

Wildflower Open Classroom
 Board of Director's Meeting
 March 23, 2016
 2414 Cohasset Road, Chico, CA 95926
 Minutes

Board Member	Present	Absent
Jillian Hopewell	✓ _____	_____
Tom Lando	✓ _____	_____
Ellie Ertle	✓ _____	_____
Talia Scherquist	✓ _____	_____
Christina Cassidy	✓ _____	_____
 School Director		
Tom Hicks	✓ _____	_____

Meeting begins at 8:00 am

1. Call to Order (Introductions)
2. Additions and Deletions to the Consent Agenda – none.
3. **CONSENT AGENDA**
 - 3.1 By Consent, approve minutes from 02/17/16 WOC Board regular meeting.
 - 3.2 By Consent, approve Monthly Financial Report.

T. Lando made a motion to approve all consent agenda items with changes discussed, E. Ertle seconded; all approved (passes unanimously).

REGULAR AGENDA

4. Items removed from the Consent Agenda for Board Consideration or Urgent changes to the regular agenda: None
5. Public Comments: None
6. Board Oversight Calendar & Checklist
 - Reviewed BOD Calendar; updated calendar will be included in BOD Meeting packets for April and May.
 - Job descriptions reviewed; T. Hicks and C. Cassidy to meet and discuss documents retention and storage/access.
 - BOD Expectations were reviewed and edits made. Final document to be reviewed at April BOD Meeting.
7. Board Elections
 - J. Hopewell reviewed process and discussed need to recruit for 3 board positions.
 - Michelle Swope, Victoria Shumway, Caroline Roady and Jillian are the named elections committee.

T. Lando made a motion to approve the Elections Committee Members, E. Ertle seconded; all approved (passes unanimously).

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8. Second Interim Budget
 - T. Hicks reviewed second interim budget.
 - Interview committee to be set up. Applications have been received.

T. Lando made a motion to approve the Second Interim Budget, T. Scherquist seconded; all approved (passes unanimously).
9. Budget & Spending Priorities Discussion
 - T. Hicks discussed what we do spend our money on and what we need. 70% of the budget is mandatory spending. BOD asked questions and exchanged ideas (such as personnel ideas, intervention programs, facility coordinator, parent education, insurance, healthcare, etc.).
 - Reviewed 2013 Town Hall Meeting and 2014 Stakeholder Meeting notes to ensure priorities for spending.
 - Initial budget for 2016-2017 will be reviewed at the May BOD Meeting and will be voted on at the June BOD Meeting.
 - Discussed proposed idea of another Town Hall Meeting 2016 and 2017 to share what we have done with the WOC Community based on input from prior town hall and stakeholder meetings.
 - i. Idea to have one May 2016 and another mid-March 2017
 - ii. Idea to send out condensed Meeting notes along with a couple of survey questions.
 - iii. Idea to have a new parent education session (2016-2017: 1st WCC Meeting Orientation)
 - iv. March WCC Meeting Town Hall Meeting
 - v. Ellie and Talia to solicit input from students in each classroom
 - No action taken.
10. Mission & Vision Review
 - Tabled until April BOD Meeting
 - No action taken.
11. Director Evaluation
 - Discussed evaluation document. Ideas discussed that can be added such as a 360 survey.
 - Final evaluation to occur at June BOD Meeting.
 - No action taken.
12. Facility Use Permit
 - T. Hicks reminded BOD that the WOC facility use permit will be on the April 7th city planning meeting.
 - T. Lando explained outcome of meeting with city administrators. That we can make improvements on an easement area without all those who share the easement being involved.
 - WOC has developed architectural improvements which are being presented at the April 7th City Planning Meeting.
 - Discussion on how parking issue is going. Ideas discussed including walkie talkie use and utilizing older students in this community service work.
 - Meeting on April 7th starts at 6:30pm at City Hall Chambers.

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- No action taken.

13. Closed Session

14. **Adjournment:**

Meeting adjourned at 12:00pm. **Next meeting:** 04/20/2016 at 6:00pm
Respectfully submitted by C. Cassady, Board Secretary

Signature

Date