - Supt. Moore gave a power point presentation on the district's financial history over the past few years comparing and explaining the levied amounts for the budgets in the past few years to current.. The board thanked Supt. Moore for the presentation. A motion was made and passed unanimously to approve the 2020-2021 Budget as presented

**Taylor/Myllymaki** **Motion carries** **5/0**

**B) Mentoring Handbook-** Supt. Moore stated that he reviewed the mentoring handbook with Meredith Phillipe for final changes. A motion was made and passed unanimously to approve the Mentoring Handbook for the 2020-2021 school year as attached to these minutes.

**Neill/Myllymaki** **Motion carries** **5/0**

**C) Declaration of Emergency for 2020-2021 School Year-** The following motion was made and passed unanimously. " I move that the board of trustees declare an unforeseen emergency within the meaning of that term as set forth in Title 20, Chapter 9, Part 8, to become immediately effective and to continue through June 30, 2021, or until terminated by a vote of the Board of Trustees. The declaration is necessary due to community and school health concerns related to COVID-19. The board of trustees authorizes the administrator to take necessary steps to execute this declaration and inform the public and government agencies of the declaration."

**Myllymaki/Berg** **Motion passed** **5/0**

**D) Athletics Events Process** – Supt. Moore stated that this agenda item was on the agenda to make sure that all three schools followed the same protocol for athletic events. The COVID 19 guideline rules are sanctioned through MHSA and to be followed with the directive of the county health officials.

**E) Marque Sign Post** – Supt. Moore state that he is waiting for a quote for a new marque sign from Mid State Signs in Winifred. He has no information at this time. This agenda item will move to a future agenda.

**F) Approve Substitute List**– A motion was made and passed unanimously to approve the substitute list for the 2020-2021 school year as attached to these minutes.

**Taylor/Berg**

**Motion carries**

**5/0**

**G) Past Due Lunch Bills** - Supt. Moore stated that he has been working with the secretary to clean up past due lunch account balances for the 2019-2020 school year. He stated that the office has sent out over due notices.

**H) Extra Duty Contracts** – A motion was made and passed unanimously to approve the Extra Duty contracts for the 2020-2021 school year as attached to these minutes.

**Taylor/Berg**

**Motion carries**

**5/0**

**I)Obsolete Property Resolution**– Supt. Moore stated that there are two items for the Obsolete Property Resolution as attached to these minutes including the sale of the 2007 Dodge Caravan and a hip sled. A motion was made and passed unanimously to approve the resolution. Clerk Kelly Bokma will advertise the resolution in the Stanford Press and the Lewistown News Argus. Sealed bids will be opened at the September 22, 2020 Regular Board Meeting. Supt. Moore stated that the board has the right to decline any bids.

**Neill/Myllymaki**

**Motion carries**

**5/0**

**VIII. Future Agenda** –Regular/Budget Meeting – Marque, Athletic Re-opening Plan, Bus route Update, Bus Inspections – Monday, August 17, 2020, Facility Condition Plan, Classified Salary Committee Meeting, Next board meeting – Sept 22, 2020

**IX. Adjourn** - A motion was made and passed unanimously to adjourn the meeting at 9:33 PM

**Taylor/Myllymaki**

**Motion carries**

**5/0**

**Respectively Submitted**

\_\_\_\_\_  
Kelly Bokma/Clerk

\_\_\_\_\_  
Jim Dye/Board Chairman

\_\_\_\_\_  
Date