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Learn today. Lead tomorrow.

Confidential - Request for Reference for _____

____ **Professional Reference**

____ **Personal Reference**

Please complete and return to:
Mr. William Caldwell, Superintendent
Ripley Central School District
12 North State St.
Ripley, NY 14775

1. I have known the candidate for _____ years in a personal/professional capacity.
2. General character
3. Attitude
4. Team-working/community involvement
5. Why should we consider this candidate for employment?
6. Why did the person leave?
7. Would you re-employ the person if a suitable vacancy existed?
8. Other Comments?

Respondent's Signature _____ Date _____

Respondent's Title _____

Organization _____

Phone Number _____