

UNIFIED SCHOOL DISTRICT NO. 410

(Durham-Hillsboro-Lehigh)

REGULAR BOARD MEETING

Monday, April 10, 2023

7:00 pm

**416 South Date Street
Hillsboro, KS 67063**

**Agenda—Regular Board Meeting
USD 410 District Office Conference Room
April 10, 2023, 7:00 p.m.**

- A. Meeting called to order
- B. Approval of regular and consent agenda
 - 1. March 13, 2023, Regular Board Meeting Minutes (Appendix A)
 - 2. March 20, 2023, Special Board Meeting Minutes (Appendix B)
 - 3. Transportation Request – Tabor College Marion County Historic Sites Tour
 - 4. Transportation Request – Michele Melton Youth Group to Main Ministries April 19
 - 5. 2023 – 2024 Preschool Calendars (Appendix C)
 - 6. Donations
- C. Action/Discussion Items
 - 1. Board of Education Member Resignation
 - 2. Board Vacancy Resolution
 - 3. Dual Sports Information
 - 4. Bond Projects Survey
- D. Executive Session for Non-Elected Personnel
- E. Personnel
 - 1. Resignations
 - 2. Hires
 - 3. Teaching Contracts
- F. Reports
 - 1. Superintendent's Report
 - a. 2023 Graduation Ceremony
 - b. 2023- 2024 Enrollment Projection
 - 2. TEEN Report (Appendix D)
 - 3. MCSEC Report
 - 4. Business Manager's Report
- G. Adjournment

Annotated BOE Agenda April 10, 2023

A. Meeting Called to Order

B. Approval of Regular and Consent Agenda

The U.S.D. 410 Board of Education uses the consent agenda as a way to operate more efficiently. Items on the consent agenda are routine in nature and generally do not require discussion by the board. Prior to approval of the consent agenda, board members may request that items be removed and placed on the regular agenda.

1. March 13, 2023, Regular Board Meeting Minutes (Appendix A)
Minutes from the March 13, 2023, Regular Board Meeting are attached.
 - **Recommended Action:**
Motion to approve the minutes from the March 13, 2023, Regular Board Meeting
2. March 20, 2023, Special Board Meeting Minutes (Appendix B)
Minutes from the March 20, 2023, Special Board Meeting are attached.
 - **Recommended Action:**
Motion to approve the minutes from the March 20, 2023 Special Board Meeting
3. Transportation Request – Tabor College Marion County Historic Sites Tour
Tabor College has submitted a transportation request for one bus on Saturday, April 22, 2023, from 12:45 PM through 5:00 PM for a tour of multiple Marion County historic sites
 - **Recommended Action:**
Motion to approve the transportation request from Tabor College for one bus for a tour of multiple Marion County historic sites on April 22, 2023
4. Transportation Request – Hillsboro MB Church
Michele Melton has submitted a transportation request for one bus on April 19, 2023, from 7:00 PM through 8:00 PM to transport a group of youth to Main Street Ministries.
 - **Recommended Action:**
Motion to approve the transportation request from Michele Melton for one bus to transport a group of youth to Main Street Ministries on April 19, 2023.
5. 2023 – 2024 USD 410 Preschool Calendar Drafts (Appendix C)
Drafts of the Four-Year-Old, All-Day, Five-Day-Week Preschool and the Half-Day, Four-Day-Week Preschool are attached in Appendix C for review.
 - **No Action**
This is the first reading. We will request approval of these calendars at the May 10, 2023, Board Meeting.

6. Donations

From	Amount / Item	For
American Heart Association	\$300.00	HES PE Equipment
Central Kansas Community Foundation	\$500.00	HES Flexible Kindergarten Seating
Central Kansas Community Foundation	\$1,500.00	HES After-School Program
Jill Larson	\$30.42	HES Site Council Projects
HHS Athletic Booster Club	\$148.92	State Wrestling Meals
HHS Athletic Booster Club	\$338.42	State Basketball Meals
HHS Athletic Booster Club	\$150.00	HMS Food Exploration Supplies
Royal Publishing	\$100.00	HMHS Activities
Wenplains LLC	\$334.00	HES Library Books
Bayer Fund- America's Farmer Grow Communities	\$5,000	FFA

➤ ***Recommended Action:***

Motion to approve the donations as listed

➤ ***Recommended Action for Regular and Consent Agenda:***

Motion to approve the regular and consent agendas

C. Action / Discussion Items

1. Board of Education Member Resignation

Tim Kaufman has submitted his resignation from the USD 410 Board of Education.

➤ ***Recommended Action***

Motion to approve Tim Kaufman's resignation from the USD 410 Board of Education

2. Board Vacancy Resolution

RESOLUTION

WHEREAS, a vacancy exists in the membership of the Board of Unified School District No. 410, Marion County, Kansas, and

WHEREAS, K.S.A. 25-2022 authorizes a Board of Education to fill such vacancies not sooner than fifteen (15) days following publication of notice in a newspaper having general circulation in the school district,

BE IT RESOLVED, that the clerk of the Board of Education of Unified School District No. 410, Marion County, Kansas, shall cause such notice to be published in the Hillsboro Star-Journal Newspaper.

➤ ***Recommended Action***

Motion to adopt the resolution as presented

3. Dual Sports Information

Information will be shared about the pros and cons of dual sports policies. This is for informational purposes only.

➤ ***Recommended Action***

No action recommended

4. Bond Projects Survey

We will discuss questions to be included on a community survey.

➤ ***Recommended Action***

No action recommended

D. Executive Session for Non-Elected Personnel

Motion for the Board to go into executive session to discuss resignations and hires, pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

E. Personnel

1. Resignations

a. Janet Whisenhunt – Hillsboro Middle/High School Media Center Coordinator

➤ ***Recommended Action***

Motion to approve Janet Whisenhunt's resignation from her position as Hillsboro Middle/High School Media Center Coordinator effective August 4, 2023.

b. Pati Funk – Junior Class Sponsor

➤ ***Recommended Action***

Motion to approve Pati Funk's resignation from her position as Junior class sponsor effective at the end of the 2022-2023 school year.

2. Hires

a. Tammy Ollenberger – USD 410 Summer Painter

➤ ***Recommended Action***

Motion to hire Tammy Ollenberger to serve as USD 410 Summer Painter for 40 hours per week for up to 10 weeks beginning June 1, 2023, at her regular rate of pay.

b. Chris Teichler – Hillsboro Middle School Instrumental Music Coordinator

The pay rate for his services is the same as the hourly rate for a long-term substitute teacher.

➤ ***Recommended Action***

Motion to hire Chris Teichler to serve as Hillsboro Middle School Instrumental Music Coordinator for \$32.95 per hour through the end of the 2022 - 2023 school year

3. Teaching Contracts

- a. Kristin Kaufman – Hillsboro Elementary School Title I Teacher

➤ ***Recommended Action***

Motion to approve the issuance of a contract to Kristin Kaufman to serve as Hillsboro Elementary School Title I teacher for the 2023-2024 school year

- b. Lynn Just – Hillsboro High School Instrumental Music

➤ ***Recommended Action***

Motion to approve the revision of Lynn Just's teaching contract to include an additional \$1,548 for high school instrumental music for the remainder of the 2022 – 2023 school year

➤ **Recommended Action for All Personnel Items**

Motion to approve all personnel changes as presented.

F. Reports

- 1. Superintendent's Report
 - a. 2023 Graduation Ceremony
 - b. 2023 – 2024 Enrollment Projection
- 2. TEEN Report (Appendix D)
- 3. MCSEC Report
- 4. Business Manager's Report (Financials)

G. Adjournment

New Executive Session Motions (if needed at any time in the meeting)

1. Personnel

Motion for the Board to go into executive session to (subject) pursuant to the non-elected Personnel exception under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

2. Negotiations

Motion for the Board to go into executive session to (subject) pursuant to the exception for employer-employee negotiations under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the board's negotiating interests.

3. Student(s)

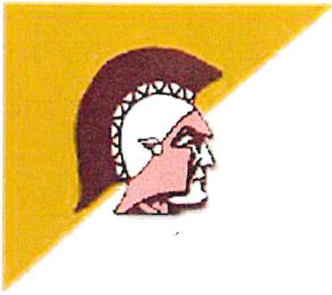
Motion for the Board to enter into executive session to (subject) pursuant to the exception relating to actions adversely or favorably affecting a student under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ in this room. The executive session is required to protect the privacy rights of identifiable individuals.

4. Attorney/Client

Motion for the board to go into executive session to (subject) pursuant to the exception for matters which would be deemed privileged in the attorney-client relationship under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ o'clock in this room. This executive session is required to protect attorney-client privilege and the public interest.

5. Transactions Related to Real Property

Motion that the board go into executive session to (subject) pursuant to the exception for preliminary discussion of the acquisition of real property under the Kansas Open Meetings Act (KOMA) and to return to open meeting at _____ o'clock in this room. This executive session is required to protect the district's financial interest and bargaining position.



USD 410 Durham-Hillsboro-Lehigh School Calendar 2023-2024 Draft

AM Preschool Calendar

Monday - Friday 8:00 - 11:00 AM

	Class in Session		New Teacher Day
	USD 410 Prof. Learning and / or Work Day (No Classes)		
	Training Day split between USD 410 & USD 418		
	USD 418 Training Days		Early Release
	Home Visits & Prep Days		P T Conference

July 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

9 Days

September 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

20 Days

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 Days

November 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

19 Days

December 2023						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

13 Days

August

9 - 11	New Teacher Orientation
14 - 16	Professional Learning Days (No Classes)
17	1st Day of Classes

September

4	Labor Day (No School)
27	Early Release Day (1:30 PM Release)

October

13	End of First Quarter
16	Professional Learning / Work Day (No Classes)
27	No School

November

15	Early Release Day (1:30 PM Release)
22-24	Thanksgiving Break (No School)

December

19	End of First Semester
20-31	Christmas Break (No School)

January

1 - 2	Christmas Break (No School)
3	Professional Learning / Work Day (No Classes)
4	1st Day of Second Semester
15	Professional Learning Day (No Classes)

February

14	Early Release Day (1:30 PM Release)
23	No School
29	End of Third Quarter

March

1	Professional Learning / Work Day (No Classes)
11 - 15	Spring Break (No School)
29	Good Friday (No School)

April

1	No School
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May

8	Senior's Last Day
11	Graduation
15	End of Second Semester
16	Professional Learning Day (No Classes)

All-Day Preschool Teacher Contract	Days	Hours
Student Contact Days	164	(492.00)
Prof Learning / Work Days	16	(26.25)
P T Conferences Days	2	(14.00)
Trade-Off Days	2	-
TOTAL	184	(518.25)

January 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

19 Days

February 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

20 Days

March 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

12 Days

April 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21 Days

May 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

11 Days

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						