



Lincoln Lutheran School Association Board of Directors
MEETING Minutes
Monday, August 17, 2020 – 6:00 pm

Opening Devotion and Prayer – **Provided by Scott**

1. Recording of Members Present / Recognition of Guests

Present: Joel Rodencal, Tina Barrett, Lori Lane, Matt Heibel, Scott Ernstmeyer, Bill Miller, Fran Benne, Treva Ptaschek, Chris Schaedel

Absent: Pastor Miller

2. Agenda Review

Presented by: Bill Miller, Motion to Accept by Joel Rodencal, Seconded by Lori Lane, Motion Carried

3. Consent Agenda

a. Approval of Prior Meeting's Minutes – July 2020 – Doc 2

b. Approval of Financial Reports

- July Month End Account Balances – Doc 3a
- June Month End Balance Sheet – Doc 3b

c. Advancement Report – Doc 4

d. Principal Report – Doc 5

e. Executive Director Report – Doc 6

Presented by: Bill Miller, Motioned to Accept by Tina Barrett, Seconded by Fran, Motion Carried

4. Board Education

a. None

- **Will try to continue book next month.**

5. Reports

a. Executive Director

- Strategic Planning Update – Doc 07

Reviewed timeline and needs for the upcoming year. The Board had a chance to give input on the scope of work attempting to be accomplished.

- Delegate Assembly Meeting Agenda – Doc 08

Agenda reviewed and documents will be provided this week to Delegates

- Marketing and Communications Position Update

Interviews will happen in the next couple of weeks with the final candidates.

b. Principal

- Enrollment Update

140 Middle School Students

154 High School

c. Treasurer

- SBA Program – PPP Loan Update

Waiting on forgiveness forms yet from the bank

- 2019-2020 EOY Financials – Doc 09

Reviewed and discussed on how PPP funds affect overall financials. Excess funds from 19-20 operations will be put into Contingency Fund.

- **2020-2021 Final Operating Budget – Doc 10**
Reviewed final budget, based upon 294 students. Majority of changes due to international students not being able to attend and then additional costs related to cleaning the school. Will use \$85,000 from contingency if necessary to balance the budget.

6. Action Items

- a. Approve 2020-2021 Final Operating Budget

Motion by Chris Schaedel, to Approve the 2020-2021 Final Operating Budget, Seconded by Treva Ptaschek - Motion Carried

- b. Approve movement of 2019-20 operational excess into Contingency

Motion by Treva Ptaschek, to Approve the movement of 2019-2020 operational excess into Contingency Fund, Seconded by Joel Rodencal - Motion Carried

- c. Approve Delegate Assembly Meeting Agenda

Motion by Lori Lane, to Approve the Delegate Assembly Meeting Agenda, Seconded by Chris Schaedel – Motion Carried

7. Discussion Agenda

- a. Retreat Follow-up

Discussion around LEF and LLSA board retreat.

- b. Adaptations for COVID

Discussion focused on communication and understanding how important masks are. The school did have its first positive case and we are all learning on how this affects the school and those involved.

8. Closed Session

9. Closing & Adjournment **Motion by Chris Schaedel, 2nd by Tina Barrett – Motion Carried**

Next Meeting – September 28, 2020 @ 6:00 pm