



Greenville Central School

Greenville High School Building Level Team

Minutes for December 19, 2019

3:00-4:00 P.M. Room 328

Membership: Tim Albright, Emily Duncan, Linda Esposito, Nicole Field, Casey Gannon, Tess Herwick, Kelly Hubicki, Tadhg Russell, Erin Sharkey, Brynda Shultes, Deanna VanWagenen, Matthew Ward

2019-2020 High School Building Level Objectives

- Analyze and use data to improve course and elective offerings that continue to engage and encourage student participation.
- Consider the implementation of a minimum grading policy.
- Provide strategies to record consistent attendance data that could be used in a meaningful way.

Meeting called to order: 3:07 pm

Absent Members: Emily Duncan, Tess Herwick, Kelly Hubicki, Deanna VanWagenen

Agenda Items:

1. Approval of October 31, 2019 minutes
 - a. motion as amended- C. Gannon
 - b. second - T. Albright
 - c. discussion - none
 - d. all in favor - Passed

Approval of November 21, 2019 minutes

- e. motion as amended- T. Russell
 - f. second - L. Esposito
 - g. discussion - none
 - h. all in favor - Passed
2. Introduction of New Parent Member - Hubicki (Shultes)
 - Tabled until K. Hubicki can be here.
 3. Report on Character Education PLC (Sharkey, Ward)
 - E. Sharkey shared that we will have normal periods 1, 2, 5-7. Students have made volleyball teams during the day, the championship will be period 8. All

- classes are invited to attend the championship game. There will be a holiday concert 9th period. E. Sharkey stated that the feedback from everyone would be great if there are any questions, concerns or suggestions. What were the positives and negatives?
- M. Ward stated that there is still structure through the day with organized events. There is an emphasis on Spartan Strong characteristics throughout the day.
4. Report on Attendance Subcommittee (Esposito,Sharkey)
- L. Esposito stated that the committee decided to focus on developing a clear procedure that everyone can use to complete attendance.
5. Review Attendance Policy Shared by N. Field (Shultes)
- B. Shultes shared the Catskill Central School District Attendance Policy. B. Shultes asked how can we capture, organize, sort the tardies that are affecting attendance?
 - E. Sharkey stated that there were discussions about it, it is on the radar (even leaving early to miss classes), but they are working on attendance procedures first. The only thing that is captured right now is all-day absences.
 - There is a report that can be used in Schooltool to capture these absences.
 - N. Field shared information about the attendance procedures from Catskill. N. Field stated that there are fewer students that miss the entire day. The athletic policy was also changed as well. There have been major improvements. Tardy to school is different from tardy to class. A yellow pass is used throughout the day. If a student is late to school, they get a pink pass. A teacher would know that this has been recorded as a tardy to school.
 - N. Field reported that the students talk about/discuss the importance of attendance now and not wanting to have to stay for after school detention.
 - N. Field pointed out the list absences that are considered “excused” and “unexcused”.
 - Overall, N. Field felt that the new policy has improved overall attendance and tardiness to school but feels that the students who have been “chronic” absentees are still absent.
 - M. Ward shared that after school detention would most likely be an effective deterrent since it would inconvenience the students and put more of the onness back on them. At this time, this is not a viable option due to the lack of after school busing.
 - M. Ward discussed some of the issues with the morning drop off procedure and how it leads to issues with student tardiness. He discussed how parents/student drivers are often left sitting on route 81 waiting for the buses to be shuffled between Ellis and the MS/HS for drop off.
6. Review Student Survey (Draft) (Russell)
- Tabled - review draft survey prior to the next meeting for discussion purposes.

7. Other

- Next meeting:
 - Minimum grading policy
 - M. Ward will bring versions of policies from other districts (Cairo-Durham, Guilderland)
 - Committee Homework - research a plan from another district and bring to January meeting for discussion
- Creation of an idea bank (suggested by M. Ward)
 - B. Shultes will create a document (accessible by committee members) in the shared folder as a “brain dumping” site for possible future BLT work that could be utilized for goal creation.

Motion to adjourn: T. Albright

Second: E. Sharkey

Motion passed.

Discussion: none

Meeting adjourned at 4:15 pm.

Upcoming Meeting Dates

1/30

2/27 (MS/HS BLT)

3/26

4/30

5/28

6/18 (if needed)