

Lincoln Charter School BOARD MEETING

Pursuant to the Pennsylvania Open Meeting Laws, notice is hereby given to the members of the **Lincoln Charter School** Board and the general public that the Board will hold a meeting open to the public on:

Date and Time:

Thursday, November 4, 2021

Meeting Location:

559 West King Street
York, Pennsylvania 17401

And Via Zoom Video and Teleconference: <https://us02web.zoom.us/j/87909684277>

Meeting ID: 879 0968 4277

Phone +1 929 205 6099

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Ginny Smeltzer at 717-699-1573.

AGENDA

I. Call to Order and Roll Call – G. Smeltzer

II. Public Comment – President Washington

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and a short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item, not on the agenda but desiring it be placed on the agenda, must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days before the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration unless otherwise permitted by the Chair.

III. Routine Business – President Washington

a. Approval of Agenda for November 2021 Board Meeting

IV. Oral Reports

a. District Report –

i. Financial Presentation - T. Taylor [Updated Budget 2021-2022](#)

ii. Leadership Report

iii. LPAC Report

b. Financial Report (attached)

i. Presentation of expenses- V. Cusaac & T. Taylor (Attached)

V. Consent Items

a. Approval of minutes from the October 7, 2021 Board Meeting minutes

VI. Action Items

a. Highmark- Mrs. Smith

b. New Teacher- Mrs. Smith

c. PEETE & C Conference- Mrs. Smith

d. Proxus- Mrs. Smith

VII. Information Items

- a. Pandemic Update: One class out.
- b. Board Policy and Procedures first draft: Board is requested to review during the month of October for rewrites in the November meeting and final approval and adoption in the December meeting. - S. Smith & A. Carrasquillo

VIII. Strategic Planning: Academics- Presentation: Administration and Enrichment Coaches:

- a. https://docs.google.com/document/d/12_WZwL2jkmM9yicvXbEBW4-jEMFgydSDPtGlzYu4WsY/edit
- b. Technology Update
https://docs.google.com/presentation/d/1pAIWRleW7QgIYypEV9nctv2V_HMOkvWk-BU9aGnCZhW/edit?usp=sharing
- c.

IX. Executive Session – Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms, and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee – P. Hennessey

Board Recorder Payment Agreement

Staff Wellness Day- November 5, 2021

Staff Bonuses

X. Approval of Resignation(s)

- Be it resolved to accept the resignation of Jessica Stefanik as Special Education Teacher effective October 7, 2021.
- Be it resolved to accept the resignation of Ruth Baker as Instructional Coach effective October 21, 2021.
- Be it resolved to accept the resignation of Susan Danner as Third Grade Teacher effective November 12, 2021.

XI. Approval of New Hires

- Be it resolved to approve the new teacher induction mentor stipend disbursements to be paid according to the proposed schedule with 2 payments during the current 2021-22 school year.
- Be it resolved to approve the hiring of Sakai Barton effective October 25, 2021 as building substitute.
- Be it resolved to approve reassignment of Jamie Ackerman from Instructional Coach to Temporary Kindergarten Teacher (under 75/25 provision) with salary adjustment effective October 4, 2021.
- Be it resolved to approve reassignment of Gina Fazio from Kindergarten teacher to long term Substitute for Art effective October 4, 2021.
- Be it resolved to approve Taliana Kyle to be hired (re-hire) to work with after-school clubs effective November 8, 2021.

XII. Additional Resolutions

- Be it resolved to approve the conference attendance for 5 attendees to the Annual PDE PIMS Data Summit to occur in March 2022 with funds from the approved school-wide professional development budget.
- Be it resolved to approve the conference attendance for 5 attendees to the annual Pete n C to occur February 2022 as noted in the previously approved Technology Department budget.
- Be it resolved to approve the consult agreement with PROXUS HR Management Services for the 2021 Compensation Project according to the Proposal agreement
- Be it resolved to approve renewal of agreement with Highmark Insurance, Veris, and Mutual of Omaha for the 2022 Open Enrollment.

XIII. Adjournment and Confirmation of Next Meeting – Thursday, December 2, 2021 at 6:00 p.m.

Date: November 4, 2021

Submitted by: LCS School Leadership Team

“The outcome of learning in which the knowledge, skills, and habits of a student ensures that his/her educational goals will be achieved.”

Staff School-Wide Attendance:

Type	August Staff Attendance (Hours)	September Staff Attendance (Hours)	October Staff Attendance (Hours)
Vacation	88	42	66.5
Personal	50	69.25	179
Sick	468	806.75	800.75
FMLA	120	168	152
Funeral	32	0	0
Conference	0	0	17
Court	0	16	0
Not Paid	96	135	123.25
Short-Term Disability	0	0	0
Long-Term Disability	0	0	0
Present	11287	13158	12421.5
Total Hours	12096	14448	13760
Total %	93%	91%	90%

Student School-wide Attendance - Solita Day: School Social Worker & Ginny Smeltzer: Office Manager

Lincoln Charter School
10/04/2021 to 10/28/2021 = 18 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Att'd	ADA	ADA %
0	103	1	0	0	104	1872	0	14	176.00	1682.00	93.44	90.53%
Subtotal	103	1	0	0	104	1872	0	14	176.00	1682.00	93.44	90.53%
1	96	3	2	5	94	1746	0	37	139.00	1570.00	87.22	91.87%
2	97	1	0	2	96	1764	0	50	87.00	1627.00	90.39	94.92%
3	115	0	0	0	115	2070	0	0	137.00	1933.00	107.39	93.38%
Subtotal	308	4	2	7	305	5580	0	87	363.00	5130.00	285.00	93.39%
4	110	1	1	2	109	1980	0	11	97.00	1872.00	104.00	95.07%
5	91	0	0	0	91	1638	0	0	144.00	1494.00	83.00	91.21%
6	78	0	0	1	77	1404	0	18	89.00	1297.00	72.06	93.58%
Subtotal	279	1	1	3	277	5022	0	29	330.00	4663.00	259.06	93.39%
7	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
8	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
Subtotal	0	0	0	0	0	0	0	0	0.00	0.00	0.00	0.00%
Grand Total	690	6	3	10	686	12474	0	130	869.00	11475.00	637.50	92.96%

Student School-wide Enrollment - Ginny Smeltzer: Office Manager & Nohemi Ortiz: Bilingual Secretary

Current Enrollment - 685

- Kindergarten Enrollment - 104
- First Grade Enrollment - 94
- Second Grade Enrollment - 96
- Third Grade Enrollment - 115
- Fourth Grade Enrollment - 108
- Fifth Grade Enrollment - 91
- Sixth Grade Enrollment - 77

Current Waitlist - 73

- Kindergarten Waitlist - 19
- First Grade Waitlist - 5
- Second Grade Waitlist - 6
- Third Grade Waitlist - 20
- Fourth Grade Waitlist - 15
- Fifth Grade Waitlist - 4
- Sixth Grade Waitlist - 4

School-Wide Discipline: David Overton & Akilah Hawkins (Culture & Climate)

Human Resources/ Data Management: Shante' Smith-Miller

Met with administrative team to discuss building/ staff updates

Provided support and assistance to staff as needed for some of the following matters:

Insurance assistance

Connect Care 3

New Hire questions

Personal matters

Completed Employee Verifications (Act 168, Mortgage)

Updated job postings in PA Educator database

Participated in interviews for open positions

Updated employee information in Power school database

Registered for IU 12 School Crisis Conference-November 3rd

Met with FNL Insurance and Highmark for annual utilization review

Scheduled tentative Open Enrollment Meeting date with FNL Insurance

Met with FNL Insurance, VERIS, and LCS Business Manager to obtain annual overview in preparation for Open Enrollment Meeting

Currently planning the annual benefit meeting for full time employees: Presentations by Highmark and Connect Care 3

Submitted updated physician summaries for open Worker's Compensation claims

Obtained information for PDE Data Summit Conference for PIMS training

Obtained and updated staff clearances into files

Worked with school solicitor on various items as needed

Facilities: Wendell Harper (Director of Facilities LCS & LCSA)

- reviewed and approved timesheets
- Submitted supply invoices
- Submitted utility invoices
- Submitted outside service invoices
- Reorganized supply closets and secured them
- Transported storable items to campus B
- Completed the burglar alarm system at Campus B
- Acquired gym lighting quotes for campus B
- Acquired exterior lighting quotes for campus B
- Completed stripping and waxing of second floor of campus B (new side)
- Met with roofers to discuss options for campus B
- Met with roofers to discuss options for campus A
- Met with Guardian to fix a chemical leak at campus A
- Met with Guardian to discuss water treatment options for campus B
- Met with Johnson Controls to complete the building wide fire alarm test
- Purchased the backup alarm batteries as per Johnson Controls request

- Scheduled and completed the kitchen exhaust fan inspection
- Scheduled and completed backflow valve replacement of the chiller system
- Scheduled and completed the tube cleaning of the chiller system
- Conducted the boiler inspection. Found a leaking section on boiler B
- Scheduled the gasket on leaking section of boiler to be replaced. Parts ordered
- Received the PO# and ordered 2 school vehicles unknown delivery date at this point.
- Scheduled water fountain filters to be replaced
- Ordered classroom air filters. Replacement to be completed over Thanksgiving break.
- Met with Admin several times to discuss COVID issues.
- Replaced carpet in elevator at campus A
- Replaced deteriorated toilet seats at campus A
- Met with Signarama to complete curb painting at campus A
- Met with Signarama to complete curb and parking lot painting of campus B
- Cleaned out and prepared classrooms 120 and 124 for the pre K program
- Scheduled/provided security for walking field trips and after school events
- Scheduled and serviced kitchen ice machine
- Purchased and mounted 2 ventilation fans in kitchen
- Replaced ceiling tiles where water damaged tiles were located
- Continue with all the COVID precautions possible to keep the students and staff as safe as possible
- Will continue to greet every student everyday on the front porch and take temps and hand out masks and sanitizer!! This is literally the best part of the day!!

Vanessa Cusaac: Business Manager & Kim Murray: Administrative Assistant

- __Prepared ADP employee wage report for compilation of PSERS data
- Processed and Uploaded the September PSERS report to the PSERS website
- File and Maintain all Employees Retirement documentation
- Completed and submitted 403 B Retirement Monthly Report
- Processed Employee changes in the ADP system
- Recreated new local tax residency PSD codes for several employees.
- Processed 4 terminations from the ADP System and created a termination contract for terminated employees in the PSERS system
- Reviewed new hire paperwork for 5 new hires, entered new hires in ADP and created PSERS contracts according to plan type
- Unlocked employees access to ADP system and created on line access to ADP for several employees
- Processed 2 Bi-Weekly Payroll Runs
- Reconciled employee checks with the payroll register to determine accuracy in processing
- Processed Short Term Disability Pay for 0 employees
- Updated PTO balances in ADP system on a bi-weekly basis
- Processed Overtime pay for Instructional Aides

- Attended weekly meetings with Leadership Team
- Processed Banking slips and made 3 Bank Deposits for the General Fund Account
- Processed 14 Purchase Order Requests from School Administrators and staff
- Received 74 Invoices, submitted to Department Managers for approval, completed 2 check request listings for the month, reviewed all invoices for proper Accounting treatment, submitted the 2 check requests for the General Fund Account to Repice and Taylor for processing
- Received checks from R&T, compiled checks with invoices, reviewed checks for accuracy, obtained Board President approval, copied signed checks for file, prepared and mailed checks to vendors
- Processed 1 check run totaling 3 invoices for Food Service Account, utilized same procedures as the General Fund Account
- Receive employee absence forms daily and review for accuracy and completeness
- Review and reconcile daily attendance forms with the Roar, send employee e-mails for retrieval of missing forms, updated attendance spreadsheet for payroll processing
- Review Bank Accounts activity for any unusual activity
- File and maintain employee absence forms
- Met with HR on several occasions to discuss employee issues
- Monthly Communications with R&T regarding financial issues
- Update and review Departmental Budgets to determine Department Managers budgets are in alliance with their Approved Budget
- Contacted YCSD to assist in the reconciliation of the utility bill and to resolve discrepancies
- Researched several Vendor Invoices to rectify overcharges on the Invoices
- Unlocked several staff members ADP accounts
- Researched new PSERS regulations and reporting changes
- Persevered to complete all tasks by physical presence in the building as well as telecommuting to ensure all tasks are performed in spite of the pandemic
- Processed several PDE Suite request for user roles to access our PDE data
- Reviewed Regulation as it relates to Families First Coronavirus Response Act
- Contacted ADP on numerous occasions to rectify changes necessary to be in compliance.
- Contacted PSERS representatives to discuss and upload new contracts for employees.
- Performed Workman Compensation Audit with outside Auditor, submitted all pertinent Financial Records as requested for the completion of the Audit and responded to Auditor for finalization of Audit
- Submitted all PSERS documentation to R&T for processing of the Voya payout for new hires.
- Assisted Auditors with the Yearly Audit – Provided supporting documentation for Payroll items, Timesheets, PSERS documentation, Tuition Reimbursement documentation, Expense Reimbursement documentation
- Contacted Direct Energy to change the mailing address for invoices.
- Contacted Trane to set up a new account for billing purposes.

Wellness Center: Solita Day (School Social Worker) & Wendell Harper (Director of Facilities)

- Continued with cleaning and setting up the areas.
- Provided 5th and 6th grade students with attire for Dress for Success Fridays

School Social Worker - Solita Day, LSW -October 2021

- Supervised the PBIS team and met biweekly with core, weekly with admin, weekly with Culture and Climate to ensure the success of implementation
- Continued relationship with Youth Advocate Program, met monthly regarding collaborations (mentorship and African drums). The final African drum class will begin in January.
- Attended weekly meetings relating to homeless students and families in York County. Began working on the subcommittee for the November awareness event.
- Homeless students – minimum of monthly contact with families. Gathered data of new students for the school year. Visited homeless students residing in and provided with food and hygiene items from Wellness Center.
- Uniform distribution - Handed out uniforms to students in need. These students may have been incorrectly dressed and families did not have clean clothes, clothing may have smelled bad and we didn't want student to be bullied or student may have fallen and tore the uniform. (on average 27 uniforms or uniform pieces (shirts, pants, sweaters) are handed out per week)
- Resources – began relationship with Shiloh Baptist Church in receiving food items for our homeless population.
- Completed a grant application for funding for technology assistance for our homeless families.
- Attended Conference offered by National Association of Social Workers entitled, "2021 Paving the Way to Educational Success."
- Attendance - Handled attendance input and family contact for students quarantined and when weather caused building to be closed. Conducted home visits to deliver school supplies for students unable to get to the school for their packets.

School-wide Students Services Support - Solita Day, LSW

- Met with Children's Aid Association biweekly regarding The Incredible Years. Evening program with parents and students began 9/14/21. Continuing talking with parents and staff regarding obtaining necessary 3 weeks classes were not held due to Covid impacting the Children's Aid team, Covid impacting the student's involved, and Trunk or Treat. One session was conducted via Zoom. The classroom model began on 10/26/21 with the Ms. Powell's kindergarten classroom. 26 students participated on the first day.
- Continued working with PBIS team. Collaborated with co-facilitator, Mrs. Carrasquillo, to ensure the implementation of the program by meeting with staff as needed and meeting with the core biweekly.

Meet biweekly with the core team to modify and problem solve. Meet weekly with administration and culture and climate team. Meetings this month were impacted by Covid and quarantine of some classroom teachers.

- Continued to reach out to community members who expressed an interest in donating to the Wellness Center. Continued to receive donations for the center. Hygiene closet and put together. Further work is needed in the clothing closet. Collaborated with Business and Human Service teachers regarding collecting clothing for students to wear on Fridays as well as community service opportunities.
- Met with BHRS agencies and teams to ensure a smooth transition with identified students. Meet biweekly with BHRS staff that are in the school regarding their students.
- Weekly meetings with staff from Cornerstone Youth Home (a homeless shelter that 2 of our students reside in).
- Met with community agencies to develop the PD for 11/5/21 in collaboration with the board of directors and administration.

Community Outreach: John Carrasquillo (Community Outreach Liaison)

- Successfully picked up and delivered Walmart donation of 1700 folders and 700 binders
- Forwarded Byrnes google folder previously created to Ms. Brady
- Created Press Release for Art Exhibit Trip
- Coordinated with Mr. Malomo to make sure Press Release appropriately identified his organization
- Send a head count to Harrisburg University
- Boxed up Yo-Yo's, contacted vendor, submitted return of YoYos to company
- Gave Dr. Clark final estimate from Signarama for Thermoplastic
- Created four "Road Closed" signs
- Collected all the barricades for the street closing to the front of the playground
- Walked the Safe Schools Walk route
- Sent all staff the map and instructions to the event
- Edited the Safe Schools Walk flyers and sent them to Dr. Clark
- Translated the flyers to Spanish
- Delivered all the take home lunch schedules, flyers for walk day, and school closing on Monday to every classroom
- Coordinated with K to ensure they boarded and departed the bus and made it to their field trip today
- Collected the extra 5th grade backpacks (clear ones) from the annex and returned them to LCS.
- Communicated changes to walking field trip to 4th grade
- Communicated details about walking field trip to 3rd grade for tomorrow
- Walked with group 1 4th grade to trip
- Walked with group 2 4th grade to trip
- Zoomed the murals tour to students whom could not walk the trip themselves
- Coordinated with Ms. Brady for Byrnes Center Visit
- Picked up plaque from T and J Trophies
- Communicated need for year long invoice to Trophy store
- Coordinated with Sal from the Scouts program about program
- Coordinated, communicated, and facilitated the 6th grade field trips to York History Center
- Coordinated, communicated, and facilitated the 3rd grade field trips to York History Center
- Created and delivered half sheet flyers for Character Day, Trunk or Treat, and changes to the After School clubs program to every classroom
- Reminded parents of Joe Corbi's Fundraiser
- Coordinated with staff about Student of the Month
- Collected their nominations, cross-examined with previous winners, created certificates, facilitated event
- Administered the Trunk or Treat event
- Facilitated the Character Day Zoom event along with Ms. Bright
- Facilitated the YCP Lacrosse Social Emotional Learning labs for classes within 5th, 6th, 4th, and 3rd grade
- Collected, counted, and communicated all submissions for the Joe Corbi's fundraiser to the company and forwarded all order forms
- Assisted Scouts with camping trip by coordinations with Mr. Harper and Sal from the Scouts, communicated all information to parents, and collected completed medical forms and permission slips
- Coordinated with Mr. Harper for the painting of curbs and annex parking spots
- Filed and organized 3 of the Safe Schools staff training binders along with Ms. Smith (Act 71, Act 126, and one other)

- Attended and participated in Charter School Conference along with Dr. Clark
- Supported Trunk or Treat

Dr. Anne Clark (Assistant Principal K-6/Director of Community Outreach)

Coordinated visit with Commissioner Muldrow

Supported Student of the Month

Supporting [USA National Preteen](#) Miss Pennsylvania Alani Nelson, LCS
Student. Alani is collecting hats & gloves.

Supporting Handing out food to our families. Please come by before 1:00
p.m. If you need anything please contact the school 717-699-1573

Supported and Coordinated [York College of Pennsylvania](#) & [USA Lacrosse](#)
Social-emotional learning camp.

Supported Campus B Projects

Support the Auditing Process

Enrichment Meeting

PBIS

Digital Meeting

LCS Staff Meeting

Board Meeting

Advisory Council

Middle School Meeting

Principal Network

Links to Good Nutrition

Meeting with Mrs. Penn Evaluator

PCPS Board Meeting

PCPS Conference

River Rock Review

Food Service:

Claims September

Technology: Ariel Carrasquillo (Technology Program Manager) -

Please refer to the presentation during New Business in the Board Agenda

Monthly Achievement Highlights: Adam Dively (Director of Curriculum, Instruction, and Data)

- Uploaded students and staff into multiple online platforms for use throughout the school year (StudyIsland, MobyMax, Renaissance, Savvas, Reflex Math, Schoology, CDT, Spring Math)
- Worked with online programs to build classes for the teachers and also to build the assessments needed for the students.
- Attended Zoom/in-person meetings
- Worked with Mr. Carrasquillo, Mrs. Smith-Miller, and Mrs. Smeltzer on PIMs submissions
- Worked to update PowerSchool settings for teachers
- Worked with Ms. Ellingson for Penn Data uploads of reports
- Worked on POs and purchasing of curriculum and online resources for teachers and students
- Collecting student data from previous years to create new data boards for the teachers to use to drive their instruction
- Continue to update Schoolwide Title 1 Plan
- Continue to update to the Schoolwide Comprehension Plan
- Supported classrooms that were short staffed
- Worked to reorganize schedules to assist with the pushing in and pulling out of students that are in need of supports
- Students' fall assessments have all been completed. We will be looking at the skills from previous grade level and current grade level to come up with a plan to close the gaps that the students may be facing.
- Worked on uploading students to the CDT Benchmark system; figuring out how to deploy the assessment to the students working from home
- Creating Data Boards for grade levels to access and utilize to show student scores on the Star Assessments
- Continue to identify areas of weakness in grade level skills/standards using Benchmark Data (STAR and CDT assessments)

3rd-6th Grade CDT Data

3rd Grade CDT Scores (Fall)

	Below/Basic	Proficient	Advance	Total Tested
<u>ELA</u>	102	6	1	109
<u>Math</u>	105	3	0	108

4th Grade CDT Scores (Fall)

	Below/Basic	Proficient	Advance	Total Tested
<u>ELA</u>	90	10	0	100
<u>Math</u>	100	1	0	101

5th Grade CDT Scores (Fall)

	Below/Basic	Proficient	Advance	Total Tested
<u>ELA</u>	85	4	0	89
<u>Math</u>	87	0	0	87

6th Grade CDT Scores (Fall)

	Below/Basic	Proficient	Advance	Total Tested
<u>ELA</u>	62	9	0	71
<u>Math</u>	69	0	0	69

3rd-6th Grade STAR Data

3rd Grade STAR Scores (Fall)

	<u>Urgent</u>	<u>Intervention</u>	<u>At/Above</u>	<u>Total Tested</u>
<u>ELA</u>	57	27	21	105
<u>Math</u>	59	28	22	109

4th Grade STAR Scores (Fall)

	<u>Urgent</u>	<u>Intervention</u>	<u>At/Above</u>	<u>Total Tested</u>
<u>ELA</u>	53	26	20	99
<u>Math</u>	45	32	23	100

5th Grade STAR Scores (Fall)

	<u>Urgent</u>	<u>Intervention</u>	<u>At/Above</u>	<u>Total Tested</u>
<u>ELA</u>	43	33	6	82
<u>Math</u>	42	37	6	85

6th Grade STAR Scores (Fall)

	<u>Urgent</u>	<u>Intervention</u>	<u>At/Above</u>	<u>Total Tested</u>
<u>ELA</u>	39	23	12	74
<u>Math</u>	30	32	12	74

K-2nd Grade STAR Data

2nd Grade STAR Scores (Fall)

	<u>Early Emergent</u>	<u>Late Emergent</u>	<u>Early Transitional</u>	<u>Late Transitional</u>	<u>Probable Reader</u>	<u>Total Tested</u>
<u>ELA</u>	20	42	11	4	9	86

2nd Grade STAR Scores (Fall)

	<u>Urgent</u>	<u>Intervention</u>	<u>On Watch</u>	<u>Total Tested</u>
<u>Math</u>	63	22	4	89

1st Grade STAR Scores (Fall)

	<u>Early Emergent</u>	<u>Late Emergent</u>	<u>Early Transitional</u>	<u>Late Transitional</u>	<u>Probable Reader</u>	<u>Total Tested</u>
<u>ELA</u>	47	35	3	3	1	89

1st Grade STAR Scores (Fall)

	<u>Urgent</u>	<u>Intervention</u>	<u>On Watch</u>	<u>Total Tested</u>
<u>Math</u>	48	35	6	89

Kindergarten Grade STAR Scores (Fall)

	<u>Early Emergent</u>	<u>Late Emergent</u>	<u>Early Transitional</u>	<u>Late Transitional</u>	<u>Probable Reader</u>	<u>Total Tested</u>

<u>ELA</u>	77	16	0	0	0	93

EL-Monthly Progress: Karen Horn (EL Manager)

EL---Board Information---Monthly Progress---October 2021

<u>Grade</u>							<u>Total</u>
<u>Kindergarten</u>	<u>1st Grade</u>	<u>2nd Grade</u>	<u>3rd Grade</u>	<u>4th Grade</u>	<u>5th Grade</u>	<u>6th Grade</u>	
30	27	23	35	27	15	14	171
			1 Reclassified to Former EL-Monitor Year 1		2 Reclassified to Former EL-Monitor Year 1; 1 on Monitor Year 2	3 Reclassified to Former EL-Monitor Year 1	6 Reclassified and are now on Monitor Year 1; 1 on Monitor Year 2

- November 10, will be our EL Celebration in the Gym. We have 7 Graduates (exiting our EL program) and 45 students that have improved on the 2021 WIDA ACCESS compared to the 2020 WIDA ACCESS test.
- 10/4 --- ELLevation meeting @11:00 for Virtual Gathering
- 10/6 —ELLevation meeting @11:00 for Strategies practice and Clarifying input
- 10/12 — ELLevation meeting @2:00 for Monitoring Requirements
- 10/13 — 1:30 YARCS EL team came over to get information on bettering their EL program; they would also like to come back to see how our push-in classes are structured
- 10/14 – Webinar @2:00 on Authentic Learning
- 10/15 -- LIU meeting from 8:30-3:30 (did not happen; we were on, but no one let us in)
- 10/21 – LIU Virtual meeting 8:00 to 11:00 a.m. for “Am I doing What’s Best for ELs in my School?”
- 10/28 – PDE-ELD Office Hours from 11:00 to 12:00

SES (Special Education): Leah Ellingson (Program Manager) October 2021

- 104 special education student total (in building, online, outside placement, and related services).
- The SES team continues to attend trainings and student review files from the 2021-2022 school year improvement plan for our Special Education Compliance Monitoring. Meetings have been completed to revise necessary paperwork and the documents have been resubmitted to PDE.
- The SES team continues to meet with parents both in person and zoom to conduct special education meetings. Attendance has improved slightly this year with our zoom conferences.
- Mrs. Ellingson has completed the 504 plans for this school year. There are 7 students with 504 plans. 4 are existing students and 3 are students new to LCS.
- The SES team has been meeting to make transitions plans for students who will be pushed out of our full-time classroom when the 5th and 6th graders move to the LCS annex.

Reading & Math Instructional Enrichment & Intervention

ELA Achievement : Kathy Dorr (Reading Instructional Specialist K-2) – October 2021

- Continued walk-through's for all K-2 teachers
- Checked ELA lesson plans weekly
- Continued to coach a staff member including observations, debriefing sessions, daily check-in's, model teaching, scheduling out-of-the classroom experiences, etc.
- Prepped & checked daily online lessons for K-2 students
- Continued reading tutoring afterschool with K-2 students
- Met 1-2 times weekly with K-2 teams regarding ELA matters
- Continued to manage the Karate Dolch sight word incentive program
- Continued to administrate the Capit program
- Initiated the Reading Eggs program with K-2 online students as well as several 1st & 2nd grade classes
- Met weekly with Tier 3 ELA coach for 1st & 2nd
- Screened incoming K-2 students for classroom placement
- Assisted with 2nd grade DRA testing
- Read aloud to all 1st grade classes and gave a 5-Finger retell lesson
- Met daily with other Instructional Specialists
- Assisted with supervision of morning drop-off and afternoon car pick-up
- Assisted in restructuring a low-achieving 2nd grade classroom for maximum Reading instruction
- Assisted in leading a brief PD session with K-2 teachers regarding reading & math center implementation
- Created packets of ELA work for quarantined students
- Continued parent contact regarding online student work

Reading Enrichment & Intervention: Amy Fleming (Reading Specialist 3-6)

- Created Tier 3 list for Reading in Grades 3 and 4
- Met with Special Education manager to go over the testing list
- Participated in mentor and mentee meeting with LCS as well as the LIU 12
- Attended LIU 13 Zoom meeting on coaching
- Prepared and Set up School Scholastic Book Fair
- Prepared a Professional development for Reading Centers in Grades 3 and 4
- Conducted Walkthroughs via Zoom while school was quarantine
- Served as classroom substitute in 4th Grade and 5th Grade

- Created packets of ELA work for quarantined students
- Participated in Morning and Afternoon Duties
- Generated a list of Centers and Produced Centers for 3rd and 4th Grade Reading Teachers.
- Assisted with creating a schedule for the 3rd grade instructional coach
- Planned and created an enrichment project for a 4th grade enrichment student-rescheduling a meeting with the parents.
- Helped to coach teachers on utilizing curriculum resources to instruct reading
- Participated in PBIS Behavior meeting

Math Achievement: Michelle Kilgore (Math Coach K-2)

- -Worked with students and families assigned to the digital platform
- -Provided feedback to students on the digital platform
- -Created and updated packets for students out on quarentine
- -Created Tier 3 mathematics student lists based on data
- -Met with the special education manager to go over the testing list
- -Created and helped to implement tier 3 mathematics support in grades K-3
- -Served as a classroom substitute teacher in multiple grade levels and classrooms
- -Participated in LIU 12 academic coaching professional development
- -Participated in mentor and mentee meeting with LCS as well as the LIU 12
- -Monitored SpringMath usage and data collection
- -Helped to coach teachers on utilizing curriculum resources for math instruction and planning
- -Conducted walkthrough of academic subject areas during online and in person instruction
- -Conducted a professional development on math centers for K-2 teachers
- -Reviewed weekly math lesson plans
- -Attended morning and afternoon duties
- -Communicated with staff and families regarding student movement

Math Achievement: Deborah Smallwood (Math Coach 3-6)- Not reported

LPAC Report October, 2021

Commissioner Muldrow visits LCS



International Walk to School Day



LPAC Cont.

Donation of Masks for Students.



Art Show at Parliament



Food boxes for Families while on shutdown.



Pre-K

YWCA YORK'S PRE K COUNTS AT LINCOLN CHARTER SCHOOL

BEGINS NOVEMBER 2021
FREE PRE K FOR QUALIFYING FAMILIES



PRE-K COUNTS	SCHOOL-AGED CHILDREN:
<ul style="list-style-type: none">• 8:45am-2:15pm• Ages: 3-5• Wrap Around Care from 6:30am-6pm	<ul style="list-style-type: none">• Before and/or After School• Ages: 5-12• 6:30am-6pm

- **FREE PRE K COUNTS** 3-5 Year Olds
- Before & After Care for Pre-K through 6th grade
- Project Approach and Creative Curriculum
- High Quality Programming
- Homework Assistance
- Care During Days Off & Summer

Visit www.ywcayork.org to fill out an inquiry form.

FOR QUESTIONS, CONTACT:

PRE-K: Ruby Martin
Rmartin@ywcayork.org

SCHOOL AGE: Aurielle Mosley
amosley@ywcayork.org

or call 717.845.2631

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empowering women**
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LCS - TROOP 559



CUB SCOUTS

OCTOBER DAY CAMP EVENT

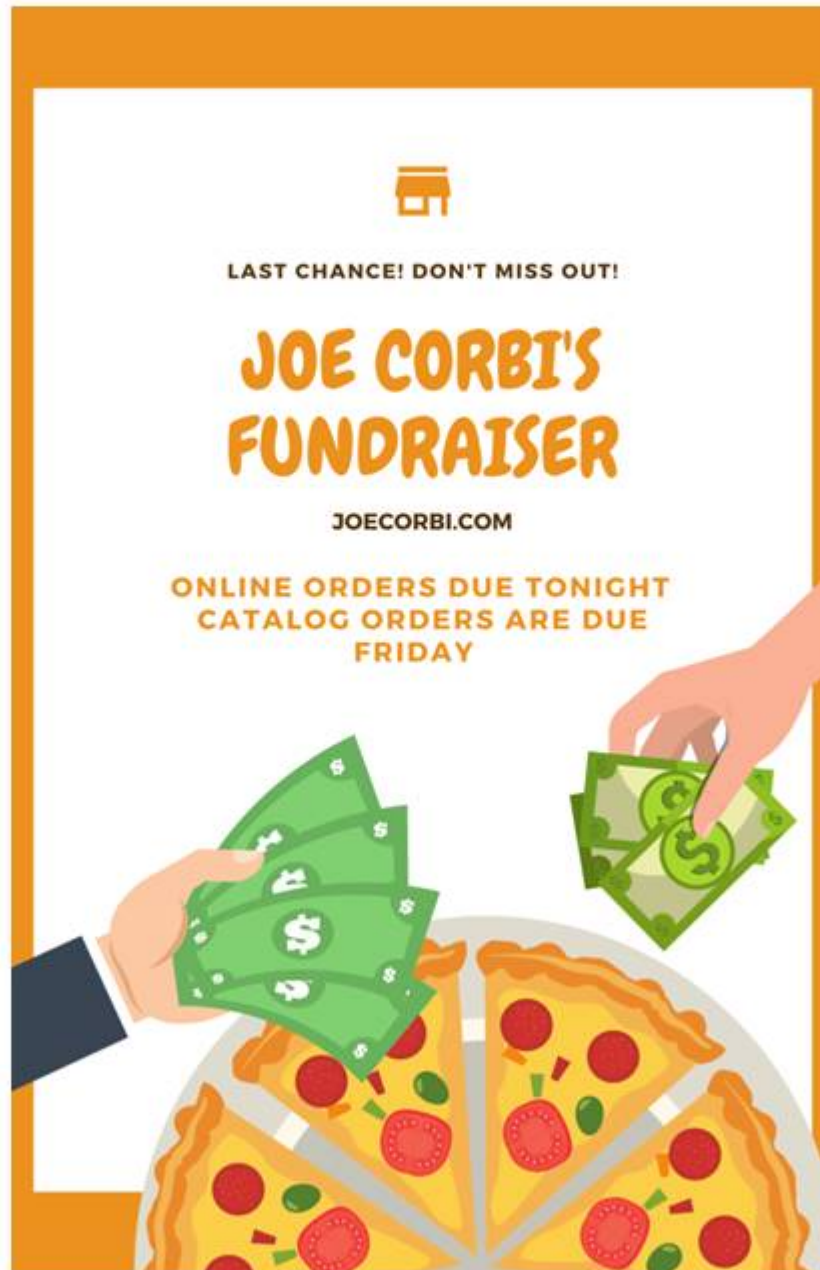
★ ★ ★ OCT 23 ★ ★ ★

BUS LEAVES
LINCOLN @ 8:30AM

BUS RETURNS TO
LINCOLN @ 5PM

PACK A LUNCH
DRESS WARM
DINNER PROVIDED

Fundraiser



[Highmark Document](#)

[New Teacher Induction](#)

[Supporting Documentation](#)

[Peete & C Conference](#)

[Proxus](#)