



Project: Kate Furbish Elementary School
Date: July 15, 2020 via Zoom
Attendees: Sarah Singer, Jeanne Doughty, Arthur Pierce, Philip Dionne, Mark Wethli, Chris Watkinson, Elizabeth Sokoloff, Kelly Wentworth, Phil Potenziano, Steve Ciembroniewicz, Nathan Hintze, Mandy Merrill, Jeanne Stinson, Sashie Misner, Ben Winschel and Matthew Pitzer* (CHA Architecture).
Purpose: Building Committee Meeting

These notes were taken by Ben Winschel to the best of his ability. If there are any oversights, please notify CHA Architecture within three (3) working days.

Topic	Agenda/Notes	Action
	1. The Building Committee meeting was called to order by the Chair at 6:35 PM.	
	2. Minutes from the June meeting were accepted.	
Construction Update	3. Matt gave an update on the construction progress. <ul style="list-style-type: none"> a. Building Punch list has begun b. Metal panel is wrapping up and miscellaneous detailing remains. c. Mechanical and electrical system startup/ commissioning continues. d. Site finishes are underway with plantings and stone seating being installed. e. Phone and clock installation have begun. f. Furniture delivery and installation has begun. g. Signage installation continues. h. Site Paving and sidewalks continue. i. AV/IT install has been scheduled. 4. A site-walkthrough was held prior to the meeting which many of the members of the building committee attended.	
Payment Req.	5. Payment requisition update for May. <ul style="list-style-type: none"> a. May requisition was \$514,447.86; 96.5% complete <ul style="list-style-type: none"> i. Change order #14 was approved with a value of \$78,608.06 	

New Business Items	13. No new business items.	
Next Meeting	14. The next meeting will be held on Thursday August 12 th at 5:00pm.	
	15. Meeting adjourned at 7:20 pm.	