

**Wildflower Open Classroom**  
 Board of Director's Special Meeting  
 August 10, 2016  
 2414 Cohasset Road, Chico, CA 95926  
 Minutes

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Jillian Hopewell	✓ _____	_____
Tom Lando	✓ _____	_____
Jonas Herzog	✓ _____	_____
Ellie Ertle	✓ _____	_____
Sierra Grossman	_____	✓ _____
Christina Cassidy	_____	✓ _____
<b>School Director</b>		
Tom Hicks	✓ _____	_____

**Meeting begins at 6:35pm.**

**REGULAR AGENDA**

1. **Public Comments:** None
  
2. **Facility Use Permit:** WOC has been working to obtain an occupancy permit from the Chico Planning Commission. Board will review Planning Commission's approved use permit and recommendations and take action if necessary.
  - Discussion of the Chico City Planning Commission's requirements for the Use Permit; Key points/questions were as follows:
  - Discussed Fire Marshall's comments on secondary access for safety. Full secondary access vs. dedicated emergency access, which should include pedestrian emergency access (concept that this option is safer because in event of emergency first responders could control who goes and comes in that exit thereby assuring greater emergency vehicle access.
  - Full traffic engineer report is strongly suggested so that we have a professional's recommendation for parking, traffic flows, fire lanes, etc.
  - Also suggested that WOC conduct their own traffic study (maybe involve the students so they can benefit from the experience). This study would provide us with before and after data. Document the process and include photos.
  - Guest, Kamie Loeser, discussed the historical site use maps that show easements including one that shows a high probability that the Chico Sew & Vac parking spaces on the side of their building violates the 40-foot easement. We need the traffic engineer to confirm that before determining any next steps. Suggested looking into a revocable easement option (exists only when WOC is in operation at the site).
  - General discussion re: steps to be taken first few weeks of school - including parent volunteer monitors and notes for cars with parking map and explanation re: why we need to do what we need to do - keep fire lane clear

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- New no parking signs needed for area across from fire lane. Parent Matt Bently offered to spearhead that project.

3. **Adjournment:**

Meeting adjourned at 7:40 pm. **Next meeting:** 08/17/2016 at 6:00pm.  
Respectfully submitted by C. Cassidy, Board Secretary

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**