

Sterling High School



2023 - 2024

Parent/Student
Handbook

www.re1valleyschools.org

RE-1 Valley School District Mission Statement

PREPARING EACH STUDENT TODAY FOR TOMORROW

Welcome to Sterling High School! We are happy to present this handbook to help answer questions regarding school policy and procedures that may arise throughout the school year. Education is a shared responsibility and we value your partnership. Together we can guide and challenge our students to reach their full potential. Dedication to success and student achievement is our constant focus. It is important for parents to be involved in our school. There are many ways for you to be involved in our school; Communicating with your child's teacher, reviewing grades and attendance on the school RE-1 Valley School District website, attending school functions, and an absolute belief that all students can excel, will enhance this process. Thank you in advance for your support of our school, and our students!



This document has been designed to provide students with important information that will assist them in being successful at Sterling High School.

It is essential that you and your parents/guardians review the basic information provided in this document to ensure your understanding of daily operations and expectations of the school.

This is not intended to be all-inclusive. If you have further questions, please refer to the website, contact school administration, teachers, advisors or other Sterling High School staff.

PLEASE NOTIFY THE STERLING HIGH SCHOOL OFFICE OF ANY RESIDENCE OR PHONE NUMBER CHANGES. CONTACT AND EMERGENCY PHONE NUMBERS MUST BE KEPT CURRENT IN THE STERLING HIGH SCHOOL OFFICE FOR INFORMATION, EMERGENCY, ILLNESS, OR INJURY.

TITLE IX REGULATIONS REGARDING DISCRIMINATION

We prohibit discrimination and harassment of any kind based on disability, race, creed, color, sex, sexual orientation, gender identity, gender expression, marital status, national origin, religion, ancestry, need for special education services, age, genetic information or conditions related to pregnancy or childbirth.

For more information, please visit www.re1valleyschools.org or contact:

Brenda Kloberdanz
Assistant Superintendent

RE-1 Valley Schools
301 Hagen Street
Sterling, Colorado 80751
(970) 522-0792
kloberdanzb@re1valleyschools.org

MESSAGE FROM THE PRINCIPAL



I am excited to begin my first year as principal at Sterling High School. I know 2023-2024 is going to be a fantastic year as we build on the high school's great history. On behalf of the faculty and staff, it is my honor to welcome you to Sterling High School. We have high expectations of our staff, students, parents, and community. We are proud to offer a safe learning environment that promotes excellence in all aspects of our school. Please work with us as we dedicate our efforts to hold students accountable for their learning and behavior. Together, we will challenge each student in a positive atmosphere, to model positive beliefs in their efforts, and achieve a high quality education. We are excited to have you become involved in our school, academically, artistically, and athletically. We expect students to compete, achieve, and succeed in becoming a productive citizen. We are pleased to have each of you with us as we commit to be a school of excellence.

Welcome to the Sterling High School Dream Factory, where we help you construct your dreams!

Jeff Hoff, Principal
Sterling High School

407 West Broadway
Sterling, Colorado 80751
Phone: (970) 522-2944
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STERLING HIGH SCHOOL

School Directory

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Mr. Scott Walker, Math	walkers@re1valleyschools.org
Ms. Nicole Wheeler, Library Assistant	wheelern@re1valleyschools.org
TBA, Registrar	@re1valleyschools.org
Safe2Tell	Toll-Free number is: 1-877-542-7233(SAFE)

Safe2Tell Colorado is designed to help YOU anonymously report any threatening behavior that endangers you, your friends, your family, or your community.

- Safe2Tell CO is for students who need to report threats to themselves or others - in a way that keeps them SAFE
- Safe2Tell CO is ANONYMOUS - your identity is UNKNOWN. Anonymity is protected by Colorado state law

AUGUST '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

9 New Teacher Day
 10 Prof. Development
 11 Work Day (Flex Day)
 14-15 Prof. Dev./Work Day
 16 K-12 First Day
 21 NO SCHOOL
 28 Prof. Development

JANUARY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1-2 NO SCHOOL
 3 Work Day
 8 Induction Training
 15 NO SCHOOL
 22 Prof. Development
 29 NO SCHOOL

SEPTEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 NO SCHOOL- Labor Day
 11 Induction Training
 18 Prof. Development
 25 NO SCHOOL

FEBRUARY '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

5 NO SCHOOL
 12 NO SCHOOL
 19 NO SCHOOL
 26 Prof. Development

OCTOBER '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 Prof. Development
 9 NO SCHOOL
 13 End of 1st Quarter
 16 Bldg. Prof. Dev./Work Day
 23 Induction Training
 30 NO SCHOOL

MARCH '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 School in Session
 7 End of 3rd Quarter
 8-15 NO SCHOOL
 18 Bldg. Prof. Dev./Work Day
 25 School in Session
 29 NO SCHOOL

NOVEMBER '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6 School in Session
 10 NO SCHOOL
 13 Induction Training
 22-24 NO SCHOOL
 27 NO SCHOOL

APRIL '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 NO SCHOOL
 8 Prof. Development
 15 NO SCHOOL
 22 NO SCHOOL
 29 NO SCHOOL

DECEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 NO SCHOOL
 11 Prof. Development
 18 School in Session
 21 End of 2nd Quarter
 22-29 NO SCHOOL

MAY '24						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

6 NO SCHOOL
 13 Prof. Development
 20 School in Session
 23 End of 4th Quarter
 23 Early Release
 Elem dismiss @ 11:15
 SMS, SHS, CHS, CES @ 11:30
 Staff Work to 3:30
 24 Staff Work Day
 25 Graduation

	K - 5	6-11	Staff
1 st Quarter	35	35	41
2 nd Quarter	38	38	41
3 rd Quarter	38	38	41
4 th Quarter	40	40	43
PT Conferences			2
Total	151	151	168

150 Full Days
 1 Partial (May 23)
 15 Blue (Prof. Development/Work Days)
 5 Green (Induction)
 7.0 Snow Days

STERLING HIGH SCHOOL

2023-2024 Parent/Student Handbook

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GENERAL INFORMATION

BELL SCHEDULE

7:40 a.m.	1 st Bell
7:45 - 8:25 a.m.	Advisory
8:25 - 8:30 a.m.	Passing Period
8:30 - 10:05 a.m.	1 st Block
10:05 - 10:10 a.m.	Passing Period
10:10 - 11:45 a.m.	2 nd Block
11:45 - 11:50 a.m.	Passing Period
11:50 - 12:25 p.m.	Lunch
12:25 - 12:30 p.m.	Passing Period
12:30 - 2:05 p.m.	3 rd Block
2:05 - 2:10 p.m.	Passing Period
2:10 - 3:45 p.m.	4 th Block

SCHOOL HOURS

Main Office & Counseling Office
7:30am - 4:00 pm Tuesday – Friday

COMMUNICATIONS

- School Messenger - Sterling High School uses Thrillshare to provide timely communication to parents and staff members on matters of attendance, general interest, activities, campus, as well as district emergencies.
- Daily Announcements - Posted on the school website, Infinite Campus, Twitter, Facebook, and Instagram and are read each morning over the Intercom.
- Infinite Campus/Parent Portal - Information specific to your child's attendance, grades and classes may be found on the Parent Portal. All users, students and parents, have separate login accounts. Those accounts may be set up with the office. The link is found at www.re1valleyschools.org and the login/password boxes are located in the top right corner of the webpage.

SCHOOL CLOSINGS/DELAYED START/EARLY DISMISSAL

When weather conditions are deemed too hazardous for students to travel to their schools, official notification of school closings will be relayed to parents, students, and school personnel as soon as possible.

- Emergency closing notices will be carried via radio stations KSTC (1230 AM and 104.7 FM), KPMX (105.5 FM) and KOA (850 AM) and the RE-1 Valley School District website.
- Persons are requested not to call radio or TV stations or the schools because phone lines will be overloaded with necessary internal calls.
- When weather conditions make it necessary for school to dismiss early (before 3:45 p.m.), emergency closing notices will again be carried via above listed radio stations and website.
- If school is closed, all activities will be canceled for the day.

BUILDING ENTRY/VISITOR SIGN-IN

To ensure student safety and campus security, the following procedures are given for visitors. Parents/Guardians and patrons are welcome to visit our school after obtaining permission from the administration.

- Please call ahead if you are requesting to meet with a teacher. Parents/Patrons will not be permitted into classrooms during instructional time. The office can help coordinate a time to meet.
- Designated visitor parking is available at the front of the main entrances. Spaces are marked “visitor”. Please do not park in any numbered spaces at any time.
- Visitors should press the button inside the entryway and wait for instructions. Visitors will be asked their name and the purpose of the visit. Identification may be asked to be seen prior to being admitted into the building.
- All visitors must report to the main office upon entering the building, sign in, and pick up a visitors badge. Sterling High School utilizes the RAPTOR security system. Please be prepared to present a picture ID upon check in.
- Students at Sterling High School are not permitted to bring students from other schools, family, etc. to spend any portion of the day with them at school.
- For student safety, any unauthorized entrance must be reported to law enforcement.

BREAKFAST AND LUNCH

RE-1 Valley School District-1 offers a daily breakfast program. Menus are available on the district website at <https://www.re1valleyschools.org>. Sterling High School has an open campus for lunch. Lunch is available in the cafeteria. Free breakfast and lunch for all students. All food purchased off-campus must be finished before reentering the building at the end of assigned lunch period. Off-campus privileges may be revoked due to tardiness, other student conduct violations or at the discretion of school administration.

Prices for 2023-2024: **Breakfast:** Student - Free; Adult - \$2.00 **Lunch:** Student - Free; Adult - \$3.75

DELIVERIES

Due to interruptions to the school day and school schedules, Sterling High School does not accept deliveries for students. This includes, but is not limited to (flowers, balloons, popcorn, candy, etc.).

POSTERS/ANNOUNCEMENTS

Requests to display posters and/or bulletin board announcements, within the school, require building administration approval per school district policy.

ACCIDENTS/INJURIES

All accidents and injuries must be reported to the main office as soon as they occur so an incident report can be filed.

MEDICATION/HEALTH ASSISTANT

The Health Assistant provides care to students injured while at school, who suddenly become ill, or who need routine medications administered. Students are expected to adhere to the following guidelines:

1. Student should ask the teacher for permission to report to the office **(a pass is required)**
2. Student must immediately report to the Health Assistant or secretary
3. Student will be allowed to go home if the Health Assistant, administration, parent and/or emergency contact personnel can agree on approval
4. If no contact can be made with parent and/or emergency contact and the student is too ill to return to class, provisions will be made to rest at school

We ask that parents/guardians notify the school office if a student has a special medical condition or need. Students who take prescribed medications during the day must have parents/guardians provide the school office with a doctor's note that includes dosage and storage instructions. All medication must be in the original container/prescription bottle. Required forms for medication administration can be requested or picked up in the school office.

PLEASE NOTE: Tylenol will only be administered if a permission form is filed in the office. The Health Assistant or secretaries log all student medication given in our student information system.

EXTENDED ILLNESS

If a student is physically unable to attend school for more than two weeks, notify Sterling High School. RE-1 Valley Schools make provisions for extended illnesses. Parents are asked to provide the district with a physician's statement requesting/recommending a "homebound" educational program stating the reason and length of time the need for homebound services is anticipated.

IMMUNIZATIONS (C.R.S. 25-4-902)

All students must provide proof of immunizations to register or continue in school. Students not up to date on immunizations will have 14 days to obtain the required immunizations, submit a statement of exemption, or present a written plan for completion.

EMERGENCY CONTACTS

Parents please notify the office of address and phone numbers and alternative phone numbers that can be used in emergencies. If there are changes during the year, please update the Sterling High School main office. Being able to

contact parents in an emergency is essential.

EMERGENCY DRILLS

As part of the Emergency Response Plan, RE-1 Valley Schools has adopted the Standard Response Protocol (SRP), a program that uses common language between students, staff, and first responders when describing actions to be taken in the event of an emergency. Emergency drills that require students and staff to hold, secure, lockdown, evacuate, or shelter in place will be held monthly. All students and faculty will be advised on proper Standard Response Protocol procedures.

LOST AND FOUND

Lost and Found is located in the office. All items not claimed at the end of the semester are donated to Cooperating Ministries of Logan County or the ATC facility.

TEXTBOOKS AND OTHER PROPERTY

When textbooks and/or equipment are assigned at the beginning of the school year, they are the student's responsibility. If a textbook/equipment is lost, the student will acquire another one after paying for the one lost. Damages to textbooks/equipment will result in a fine assessment at the end of the year. All fines/fees must be paid prior to the student participating in graduation ceremonies.

LIBRARY/MEDIA CENTER INFORMATION

- Hours of Operation: 7:30 a.m. - 4:00 p.m. (Tuesday - Friday)
- Item Check Out: Books (4 weeks); Magazines (2 weeks)
- Book Return Policy: 3-day grace period for overdue materials.
- Overdue Books: Ten cents/day fine/weekends excluded; Fines must be paid each quarter to receive report cards.
- Lost Books: Students will be responsible for the replacement cost of the book(s)

LOCKERS

Student lockers are assigned at the beginning of the school year. It is important that students never bring any more than a minimum amount of money to school and never leave it or valuables in lockers, as they would cause a great temptation for theft. Students may not transfer from their assigned lockers to another without permission.

Locks will be provided to students to place on their physical education lockers. Only school-owned locks are to be used. In the event that you should lose your lock, you shall be charged to replace the lost lock (\$15.00).

School locks and lockers are the property of the school district and for the use of the student. Lockers may be subject to search by school officials at any time without prior notice and as a due process in search for stolen school property, alcohol, tobacco, drugs, or other materials that are not the rightful possession of students.

To protect the safety and welfare of students and school personnel, and to maintain order and discipline on school property or at school sponsored activities or events, school authorities may search a student's locker or desk and its contents, personal property, or automobile under the circumstances described in policy and may seize any illegal, unauthorized, or contraband materials. School lockers, desks, and other storage areas provided for student use on school premises are school property and remain at all times under the ownership and control of the school. Lockers, desks, and storage areas, as well as the contents therein, are subject to inspection at any time, without notice and without cause, at the discretion of RE-1 Valley Schools. No student shall lock or impede access to any locker or storage areas except with a lock provided or approved by school authorities. Searches of a student's person or personal effects such as a backpack, purse, book bag, electronic devices, motor vehicle, etc., within the school or on school grounds may be conducted by the principal or designee when that official reasonably suspects that the search will uncover evidence of a violation of Board and/or district policies, school rules, or federal, state, or local laws or uncover the presence of an item that presents an immediate danger of physical harm or illness to any person.

BOOK BAGS/BACKPACKS

Book bags and backpacks may only be used to transport books and supplies from your car to your locker. While inside the school, they should be left in your locker at all times.

STUDENT IDs

Photos for student IDs are taken at registration in August. IDs are required for free entry into Sterling High School athletic events and are required for attendance at all dances and other activities as determined. Fee for replacement ID is \$15.00.

*PLEASE NOTE: **Photographs are taken at Registration or Makeup Days ONLY***

FOOD AND DRINK

Students are encouraged to bring a water bottle to school. The water bottle must contain only water. **No open food or drinks are allowed in hallways or classrooms**, unless approved by the teacher or provided by the school.

VEHICLES AND PARKING

Students are only permitted to park vehicles in the lots on the east side of the building and in designated areas on the west side of the building. At no time are students permitted to park in the staff or visitor areas. Violators will be assigned to detention/loss of parking privilege and the vehicle may be towed at the owner's expense. Students are expected to adhere to the following rules:

- Speed limit is 10 miles per hour
- Lock your vehicle; the school cannot be responsible for articles taken from cars, nor for damage to cars
- Vulgar or offensive sayings, bumper stickers, etc. should not be on student vehicles while on school grounds
- Failure to follow safety expectations can result in loss of parking privileges

FIELD TRIPS

Field trips may be planned by a teacher for specific educational goals. Parents/Guardians will be informed of planned field trips in advance. If you have questions or concerns regarding a scheduled field trip, please contact your child's teacher. Students who do not go on a scheduled field trip during the school day are expected to be in school.

All students are expected to adhere to school rules and policies while on field trips (e.g. no cell phone usage). Students may face disciplinary actions, to include loss of participation for additional field trips, if rules and policies are not followed.

SCHEDULE CHANGES

Students must complete a schedule change form, and if approved by counselors the change will be made. Students have 1 week to request a schedule change at the beginning of each semester. If schedule change is NOT possible, the student will be called to the counseling office.

PARENT INVOLVEMENT

There are many ways that parents can be involved in their child's education. We encourage you to become involved in any way possible. Here are some examples of opportunities for involvement:

- Parent/Teacher Conferences
- Volunteering
- Participation in booster and fundraising opportunities: (athletic; band)
- Participation in advisory council committees: (FFA; FBLA; FCCLA; TECH ED)
- Serving on district and building level committees: (School Accountability Committee (SAC); District Accountability Committee (DAC))

STUDENT RESOURCES

- Safe2Tell® (<https://safe2tell.org/>)
Safe2Tell is designed to help you anonymously report any threatening behavior that endangers you, your friends, your family, or your community. 1-877-542-SAFE (7233)
- Family Resource Center (<https://www.frcsterling.org/>)
- Northeastern Junior College (<https://www.njc.edu>)

FEES

A general student fee of \$25.00 for registration materials and student ID is required for all students at Sterling High School. Additional Athletic/Activity/Course fees will also be charged. Students participating in athletics or other activities included on RE-1 Valley's fee schedule will be assessed at the time activity/sport begins (\$75.00 per sport for first two sports; third sport is free) and applies to in-district students only. Seniors with unpaid fees will not be permitted to participate in graduation ceremonies, including concurrent enrollment fees and fines.

Course/Activity	Fee Amount	Notes
Foundations of Art (18 weeks)	\$40/18 weeks	
Studio Art II (18 weeks)	\$40/18 weeks	Plus supplies for individual projects
Studio Art III (1 year)	\$40/18 weeks	Plus supplies for individual projects
Studio Art Senior Capstone (9 weeks, repeatable)	\$20/9 weeks	Plus supplies for individual projects
Ceramics/Sculpture II (18 weeks)	\$40/18 weeks	Plus supplies for individual projects
Ceramics/Sculpture III (18 weeks)	\$40/18 weeks	Plus supplies for individual projects
Ceramics/Sculpture Senior Capstone (9 weeks repeatable)	\$20/9 weeks	Plus supplies for individual projects
Mixed Media (18 weeks)	\$40/18 weeks	
Culinary Essentials 1 (9 weeks)	\$30/9 weeks	
Culinary Essentials 2 (9 weeks)	\$30/9 weeks	
Baking and Pastry 1 (9 weeks)	\$30/9 weeks	
Baking and Pastry 2 (9 weeks)	\$30/9 weeks	
Foundations of Design, Multimedia Arts & Digital Communications	\$40/18 weeks	
Graphic Design I (18 weeks)	\$40/18 weeks	
Graphic Design II (18 weeks)	\$40/18 weeks	
Graphic Design Senior Capstone (9 weeks, repeatable)	\$20/9 weeks	
Digital Photography I (18 weeks)	\$40/18 weeks	
Digital Photography II (18 weeks)	\$40/18 weeks	
Digital Photography Senior Capstone (9 weeks, repeatable)	\$20/9 weeks	
Jazz Band (36 weeks)	\$30/36 weeks	
Band (36 weeks)	\$40/18 weeks	
Percussion Ensemble (18 weeks)	\$40/18 weeks	
Concert Choir (18 weeks/36 weeks)	\$40/18 weeks	
Show Choir (36 weeks)	\$30/36 weeks	
Yearbook Staff (36 weeks)	\$13/36 weeks	
Ag Capstone (18 weeks)	\$20/18 weeks	
Introduction to Ag Science and Tech (18 weeks)	\$40/18 weeks	
Principles of Animal and Vet Science (18 weeks)	\$40/18 weeks	
Algebra I (18 weeks)	\$3/18 weeks	
Geometry (18 weeks)	\$3/18 weeks	
Algebra II (18 weeks)	\$3/18 weeks	
Trig/Analytic Geometry (9 weeks)	\$3/9 weeks	

Pre-Calculus (9 weeks)	\$3/9 weeks	
Physical Education (9 weeks/18 weeks/36 weeks)	Fees vary	
Weight Training		Black shirt/shorts/socks/tennis shoes
Foundations of Tech I (9 weeks)	\$20/9 weeks	
Foundations of Tech II (9 weeks)	\$20/9 weeks	
Technology II (18 weeks)	\$40/18 weeks	
Technology III (18 weeks)	\$40/18 weeks	
Video Game Design I (9 weeks)	\$20/9 weeks	
Video Game Design II (9 weeks)	\$20/9 weeks	
Senior STEM Capstone (9 weeks, repeatable)	\$20/semester	
Tech Club	\$13/36 weeks	
E-Sports Club Fee	\$13/36 weeks	
Earth Science (18 weeks)	\$10/18 weeks	
Biology (18 weeks)	\$10/18 weeks	
Human Anatomy & Physiology (18 weeks)	\$10/18 weeks	
Chemistry (18 weeks)	\$10/18 weeks	
Physical Science (18 weeks)	\$10/18 weeks	
Foreign Language Fee	\$25/18 weeks	Spanish Workbook
Student Council	\$13/36 weeks	
Knowledge Bowl	\$13/36 weeks	
National Honor Society	\$15/year	
Athletics (fee per sport)	\$75/sport	Pay for 2 sports and the 3 rd is free
Registration Fee	\$25	
Late Registration Fee	\$10	
Immunization Records	\$5	
Third Party Verification Fees	\$5	
Concurrent Enrollment Fee		Varies-charged by NJC
Additional Transcripts (1 st copy free)	\$5	

WITHDRAWAL FROM RE-1 VALLEY SCHOOL DISTRICT

Students withdrawing from Sterling High School must obtain a withdrawal form from the Counseling Office. The student is to complete the form, return all school property, pay all outstanding fees and fines and return the form to the Counseling Office. Students must be accompanied by their parent or have written verification of permission to withdrawal.

VIDEO SURVEILLANCE

RE-1 Valley uses video surveillance on district grounds to maintain the health, welfare, and safety of students, staff and visitors while on school district property, as well as, for the protection of school district property. School buildings and grounds may be equipped with video cameras. Video may be reviewed and monitored by school district personnel on a random basis and/or when problems arise as allowable by board policy.

ACTIVITIES/OPPORTUNITIES

OVERVIEW

In an effort to expand all students' horizons and opportunities, Sterling High School offers a wide variety of activities for credit and not for credit. Listed below, in three categories, are those activities. All students participating in activities, events, contests that require travel or time missed from their regular classes must meet Classroom/CHSAA eligibility requirements in order to participate. Activities in one class will not take priority over expectations in another class.

ATHLETICS

All students who intend to participate in athletics at Sterling High School must receive clearance through the Athletic Department. All of the following items must be submitted to the athletic secretary before a student can participate:

- Current physical on file in the Sterling High School office
- All fines and fees paid in full
- Must show proof of insurance or purchase school activity insurance (https://www.hsri.com/K12_Enrollment/Main/default.asp)
- Must have student and parent signatures on RE-1 Participation Contract and Code of Ethics for CHSAA sanctioned activities

Fall sports include:

- Football, Boys Soccer, Volleyball, Softball, Boys and Girls Cross Country, Cheer, Boys Golf

Winter Sports

- Boys and Girls Basketball, Wrestling

Spring Sports

- Boys and Girls Track, Baseball, Girls Soccer, Girls Golf

ELIGIBILITY FOR ALL ACTIVITIES (Extra-curricular/Co-Curricular and Clubs)

- Eligibility is taken on the Tuesday for that same week of eligibility
- Students may not have 2 F's in the same week
- Students must attend a full day the day of the event/activity as well as the following day or they will be ineligible to fully participate. If the event is a full day event or on a Saturday, students must attend the previous day. They must have Administration approval to miss school on game day or day after to play/practice.

Caliche Athletes are allowed to participate in any sport that Sterling has to offer that Caliche does not. Any student athlete who wishes to participate in a sport not offered by either school in the district may seek out and participate in a school that does offer that sport. Additionally, any student athlete may request the addition of a new sport at either high school by making a request for District consideration. To make such a request, please contact the school's Athletic Director for a copy of the written procedures to follow.

CLUBS/ACTIVITY GROUPS AND SPONSORS

- **Student Council** - this group that coordinates building level activities such as homecoming activities.
Sponsor: Lisa Schumacher
- **ESports**
Sponsor: Hee Hun Cho
- **Future Business Leaders of America (FBLA)** - a vocational based co-curricular activities for students interested in business. This organization competes in district competitions at which students can qualify for state and national competitions.
Sponsor: Scott Walker
- **Future Farmers of America (FFA)** - a vocational based co-curricular activity for students interested in agriculture and agricultural business. This organization competes in district competitions at which students can qualify for state and national competitions.
Sponsor: Whitney Reed
- **Family, Career, Community Leaders of America (FCCLA)** - a vocational based co-curricular activities for students interested in child development, family and consumer studies. This organization competes in district competitions at which students can qualify for state and national competitions.
Sponsor: Linda Jeffers
- **Knowledge Bowl**
Sponsor: Lesa Askew
- **National Honor Society**
Sponsor: Jessup Adams
- **Special Olympics/Unified Sports (Non-Sterling High School activity)** - participants compete and regional and statewide competitions.
Sponsor: N/A
- **Technology Student Association (TSA)** - a vocational based co-curricular activity for students interested in technology.
Sponsor: Brad Hessler

FINE ARTS

Our music groups participate in many local and statewide activities, competitions and performances.

- **Jazz Band**
Sponsor: Shauna Snyder
- **Jazz Choir**
Sponsor: Annette Lambrecht
- **CHSAA (Colorado High School Activities Association) Band**
Sponsor: Shauna Snyder
- **CHSAA (Colorado High School Activities Association) Choir**

Sponsor: Annette Lambrecht

ATTENDANCE INFORMATION

ATTENDANCE (RE-1 Valley School District Board Policy JH)

One criteria of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development and possible academic failure. Regular attendance is of utmost importance for school interest, social adjustment and scholastic achievement. No single factor may interfere with a student's progress more quickly than frequent tardiness or absence.

According to state law, it is the obligation of every parent/guardian to ensure that every child under their care and supervision receives adequate education and training and, if of compulsory attendance age, attends school. Continuity in the learning process and social adaptation is seriously disrupted by excessive absences. In most situations, the work missed cannot be made up adequately. Students who have good attendance generally achieve higher grades, enjoy school more, and are more employable after leaving school. For at least these reasons, the Board believes that a student must satisfy two basic requirements in order to earn full class credit: (1) satisfy all academic requirements and (2) exhibit good attendance habits as stated in this policy.

EXCUSED ABSENCES

The following will be considered excused absences:

1. A student who is temporarily ill or injured or whose absence is approved by the administrator of the school of attendance on a prearranged basis. Prearranged absences will be approved for appointments or circumstances of a serious nature only which cannot be taken care of outside of school hours
2. A student who is absent for an extended period due to a physical disability or a mental or behavioral disorder
3. A student who is pursuing a work-study program under the supervision of the school
4. A student who is attending any school-sponsored activity or activities of an educational nature with advance approval by the administration
5. A student who is suspended or expelled

As applicable, the district may require suitable proof regarding the above exceptions, including written statements from medical sources.

If a student is in out-of-home placement (as that term is defined by C.R.S. 22-32-138 (1)(h)), absences due to court appearances and participation in court-ordered activities shall be excused. The student's assigned social worker shall verify the student's absence was for a court appearance or court-ordered activity.

UNEXCUSED ABSENCES

An unexcused absence is defined as an absence that is not covered by one of the foregoing exceptions. Each unexcused absence will be entered on the student's record. The parents/guardians of the student receiving an unexcused absence will be notified orally of the unexcused absence.

In accordance with law, the district will impose appropriate penalties that relate directly to classes missed while unexcused. Penalties include a warning, school detention or in-school suspension. Academic penalties, out-of-school

suspensions or expulsion will not be imposed for any unexcused absence.

The administration will develop procedures to implement appropriate penalties. The school administration will consider the correlation between course failure, truancy and a student dropping out of school in developing these procedures and will implement research-based strategies to re-engage students with a high number of unexcused absences.

Students and parents/guardians may petition the Board of Education for exceptions to this policy provided that no exception will be sustained if the student fails to abide by all requirements imposed by the Board as conditions for granting any such exception.

The maximum number of unexcused absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is 10 days during any calendar year or school year.

CHRONIC ABSENTEEISM

When a student has an excessive number of absences, these absences negatively affect the student's academic success. For this reason, a student who has 16 total absences in a school year (eight per semester), whether the absences are excused or unexcused, may be identified as "chronically absent" by the superintendent or principal. Absences due to suspension or expulsion will not be counted in the total number of absences considered for purposes of identifying a student as "chronically absent."

If a student is identified as "chronically absent," the principal will develop a plan to improve the student's attendance. The plan will include best practices and research-based strategies to address the reasons for the student's chronic absenteeism. All students deemed "Chronically absent" will be referred to Multi-Tiered System of Supports (MTSS) to have an Individual Support Service Team (ISST) meeting scheduled. The student's parent/guardian will be required to participate in the development of the plan.

Nothing herein will require the principal to identify a student as "chronically absent" prior to declaring the student as a "habitual truant" and pursuing court proceedings against the student and his or her parents/guardians to compel the student's attendance in accordance with state law.

Sterling High School's Response to Absences

Any student that has reached a total of **4 unexcused or excused absences** in a month will receive a phone call from the Family Community Coordinator. If the Family Community Coordinator cannot contact a family after 3 attempts, a home visit will occur.

Seventh Absence

Upon receiving a seventh absence, parents/guardians will receive formal written notification. A phone call will also be made to schedule a check-in meeting with administration. During this meeting, the student/parent-guardian questionnaire will be completed. If attendance does not improve a community engagement board meeting will be scheduled with parents/guardian, student, and community members.

Tenth & Subsequent Absence

Parents/Guardians will receive formal written notification and the Family Community Coordinator or Administration will set up a conference (to include parents/guardians, students, administrator, and possibly a classroom teacher) with the purpose of:

- Addressing concerns/Discussing strategies for improving attendance issues
- Reviewing local and state attendance policy (CR-S-22-33-104. Compulsory School Attendance*)
- Discussing future consequences, which could include recovering lost instructional time
- Signing contracts to adhere to future attendance requirements and goals

In addition to the Tenth and Subsequent Absence responses listed above, the school may seek to pursue the matter through legal proceedings with approval from Superintendent and Administrator.

REPORTING ABSENCES

Parents will be responsible for calling the school each day when it is necessary for a student to be absent. An answering machine is available for attendance reporting during the hours of: 4:00 p.m. - 7:30 a.m. We recommend calling in advance of the absence whenever possible. Infinite Campus calls go out twice a day to alert parents that their student was marked unexcused in a class. We recommend that parents call Sterling High School at 522-2944 immediately after receiving the Infinite Campus call. As a last option, parents must call the office prior to the start of the next school day or the absence will be left as unexcused.

ACTIVITY ABSENCES

Activity absences are defined as school related events, such as athletics, band, choir, clubs and general course field trips. Students are expected to attend the entire day of an activity prior to the group's departure/or upon their return in order to participate in the event including practices. Students who are absent for appointments or other reasons throughout the day must get approval from the athletic director to participate in the activity (practice or event) that day. For any activity absences, students are expected to meet eligibility requirements. Work is expected to be turned in prior to the absence, unless arrangements have been made with the teacher.

PLEASE NOTE: Students are not excused for absences the day following a school activity.

PREARRANGED ABSENCES

When a student wishes to be absent for reasons other than illness or school related activities, the student will secure approval of the pre-excused absence form by bringing a written excuse or a parent/guardian phone call one week in advance of the absence to the attendance officer (This includes physician and dentist appointments.) Once initial approval is given by the attendance officer, the Pre-Excused Absence Request Form will be given to the student. Previous absences will be taken into consideration for the approval or denial. If the absence is justified and approved by the principal or designee, it will be recorded as an excused absence. If denied, the absence will be considered as an unexcused absence. Unusual circumstances related to attendance procedures will be subject to the discretion of the attendance officer and building principal.

TARDY

A student is tardy at Sterling High School when he/she is not in the classroom and ready to begin work when the tardy

bell rings. A student who comes to class and then leaves to get items he/she forgot and returns after the bell is tardy. When a student is tardy in one class three (3) times, the 3rd tardy will be counted as a “unit” equivalent to an absence towards behavior plans.

HABITUAL TRUANCY/COMPULSORY ATTENDANCE PROCEEDINGS

A "habitually truant" student is defined as a student of compulsory attendance age (17) who has four unexcused absences from school or from class in any one-month (20 school day period of time) or ten (10) unexcused absences during any school year. Absences due to suspension or expulsion shall not be counted in the total of unexcused absences for purposes of defining "habitual truant." When a student is declared habitually truant, the school will require a meeting between the student's parent and appropriate school personnel to review and evaluate the reasons for the student being habitually truant. Any student who has been absent from class for 10 consecutive days or more in any one school year, except for reasons of expulsion, excused long term illness or death, is considered a “dropout” and shall be reported to the CDE by the school district.

ACADEMIC INFORMATION

OVERVIEW

Academics are a primary focus at Sterling High School. Work is expected to be turned in complete and on time. Teachers, counselors and administrators are here to support you in your academic success.

GRADING SCALE

A	100 - 92.5
A-	92.4 - 89.5
B+	89.4 - 86.5
B	86.4 - 82.5
C+	79.4 - 76.5
C-	72.4 - 69.5
D+	69.4 - 66.5
D	66.4 - 62.5
D-	62.4 - 59.5
F	59.4 – 0

GRADUATION REQUIREMENTS

Graduation requirements for a student from a high school within the RE-1 Valley School District shall be designed with the individual student in mind. District policy outlines the number of credits required to graduate.

English	4.0 credits*
Math	3.0 credits*
Science	3.0 credits*
Social Studies	3.0 credits*
Health	.5 credits*
PE	1.5 credits*
Financial Literacy	.5 credits*
ICAP	.5 credits*
Electives	11.0 credits*

Total: 27.0 credits PLUS Math and English Proficiencies per State of Colorado

PLEASE NOTE: Visit the counseling office for more information for how to obtain proficiencyk.

*Our academic goal for all students is to be proficient in the core academic areas and graduate with that academic knowledge coupled with skills and a postsecondary work-force readiness plan after graduation. Students who are not proficient will be required to take an additional math and/or English course their senior year.

A student must complete an equivalent of eight semesters and all required courses before being considered a candidate for a diploma; however, students may apply for early graduation by May of the Junior Year.

Students planning to attend college after graduation must follow the Higher Education Admission Requirements that are in most cases over and above our graduation requirements in order to be eligible to attend 4-year colleges and universities.

Students who intend to participate in collegiate athletics must meet NCAA eligibility center requirements that, in most cases, are over and above our graduation requirements. For more information, please visit www.ncaaeligibility.org

A transfer student must complete at least one semester as a full-time student before he/she may graduate from a high school in the RE-1 Valley School District.

Credits earned by a student who transfers during the second semester of his/her senior year shall be looked at on a case-by-case basis to determine if an RE-1 Valley diploma is appropriate.

A graduation committee shall be formed to rule on any request for exceptions to this policy. The committee shall consist of at least the high school principal, a counselor, and three classroom teachers who had the student in the classroom.

CONCURRENT ENROLLMENT CREDITS

The conversion of credits is as follows:

- 1 college credit class = .25 HS credit
- 2-3 college credit class = .50 HS credit
- 4-5 college credit class = 1 HS credit

These recommendations are based on the hours required by CDE for high school credits. CDE has rules and guidelines for both high schools and colleges about how concurrent enrollment can work, how credits are earned, and of course, the financial responsibilities of all parties. CDE considers students participating in concurrent enrollment high school students first; therefore, all high school graduation requirements must be met first and foremost. High school credits and classes are based on contact hours. A full credit class at Sterling High School is about 120 contact hours and a .50 class is about 60 contact hours. This contact hour requirement has not changed with our semester blocking. Since the classes meet daily for a more extended period of time, we still meet that requirement. Therefore, when looking at the credit conversion for an NJC class to high school credit, we must look at contact hours. The NJC 3 credit classes have 45 contact hours; this is equivalent to a .50 or a < 60-hour contact high school class. The fewer contact hours of 45 vs. 60 for a .5 credit takes into consideration the increased rigor.

Weighted Classes (5.0 scale)

3 credits or higher concurrent enrollment classes will be weighted on a 5.0 scale

Traditional Diploma Requirements = 27 units

English	4 units (one may be earned by meeting board-approved proficiency)
Mathematics	3 units (one may be earned by meeting board-approved proficiency)
Science	3 units (Earth, Life, and Physical Science)
Social Studies	3 units (World Hist./Geog., Civic Democracy, American History)

Physical Education	1.5 units
Health	.5 unit
ICAP/Naviance	.5 unit
Financial Literacy	.5 unit
Electives	11 units

Core Diploma Requirements = 18 units

English	4 units (one may be earned by meeting board-approved proficiency)
Mathematics	3 units (one may be earned by meeting board-approved proficiency)
Science	2 units (Earth, Life, or Physical Science)
Social Studies	3 units (World Hist./Geog., Civic Democracy, American History)
Physical Education	1 unit
Health	.5 unit
ICAP/Naviance	.5 unit
Financial Literacy	.5 unit
Electives	3.5 units

TEST INFORMATION

Students will participate in both state and district testing throughout the school year to monitor growth and achievement.

- **Armed Services Vocational Aptitude Battery (ASVAB):** The purpose of this multi-aptitude test battery is to help students identify his/her own different abilities. The score allows him/her to compare his/her test performance to that of other students at a particular grade level. It matches student interests, abilities, and preferences with careers. The assessment is required for all Sterling High School juniors at no cost.
- **NWEA MAP:** The purpose of this test is to measure the growth in student achievement over time. This test is administered on a regular basis in the fall and spring. It enables us to find out whether an individual student or an entire grade level is making satisfactory progress in basic skills areas of Math and Reading. All freshmen and sophomores take this test. (September/October) and (April/May)
- **Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test (PSAT/NMSQT):** The purpose of this test is to assist freshmen and sophomores dealing with critical reading problem-solving and writing skills that prepares them for college admissions tests, specifically the SAT.
- **Scholastic Aptitude Test (SAT):** The purpose of this college admissions test is to measure developed verbal and mathematical reasoning abilities related to successful performance in college. All juniors take this test. Additional information on test dates, applications, and cost are available in the Counseling Office.
- **ACCUPLACER:** The purpose of this test is to provide you with useful information about your academic skills in math, English, and reading. The results of the assessment, in conjunction with your academic background, goals, and interests, are used by academic advisors and counselors to determine your course selection. This

assessment is required for students wishing to enroll in concurrent enrollment classes if they have not yet taken the ACT or if their ACT scores were not high enough to place them at college level.

STUDENTS WITH DISABILITIES

Sterling High School staff is committed to providing students with disabilities an equal opportunity to an appropriate education. We are dedicated to operating within the guidelines of IDEA (*Individuals with Disabilities Education Act*) and Section 504. IDEA ensures protection to children who fall within one or more of the 13 specific categories of disability and who, because of such disability, qualify for special education services.

Section 504 protects any student who has a physical impairment that substantially limits one or more major life activities. Major life activities include caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

Students with severe needs may be placed on a behavior plan. For more information, see board policy JK-2.

GIFTED AND TALENTED

Sterling High School is dedicated to providing comprehensive programming for the identification and education of gifted and talented students. Sterling High School believes that a quality instructional program that differentiates curriculum and instruction is essential so all students can learn and grow at their level of potential.

ENROLLMENT REQUIREMENTS

A student must be a full-time student in his/her school of attendance. RE-1 Valley requires that high school students attend 8 classes per year their freshman and sophomore years. Juniors are required to be enrolled in three classes each semester and seniors are required to enroll in 2.5 credits first semester with second semester courses being determined by the student's graduation plan.

REGISTRATION/COURSE SELECTION/OFFICE OF THE REGISTRAR INFORMATION

Course descriptions are listed on the district website under the Sterling High School page.

ADVISORY

Sterling High School Advisory, Freshman Academy, and Sophomore WIN classes are daily from 7:45 - 8:25. This is a mandatory class. Students are assigned to an Advisory class by grade and need. The purpose of advisory is to foster student academic success and mental health by creating small communities that support, reflect, engage, celebrate, and problem-solve together. Students who have a 1st-period NJC class will still be assigned an advisory teacher but will have a different schedule and requirements. Students will receive a grade (S/U) and credit for this class.

ACADEMIC RECOGNITION

- Academic Award

Awarded to students in the National Honor Society and/or are in the top ten percent of their classes. Only top tier diploma students are eligible. Data is compiled at the end of the third quarter.

- Honor Roll

Students must participate in a minimum of four academic subjects and earn a 3.33 grade point average or better to be included on each quarter's Honor Roll. Academic subjects are all courses in the curriculum with the exception of the following: School-to-Career Interns, Student Council; Jazz Band and Summer Band; Show Choir; and Varsity Athletics.

REPORT CARDS

Grades are available on the Infinite Campus Portal. Official report cards may be requested from the office at 522-2944. Due to budget constraints, report cards are not automatically mailed out.

HOMEWORK/MAKE-UP WORK

Homework is essential practice, and a very important part of learning and mastering skills. If you do not practice the concepts outside of class, you are only hurting yourself.

Make-up work shall be provided for any class in which a student has an absence unless otherwise determined by the building administrator or unless the absence is due to the student's expulsion from school.

Homework is due at the beginning of the period on the day it is due.

If you attend school the day an assignment is due and you miss class because of a school-related activity, then you are expected to turn the assignment in before you leave or before 3:45 of that school day (if you return to school after the missed class).

If you are absent the day an assignment is assigned, you can log into GOOGLE Classroom or you are expected to get that assignment the day you return to school (regardless of whether the class meets or not) Teachers are available Wednesday and Thursday mornings from 7:30-7:50 for this purpose.

If you are absent the day an assignment is due, then you are expected to turn in the assignment on the day you return to school (regardless of whether the class meets or not).

If you are absent multiple consecutive days, your assignments will be due the following Tuesday.

Unless otherwise permitted by the building administrator, make-up work shall not be provided during a student's expulsion. Rather, the District shall offer alternative education services to the expelled student in accordance with state law. The District shall determine the amount of credit the expelled student will receive for work completed during any alternative education program.

If excused absences occur at the end of the 1st semester, the student will be given an incomplete and must make arrangements with building administration to make up the work. If finals are missed at the end of the 2nd semester due to a documented EMERGENCY ONLY, arrangements must be made with building administration to make up the work no later than 3 days after the end of the school year. Grades will be listed as incomplete until the teacher can grade the work in the fall when they return to work.

STUDENT CONDUCT/SAFETY EXPECTATIONS

BEHAVIORAL EXPECTATIONS

Responsibilities of each Sterling High School student: follow all school rules, honor code and safety rules.

RESPECT YOURSELF, RESPECT OTHERS, RESPECT PROPERTY

Showing respect means:

- To speak, listen, and act respectfully to all staff members and fellow classmates
- To arrive at class on time, sit in your assigned seat, with books, materials, and planner, and be ready to learn
- Complete all assigned class work and homework on time and to the best of your ability.
- Keep food and drinks in the lobbies, hallways and cafeteria only, unless permission has been given
- Do not sit on desks, tables or countertops
- Public displays of affection beyond holding hands are not permitted
- Always have your planner with you.
- Check OUT, in the office whenever you leave the building and check IN when you return.
- Put your trash in trash containers

Follow the Sterling High School Honor Code: **Be honest, respect yourself, others, time, property, and space**

CODE OF CONDUCT (RE-1 Valley School District Board Policy JICDA)

Students in third grade and higher-grade levels

In accordance with applicable law and Board policy concerning student suspensions, expulsions and other disciplinary interventions, the principal or designee may suspend or recommend expulsion of a student in third grade and higher grade levels who engages in one or more of the following activities while in school buildings, on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event and off district property when the conduct has a nexus to school or any district curricular or non-curricular event.

1. Causing or attempting to cause damage to district property or stealing or attempting to steal district property
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property
3. Willful destruction or defacing of district property
4. Commission of any act which if committed by an adult would be robbery or assault as defined by state law
5. Committing extortion, coercion or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force
6. Engaging in verbal abuse, i.e., name calling, ethnic or racial slurs, either orally or in writing or derogatory statements addressed publicly to an individual or a group that precipitate disruption of the district or school program or incite violence

7. Engaging in "hazing" activities, i.e., forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group
8. Violation of the Board's policy on bullying prevention and education
9. Violation of criminal law which has an effect on the district or on the general safety or welfare of students or staff
10. Violation of any Board policy or regulations, or established school rules
11. Violation of the Board's policy on weapons in the schools. Expulsion shall be mandatory for bringing or possessing a firearm, in accordance with federal law
12. Violation of the Board's policy on student conduct involving drugs and alcohol
13. Violation of the Board's violent and aggressive behavior policy
14. Violation of the Board's tobacco-free schools policy
15. Violation of the Board's policies prohibiting sexual or other harassment
16. Violation of the Board's policy on nondiscrimination
17. Violation of the Board's dress code policy
18. Violation of the Board's policy on gangs and gang-like activity.
19. Throwing objects, unless part of a supervised school activity, that can or do cause bodily injury or damage to property.
20. Directing profanity, vulgar language or obscene gestures toward other students, school personnel or others.
21. Lying or giving false information, either verbally or in writing, to a district employee.
22. Engaging in scholastic dishonesty, which includes but is not limited to cheating on a test, plagiarism or unauthorized collaboration with another person in preparing written work.
23. Making a false accusation of criminal activity against a district employee to law enforcement or to the district.
24. Behavior on or off school property that is detrimental to the welfare or safety of other students or school personnel, including behavior that creates a threat of physical harm to the student exhibiting the behavior or to one or more other students.
25. Repeated interference with the district's ability to provide educational opportunities to other students.
26. Continued willful disobedience or open and persistent defiance of proper authority including deliberate refusal to obey a member of the district staff.

DISCIPLINE ISSUES

Sterling High School is a school whose number one priority is the teaching and learning of intended curriculum for "ALL Students". Students that engage in not respecting themselves, others, learning, or properties will be subject to parent/guardian calls, parent/guardian conferences, removal of privileges, in-school detention (ISD), after-school detention (ASD), in-school suspension (ISS), out-of-school suspension (OSS), or be put on a discipline, behavior and/or safety plan. Violation of discipline, behavior, or safety plan may lead to expulsion. The principal or designee will evaluate each discipline issue individually and ensure the student or students involved are given due process. Final determination of discipline actions will be at the discretion of the administrator in accordance with district policies.

CONSEQUENCES

Students who have violations against the code of conduct face the range of consequences (minimum to maximum) listed below:

- **INFORMAL TALK** - A school official (teacher, administrator, or counselor) will talk to the student and try to reach an agreement regarding how the student should behave.
- **CONFERENCE** - A formal conference is held between the student and one or more school officials. During this conference, the student must agree to correct his/her behavior.
- **PARENT INVOLVEMENT** - Parents are notified by telephone, personal contact or letter. A conference may be conducted among the student, his/her parent(s), appropriate school personnel, and any other individuals concerned.
- **DETENTION** - Detention is the keeping of students after school hours or during lunchtime for disciplinary purposes. The students assigned detention will be given twenty-four (24) hours notice to provide their own transportation. Failure to attend detention sessions as scheduled will result in doubling the time. Once a student reaches more than three hours of detention, the student will serve ISS. Pupils are required to bring study materials with which to work quietly when assigned detention.
- **IN-SCHOOL SUSPENSION (ISS)** - A student placed on in-school suspension will be removed from his/her normal classes to a semi-isolation area for the purpose of modifying his/her behavior. Regular classroom assignments will be done while on in-school suspension. Credit will be given for all assignments completed and returned to the teacher during or on the completion of in-school suspension. Failure to report to in-school suspension may result in out of school suspension. Any student assigned in-school suspension will not be counted absent from school and will be allowed to do assigned work with full credit given for all assignments completed and returned to his/her teachers. No phones are permitted in the ISS rooms and will be left with the administrative assistant.
- **SUSPENSION (up to 10 school days)** - The student is informed that he/she is subject to a suspension. The student is afforded the appropriate due process procedure. Following this procedure, and after appropriate review, if the building administrator determines that a suspension is in order, it will be administered at that point. The superintendent, with Board approval, may request an additional 10 days.
- **EXPULSION** - The Board of Education authorizes the expulsion of students. The student is informed that he/she is subject to expulsion. The student is afforded the appropriate due process procedure. Following this procedure, and after appropriate review, if the Superintendent of Schools determines that the expulsion is appropriate, he/she will make that recommendation to the Board of Education with whom the authority for expulsion rests. An expulsion from school may be appealed to the Board of Education through the Superintendent of Schools.

Students receive detention for behavior violations, unexcused absences, and tardiness. Any unserved detention will be doubled to up to four hours. Thereafter, unserved detention time will be served through in-school suspension (ISS).

Possible loss of privileges for unserved detention also includes:

- Attendance at Sterling High School activities, performances, and athletic contests as spectators
- Attendance at meetings and non-educational assemblies scheduled during school day
- Attendance at dances (All dances including Homecoming and Prom)
- Participation in all school-organized recreational activities
- Any fee-paying activities will follow eligibility guidelines as previously states

CONDUCT AT EVENTS

Students are expected to conduct themselves at games, assemblies, and dances in conjunction with school rules. Students who do not follow established guidelines will be asked to leave without refund. Students suspected of possession and or consumption of tobacco, drugs or alcohol will be asked to submit to a breathalyzer test. Refusal to submit to the breathalyzer will result in the police department being contacted and student removal from the event.

Games:

- Students must bring their current student ID to be admitted into games without cost.
- Students should cheer for our team, not against the opponents or the officials.
- The use of alcohol or drugs, E-Cigarettes, JUUL, or Vapes is not permitted. Any violators will be referred to law enforcement immediately, will be ejected from the event and may be banned from further activities at Sterling High School.
- Be mindful that high school athletics are played solely for the enjoyment of the game. Spectators are allowed to view the contests only in the role of support.
- Be the kind of fan who leaves the opposing crowd with a feeling of envy...envious of our enthusiasm and class.
- No noisemakers are permitted or other items that may cause issues with the opposing team. The items will be at the discretion of the administration.

Dances:

All non-Sterling High School guests must be approved through the office prior to tickets being purchased. Students must submit a completed form with all information provided in order to be considered. It is the student's responsibility to get school information prior to submitting the form to the office. Persons over 21 will not be allowed into the dance. Guests must be in good standing at their current high school, or recently graduated.

- Bags, coats, etc. may be subject to search at the door.
- Coats, bags, etc. will only be allowed to be placed in the coat checkroom. Jackets or other personal belongings that are left on the floor, in bleachers, on tables, on chairs, etc. will be removed from the area.
- Only front to front dancing is allowed. Straddling legs, grinding, vulgar or sexually suggested moves as determined by dance supervisors are not permitted.
- Undergarments should not be exposed at any time.
- Public displays of affection (kissing, etc.) are not permitted.
- Touching traditionally private parts of the body, (i.e. breasts, buttocks and genital areas) are not permitted.
- Students are not permitted to sit on each other's laps.
- Students who are not following dance expectations may be asked to leave on a first offense.

DRESS CODE (RE-1 Valley School District Board Policy JICA)

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce disciplinary problems, and improve

school order and safety. The Board recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance of a safe and orderly school.

Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately. In this case, there shall be no further penalty.

If the student cannot promptly obtain appropriate clothing on the first offense, the student shall be given a written warning and an administrator shall notify the student's parents/guardians. On the second offense, the student shall remain in the administrative office for the day and do schoolwork and a conference with the parents/guardians shall be held. On the third offense, the student may be subject to suspension or other disciplinary action in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.

Unacceptable Items

The following items are deemed disruptive to the classroom environment or to the maintenance of a safe and orderly school and are therefore not acceptable in school buildings, on school grounds, or at school activities:

1. Shorts, dresses, skirts or other similar clothing shorter than mid-thigh length
2. Sunglasses and/or hats worn inside the building
3. Inappropriately sheer, tight or low-cut clothing (e.g., midriffs, halter tops, backless clothing, tube tops, garments made of fishnet, mesh, or similar material, muscle tops, etc.) that bare or expose traditionally private parts of the body including, but not limited to, the stomach, buttocks, back and breasts
4. Tank tops or other similar clothing with straps narrower than 1.5 inches in width
5. Any clothing, paraphernalia, grooming, jewelry, hair coloring, accessories, or body adornments that are or contain any advertisement, symbols, words, slogans, patches, or pictures that:
 - Refer to drugs, tobacco, and alcohol
 - Are of a sexual nature
 - By virtue of color, arrangement, trademark, or other attribute denote membership in gangs which advocate drug use, violence, or disruptive behavior
 - Are obscene, profane, vulgar, lewd, or legally libelous
 - Threaten the safety or welfare of any person
 - Promote any activity prohibited by the student code of conduct
 - Otherwise disrupt the teaching-learning process

Exceptions

Appropriate athletic clothing may be worn in physical education classes. Clothing normally worn when participating in school-sponsored extracurricular or sports activities (such as cheerleading uniforms and the like) may be worn to school when approved by the sponsor or coach or building administration.

SEXUAL HARASSMENT (Refer to RE-1 Valley School District Board Policy JBB)

The Board recognizes that sexual harassment can interfere with a student's academic performance and emotional and physical well-being and that preventing and remedying sexual harassment in schools is essential to ensure a nondiscriminatory, safe environment in which students can learn. In addition, sexual harassment is recognized as a

form of sex discrimination and thus is a violation of the laws that prohibit sex discrimination, as addressed in the Board's policy concerning unlawful discrimination and harassment.

District's commitment

The district is committed to maintaining a learning environment that is free from sexual harassment. It shall be a violation of policy for any staff member to harass students or for students to harass other students through conduct or communications of a sexual nature or to retaliate against anyone that reports sexual harassment or participates in a harassment investigation.

The district shall investigate all indications, informal reports and formal grievances of sexual harassment by students, staff or third-parties and appropriate corrective action shall be taken. Corrective action includes taking all reasonable steps to end the harassment, to make the harassed student whole by restoring lost educational opportunities, to prevent harassment from recurring and to prevent retaliation against anyone who reports sexual harassment or participates in a harassment investigation.

Sexual harassment prohibited

Unwelcome sexual advances, requests for sexual favors, or other verbal, non-verbal or physical conduct of a sexual nature may constitute sexual harassment, even if the harasser and the student being harassed are the same sex and whether or not the student resists or submits to the harasser, when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of a student's participation in an education program or activity.
2. Submission to or rejection of such conduct by a student is used as the basis for education decisions affecting the student.
3. Such conduct is sufficiently severe, persistent or pervasive such that it limits a student's ability to participate in or benefit from an education program or activity or it creates a hostile or abusive educational environment. For a one-time incident to rise to the level of harassment, it must be severe.

Any conduct of a sexual nature directed by a student toward a staff member or by a staff member to a student is presumed to be unwelcome and shall constitute sexual harassment.

Acts of verbal or physical aggression, intimidation or hostility based on sex, but not involving conduct of a sexual nature may also constitute sexual harassment.

Sexual harassment as defined above may include, but is not limited to:

1. sex-oriented verbal "kidding," abuse or harassment
2. pressure for sexual activity
3. repeated remarks to a person with sexual implications
4. unwelcome touching, such as patting, pinching or constant brushing against the body of another
5. suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades or similar personal concerns
6. sexual violence

Reporting, investigation and sanctions

Students are encouraged to report all incidences of sexual harassment to either a teacher, counselor or principal in their school building and file a complaint, through the district's complaint and compliance process. All reports and indications from students, district employees and third parties shall be forwarded to the compliance officer.

All matters involving sexual harassment reports shall remain confidential to the extent possible as long as doing so does not preclude the district from responding effectively to the harassment or preventing future harassment. Filing of a complaint or otherwise reporting sexual harassment shall not reflect upon the individual's status or affect grades.

In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred shall be investigated.

Any student found to have engaged in sexual harassment shall be subject to discipline, including, but not limited to, being placed under a remedial discipline plan, suspension or expulsion, subject to applicable procedural requirements and in accordance with applicable law. Conduct of a sexual nature directed toward students shall, in appropriate circumstances, be reported as child abuse for investigation by appropriate authorities in conformity with applicable law and Board policy.

CELL PHONES (RE-1 Valley School District Board Policy JICJ)

The Board of Education believes personal technology devices may be useful tools for students in the educational environment and can play a vital communication role during emergency situations. However, possession and use of personal technology devices in school situations must be regulated to assure that the use or presence of such devices does not disrupt or interfere with the educational process or school operations, or impair the safety, welfare and privacy of students and staff. For purposes of this policy, "personal technology device" includes any privately owned portable technology device, including but not limited to cell phones, laptops and any other wireless technology device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor of such device.

Students may use personal technology devices if they are a designated tool for learning, as determined by the teachers.

It is the student's responsibility to ensure that the device is turned off or placed in silent mode during unauthorized times.

Personal technology devices with cameras may be prohibited in locker rooms, bathrooms, or other locations where the presence of such devices poses an unreasonable risk to the safety, welfare or privacy of other persons, as determined by the building principal.

Prohibited uses

Students shall not use personal technology devices:

1. to create video or audio recordings of students and/or staff, without permission of the student and/or staff member;
2. to take photographs of students and/or staff, without permission of the student and/or staff member;
3. for academic dishonesty or cheating;
4. to send, receive or possess text or email messages reasonably interpreted as indecent or sexually suggestive while at school, on school transportation or at a school-sponsored activity or event;
5. to threaten, harass, intimidate or bully;
6. to leave class to activate or operate such devices;

7. to engage in, promote or facilitate any other conduct that violates the student code of conduct, other Board policies or regulations, or state or federal law while at school, on school transportation or at a school-sponsored activity or event; or
8. in a manner that causes or results in disruption of the educational environment or school-sponsored activity or event, or impairs or interferes with school or district operations.

Violation of this policy and/or use that violates any other Board policy shall result in disciplinary measures and may result in temporary confiscation of the personal technology device. Confiscated devices shall be returned to the student only after a conference with the parent/guardian, student and school personnel. The building principal or designee may also refer the matter to law enforcement, as appropriate.

The district shall not be responsible for loss, theft or destruction of personal technology devices brought onto school or district property or while the student is attending school-sponsored activities or events.

WEAPONS (Refer to RE-1 Valley School District Board Policy JICI)

Using, possessing, or threatening to use a dangerous weapon on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event, and off school property when the conduct has a reasonable connection to school or any district curricular or non-curricular event without the authorization of the school or the school district is prohibited.

The Board of Education determines that extra precautions are important and necessary to provide for student safety. Therefore, the using, possessing or threatening to use any *knife*, regardless of the length of the blade, on district property, when being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event, and off school property when the conduct has a reasonable connection to school or any district curricular or non-curricular event without authorization of the school or school district is prohibited. Students who violate this policy provision shall be subject to disciplinary action, including suspension and/or expulsion, in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.

TOBACCO USE (Refer to RE-1 Valley School District Board Policy ADC)

To promote the general health, welfare and well-being of students and staff, smoking, chewing or any other use of any tobacco product by staff, students and members of the public is prohibited on all school property. Any member of the general public considered by the superintendent or designee to be in violation of this policy will be instructed to leave school district property. Employees found to be in violation of this policy will be subject to appropriate disciplinary action.

Disciplinary measures for students who violate this policy will include in-house detention, revocation of privileges and exclusion from extracurricular activities. Repeated violations may result in suspension from school. In accordance with state law, no student will be expelled solely for tobacco use.

DRUG AND ALCOHOL USE BY STUDENTS (Refer to RE-1 Valley School District Board Policy JICH)

RE-1 Valley School District shall promote a healthy environment for students by providing education, support and decision making skills in regard to alcohol, drugs and other controlled substances and their abuse. In order to

accomplish this goal, a cooperative effort must be made among the schools, parents/guardians, community and its agencies.

It shall be a violation of Board policy and considered to be behavior which is detrimental to the welfare or safety of other students or school personnel for any student to possess, use, sell, distribute or exchange or to be under the influence of alcohol, drugs or other controlled substances. The unlawful possession or use of alcohol or controlled substances is wrong and harmful to students.

For purposes of this policy, controlled substances include but are not limited to narcotic drugs, hallucinogenic or mind-altering drugs or substances, amphetamines, barbiturates, stimulants, depressants, marijuana, anabolic steroids, any other controlled substances as defined in law, or any prescription or nonprescription drug, medication, vitamin or other chemical substances not taken in accordance with the Board policy and regulations on administering medications to students.

PROHIBITED ITEMS

Problems may arise when students bring articles to school that are hazardous to the safety of others or interfere with the instructional process. Prohibited items include, but are not limited to animals, skateboards (when used on school grounds), electronic games, laser lights, noisemakers, whistles, or any other article that may disrupt the learning environment. Students are also encouraged not to bring blankets, pillows, stuffed animals, or any other classroom items that disrupt learning. Such items are undesirable and may be confiscated.

BULLYING (RE-1 Valley School District Board Policy JICDE)

The Board of Education supports a secure school climate, conducive to teaching and learning that is free from threat, harassment and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable.

Bullying is the use of coercion or intimidation to obtain control over another person or to cause physical, mental or emotional harm to another person. Bullying can occur through written, verbal or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited against any student for any reason, including but not limited to any such behavior that is directed toward a student on the basis of his or her academic performance or any basis protected by federal and state law, including disability, race, creed, color, sex, sexual orientation, national origin, religion, ancestry or the need for special education services, whether such characteristic(s) is actual or perceived.

Bullying is prohibited on district property, at district or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the district or one of its schools, or off school property when such conduct has a nexus to school or any district curricular or non-curricular activity or event.

A student who engages in any act of bullying and/or a student who takes any retaliatory action against a student who reports in good faith an incident of bullying, is subject to appropriate disciplinary action including but not limited to suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior shall be taken into consideration when disciplinary decisions are made. Bullying behavior that constitutes unlawful discrimination or harassment shall be subject to investigation and discipline under related Board policies and procedures. Students targeted by bullying when such bullying behavior may constitute unlawful discrimination or harassment also have additional rights and protections under Board policies and procedures regarding unlawful discrimination and harassment.

The superintendent shall develop a comprehensive program to address bullying at all school levels. The program shall be aimed toward accomplishing the following goals:

1. To send a clear message to students, staff, parents/guardians and community members that bullying and retaliation against a student who reports bullying will not be tolerated.
2. To train staff and students in taking pro-active steps to prevent bullying from occurring.
3. To implement procedures for immediate intervention, investigation, and confrontation of students engaged in bullying behavior.
4. To initiate efforts to change the behavior of students engaged in bullying behaviors through re-education on acceptable behavior, discussions, counseling, and appropriate negative consequences.
5. To foster a productive partnership with parents/guardians and community members in order to help maintain a bully-free environment.
6. To support victims of bullying by means of individual and peer counseling.
7. To help develop peer support networks, social skills and confidence for all students.
8. To recognize and praise positive, supportive behaviors of students toward one another on a regular basis.



The Safe2Tell program empowers students, teachers, and others to anonymously report important information about violent or troubling events before or after they have happened. The Safe2Tell hotline gives students in all Colorado schools an increased ability to both prevent violence and report violence by making safe anonymous calls.

Students and other community members can call **1-877-542-SAFE** to report threats, fights, and instances of bullying, substances abuse, or other activities that create unsafe situations. Calls are answered 24 hours per day, 365 days per year, at a Colorado State Patrol communications center and forwarded to local school officials and law enforcement agencies, as needed. State law and the procedures established by Safe2Tell for receiving and forwarding tips guarantee the anonymity of every call. For more information, please visit the following web site: <https://safe2tell.org>