

Blue Ridge CUSD #18  
Authorization for Electronic Network Access and  
Computer Acceptable Use Policy

We are pleased to offer the students of the Blue Ridge Community Unit School District #18 access to the district computer networks and the Internet. To gain access to the Internet, all students and staff must sign and return the user agreement permission form to the building secretary.

Access to the Internet will enable students to explore thousands of libraries, databases and other educational resources. However, families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well despite adult supervision. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, Blue Ridge Community Unit School District #18 supports and respects each family's right to decide whether or not to apply for access.

District Internet and Technology Rules

Students are responsible to use technology in a proper manner. Access to use the technology available is a privilege – not a right. Blue Ridge reserves the right to revoke this privilege. Students are to utilize the labs and classroom computers for classroom assignments and school related work only. District-owned computers and devices may be checked-out for home use. All policies outlined in this document apply to individuals using District owned computers and devices off school grounds.

The following actions are not permitted:

- Giving, receiving or stealing the work of another student while using computers.
- Using an ID other than your own to sign on or allowing other students to sign on with your assigned ID and password. Students will be held accountable for computer operation under their ID's. Both students will be held accountable.
- Unauthorized downloading of software, wasting file space on the network or hard drives or the creation of hidden or read-only files. Blue Ridge Community Unit School District #18 reserves all rights to any material stored on the network and/or hard drives and will remove any files that are objectionable.
- Tampering with, stealing or damaging equipment. Deliberate damage to equipment may include, but is not limited to, banging of keyboard, removal of keys, marking on computers, damaging disk drives, etc.
- Turning off monitor or computer when approached by instructor or aide. At all times computers are to be used only for academic work or research. Students must be using the computer for assigned work only.
- Hacking the system. Students are not to load their own programs into their directories, work in DOS/command lines, use Windows inappropriately or write-protect files.
- Students may not attempt to circumvent protective measures supplied by the school district. Blue Ridge offers content filtering technology to prevent access to material that could be considered pornographic, obscene or harmful to minors or the equipment. All Internet enabled computers are subject to filtering. Filtering will be disabled on a per-case basis for research or other lawful purposes.
- Disclosure, use or dissemination of personal information regarding minors without appropriate permission and/or supervision.
- Invasion of network or other unauthorized online access or unlawful activities. Students allowed access to their own network files only. Any attempt to access directories on the network outside of their own directory will result in severe consequences. Invasion of the network includes accessing DOS/command line without permission and supervision inappropriately; granting rights within the network; log-ins to other student files, teacher files or directories or network administrator files or directories.
- Introduction of virus to equipment. Students may not use any personal applications/software with school district computer equipment without network administrator approval. Possession of disk which may contain a virus or attempted introduction of a disk which may contain a virus may result in severe consequences.
- Accessing, submitting, posting, publishing, printing or displaying any defamatory, abusive, obscene, profane, sexually oriented/pornographic, threatening, racially offensive, harmful to minors or the equipment, harassing or illegal material.
- Violating copyright laws.

- Employing the network for commercial purposes.
- Use of e-mail, chat rooms or instant messaging software without staff supervision. These services are subject to filtering and blockage.

Network and Internet usage for students and personnel are monitored by district staff. Violations may result in loss of access as well as other disciplinary or legal action. Any damage to equipment will be the responsibility of the student to clean or pay for the repair of the equipment. Loss of access may be in the form of a suspension of access or a revoking of access depending on the severity of the violation or the number of violations. The consequences will be determined by the principal.

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User Agreement and Parent Permission Form for  
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As a user of the Blue Ridge Community Unit School District #18 computer resources, I hereby agree to comply with the rules stated in the student handbook and the Blue Ridge CUSD #18 Authorization for Electronic Network Access and Computer Acceptable Use Policy.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Name (Printed) \_\_\_\_\_

As the parent or legal guardian of the student signing above, I grant permission for my son or daughter to access network computer services such as the Internet. I understand that individuals and families may be held liable for violations. I understand that some material on the Internet may be objectionable, but I accept responsibility for guidance of Internet use – setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information and media.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_