



## Greenville Central School

### Greenville High School Building Level Team

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#### Minutes for October 31, 2019

3:00-4:00 P.M. Room 328

**Membership:** Tim Albright, Emily Duncan, Linda Esposito, Nicole Field, Casey Gannon, Tess Herwick, Tadhg Russell, Erin Sharkey, Brynda Shultes, Deanna VanWagenen, Matthew Ward

#### 2019-2020 High School Building Level Objectives

- Analyze and use data to improve course and elective offerings that continue to engage and encourage student participation.
- Consider the implementation of a minimum grading policy.
- Provide strategies to record consistent attendance data that could be used in a meaningful way.

**Meeting called to order: 3:05 pm**

**Absent Members: E. Duncan, D. VanWagenen, C. Gannon**

#### Agenda Items:

1. Approval of October 3, 2019 minutes
  - a. motion as amended- L. Esposito
  - b. second - T. Albright
  - c. discussion - none
  - d. all in favor - Passed
2. Introduction of New Parent Member - Kelly Hubicki (Shultes)
3. Report on HS BLT 2019 - 2020 goals (Shultes)
  - a. BOE Presentation - questions that were asked
    - B. Shultes stated that M. Ward, B. Shultes, L. Esposito, and C. Gannon, met with the Board at the last meeting. Several questions were asked about attendance and the minimum grade policy.
  - b. BOE Presentation Follow Up
    - M. Ward informed the BLT that we are not going to pursue the Condom Availability Program (CAP).

4. Report on Attendance Subcommittee (Esposito/Sharkey)
  - L. Esposito reported that several people met to talk about what needed to be accomplished with the subcommittee. We would like to have a set policy so everyone knows the procedure for attendance. There is another meeting next Thursday to determine the best way to go about that.
  - T. Russell brought up the issue of students signing out. Is there a way to mark those students off campus? B. Shultes stated that she would ask Scott about the possibility of a digital signout (swipe card/enter student id into a key pad) to deal with this issue as it would be too difficult for the Attendance officer to code each student that is leaving in schooltool.
  - T. Albright had a question in regard to students that are not marked absent for the day, but are not attending class at the end of the day.
  - N. Field discussed the attendance policy at Catskill. She stated that Schooltool can give a report for accumulated period absence during the day and attendance has improved as a result. Anyone who is late to school is also counted as an absence (5 lates = 1 absence). M. Ward asked if N. Field could bring the Catskill policy in to use as a resource for the Attendance Subcommittee. N. Field stated that Catskill uses the term "Left" when students leave the building.
  
5. Next Steps
  - What do we want to focus on in the December meeting?
  - M. Ward said that the data we collect for the course offerings would be used to inform future decisions (not the 2020-2021 school year).
  - Course selections are completed in the first few weeks of December, so if we have the survey completed by that time, we could collect the data about course offerings while course selections are fresh in the students' minds. We could also give the students the survey in February while students are meeting with Guidance about future schedules. The data could then be shared with departments so that they can make informed decisions about course offerings.
  - T. Russell will share the questions created by the Stats class last year with the committee to get us started with survey questions.
  
6. Topics of combined MS/HS BLT meeting (11/21)
  - Our next meeting is a combo meeting where we will share our goals with the Middle School BLT.
  - Where is the MS in terms of PBIS? What is working and what isn't? Is there anything that we (as the HS) could use?
  - L. Esposito shared that there were going to be refreshers for the MS faculty regarding PBIS.

Motion to adjourn: L. Esposito

Second: M. Ward

Motion passed.

Discussion: none

Meeting adjourned at 3:51pm.

**Upcoming Meeting Dates**

11/21 (MS/HS BLT)

12/19

1/30

2/27 (MS/HS BLT)

3/26

4/30

5/28

6/18 (if needed)