

Sunnyside Union School District

21644 Avenue 196
Strathmore, California 93267

Website: www.sunnysideunion.com
Email: comments@sunnysideunion.com

Dear Parent or Guardian:

Sunnyside Union School District ("Sunnyside Elementary") is using Chromebooks and other technology devices this school year. Your student's online safety is of utmost concern of Sunnyside Elementary. To help protect your child's safety while online, and to ensure that students are effectively and efficiently using online instruction, we have adopted online services provided by GoGuardian.

It may be helpful to know that over 10,000 other schools use GoGuardian to protect 5.5 million students across California and the world, and the Global Educator Institute has endorsed the GoGuardian Teacher product.

How are we using GoGuardian?

We have chosen GoGuardian Teacher services to:

- Help protect students against harmful and inappropriate online material
- Help students stay "scholarly" and more focused when learning online
- Helping assess students' progress towards class assignments
- Facilitating communication between teachers and students during class

When and how does GoGuardian operate?

GoGuardian's web-based services operate on our school's managed Google Suite for Education Chrome accounts (i.e., when a student is logged into Chrome or a Chromebook with his/her school email address). Sunnyside Elementary enables teachers to use GoGuardian Teacher with students in their classes only during school hours from 7:30 a.m. to 3:30 p.m., Monday through Friday, and during school related events (i.e. tutoring). If you need help understanding your school's GoGuardian settings, please reach out to Steve Tsuboi, Superintendent/Principal.

What are the school's responsibilities?

Sunnyside Elementary selected GoGuardian services to help our students stay safer and to ensure that students are most effectively using the online learning forum. We will work with students during class time to help teach them digital responsibility and safety. Additionally, we will train teachers about how to operate GoGuardian and about our policies and procedures to help protect student privacy.

What are my parental/guardian and child's responsibilities?

We ask that students use their school-managed Google accounts and school-managed devices for educational purposes within the boundaries of Sunnyside's Technology Use Agreement and device policy. All policies related to technology can be found in the Documents Folder (<https://tinyurl.com/y36xya7l>) on the School Website.

When a student is off campus, parents are responsible for supervising Internet access and usage. We encourage you to discuss rules for appropriate Internet usage with your child, and reinforce lessons of digital citizenship and safety with him or her. We also highly encourage you to report any potential cyberbullying or other sensitive issues to us.

What are my choices as a parent/guardian?

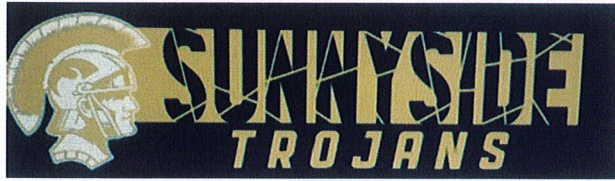
You previously received the Distance Learning – Acknowledgment and Consent letter from the Sunnyside Elementary. Also, the Student Technology Acceptable Use Agreement is in the Parent-Student Handbook.

How does GoGuardian help protect my child's privacy?

To help your child remain scholarly and safe online, GoGuardian collects certain personally identifiable information about your child. GoGuardian has consulted with privacy experts, participates in privacy organizations, is a proud signatory of the Student Privacy Pledge, and has been awarded certifications by iKeepSafe for complying with both Family Education Rights and Privacy Act and California student privacy laws. For more detailed information about GoGuardian, you may visit GoGuardian's website, Trust & Privacy Center, GoGuardian's Product Privacy Policy, and the attached COPPA Notice and Disclosure Form.

We are here to answer any questions that you may have.

Sincerely,
Steve Tsuboi 
Superintendent-Principal



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DISTANCE LEARNING – ACKNOWLEDGEMENT AND CONSENT

Dear Parents and Guardians:

Because of the school closures due to the coronavirus (COVID-19), the Sunnyside Union School District is opening with distance learning as our instructional method. Our commitment is to continue all we can to support our students and parents during these unprecedented times. This form identifies the distance learning opportunities, or platforms, that the District may use and asks for you to sign and return the attached form for your student to participate in these opportunities.

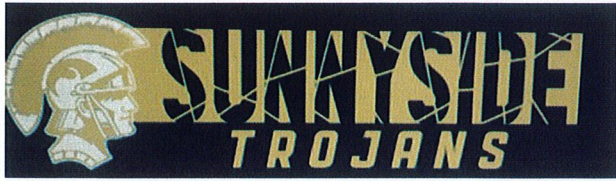
Distance learning is instruction in which the student and instructor are in different locations. Distance learning is being defined by the State of California to include video or audio instruction in which the primary mode of communication between the student and instructor is online interaction, instructional television, video, tele-courses or conferences, or other instruction that relies on computer, virtual or communications technologies. It may also include the use of print materials incorporating assignments that are the subject of written or oral feedback. The aim of distance learning is to allow educators and providers, in collaboration with the District, to provide ongoing instruction and high-quality educational opportunities.

The District anticipates, at this time, utilizing the following platforms to support your student during this period:

- Google Classroom (Learning Platform): – https://gsuite.google.com/terms/education_privacy.html
- Zoom <https://zoom.us/terms>
- Thrively <https://www.thrively.com/toc>
- Educreations <https://www.educreations.com/terms/>
- LEXIA Learning <https://www.lexialearning.com/lexia-website-properties-terms-of-use>
- Reading Plus <https://www.readingplus.com/terms-of-service/>
- **GoGuardian** www.goguardian.com
- **SeeSaw** <https://web.seesaw.me/>
- **Edpuzzle** www.edpuzzle.com

Other platforms may be used by specific teachers.

The use of technology for the provision of educational opportunities through distance learning may result in the creation of pupil records not in the District's control as well as student-generated content and may result in the unintended revelation of personally identifiable student information beyond the District's control. We acknowledge that many technology platforms maintain data shared on their platforms and want to provide you notice of the same. The District will endeavor to work with the technology companies utilized in the provision of distance learning opportunities to ensure the privacy of our students is maintained consistent with all relevant federal and state laws, including the Federal Educational Rights and Privacy Act (FERPA). We expect these companies will act consistently with common standards of student privacy used when providing educational services. We will make our best efforts to ensure that the collection and use of any student data is limited to educational purposes only and seek to prevent the unauthorized release of student information or use of student data for marketing purposes.



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DISTANCE LEARNING – ACKNOWLEDGMENT AND CONSENT

I understand and acknowledge:

- ✓ My child has the right to confidentiality as it pertains to distance learning.
- ✓ I understand, by law, there are exceptions to confidentiality, including mandated reporting of child, elder, and dependent adult abuse as well as safety concerns related to danger to self and danger to others. I understand my provider may have to break confidentiality under these circumstances.
- ✓ My teacher and/or service provider will conduct educationally related instruction by way of distance learning in a confidential setting.
- ✓ My child will remain in a confidential setting during receipt of distance learning to the extent possible, and within the District's control.
- ✓ I further understand it is illegal to record any instruction or educational session without the prior written consent of the principal and teacher/service provider.
- ✓ Telephone/audio/video transmission will not be retained by the District in any medium.
- ✓ I have the right to discuss any of this information with the teacher/service provider and/or principal and to ask questions I may have.
- ✓ I acknowledge and reaffirm my agreement under the District's Acceptable Use Policy and the District's rights to monitor, regulate bullying, and sets expectations for good behavior while using this platform.

I can withdraw my consent to this form at any time by providing written notice to the Sunnyside Union School District Office, 21644 Avenue 196, Strathmore, CA 93267

- ✓ I have read and understand the information provided in this correspondence.

I acknowledge that my receipt and review of this form means that I understand, and agree to the District's use of technology, including online, virtual and communications platforms to provide high quality educational opportunities to my child. **IF I DO NOT AGREE TO THESE TERMS**, I may indicate so below and return the form to:

I DO NOT AGREE to the terms contained herein:

PARENT NAME: _____

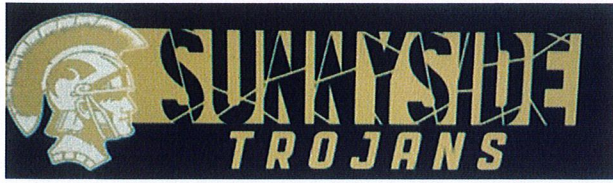
PARENT SIGNATURE: _____ DATE: _____

CHILD'S NAME

DATE OF BIRTH

Please return as soon as possible.

- 1) scanning or taking a picture of the form and emailing it to comments@sunnysideunion.com
- 2) mailing to 21644 Avenue 196, Strathmore, CA 93267



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SUNNYSIDE UNION SCHOOL DISTRICT

Data Governance Program
Children's Online Privacy Protection Act (COPPA)
Privacy Notice & Authorization

The Sunnyside Union School District is committed to providing students with the most effective tools for learning. The Children's Online Privacy Protection Act (COPPA), a federal law, requires parental notification and consent for student use of District approved online resources for instructional purposes for students under 13 years of age. The law permits schools to act as the parent's agent and can consent to the collection of student information on the parent's behalf.

The District provides students with the most effective web-based tools and applications for learning, the District uses several software applications and web-based services, operated by third-party service providers. Sunnyside Union School District utilizes Google G Suite and other web-based resources (e.g. Seesaw, Renaissance Learning, Zoom, GoGuardian, etc.). As with any educational undertaking, a strong partnership with families is essential to our success. In order for our students to use these programs and services, certain personal identifying information must be provided. This information can include, but is not limited to the student's name, teacher's name, grade, and Email address/login. This information must be provided to the website operator to identify users for the services they provide.

Upon written authorization of the student's parent/guardian, a student may have his/her own personal email address. Neither the District nor GoGuardian will share this email address with outside parties. The District will only provide the absolute minimum amount of information required.

Under Federal law entitled COPPA agencies must provide parental notification and obtain parental consent before collecting personal information from children under the age of 13. The law permits school districts to consent to the collection of personal information on behalf of all of its students, thereby eliminating the need for individual parental consent given directly to the website operator. A list of the possible sites to be used in our classrooms, with links to their privacy policies and terms of service can be obtained by clicking on the COPPA Compliant List link at the bottom of this document. This is not a static list and will be updated as necessary.

At a minimum, all Sunnyside School District students will be assigned a network login, and a District Google G Suite for Education account (includes Google Drive, Calendar, and Classroom).

You must approve the consent before the District can allow your child to access the websites listed in the COPPA Compliant List. By completing this form, you are acknowledging that you understand that your consent is required in accordance with COPPA. You agree to the release of personally identifiable information regarding your child. Consent is required for disclosure of this information to third parties and you may revoke this consent at any time, upon providing written notice to the District. Until this revocation is made this consent shall remain in effect. Consent is given during registration each year.