



ADAMS CENTRAL MS/HS RE-ENTRY PLAN

Stay positive. Work together. Make it happen.

HEALTHY CLASSROOMS

CLASSROOM EXPECTATIONS

- Standard operating procedures within classrooms will be implemented, such as students applying hand sanitizer prior to the start of class
- High touch surface areas of desktops will be cleaned by teachers and/or students as needed and at a minimum of at the end of every class period
- Physical distancing will be maximized to protect individuals
 - Desks will face one way and increase space between students as much as possible
 - Assigned seats will be given for all classes
 - Whenever possible, outdoor spaces will be used for instruction
 - Students in the hallway will be reduced to high-need only
 - Activities that combine classes or grade levels will be limited to avoid a large number of students congregating
 - Students will remain seated in the classroom and in assigned seats as much as possible
- Masks/face coverings will be required during small group instruction and close interaction with teacher/other students
- Shared supplies and other high touch materials in classrooms (e.g., pencils, art supplies, other manipulative or tactile items) will not be shared without proper disinfecting between use by staff or students
- Electronic devices, books, art supplies, and other learning games or manipulatives will not be shared without proper disinfecting between use by staff or students
- Students will be provided with individual supplies and manipulatives when possible

DEVICES

- 1-1 devices will be provided to all students (6-9 iPads; 10-12- Macbooks)
- Students received their devices as soon as possible while ensuring a smooth rollout:
 - HS Rollout
 - August 17th- HS devices (Macs and iPads)

- iPads distributed during 1st, 3rd, and SAP
- MS Rollout
 - August 27th and 28th-grade iPads
 - iPads will be distributed during social studies (40 min of instructional time)
 - iPad distribution will include instructions and expectations provided by Mrs. Acord and Mrs. Isch

HEALTHY BUILDINGS

SANITATION

Cleaning Frequency	Examples
Daily	<ul style="list-style-type: none"> • Classroom desks, tables, and chairs • Shared spaces
Multiple times per day	<ul style="list-style-type: none"> • Door handles • Light switches • Handrails • Drinking fountains • Sink handles • Restroom surfaces • Cafeteria surfaces • Elevator buttons
Between uses	<ul style="list-style-type: none"> • Toys, games, art supplies, instructional materials • Keyboards, phones, printers, copy machines • Seats on bus

Classroom doors will remain locked but stay open to avoid unnecessary touching of surfaces.

HEALTHY POLICIES

ATTENDANCE/SCREENING

Students and staff are required to self-screen before coming to school each day. Students and staff exhibiting symptoms of COVID-19, without being otherwise explained, are prohibited from coming to school. If they do come to school, they will be sent home immediately.



The following symptoms impact considerations for exclusion from school:

- A fever of 100 degrees or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

Students and staff need to stay at home when not feeling well. If students or staff become ill during the school day, they are required to go to the nurse and may be sent home.

If a student tests positive or needs to self-quarantine, s/he can be counted as present through completing AC's digital curriculum on Schoology.

DIGITAL CURRICULUM

Adams Central Digital Curriculum (teacher created)

All Adams Central courses will provide a digital curriculum for students who are absent and/or quarantined. This digital curriculum will reflect what is occurring in the classroom and will include the following:

- A daily agenda posted on the Schoology calendar that includes clear directions for the day's work
- All graded assignments posted on Schoology or PowerSchool
- Links to all slides, handouts, videos, articles, etc. that are used for class instruction and activities
- Regular communication between the teacher (instruction and feedback) and student (questions, concerns, and completed work)

Adams Central Online Option

Due to COVID-19 health-related concerns, parents and students may choose an online option. The online option is fully accredited, taught by licensed Indiana educators, and follows common core standards. Students with 504 accommodations and IEP modifications will have accommodations met through the programs offered.



Expectations

The content for this online learning option is rigorous. The intention is for it to align with the level of in-person, traditional instruction.

- Students will be required to log in *daily* for instruction and to complete assignments
- Students not upholding online learning expectations will be withdrawn from the online learning option.

Changing Situations

- **Withdrawing from online learning** - Students may withdraw from the online option at any time and attend in-person classes at Adams Central. Once a student returns to in-person instruction, they may not go back to the online option.
- **Adams Central starts the year with district-wide virtual learning** - In the event that Adams Central is not able to open traditionally, this online learning option will not be available. Instead, ALL students will be provided with Adams Central, teacher-created virtual learning.
- **Adams Central moves to district-wide virtual learning after the start of the school year** - Students who started the school year with this online learning option may be transferred to Adams Central's Virtual Learning.
- The need to continue offering an online option will be evaluated by Adams Central every 9 weeks.

HAND WASHING

Frequent handwashing with either soap and water or sanitizer (63% alcohol or greater) and avoiding touching face, eyes, nose, or mouth are important steps everyone can take to avoid becoming sick or spreading germs to others. Key times will be done in a staggered class pattern to maintain social distancing between students and include:



- Upon each entrance to the classroom
- At the start of the school day
- Before eating
- After using the restroom
- After blowing nose, coughing, or sneezing
- Before and after using shared equipment

Desks will be cleaned at the end of each period before students move to the next class.

MASKS/FACE COVERINGS

Face masks/coverings will be required for all students, staff, and faculty to decrease the chance of a transmission of COVID-19.

Face masks/coverings will be **required** in the following situations:

- while riding on a school bus, during close contact with “vulnerable” people
- during classroom situations where instruction requires close contact
- while at the school nurse’s office, during times of transition
- during free time that is not active play and students are staying in place with limited movement while socializing with other students

Face masks/coverings will be **allowed, but not required** in the following situations:

- during free time when students are supervised and actively engaged in play and times of Free Play
- during classroom situations when seated in a socially distanced manner (seating is separated, facing forward, teacher is speaking more than six feet away)
- during times of food and drink consumption (lunch & snack times)
- during times of transition where an individual is not in close contact with another individual or group of individuals
- while an individual is alone and/or in need of private/personal time.

*As recommended by the Adams County Health Official, Dr. Michael Ainsworth, Adams Central Community Schools will implement the face mask/covering requirement as outlined in the IN-C.L.A.S.S. DOE document and IHSAA guidelines for ECA activities.



WATER BOTTLES

Water fountains will be turned off in school until further notice. Students are encouraged to bring a water bottle (must be transparent) that may be filled at bottle-fill stations throughout the day as needed.

HEALTHY SCHEDULES

BELL SCHEDULE

Schedule

In order to maximize instructional time and minimize transitions, ACMS/HS will implement a BLOCK A/B schedule: A- Periods 1, 3, 5, 7; B- Periods 2, 4, 5, 6. All days except Wednesday will include a student academic period (SAP).

Monday, Tuesday, Thursday, Friday

Time	A-Day	B-Day
8:00-9:30	1st Period	2nd Period
9:40-11:10	3rd Period	4th Period
11:20-1:15	5th Period (45 min)/SAP (30 min)/Lunch (30 min)	5th Period (45 min)/SAP (30 min)/Lunch (30 min)
1:25-3:00 (begin staggered dismissal at 2:55)	7th Period	6th Period

Wednesday (Delayed start; no SAP)

Time	A-Day	B-Day
8:30-10:00	1st Period	2nd Period
10:10-11:40	3rd Period	4th Period
11:50-1:15	5th Period (45 min)/Lunch (30 min)	5th Period (45 min)/Lunch (30 min)



1:25-3:00 (begin staggered dismissal at 2:55)	7th Period	6th Period
---	------------	------------

*In case of extended closure, ACMS/HS will continue with the BLOCK A/B schedule with a slight modification: A- Periods 1, 3, 5, 7; B- Periods 2, 4, 6, SAP.

Transitions

10-minute transition times will be provided between each class; these times will be divided into 2, 5-minute segments:

- 1st 5 minutes- 6th, 9th, and 11th grades
- 2nd 5 minutes- 8th, 10th, and 12th grades
- 7th grade will leave and return in the middle of the 10 minutes per teacher dismissal

BUILDING ARRIVAL/DISMISSAL

- Hand sanitizer will be provided at each entrance
- Students who arrive early (7:30-7:45) need to enter through N5 and physically distance (6 ft apart) in the upstairs Hangar bleachers until they are released at 7:45 to go to their lockers and then their first class
- Busses will begin staggered dismissal with teachers ready to receive students at 7:45 AM; students go to lockers and then report directly to the classroom teacher
- Students eating breakfast will proceed directly to the cafeteria and maintain physical distancing
- Students will follow a staggered dismissal schedule (2:55-3:00)
 - 2:55- 6th, 9th, and 11th grades
 - 3:00- 7th, 8th, 10th, and 12th grades
 - 8th grade will dismiss from PE
- Students who are staying after school to participate in after-school ECAs will follow coaches' protocols in the use of locker rooms and designated waiting areas

LUNCH

Schedule

In order to maintain physical distancing, ACMS/HS will implement a LUNCH A/B schedule (Note: There will not be SAP on Wednesdays): MS A- 6th, 7th grade; MS B- 5th, 8th grade; HS A- 9th, 10th grade; HS B- 11th, 12th grade.



Time	Lunch
11:20-11:45 (SAP-25 min) 11:50- 12:20 (lunch-20 min-lunch; 10 min break) 12:25-1:15 (5th- 50 min) 10 min passing	MS <ul style="list-style-type: none"> ● 6th grade ● 7th grade ● 8th grade
11:20-12:05 (5th-45 min) 12:05-12:25 (SAP- 20 min) 12:30-1:00 (lunch-20 min; 10 min break) 1:05-1:15 (SAP- 10 min) 10 min passing	HS A <ul style="list-style-type: none"> ● 9th grade ● 10th grade
11:20-12:05 (5th-45 min) 12:05-12:50 (SAP/break- 45 min) 12:55-1:15 (lunch) 10 min passing	HS B <ul style="list-style-type: none"> ● 11th grade ● 12th grade

Expectations

Students are required to wear masks while transitioning to lunch, waiting in line, and during their break time. Students are not required to wear masks while seated in the cafeteria or while alone/physically distanced during their break time.

Students will sit in self-assigned seats in the cafeteria during lunch.

RESTROOMS

- Students should utilize restrooms during their assigned, staggered breaks
- Students must wash their hands before leaving the restroom
- Restrooms will be cleaned according to the maintenance schedule

VISITORS

ACMS/ACHS is a closed campus. However, high school juniors and seniors who want to meet with college/career representatives can meet during times designated by the guidance office.



HEALTHY ACTIVITIES

ATHLETICS

Specific protocols will be followed per the Athletic Department's re-entry plan

ELECTIVE COURSES

Band

- Specific protocols will be followed per [Mr. Latman's re-entry plan](#)

Choir/Music

- Physical distancing will be in place that maximizes classroom space available
- All chairs will face the same direction
- Students will rehearse in mini chambers to allow for greater physical distancing
- Students will have their own music so they will not need to share
- Alternate activities will be included as much as possible (drumming, music history, etc)
- Class will be held outside as weather permits

Physical Education

- Encourage activities that promote physical distancing
- Class will be held outside as weather permits
- Locker rooms will be operated at half capacity
- Students will sanitize in and sanitize out of class
- Masks will be required during PE class when students are not engaged in physical activity

LARGE GROUP MEETINGS

- Club activities will be held following physical distancing requirements
- Grade-level meetings will be held following physical distancing requirements
- Field trips for entire grade levels will not be in place; field trips for small groups/classes can occur when pre-approved



- Assemblies will be canceled until further notice

SOCIAL-EMOTIONAL RE-ENTRY PLAN

In order to ensure SEL support for both students and staff, specific protocols and policies will be followed per our [SEL re-entry plan](#).

Teachers will be trained in SEL best practices (potentially through the program Powerful Educator).

