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| **Health Practices and Protocols** |
| **Reporting Illnesses and Addressing Vulnerable Populations** |
| **District:**   * Students and staff will be instructed to inform the school if they are sick with COVID-19 related symptoms, particularly if they had a known contact with someone diagnosed with COVID-19 and have also had contact with the school population. * Woodstock Public Schools has developed consistent protocols for information reporting. Donna Mullen, R.N., Woodstock Middle School Nurse, will appropriately receive and safeguard this information.      * The district has prepared written protocols for staff and families to inform them when to stay home. This information will be properly communicated to all parties. This protocol includes performing a self-assessment prior to leaving for school to identify fever and other possible COVID-19 symptoms. These expectations and reminders about them will be sent to families. A reminder about the symptoms of COVID-19 that require keeping students at home will also be included. * School-wide sick protocols, including signs and symptoms of COVID-19, and temperature thresholds requiring students or staff to stay home have also been established as below:     **Sick Protocol for Students**   * Students will be sent to the health office if they have a specific illness complaint as reported to their teacher or if the teacher sees obvious signs of illness that student is not complaining about such as REPETITIVE coughing, red eyes, runny nose indicated by repetitive sniffing. Students that are pale or flushed may need a quick outdoor mask break first before deciding if they are sick. * Staff will call the health office for clearance to send a student ie, not too many students already waiting to be triaged, as well as making the nurse aware to expect the student momentarily. * Minor injuries, such as covered in ink or small cuts, etc. need to be cared for in class with supplies that will be provided. * Students will not be “resting” in the nurse’s office because they are sleeping on the desk or can’t stay awake, they will be sent home as fatigue is also a symptom of COVID-19. * Students showing ANY signs of illness that could potentially be COVID-19 will be placed in the isolation room to wait for parent pickup. Backpacks, etc. need to be brought to health office by a staff member as student will not be allowed to return to the room. * No over the counter medications will be administered for illness complaints * Parents will be expected to pick up students within 45 minutes of the nurse calling home. * PCP referral for COVID-19 testing needs to be reported to school office immediately to allow lead time in the event that testing comes back positive. * **POSITIVE COVID TEST FOR STUDENTS NEEDS TO BE REPORTED IMMEDIATELY TO SCHOOL OFFICE.**   **Sick Protocol for Staff:**   * Staff will call in if they have any symptoms of illness.      * Staff showing ANY signs of illness that could potentially be COVID-19 will be placed in the isolation room to wait for someone to pick them up or if they are able to drive, they will be sent home. * PCP referral for COVID-19 testing needs to be reported to school office immediately to allow lead time in the event that testing comes back positive. * **POSITIVE COVID TEST FOR STAFF NEEDS TO BE REPORTED IMMEDIATELY TO SCHOOL OFFICE.**   **Return to School/Work Protocol:**    **Return to school for students AND staff will require:**   * + PCP alternative diagnosis from COVID-19 which will allow return after 24hrs. of no fever without the use of fever reducing medication and a note from the PCP clearing the student/staff to return   OR   * + Negative COVID-19 test, and no fever for 24hrs. without the use of fever reducing medication   OR   * + No visit with PCP which will require staying home for 10 days after onset of first symptom and 72 hrs. of no fever without using fever reducing medication. * Physician notes clearing for return need to be received by the nurse or office before student/staff enter the classroom or before a student returns to the bus whether by fax or written note from physician. * Positive COVID-19 test will require PCP clearance to return     **Isolation Room Protocol:**   * Monitor will wear appropriate PPE * Cleaning of the isolation room will be done in the evening or early in the morning with custodians wearing appropriate PPE. It will not be possible to wait the suggested 24hrs. before cleaning so waiting “as long as possible” before doing so would be early morning if time permits, otherwise last thing in the evening. * Students will remain masked while in isolation waiting for parents and will be accompanied by nurse or monitor to the lobby door to meet parent when they arrive.     **Parent A.M. Checklist Protocol:**   * Is student complaining of: stomachache, nausea/vomiting, diarrhea, headache, sore throat, runny nose, cough, any loss of taste or smell, chills or body aches? If yes to any of these, student STAYS HOME * Temperature is 100 or higher. STAY HOME * Hands are washed for 20 seconds before leaving the house for the bus * CLEAN face mask is on for the bus ride and if waiting in a group at the bus stop. * Student has a water bottle, with their name on it, for use at school as there will be NO drinking at the fountains but students will be able to fill water bottles at the refill station on the fountains. |
| **Social Distancing** |
| * Staff and students will be assisted to maintain maximum social distancing between individuals to reduce the transmission of the virus, per the public health guidelines. * Classroom layouts and staff lounges will be modified to accommodate maximum social distancing. * Visuals will be placed throughout the school on posters in necessary languages and floor markers, in addition to age appropriate manipulatives that will not be shared (ie – rope line with assigned spot in younger elementary) |
| **Use of Face Coverings, Masks, and Face Shields**  A picture containing food  Description automatically generated |
| * Woodstock Public Schools has adopted the policy requiring face coverings for all students and staff when they are inside the school building with the following exceptions: For anyone who has trouble breathing, or anyone who is unconscious, incapacitated or otherwise unable to remove the mask without assistance, face covering and masks should not be required per CDC guidance. For anyone who has a medical reason making it unsafe to wear a face covering, masks should not be required. Masks will be available in school for those who do not have their own face covering. Those families not willing to comply with this policy should engage in Distance Learning. * In the event of Distance Learning, only staff will be permitted entry in the building and must follow the same protocols. When staff are alone in their classroom or office, they may remove their face covering. * Mask Breaks will be done approximately every 30 minutes or as needed. This should only be done when all students are seated at desks with maximum distance achieved or if the class is taken outside. * Mask breaks should be done during quiet times to reduce the risk of transmission. |
| **Health Monitoring Plan** |
| **Planning and Distribution of Information**   * Students and staff will be instructed to inform the school if they are sick with COVID-19 related symptoms, particularly if they had a known contact with someone diagnosed with COVID-19 and have also had contact with the school population. * Woodstock Public Schools has developed consistent protocols for information reporting. Donna Mullen, R.N., Woodstock Middle School Nurse, will appropriately receive and safeguard this information.      * The district has prepared written protocols for staff and families to inform them when to stay home. This information will be properly communicated to all parties. This protocol includes performing a self-assessment prior to leaving for school to identify fever and other possible COVID-19 symptoms. These expectations and reminders about them will be sent to families. A reminder about the symptoms of COVID-19 that require keeping students at home will also be included. * School-wide sick protocols, including signs and symptoms of COVID-19, and temperature thresholds requiring students or staff to stay home have also been established and distributed.     **Attendance Monitoring:**   * Our school nurses in partner with the appointed truancy monitors will review daily attendance to continue to identify trends of illness across the district |

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| **Containment Plan** |
| **Planning and Distribution of Information:**  **COVID-19 Response Team/Contact Tracing**  School nurse as head of team  Principal/office staff  Classroom teacher  School psychologist/social worker  Custodian     * School contact tracing to be performed by school nurse in liaison with CT Department of Public Health. * Classroom teachers will use checklist/logbook to trace students’ activities outside their normal cohort on a daily basis, if any shall occur, as a record in case of contract tracing * Nurse/Principal/office staff will call involved cohort families * Quarantine directives in line with CT Department of Public Health to be followed by schools for illness, COVID, fevers, and reentry to school * Custodians alerted to properly clean exposed areas while following CDC guidelines for cleaning and disinfecting.      * Letter to be sent home to entire school notifying a positive COVID within the school community.   **Isolation Room Protocol:**   * Monitor will wear appropriate PPE * Cleaning of the isolation room will be done in the evening or early in the morning with custodians wearing appropriate PPE. It will not be possible to wait the suggested 24hrs. before cleaning so waiting “as long as possible” before doing so would be early morning if time permits, otherwise last thing in the evening. * Students or Staff will remain masked while in isolation waiting for pick up person and will be accompanied by nurse or monitored to the lobby door to meet when they arrive. |

