

Welcome

It is with great pleasure and excitement that we welcome you to Lockwood Junior High/High School. It is the desire of the staff to provide you with a caring and positive learning experience as you attend high school.

Out of all of life's values, education is certainly among the most important. An education is something that, once acquired, cannot be taken away. In a free democratic society such as ours, it is important we remember a good education is obtained through the cooperative efforts of the students, teachers, parents, and members of the community. The Lockwood School District has a tradition of providing a quality education, and with the dedication of all involved, this tradition will continue.

The Lockwood School District appreciates your support and will continue to strive to provide quality educational programs. We trust that each student and parent will become acquainted with this handbook. If further questions exist, or additional information is needed, please contact the school for assistance.

General Information

Lockwood High School

Telephone: 417-232-4513

Fax: 417-232-4187

Website: www.lockwoodschoools.org

Mascot: Tigers

Conference: Southwest Conference (SWC)

Membership: Missouri State High School Activities Association

Lockwood R-1 Mission Statement

The mission of the Lockwood R-1 School District is to provide safe, appropriate, and comprehensive learning experiences for each student, to nurture individual potential, to promote self-esteem and to encourage individual growth in order to create lifelong learners who will be personally successful, informed, and productive citizens of their ever changing world.

Board of Education

Mr. Larry Coose	President
Mr. Kirk Neill	Vice-President
Mr. Adam Whitesell	Secretary/Treasurer
Mrs. Nicole Ogden	Member
Mrs. Tina Schnelle	Member
Mr. Robbie Patterson	Member
Mr. William Stefan	Member

Administration

Superintendent	Mr. Clay Lasater	clasater@tigersk12.org
Principal	Mr. Jim Scott	jscott@tigersk12.org
Counselor, A+ Coordinator	Mrs. Kara Eggerman	keggerman@tigersk12.org
Athletic Director	Mr. Ethan Baker	ebaker@tigersk12.org

Junior High/High School Faculty

Agriculture	Mr. Caleb Robertson	crobertson@tigersk12.org
Art	Ms. Amy Paterni	apaterni@tigersk12.org
Business Education	Mrs. Kirsten Allison	kallison@tigersk12.org
Communication Arts	Mrs. Jamie Roschevitz	jroschevitz@tigersk12.org
Communication Arts/Math	Mrs. Sarah Griffin	sgriffin@tigersk12.org
FACS	Ms. Megan Wilson	mwilson@tigersk12.org
Learning Lab	Mrs. Beth Long	blong@tigersk12.org
Learning Lab	Mr. Dennis Cornish	dcornish@tigersk12.org
Health/Learning Lab	Mr. Jason Smith	jsmith@tigersk12.org
Mathematics	Mr. Hayden Rogler	hrogler@tigersk12.org
Library	Mrs. Rebecca Cossins	rcossins@tigersk12.org
Music	Mr. Luke McKinney	lmckinney@tigersk12.org
Physical Education	Mr. Ethan Baker	ebaker@tigersk12.org
Science	Mr. Elric Rockwood	erockwood@tigersk12.org
Science	Mrs. Jennifer Berry	jberry@tigersk12.org
Social Studies	Mr. Eli Humbert	ehumbert@tigersk12.org
Social Studies	Mr. Adam Grisham	agrisham@tigersk12.org
Special Education	Mr. Scott Calhoun	scalhoun@tigersk12.org
Technology Coordinator	Mrs. Staci Bruner	sbruner@tigersk12.org

Activity Sponsors/Coaches/Class Sponsors

Bobbi Abbiatti	Head Softball
Kirsten Allison	FBLA
Ethan Baker	Head Boys Basketball
Jennifer Berry	Seventh Grade Sponsor
Staci Bruner	Senior Class Sponsor
Kristopher Bruce	Asst. JH Volleyball, Asst. JH Boys Basketball, Asst. Baseball, Jr. Class Sponsor, Student Council
Alexis Byrnes	Junior Class Sponsor, Asst. Volleyball, JH Softball
Caleb Robertson	FFA
Kari Glenn	JH Volleyball
Adam Grisham	Head Baseball
Eli Humbert	Freshman Sponsor
Clay Lasater	Head Football, Head Girls Basketball

Luke McKinney	Music Director, Head Boys Track, Seventh Grade Sponsor
Rylee Neill	Assistant Girls Basketball
Amy Paterni	Freshman Class Sponsor
Mike Pittsenbarger	Asst. Football
Elric Rockwood	Sophomore Sponsor
Hayden Rogler	Eighth Grade Sponsor, JH/HS Scholar's Bowl
Jamie Roschevitz	NHS, Head Girls Track, Senior Class Sponsor
Sam Sconce	Asst. Football, Asst. Boys Basketball, Student Council
Jim Scott	JH Basketball
Jason Smith	Asst. Football, JH Track
Jessie Toler	JH Girls Basketball
Megan Wilson	FCCLA, Eighth Grade Sponsor, JH/HS Cheer
Reese Fyfe	Head Golf
Sarah Scott	Head Volleyball

Support Staff

Mrs. Cindy Cornish	Administrative Assistant
Mrs. Afton McGuire	High School Secretary
Ms. Lori Schnelle	Nurse
Mr. Perry Ellis	Maintenance and Transportation Director
Mrs. Kami Baker	Food Service Director
Mrs. Shawna Blackford	Head Cook
Mrs. Rebecca Benson	Cook
Mrs. Connie Launius	Bus Driver
Mr. Bobby Glenn	Bus Driver

2023-2024 School Calendar

July 2023						
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August 2023						
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September 2023						
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October 2023						
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November 2023						
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December 2023						
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Lockwood R-1 School District	
400 West 4th Street	
417-232-4513 Fax: 417-232-4187	
Lockwood, MO 65882	

Aug 17-22	Professional Development Days
Aug 23	First Day of School for Students
Sep 4	No School Labor Day
Sep 18	No School
Oct 9	Professional Development Day
Oct 16	No School
Oct 20	End of First Quarter
Oct 26	Parent Teacher Conferences 3:30-7
Oct 27-30	No School
Nov 6	Professional Development Day
Nov 13	No School
Nov 22-27	No School Thanksgiving Break
Dec 18-Jan 2	Christmas Break
Jan 2	Professional Development Day
Jan 15	No School MLK Day
Feb 2	No School
Feb 5	No School
Feb 12	Professional Development
Feb 23-26	No School
Mar 8-11	No School
Mar 15	End of Third Quarter
Mar 21	Parent Teacher Conferences 3:30-7
Mar 22	No School
Mar 29 - April 1	No School Easter break
Apr 15	No School
Apr 26-29	No School
May 17	Last Day of School
May 19	Graduation 2:00 PM
May 20-24	Snow make up if needed

January 2024						
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April 2024						
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May 2024						
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June 2024						
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Category of Events	
September 22	Football Homecoming
January 26	Basketball Homecoming
April 20	Prom
May 19	Graduation 2:00 PM
December 15	Early Release 1:00 PM
May 17	Early Release 1:00 PM

Category of Events	
Breakfast is served 7:40-8:00	
Class begins at 8:00 AM	
School dismisses at 3:20 PM	

Category of Events	
1st Quarter	39
2nd Quarter	32
1st Semester	71
3rd Quarter	45
4th Quarter	39
2nd Semester	84
Year	155
Hours	1061

	Professional Development
	No School

	End of Quarter
	First & Last Day of School

General Policies

Activity Accounting

All money handled by the various clubs, classes, or organizations shall be channeled through the Activity Account of Lockwood R-I School District funds. The money collected by the different groups shall be turned into the principal's office not later than 1:00 p.m. for proper accounting and banking. Requests for the expenditures of the different funds should be made by the proper authorities of the school. Groups wishing to know the balance on hand of any particular fund may get this information by calling the office of the bookkeeper.

Admission of Resident and Non-Resident Students

May be found on the School Website: www.lockwoodschoools.org, File JECA, JECA-AF, JECB, and JECB-AP.

Audio and Video Recording (Policy KKB)

Because the district predominantly serves minors, is subject to a number of confidentiality laws, respects parent/guardian and community concerns about privacy, and seeks to minimize disruption to the education environment, the district prohibits audio and visual recordings on district property, district transportation or at a district activity unless authorized in this policy.

Any recording activity, even activity permitted under this policy, will be prohibited if the activity creates a disruption to the education environment. No recording equipment will be used or placed in areas of the building where the occupant would have a reasonable expectation of privacy, such as restroom facilities or locker rooms.

Definitions

Audio Recording – Registering sounds on tape, digitally or by other mechanical or electronic means.

Outside Entity – Any individual, group, organization or corporation other than the administration, officers, staff or students of the Lockwood R-I School District or individuals authorized to act for the district.

Visual Recording – Registering visual images on film, tape, digitally or by other mechanical or electronic means.

Recording by Outside Entities

The Lockwood R-I School District prohibits the use of visual or audio recording equipment on district property or at district activities by outside entities without permission from the superintendent or designee unless otherwise authorized by law. This prohibition shall not apply to:

1. Performances or activities to which the general public is invited such as athletic competitions, concerts and plays.
2. Recording of staff for the sole purpose of professional training or development.
3. Open meetings of the Lockwood R-I School District Board of Education or committees appointed by or at the direction of the Board.

4. Recording of an event sponsored by an outside entity using or renting district facilities in accordance with Board policies and established administrative procedures.

Recording by District Personnel or District Agents

The district or designated agents of the district may make audio or visual recordings to provide security, to maintain order, for professional staff development use, for educational purposes or for other purposes related to furthering the educational mission of the district. This may include the use of visual recording equipment in district buildings and on district transportation. Recordings by or on behalf of district personnel that include students will be considered student records and will be maintained in accordance with the Family Educational Rights and Privacy Act (FERPA) and other applicable laws.

Pre-Service and Student Teachers

The district may allow student teachers or pre-service teachers to record themselves teaching or otherwise interacting with students when the recording is used for educational purposes in the student teacher or pre-service teacher preparation program. The student teacher or pre-service teacher must obtain permission to do so from the cooperating teacher and the building principal and must have signed Missouri Pre-Service Teacher Assessment permission forms from all students and adults who will appear in the recordings if those recordings will be viewed by any person who is not employed by the district. The district reserves the right to refuse to allow recording or to limit the time and place for such recordings in order to minimize disruption to the educational process.

Recording by Students

The Lockwood R-I School District prohibits the use of visual or audio recording equipment on district property or at district activities by students except:

1. If required by a district-sponsored class or activity.
2. At performances or activities to which the general public is invited, such as athletic competitions, concerts and plays.
3. At open meetings of the Board of Education or committees appointed by or at the direction of the Board.
4. As otherwise permitted by the building principal.

Recording of Meetings

The Board of Education prohibits the use of audio, visual or other recording devices at meetings held pursuant to the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973, as well as other meetings among district employees and between district employees and parents/guardians. Exceptions to this prohibition will be made only in accordance with Board policy and law. Requests for such exceptions must be made within a reasonable period of time prior to the scheduled meetings. This prohibition does not apply to conversations held within view of district security cameras.

Secretive Recording or Transmission

The district prohibits secretive recordings where persons involved do not consent to the recording and it is not otherwise obvious that recording equipment is present or being used, unless the superintendent or designee determines in rare circumstances that such recordings are necessary for educational or security reasons. The district prohibits the simultaneous electronic transmission of any conversation by any person to a third party without the consent of all involved in the conversation, even if the conversation is not recorded.

Use of Unmanned Aircraft Systems

All unmanned aircraft systems (UAS) operators seeking to operate a UAS on or over district property or at a district event must receive authorization from the superintendent or designee. Authorization will be granted only when such operation is on behalf of the district, supports the mission of the district or otherwise serves a public purpose. All UAS with the potential to capture or produce visual images of district property or district events must be operated in accordance with applicable Federal Aviation Administration regulations or safety guidelines.

Board Policies

May be found on the School Website: www.lockwoodschools.org

Compulsory Attendance

The law requires all children between 7 and 17 years of age, or 16 years of age if fewer than 16 credits toward graduation have been earned, to regularly attend a public, private, parochial, parish, home school or a combination of such schools for the duration of the entire school term. Parents, guardians or other persons having legal custody of a student may obtain a court order requiring students to attend school until the student receives a high school diploma or its equivalent, or reaches the age of 18. In addition, the Lockwood R-1 School District provides educational programming for all students between the ages of five (5) and seven (7) and beginning at the age of three (3) for students qualified for special education services. The district may also provide preschool and adult education programs.

Once enrolled in the district, the district expects the student to attend regularly and for the student's parents/guardians or other adults having charge, control or custody of the student to communicate regularly and honestly with the district regarding the student's absences. Because the Lockwood R-1 School District Board and staff strongly believe that regular attendance is important in gaining the most from the educational experience and because state law requires district staff to report all instances of abuse and neglect, the district will make every effort to ensure students are attending school as required by law. These efforts include, but are not limited to: accurately recording attendance, creating procedures for regular communication with parents regarding attendance, investigating truancy, and reporting suspected incidences of educational neglect to the Children's Division (CD) of the Department of Social Services.

Due Process

This booklet has explained the major disciplinary problem areas and the actions that may result for those students who will not follow the rules. All students are entitled to due process. This means that no action will be taken against a student until everyone has presented the facts involved, and a judgment has been made. There are certain procedures which students must follow if they do not agree with the school actions. A student has the right to an explanation of the charges against him or her, an opportunity to present his or her side of the case and an opportunity to appeal as provided by school or state law.

Hopefully, students will never be in a situation where they need the protection of due process. If however a student does become involved in a suspension or expulsion both the student and his/her legal guardian, upon request, will be given a more detailed description of the due process procedure. Students will have knowledge of all charges against them and have the opportunity to express their side of any incident in which they may be involved. If the student is dissatisfied with any decision, he/she has the right to appeal through the following channels:

1. Principal shall schedule a conference with the student and any staff members involved in attempting to resolve the problem. Parent/Guardian may be involved in the conference, or a later conference for parent/guardian may be scheduled at the discretion of the principal.
2. Superintendent: If the problem is not resolved to the satisfaction of the student and/or Parent/guardian, a request may be submitted for a conference with the superintendent of schools. The superintendent shall arrange a conference to consider the problem, and to inform participants of the action to be taken.
3. Board of Education: If the student and/or the parent/guardian are not satisfied with the action of the Superintendent, they may submit a written request to appear before the Board of Education. Unless required by law, a hearing will be at the discretion of the Board. The decision of the Board shall be final.

Non-Discrimination Policy

Applications for admission and employment, students, parents of elementary and secondary school students, employees, source of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with Lockwood R-I School District are hereby notified that this institution does not discriminate on the basis of race, color, national origin, sex, age, or handicap in admission/access to, or treatment/employment in its programs and activities. Any person having inquiries concerning Lockwood R-I compliance with the regulations implementing Title V.I, Title IX, or section 504 is directed to the Superintendent.

Public Notice

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency regardless of the severity of the disability, including children attending private schools, highly mobile children, such as migrant and homeless

children, and children who are suspected as having a disability and in need of special education even though they are advancing from grade to grade. The Lockwood R-1 School District assures that they will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation, multiple disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Lockwood R-1 School District assures that they will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The Lockwood R-1 School District assures that personally identifiable information collected, used, or maintained by the agency for the purpose of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Education Rights and Privacy Act (FERPA).

The Lockwood R-1 School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Act (IDEA). This plan contains the agency's policies and procedures identifiable information and the Agency assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed at the Superintendent's office during regular school hours.

Local school districts in the State of Missouri are required to conduct an annual census of all children with disabilities or suspected disabilities from birth to age 21 that reside in the district. This census must be compiled by December 1 of each year. This information is treated as confidential and must include: name of the child; parent/legal guardian's name/address; birth date and age of the child; the child's disability; and the service provided to the child. If you have a child with a disability or know of a child with a disability who is not attending the public school, please contact the Lockwood R-1 School District.

* This notice will be provided in native languages as appropriate*

School Closing

On those occasions when Lockwood R-1 School District is forced to cancel classes due to inclement weather, a district wide "BLAST" call will be made by the Superintendent of Schools. School cancellations will also be on local television and radio stations.

Search and Seizure

The administration shall conduct a search of students or property owned by students if there is probable cause or good reason to believe a school rule or policy has been violated. In most cases, searches will only be considered if there is evidence of drugs, alcohol, or weapons. A

general search of students lockers may be made by school administration if there is prior information available justifying the search.

At the reasonable discretion of the school administration, the police may be involved when the evidence of criminal activity is uncovered or when the student refuses to cooperate with the school administrators conducting the search. The student's parents shall be notified if police involvement is requested. A student who refuses to cooperate will be subject to immediate suspension. The student body will be notified at the time of an unscheduled drug dog search to remain in classrooms during the search.

Student Directory Information

Directory information is information contained in an education record of a student that generally would not be considered harmful or an invasion of privacy if disclosed without the consent of a parent or eligible student. The district will designate the types of information included in directory information and release this information without first obtaining consent from a parent or eligible student unless a parent or eligible student notifies the district in writing as directed. Parents and eligible students will be notified annually of the information the district has designated as directory information and the process for notifying the district if they do not want the information released. Even if parents or eligible students notify the district in writing that they do not want directory information disclosed, the district may still disclose the information if required or allowed to do so by law. For example, the district may require students to disclose their names, identifiers or district email addresses in classes in which they are enrolled, or students may be required to wear, publicly display or disclose a student identification card or badge that exhibits information that is designated as directory information.

The school district designates the following items as directory information:

General Directory Information – The following information the district maintains about a personally identifiable student may be disclosed by the district to the school community through, for example, district publications, or to any person without first obtaining written consent from a parent or eligible student:

Student's name; date and place of birth; parents' names; grade level; enrollment status (e.g., full-time or part-time); student identification number; user identification or other unique personal identifier used by the student for the purposes of accessing or communicating in electronic systems as long as that information alone cannot be used to access protected educational records; participation in district-sponsored or district-recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees, honors and awards received; artwork or coursework displayed by the district; schools or school districts previously attended; and photographs, videotapes, digital images and recorded sound unless such records would be considered harmful or an invasion of privacy.

Limited Directory Information – In addition to general directory information, the following information the district maintains about a personally identifiable student may be disclosed to: school officials with a legitimate educational interest; parent groups or

booster clubs that are recognized by the Board and are created solely to work with the district, its staff, students and parents and to raise funds for district activities; parents of other students enrolled in the same school as the student whose information is released; students enrolled in the same school as the student whose information is released; governmental entities including, but not limited to, law enforcement, the juvenile office and the Children's Division (CD) of the Department of Social Services:

The student's address, telephone number and email address and the parents' addresses, telephone numbers and email addresses.

Student Withdrawal from School

Any student desiring to leave Lockwood Schools must notify the school office. It is the responsibility of the parent/guardian to confirm the student's withdrawal. The office will give the student a checkout card that must be presented and signed by each of the student's teachers, showing that he/she has made satisfactory clearance. After a student has made the proper withdrawal, a transcript of credits earned will be sent to the school of his request.

Title IX

Any student who believes they have been discriminated against, denied a benefit or excluded from participation in any school district activity on the basis of sex, in violation of Title IX may file a written complaint with the building principal who will give it to the superintendent.

General Student Policies and Guidelines

Assemblies

Student assemblies are held to provide information or for student entertainment. Whether guests are present or not, each student is personally responsible for the impression made by the school as a whole. Unacceptable conduct would include whistling, uncalled for clapping, boisterousness, and talking during a program. Any student who does not cooperate is subject to discipline procedures and exclusion from future programs.

Bulletin Boards

The bulletin boards/television will be used to give information to students and other patrons. Notices of programs, assemblies, athletic contests, special announcements from the office will be posted. Students should check the message boards daily. All notices to be posted must be approved by the principal.

Bus Regulations

The bus drivers are given the authority to maintain discipline necessary to make bus transportation a safe and pleasant experience for everyone. Bus drivers are authorized to assign seats if needed. Students who do not follow the rules and/or are disrespectful to the driver or other students may lose their privilege of riding the bus.

All persons riding in school district vehicles shall adhere to the following rules. The driver, sponsor or chaperones are to follow the school bus discipline procedure for student violations of this procedure, and students who violate these rules may be denied access to school transportation

for a specified period of time in relation to the severity of the violation. Video cameras may be in operation on the school buses.

1. Bus riders shall be at the designated loading point before bus arrival time.
2. Bus riders shall wait until the bus comes to a complete stop before attempting to enter.
3. Riders must not extend arms or heads out of the window at any time.
4. Aisles must be kept cleared at all times.
5. All bus riders shall load and unload through the right front door. The emergency door is for emergencies only.
6. A bus rider will depart from the bus at the designated point unless written permission to get off at a different location is given to the driver.
7. A rider may be assigned a seat by the driver.
8. Riders who damage seats or other equipment will reimburse the district for the cost of the repair or replacement.
9. Riders are not permitted to leave their seats while the vehicle is in motion.
10. Permission to open windows must be obtained from the driver.
11. Classroom conduct is to be observed by students while riding the bus except for ordinary conversation.
12. The driver is in charge of the students and the vehicle, and the driver is to be obeyed promptly and courteously.
13. A bus rider who must cross the roadway to board or depart from the bus shall pass in front of the bus (no closer than 10 feet), look in both directions and proceed to cross the road or highway only on signal from the driver.
14. Students shall not throw objects about the vehicle nor out the window.
15. Students shall keep feet off the seats.
16. The student discipline code will apply to students using school transportation services. This includes conduct occurring at or in close vicinity of a bus stop while students are waiting for the bus, or immediately after the students disembarked.

Cell Phone Policy

Students may possess or use personal electronic devices on school property, on school buses, or at school-sponsored events according to the following guidelines:

- Before school until the beginning of the school day (8:00 AM tardy bell).
- During the student's lunch period and passing periods.
- After school as signaled by the 3:20 bell ending the eighth period class.
- Personal electronic devices are at no time to be used in areas of the school campus that are designated as "no cell phone use areas" (classroom, hallways during class time, library during class time, administration offices, gymnasiums, restrooms and locker rooms). Cell phones should be on silent or vibrate, or preferably turned off, whenever a student is in a no use area.
- Personal electronic devices may be used in areas of the school campus that are designated "cell phone use areas." Before school, during student lunch periods and during passing periods.
- Personal electronic devices may not be used to cause any disruption in the educational process or for unethical or illegal purposes. Prohibited uses include, but are not limited to,

cheating on assignments and/or test, harassing or bullying others, and taking or distributing unauthorized photographs or recordings of other people.

- Personal electronic devices may not be used to access any obscene, threatening or otherwise inappropriate material via any form of electronic communication.
- Personal electronic devices may not be used for any activity prohibited by the Lockwood School District Code of Conduct, to circumvent the Lockwood School District network security or for any unauthorized access to or inappropriate use of the Lockwood School District computer network.
- Lockwood School District will not be responsible, or liable for, the theft, loss, data loss, damage, destruction, misuse or vandalism of any student's personal electronic device brought onto Lockwood School District property.
- School personnel will have the authority to make exceptions to allow students to use personal electronic devices for instructional purposes within the confines of the classroom.

If a student is found to be in violation of the Cell Phone Policy, the personal electronic device (cell phone, etc.) will be confiscated by school personnel. Refusal by a student to surrender the device is not an option and is considered to be defiance of authority, which carries more serious consequences. Cell phones confiscated as a result of a first violation may be returned to the student at the end of the school day. Personal electronic devices confiscated a second time will result in afterschool detention (3:20-4:00pm Monday and Thursday). The third documented cell phone violation will result in holding the phone until parent/guardian retrieves the device and In-School Suspension will be assigned. Future documented violations will be considered defiance of authority or disrespectful or disruptive conduct and may result in more serious consequences such as extended ISS, OSS or the permanent suspension of cell phone privileges at school.

Computer Lab

The computer lab will be available for students and teachers to aid in research, using the word processor to complete assignments, and other educational needs. It will be open during school hours and other times when scheduled in advance. To use the computer lab, a teacher must accompany students and have a student signed computer use policy on file.

Class Officer Guidelines

Those students who are elected as a class officer must be dependable, cooperative, and in good standing with the administration, teachers, and students of Lockwood R-I School. They must also maintain a "C" or better grade in all classes. A student may only hold the office of President in one (1) organization during the school year.

Clubs and Organizations

All clubs, classes, or organizations will follow established guidelines. A student organization must have an educational objective and be for the purpose of promoting better education and/or student's interest in educational pursuits. Also each student organization must have a staff member to act as a sponsor to ensure that the goals of the organization are met.

Any club or school organization shall have a written constitution stating its purpose, eligibility for membership, and procedures for electing officers. A list of all current members should be given to the office one week following the first meeting of the school year.

Any student who is a member of a school organization and/or club shall comply with all rules and regulations of the organization and/or club as established by the advisor and/or school administrator. Any violation may result in removal from the club and/or organization and office as determined by the school administrator and/or advisor.

Junior high students will be allowed to attend some organizational meetings.

*A student can only hold the office of **President** in one club/organization, and class during the school year.

Counselor

The counselor is a person trained in a special area for the purpose of helping a student overcome academic, vocational, and personal problems that are preventing him/her from being successful in school. The counselor is also available to assist students in planning their future school and personal life. Decisions however, are rarely made for students, but rather between students and the counselor in a session that is confidential and is regarded in that manner. The counselor will be structuring groups, doing consultation and implementing guidance instruction in career planning, knowledge of self and others and educational and occupational areas to meet their needs and interests. They will be available for and will arrange for individual and small group crisis and developmental counseling, consultation, and referral. They will also play a major role in school testing, training, and program development and management activities for parents, teachers, students, and community members. An appointment should be made to meet with the counselor.

Emergency Messages

The high school does not provide a message delivery service. Only in an extreme emergency may a class be interrupted to deliver a message to a student. Only emergency calls from parents/guardians will be considered for delivery.

Fire and Tornado Procedures

Procedures for emergency situations such as fire or tornado have been developed for each building and posted in each classroom. Teachers will give students specific instructions for each classroom. In the event of an emergency, students are reminded to keep calm, quiet, and follow the directions of their teacher.

Flowers/Balloons/Gifts/Deliveries

Deliveries of flowers, balloons, gifts, and other items for special occasions will not be accepted at the high school office. Individuals should make other arrangements for delivery of the above mentioned items.

Fundraisers

All organizations must have their fund raising projects approved by the principal. Each organization is allowed one (1) fundraiser during the school year. Organizations must declare their intention to fundraise at the beginning of the school year and have their dates added to the fundraising master calendar.

Insurance

School districts are not generally held legally liable for accidental injuries sustained by students while at school or while participating in school-related activities. As a service to the students and parents, the district makes available an accidental injury policy for students that can be purchased at a reasonable price. The policy is available on a “school day basis” or “24-hour basis.”

Lockers

School lockers are the property of the school district and are provided for the convenience of students to use during the school day. Sometimes two students may need to share a locker. The student or students assigned to a locker are responsible for the care of that locker. Students are not allowed to change lockers without approval of the building principal. Bottles, cans, cups, or any liquid container will not be kept in the lockers. Money and other valuables should not be kept in the lockers.

Lost and Found

The lost and found is maintained through the high school office. Students who either find or lose articles should report to the office. Placing the owner’s name on every article may minimize the loss of property. Articles left in lost and found will be kept until the end of each semester. All unclaimed articles will be sent to local charities.

Medication

Parents are to present any medications to the school nurse or office. The school nurse or designated individual will administer all medications, including over-the-counter medications. A physician’s written request for a student to be given medication during school hours should be given to the nurse/office with a parent’s written request that the school district comply with the physician’s request to give medication. Medication must be in a pharmacy bottle with the prescription directions to be administered by the school. On days when the nurse is not present, medications should be turned into the office. Notify the nurse or office if any controlled substance is brought to school.

Residency

To enroll at Lockwood R-1 School District, a student’s parent/guardian must provide proof of residency within the boundaries of the Lockwood School District and the domicile of the student is the domicile of the parent/guardian. Students must also have on file a birth certificate number, social security number, immunization records and transcripts from all previous schools before enrolling at Lockwood R-1 School District.

The student’s parent/guardian must provide a statement indicating whether the student attempting to enroll has ever been suspended and/or expelled from previous schools for an offense in violation of school board policies relating to weapons, alcohol, drugs, or assault. A student or parent who submits false information regarding residency or withholds information commits a Class-A misdemeanor. No student is to be readmitted or enrolled in a Missouri school district if the student has been convicted of 1- and 2-degree murder, distribution of drugs to minors, 1- to have committed the above mentioned actions, or if the student has not been convicted or adjudicated, an indictment of information has been filed against the student

alleging he/she committed one of these crimes he/she will not be admitted or enrolled in Missouri school district.

School Day Defined

The school day may be defined as the period of time beginning with arrival at school and ending with the dismissal of classes and the departure of the students from the school premises. The school day includes extra-curricular activities, school sponsored trips or activities on or off school premises.

While students are at school, or any time they are under the supervision of school personnel, students are subject to all practices, rules, and regulations of the Lockwood R-I School District. Students that leave the school premises and then return to school for a school sponsored activity, either at school or away, are regarded as continuing a part of the school day, and are subject to the rules of the school. Classes begin at 8:00 a.m. and are dismissed at 3:20 p.m.

School Publications

All school publications are provided as educational endeavors and are subjects to approval by the staff member in charge of all publications and the administration.

Student Dress Code

The Board of Education expects student dress and grooming to be neat, clean and in good taste so that each student may share in promoting a positive, healthy and safe atmosphere within the school district.

Student dress and grooming will be the responsibility of the individual and parents/guardians, within the following guidelines:

1. Dress and grooming will be clean and in keeping with health, sanitary and safety requirements.
2. All students must wear shoes, boots, or other types of footwear.
3. Dress and grooming will not disrupt the educational environment.
4. Class activities that present a concern for student safety may require the student to adjust hair and/or clothing during the class period in the interest of maintaining safety standards.
5. Additional dress guidelines may be imposed upon students participating in certain extracurricular activities.
6. Biker shorts, boxer shorts, or layered shorts are not permitted.
7. Shirts and blouses are to be properly buttoned.
8. Shirts with cut-off sleeves, oversize sleeve openings, undershirts, midriff, or bikini tops of any kind or variety are not permitted. All tops, shirts, blouses and dresses must be 3" wide on the shoulder.
9. Tops that are worn untucked must come below the waistband of the pants or shorts.
10. Hats, caps, bandannas or sunglasses are not to be worn in the school building.
11. Writing or emblems on clothing that are obscene, immoral, degrading, or suggestive, may not be worn. Writing that refers to drugs, alcohol or tobacco on clothing is prohibited.

When, in the judgment of the principal, a student's appearance or mode of dress does not comply with the above criteria, the student may be required to make modifications. No employee or volunteer shall direct a student to remove an emblem, insignia or garment, including a religious emblem, insignia or garment, as long as it is worn in a manner that does not promote disruptive behavior. Additional requirements may be detailed in the building handbook.

Student Driver

Students who drive to school must assume responsibility for such a privilege and not abuse it by irresponsible actions or behaviors. Students are to park their vehicles in the designated areas when arriving at school. Vehicles are to remain parked until the student is dismissed from school. Students are to receive permission from the school office to go to their vehicle during the school day. There is to be no sitting in cars or loitering in the parking lot before, during, and after school. Vehicles are not to be driven or parked in the front school drive between 8:00 a.m. and 4:30 p.m.

Designated Student Parking Areas

1. Students who park on the school parking lot are to park **NORTH** of the Gymnasium.
2. Students who park on **TIGER PRIDE DRIVE** are to **Parallel Park** only. If you park on the East side of the street you are to park facing **NORTH**. If you park on the west side of the street you are to park facing **SOUTH. (NO DOUBLE PARKING)**
3. Students who park in the Lutheran Church parking lot are to observe the same rules as the school's parking lot.
4. Students are not to park on the sidewalk.

Students of Legal Age

Every student eighteen years of age or older shall be deemed to be an adult. Such students, like all other students, shall comply with the policies, rules, and regulations established by the Lockwood Board of Education, pursue a prescribed course of study and submit to the authority of teachers and others in a supervisory role. Although a student may be eighteen years of age or older as long as that student resides with a parent or legal guardian, the school has an obligation to continue to communicate with the parent or legal guardian governing adults change and become more stringent and law enforcement may be contacted more frequently when discipline problems arise.

Visitors Policy

All visitors to the building and persons wishing to talk with a student, regardless of the reason, must go to the principal's office for permission before proceeding. All visitors must be cleared through the administrative office. Teachers shall not allow visitors in their classroom without clearance. Salesmen and other visitors are not permitted to disturb class work unless brought to a classroom by a member of the administration. At no time will student visitors be allowed to visit classes.

ACADEMICS

Academic Letter (9-12 only)

In support of the main purpose for the existence of Lockwood R-I School we propose the awarding of a school letter for academic excellence. Such an award could further encourage good students to achieve higher levels of learning in their school classes.

For students to earn this letter he/she must make an A or B in all regular classes or a C in a weighted class in both semesters. At the conclusion of second semester all students meeting the requirements for an academic letter will receive notification of their accomplishment. A student receiving a grade lower than a B in a regular class or lower than a C in a weighted class would not be eligible for an academic letter.

Agricultural Education for Science

A student may receive a waiver of one unit of credit in science for meeting the state high school graduation requirements by completing three agricultural education classes. The courses must be selected among the following: Ag. Science I, Ag. Science II, Livestock (Animal Science), Greenhouse, and Landscaping. A student may not waive Physical Science or Biology.

Classification/ Promotion of Students

Classification and promotion of students is on a yearly basis. Students who have satisfactorily completed the eighth grade are classified as ninth graders. The classification of students above the ninth grade will be determined by the number of units satisfactorily completed, including required courses at any given time, and are as follows:

Freshman:	Less than 7 credits
Sophomore:	7 and less than 14 credits
Junior:	14 and less than 21 credits
Senior:	21 credits and above

Dual Credit/Dual Enrollment Classes

Computer Applications, Advanced Livestock, Ag Management, (any dual enrollment classes from Crowder College, these classes are considered weighted classes.)

Dual Credit/Dual Enrollment Drop Policy

Students must be aware that dropping a DC/DE class can affect their eligibility for interscholastic activities. Students must maintain enrollment in enough classes during the semester to complete 3.5 credits.

Adding or dropping classes

Classes may be added or dropped within the first 3 days of the semester. Class changes will not be granted after the closing of the add/drop period.

Grading Scale

<u>PERCENTAGE RANGE</u>		<u>LETTER GRADE</u>	<u>GRADE POINT AVG.</u>
100	– 95	A	4.00
94	– 90	A-	3.67
89	– 87	B+	3.33
86	– 83	B	3.00
82	– 80	B-	2.67
79	– 77	C+	2.33
76	– 73	C	2.00
72	– 70	C-	1.67
69	– 67	D+	1.33
66	– 63	D	1.00
62	– 60	D-	0.67
59	– 0	F	0.00

Weighted Grading Scale

<u>PERCENTAGE RANGE</u>		<u>LETTER GRADE</u>	<u>GRADE POINT AVG.</u>
100	– 95	A	5.00
94	– 90	A-	4.67
89	– 87	B+	4.33
86	– 83	B	4.00
82	– 80	B-	3.67
79	– 77	C+	3.33
76	– 73	C	3.00
72	– 70	C-	2.67
69	– 67	D+	2.33
66	– 63	D	2.00
62	– 60	D-	1.6
59	– 0	F	0.00

Graduation Requirements

1. Students must complete the required units of credit in the following areas.

Subject Area	Graduation Date: 2024	Graduation Date: 2025	Graduation Date: 2026	Graduation Date: 2027
Communication Arts	4.0 units	4.0 units	4.0 units	4.0 units
Social Studies	3.0 units	3.0 units	3.0 units	3.0 units
Mathematics	3.0 units	3.0 units	3.0 units	3.0 units
Science	3.0 units	3.0 units	3.0 units	3.0 units
Fine Arts	1.0 unit	1.0 unit	1.0 unit	1.0 unit
Practical Arts	1.0 unit	1.0 unit	1.0 unit	1.0 unit
Physical Education	1.0 unit	1.0 unit	1.0 unit	1.0 unit
Health	0.5 unit	0.5 unit	0.5 unit	0.5 unit
Personal Finance	0.5 unit	0.5 unit	0.5 unit	0.5 unit
Electives	12.0 units	12.0 units	12.0 units	12.0 units
TOTAL UNITS	29	29	29	29

No classes may be repeated for credit toward graduation with the exception following: Art, Band, Chorus, Yearbook, Walk fit, P.E., Guitar, and Body Conditioning,

A student may enroll in an alternate educational program based upon guidelines established by the local school district and the Division of Special Education of the Department of Elementary and Secondary Education.

Correspondence credit, including those received through Crowder College, may be applied toward the academic requirements for graduation. Correspondence courses must be approved by the building principal.

2. Prior to graduating, students must receive 30 minutes of cardiopulmonary resuscitation (CPR) instruction and training in the Heimlich maneuver or other first aid for choking. (SB 638)

3. Section 170.345, RSMo., now requires students entering the ninth grade after July 1, 2017, to pass an exam on the provisions and principles of American civics prior to graduating. The exam shall consist of 100 questions similar to the 100 questions used for the U.S. Citizenship Test.

Homework

It is the practice of the Lockwood R-I Schools that homework is at the discretion of the individual teacher. Teachers are highly encouraged to be aware of the assignments that other teachers are giving so that an undue amount of homework does not pile up on the student on a particular night.

Honor Roll (7-12)

The honor roll will be determined twice a year based on first and the second-semester grades. Letter grades will not be bumped for honor roll due to the fact that it is a weighted class. Students must be enrolled in at least seven hours of credit-bearing classes in order to be considered for the honor roll.

Honor Roll Classifications:

1. All A's
2. All A's and B's

Lamar Vo-Tech Students

Students attending Lamar Vocational School will be transported each day by bus. The schedule of departure and arrival will be distributed on the first day of school. Students will not be permitted to drive unless an unusual circumstance temporarily exists. Only when permission is granted in advance by the vocational school director and the high school principal will students be allowed to drive. The principal will not grant permission unless he has written consent from the student's parent/guardian. If a student misses his/her bus they are to report to the principal's office for instructions.

The following guidelines will be utilized in selection of students for Vo-Tech:

1. Good attendance
2. Evidence of satisfactory progress
3. Good conduct
4. Interest in future vocational career or training
5. Seniors returning for a second year
6. Seniors enrolling for the first time
7. Juniors enrolling for the first time

Library Services

The library is provided for study, research, and reading. It is therefore necessary that a quiet and orderly atmosphere be maintained at all times. Conduct should be such that no person interferes with or infringes upon the rights of others. Students will not be allowed to waste time in the library.

Students are permitted and encouraged to check out library materials. The school librarian establishes loan guidelines. Pupils are expected to pay for lost or damaged materials.

Make Up Work Policy (7-12)

Students who are absent, at a school activity, or on an attendance waiver will be allowed to make-up classroom assignments or tests. **It is the responsibility of the student to contact the teachers to obtain their assignments the day they return to school. Maximum time allowed for completion of assignments will be one (1) day for each day of absence.**

Missing Assignments (7-12)

Each student is expected to turn in classroom assignments on the due date that the teacher has assigned for the assignment in order to receive full credit.

*Students may turn in assignments past the due date assigned by the teacher during the remainder of the semester but will only be worth up to 60% credit. A grade of “zero” will be entered into the gradebook until the assignment is turned in.

*If students do not turn in their assignments by the last day of the grading period (quarter/semester) it will become a zero (0).

MOCAP

The Missouri Virtual Instruction Program (MOVIP) transitioned to the Missouri Course Access and Virtual School Program (MOCAP) as a result of updates to Section 161.670, RSMo. What Is a MOCAP Course? Section 162.1250, RSMo sets out the requirements for all virtual courses. Not all virtual courses are approved MOCAP courses. Courses listed on the MOCAP Course Catalog have been checked for compliance by the Department of Elementary and Secondary Education (DESE). The local education agency (LEA) must vet all other virtual courses to ensure that statutory requirements have been met. In order for students to enroll in MOCAP courses, LEAs must have a secure method to send a student’s MOSIS ID and date of birth to courseware providers. In accordance with state law, the district’s MOCAP policy is posted on the district website.

Parent/Guardian Request for Homework Assignments

Requests for homework assignments for a student who is absent may be made through the office. Parents/Guardians need to contact the office before 10:00 a.m. This is due to staff members teaching in both buildings and some staff members teaching part time. Assignments may be picked up in the office and must be picked up between 2:30 - 3:30 p.m.

Progress Reports/Parent-Teacher Conference

Special reports to parents indicating special needs of students are sent near mid-semester where changes in study habits or modification of behavior can be corrected before the end of each grading period. Parents should contact the high school counselor to arrange a parent conference when deemed necessary.

Student progress can be monitored through PowerSchool and the PowerSchool app.

Rank Academic Class

In the interest of encouraging and recognizing outstanding academic achievement, a valedictorian and salutatorian shall be selected for each high school graduating class. The valedictorian and salutatorian shall be selected according to the following procedure.

1. The Valedictorian shall be the student with the highest grade point average as computed at the end of seven semesters of high school work.
2. The Salutatorian shall be the student with the second highest grade point average as computed at the end of seven semesters of high school work.
3. In case of a tie for Valedictorian, Co-Valedictorian shall be honored.
4. In case of a tie for Salutatorian, Co-Salutatorians shall be honored.
5. To be eligible for Valedictorian or Salutatorian honors, a student must have attended Lockwood R-I High School for his/her final four complete semesters.

6. To be eligible for Valedictorian, Salutatorian, and top ten class honors, a student must have a minimum of seven complete semesters of attendance at an accredited high school.
7. Class rank shall be based on the student's grade point average at the end of the seventh semester of an accredited high school. Only classes worth ½ units per semester or more shall be considered in determining a student's grade point average.
8. **Starting with the class of 2025**, Honors graduation will be based on the student's grade point average at the end of the seventh semester of an accredited high school. Only classes worth ½ units per semester or more shall be considered in determining a student's grade point average. Honors will be based on the following scale: Cum Laude - 3.5-3.74, Magna Cum Laude - 3.75-3.99, Summa Cum Laude - 4.0 and above.

Special Education Services

The Lockwood R-I School provides a free and appropriate public education to all children with handicaps as required by the Missouri State Education Handicapped Act (P.L. 94-142).

We provide the following special education services:

Speech: Provide students with speech therapy or language development exercises when speech or language skills interfere with communication.

Learning Opportunities Class: Provide instruction for students who have specific areas requiring a program of learning methods adapted to the student's needs.

Individual Progress Class: Provides instruction to students who generally perform below the level of their peers and require specialized instruction for maximum development.

Weighted Classes

Communication Arts —Creative Writing/Novels

Mathematics - Math Analysis

Science – Anatomy & Physiology

Foreign Language – Advanced Foreign Language Classes (example Spanish II)

Business – Accounting II

Any Dual Credit or Dual Enrollment class

ATTENDANCE AND TARDY POLICIES

Students who have good attendance generally achieve higher grades, enjoy school more, and are more attractive to prospective employers after leaving high school. Frequent absence from regular classroom learning experiences and late arrival to class, disrupt the continuity of the instructional process for everyone. The benefit of regular classroom instruction is lost and cannot be entirely regained even by extra after-school instruction.

Each student is expected to attend school regularly and to be on time for classes. This is necessary for the student to receive the maximum benefits from the instructional program and to develop habits of punctuality, self-discipline, and responsibility. There is a high correlation between poor attendance and class failure.

STUDENT ABSENCES AND EXCUSES

As directed by the Board, the following procedures will be used to implement the district's attendance policy.

Definitions

Attendance – A student is considered to be in attendance if the student is physically present in a class; participating in a district-sponsored or district-approved activity; participating in a class through alternative methods or media as allowed by Board policy; receiving homebound services; or receiving services at another location pursuant to law or by arrangement of the district.

Parent – A parent, guardian or person acting as a parent in the absence of the parent or guardian if the student is under 18. If the student is 18 or otherwise emancipated, the student will serve as the parent for purposes of this procedure.

Tardy – A student is tardy if the student arrives after the expected time class or school begins as determined by the district. Tardiness will be counted as an absence in situations where the student arrives too late to have meaningful participation in the class, lesson or activity.

Truancy – A student is truant if the student is absent from class or school without the knowledge and consent of the parents and the administration. A student is also considered truant if the student leaves school without the consent of the principal or accumulates excessive unjustifiable absences, even with parental consent. Truancy is a type of unexcused absence.

Attendance Standards

The following absences will be excused. Documentation must be provided as indicated.

1. Illness or injury of the student, with written excuse from the parent.
2. Illness or injury of a member of the student's family when the student's presence is necessary or expected, with written excuse from the parent.
3. Medical appointments, with written appointment confirmation by the medical provider.
4. Funeral, with written excuse from parents. The principal may require a program or other evidence of attendance as additional verification.
5. Religious observances, with written excuses from parent(s).
6. Other appointments that cannot be scheduled outside attendance hours, such as court appearances, with written excuse from parent(s)..
7. Out-of-School suspension.
8. Visits with a parent or legal guardian who is an active duty member of the military who has been called to duty for, is on leave from, or is immediately returned from deployment to a combat zone or combat support posting, with permission of the superintendent or designee.

***All other absences and any absence for which required documentation is not provided are unexcused.**

Tardy Policy

Tardiness is defined as not being in your classroom when the bell rings for class to begin. Tardiness of more than ten minutes will be considered an absence.

1. If a student arrives late to school, he/she must report to the office for an admit slip before going to class.
2. During the day, if a student arrives late to class the teacher will send the student to the office to get an admit slip.
3. If a student has been detained by a teacher, the students should ask that teacher for a note explaining the tardiness to class, and give it to his/her next teacher. With a teacher's note, the student will not be considered tardy.

Procedures for Administering the Tardy Policy

1. Tardies will be figured "per period" basis
2. Tardies will not be divided between excused and unexcused.
3. The first tardy a student receives will be excused. A student's second tardy will result in afterschool detention. Failure to report to a detention will result in one (1) day of Saturday detention.
4. Beginning with the third tardy in a period (per semester) a student will receive a Saturday detention. Failure to report to Saturday detention will result in ISS.

Consequences for Violations

Students will be expected to make up all assignments from missed classes regardless of whether an absence is excused or unexcused (see make up work policy). Attendance and participation are part of a successful learning experience. Except in certain situations with foster care children in accordance with law, students with more than eight (8) excused absences or any unexcused absences, in any class in a semester will be issued an academic penalty in the form of grade reductions as follows:

Excused Absences	Grade Reduction	Unexcused Absences	Grade Reduction
9	2 %	1	4 %
10	4 %	2	8 %
11	8 %	3	16 %
12	16 %	4	32 %
13	32 %	5 or more	50 %
14 or more	50 %		

This academic penalty represents the participation portion of the student's grade, **applies to 9-12 students only**, and is intended as a deterrent to excessive absences or tardies. Academic consequences accumulate more quickly for unexcused absences, since they are completely avoidable. Penalties are cumulative so that a student with nine (8) excused absences and one (1) unexcused absence penalized 6% on their semester grade. Unexcused absences will not count in

the excused total, so a student with seven (7) excused absences and one (1) unexcused absence would only receive a four (4) percent penalty.

Procedures for Administering the Attendance Policy

1. All absences are recorded hourly.
2. For an absence to be **excused a parent/guardian must notify the school office by phone the day of the student's absence or with written documentation on the day of students return to school.** The parent/guardian may leave a message on the school's answering machine.
3. **Failure to notify the school office of a student's absence will result in the absence being recorded as an UNEXCUSED absence.**
4. All students who arrive at school after 8:00 a.m. must check into the office to obtain an admit slip regardless of the time of the school day.
5. Students arriving more than ten (10) minutes late for class are considered absent from the class period.
6. All students leaving school during the school day must check out through the office. Office personnel must receive permission from the parent/guardian prior to the students checking out. Any student leaving without checking out will be considered truant.
7. Students participating in school sponsored or sanctioned activities will not be considered absent from school.
8. Students will be allowed two (2) college visits that will not be considered absences from school. Students must notify and receive approval from the school counselor and provide verification from the college.
9. Students who are absent from school, will not be allowed to participate in or attend an after school activity on the day of the absence without approval from the building principal.
10. Students must attend the last four (4) class periods of the school day to be able to participate in or attend an after school activity unless they have prior approval from the building principal.

Parent/Guardian and Attendance

1. Parents have access to PowerSchool at all times to keep up to date with grades as well as attendance.
2. It is the responsibility of the student and his/her parents or guardians to be aware of their total absences.
3. If a parent has a question or concern about grades, attendance, or reductions they should contact the office.
4. Starting with the ninth (9) absence and any absences thereafter in the semester from any class period, the academic penalty will be enforced.
5. Habitual absence from school may be reported to the juvenile officer.
6. If a student or parent/guardian wishes to appeal any decision that has been made concerning the attendance requirements, he or she should contact the principal to schedule a meeting. The next level of appeal would be with the Superintendent of Schools. The final appeal in the process, if requested, would be with the Board of Education. An appeal must be requested no later than the last regular school day of the quarter in question.

Attendance Waiver

Students are expected to attend school regularly. The attendance waiver allows relief in cases where the absence was beyond the control of the student. **Application for an attendance waiver should be turned into the principal's office at least two (2) weeks in advance of anticipated absence or within five (5) school days after the absence.** If a waiver is granted the student is still considered absent, but the time missed does not count against the district's attendance requirements. When absences are of such nature that the student's education would be seriously impaired by the extent of absences, then homebound instruction may be considered.

Attendance Waiver Guidelines

Documentation to support a request for an attendance waiver must be submitted to the principal's office. Documentation must include specific dates and accompanied by the signatures of the appropriate persons.

Reason for Attendance Waiver and Documentation required

Hospitalization	Physician's letter
Recurring healthcare (Dental, eye, rehab, etc.)	Physician's letter
Extended illness	Physician's letter
Court Appearance	Court letter
Funeral	Parent letter
Religious Holiday	Minister's Letter
Personal/Family calamity	Parent or counselor's letter
Catastrophic illness	Physician's letter

Attendance Waivers will not be granted for the following: truancy, suspension, personal/family vacation.

Attendance Waivers will be counted against a student's absence totals when figuring *Quality Attendance* requirements.

Perfect Attendance

To be considered for perfect attendance, a student must be in school every day that school is in session. A student may miss up to three (3) hours in a year and still be considered for perfect attendance as long as the same class is not missed more than once or if the absence is related to disabilities or required religious observances.

Early Release from School

Parents may pick a student up at any time during the day by stopping by the principal's office. Before leaving the student should sign out at the principal's office.

If the student is not leaving with his/her parents then:

1. Telephone requests by parents for early dismissal of a student shall be honored. Students shall sign out at the office.
2. A student may check themselves out of school by bringing a written statement from his/her parent explaining the reason for the request. The student must present the written request to the principal's office before school begins in the morning. The office will issue an excuse, which the student shall present to the teacher for

dismissal from class at the appropriate time. The student must sign out at the office before leaving school.

3. Students will not be allowed to take other students home.
4. Students upon returning to school during the day must sign in at the office to receive an admit slip before returning to class.
5. Students leaving school and/or signing out without notification from a parent/guardian will be considered truant.

Part-Time Attendance

The policy of the Lockwood R-I Public School is that all students are expected to attend school for a full day each day that the school is in session and continue in this manner until graduation from high school. However, realizing that from time to time students may experience extended periods of personal illness, have educational needs that cannot be met by Lockwood Schools, or have financial hardships for themselves or for their families, part-time attendance may be considered on an individual basis for a student who is faced with this type of circumstance. Students may obtain a copy of the part-time attendance policy from the principal's office. Part-time attendance will start only at the beginning of semesters; therefore, application must be completed and turned in at least one week prior to the beginning of a semester.

QUALITY ATTENDANCE PROGRAM (9-12 only)

Goal

The goal of the Quality Attendance Program, along with improving student attendance, is for each student to explore college or career opportunities, investigate any future educational opportunities after high school, or participate in community service activities (in the place of attending school for final exempt students).

Description

Students receiving Quality Attendance status receive the option of final exemption from non-college prep courses. To qualify for the Quality Attendance Program you must meet the requirements listed below.

Qualifications

To earn the Quality Attendance Final Exemption for ALL classes the student must:

1. Have an average of 95% attendance, or better, for the semester (excluding school activities)
2. Have a 70% grade in **all** classes at the time of finals

EXCEPTION #1

If a student earns the QA incentive because of an overall attendance percentage of 95% or better, but exceeds 8 days of absences in any one class (excluding school activities), or more than two (2) tardies in any one class. – the student will be required to take the final in the class or classes he/she exceeds 8 absences or 2 tardies. This means the student may be final exempt in ALL other classes.

EXCEPTION #2

Students enrolled in Dual Credit classes with required finals will still be required to take the final in the class.

NOTE: If a student opts to be exempt from finals in a final exempt course, he/she will be required to engage in an activity such as: career awareness research, service learning projects in the community, job shadowing, participating in counseling activities, volunteering at school or in the community, college or trade school visits, or any other approved activity from a menu of choices. These activities can be performed on or before the day of the final exemption.

Each student who qualifies for Quality Attendance will work with their advisor to appropriately document and report the approved activities. In addition, students who qualify and opt out of finals must provide documented proof of their activities to their advisor by January 15 for the first semester and the last day of school for the second semester. Failure to provide adequate and timely documentation will disqualify the student for QA for the next semester.

Students may opt to take a final in a final exempt course in which they earn QA. Students who are final exempt in a qualifying course can agree to take the final in class and not hurt their grade in the course regardless of their final exam grade.

An absence check will be reviewed/announced one week before finals. It is the student's responsibility to check the list and contact the principal's office with concerns. If the student's eligibility changes during the week, the privilege is lost.

Requirements

Students must document hours of participation for every class they have a final exemption in order to continue to take advantage of the final exemption during future semesters.

IMPORTANT: Parents can serve as the "activity sponsor" if the student accompanies the parent to work for job shadowing; however, for every activity a student engages in outside of school or home parents must approve the activity.

Students may use any combination of the activities listed to accumulate the needed hours for being exempt from finals, or request approval for additional activities not found on the list with the principal.

NOTE: Although it is preferred that the hours of activities be obtained on the day of the final, it is understood that in some instances a job shadowing activity, community service activity, etc. cannot be scheduled on the days of finals.

Students who are at school between required finals and cannot leave because of transportation reasons can work on Internet research activities but must be in an assigned area as determined by the principal.

Guide for documenting hours of participation for every class students have a final exemption.

1-2 classes for final exemption min. of 1.5 hours of documented activities

3-5 classes for final exemption min. of 4 hours of documented activities

6-8 classes for final exemption min. of 6 hours of documented activities

IMPORTANT: Students may use any combination of the activities listed to accumulate the needed hours for being exempt from finals, or request approval for additional activities not found on the list with the principal.

Examples of approved activities:

- School Volunteer Projects
- Community Service Projects
- Service Learning Projects
- Missouri Connections career awareness investigation
- Online ACT prep
- Job Shadowing
- Internship
- Career Fair attendance
- Library research for careers or continued education
- Work or work related activities associated with a job
- College or post-secondary application programs/processes
- College or Trade School visits

Food Services

Free and Reduced Lunches

Lockwood R-I Schools participates in the Free and Reduced Price Lunch Program, authorized through the U.S. Department of Agriculture. The standards of eligibility for student participation are that of the U.S. Department of Agriculture. Information relative to eligibility and application forms is provided to all students during enrollment or on the first day of each school term. Students may obtain an application form from the office at any time throughout the year.

Free and reduced lunches apply to one breakfast and one lunch per day. Any extra meals or extra a la carte items must be purchased at full price.

Lunch Period

The cafeteria at Lockwood School provides Type A lunches in accordance with the School Lunch Section of the State Department of Education. Lunch periods are announced at the beginning of each school term for each respective class.

Lockwood High School operates a closed lunch hour. All students must eat in the school cafeteria or designated areas whether they purchase a school lunch or bring their lunch to school. **Lunch must be brought to school prior to the 8:00am bell. Lunch brought to school after the 8:00am bell will not be accepted.**

The Following procedures should be followed during lunch:

1. Students walk to the lunchroom.
2. Students must assume the responsibility for keeping the cafeteria orderly and clean.
3. All paper cartons and napkins should be placed in the receptacles provided.

4. Empty plates and utensils should be taken to the proper place.
5. Students should remain in the cafeteria unless using the restroom.

Student Lunch Charges

Students are to make deposits into their lunch accounts according to their needs. Individual meals can also be bought daily. Students are encouraged to make deposits into their accounts by 8:00 a.m. at the high school office. The principal's office will notify the parent/guardian via blast call when a student has extended his/her credit of \$10.00. A student who has accumulated five unpaid charges for complete meals and is still unable to pay for meals will be provided a substitute meal that meets the district's nutrition guidelines.

Student Activities

Athletic Drug, Alcohol and Tobacco Policy

A student athlete has four years of eligibility by the standards set by the MSHSAA and the Lockwood R-I Board of Education. The offenses of the student athlete shall be cumulative through the athlete's four years of eligibility. To be eligible to participate in any extracurricular activity including organizations and dances a student must agree to enter the drug testing pool. Drug testing will be done randomly throughout the school year and students will be randomly chosen by an outside testing agency.

1. Violations - the coach, law enforcement authority, or school administrator must confirm any violation committed by an athlete.
2. Suspension –
 - a. Suspension for the individual student athlete will begin with the first and or subsequent scheduled date or dates for which that individual student athlete is scheduled to play. The suspension will begin from the time that disciplinary action is taken, and will continue until suspension is complete.
 - b. A student athlete who is on suspension, will be allowed to practice with their team, and must meet team obligations during the time of 1- and 2- offense of suspension.
 - c. A student athlete must fulfill their suspension before they are allowed to participate in the next sport season.
 - d. Suspension time will be determined during the sport season in which that student athlete is participating and the number of offenses incurred. We have three sports seasons: Fall (football and volleyball), Winter (boys and girls basketball), and Spring (baseball and softball, boys and girls track, golf).
3. If a student athlete during the school year helps obtain, uses, or is in possession of alcoholic beverages or dangerous drugs, the athlete will be ineligible from scheduled athletic date or dates. Ineligibility will be determined on a percentage of scheduled athletic date or dates for which that individual participates or represents. (An extra-curricular participant's school year starts with the first practice of the Fall sport season and ends with the last Spring sport contest.)
 - a. **First offense** - 10% of scheduled athletic dates in the sport season that the individual student athlete is scheduled to play. For co-curricular activities, such as FFA, FCCLA, school dances, etc., the student is ineligible for the next event in that specific activity.

b. **Second offense** - 50% of scheduled athletic dates in the sport season that the individual athlete is scheduled to play. For co-curricular activities, such as FFA, FCCLA, school dances, etc., the student is ineligible for the next two events in that specific activity.

c. **Third offense and subsequent offenses** - one calendar year of suspension from all activities from the date of disciplinary action.

(Scheduled athletic dates = total regular season dates scheduled + tournament dates)

4. Example of suspension time during a sport season

a. First Offense

1. Fall season - football (10) - 1 date, volleyball (25) - 3 dates
2. Winter season basketball (25) - 3 dates (boys and girls)
3. Spring season - baseball/softball (16) - 2 dates, track (8) - 1 date

b. Second Offense

1. Fall season - football (10) - 5 dates, volleyball (25) - 13 dates
2. Winter season basketball (25) - 13 dates (boys and girls)
3. Spring season - baseball/softball (16) - 8 dates, track (8) - 4 dates

For an athlete that is participating in both baseball/softball and track, the dates will be combined. Example (24 dates) = 12 suspension dates. (If a baseball/softball game and a track meet fall on the same date, it will be counted as one (1) contest date.)

Lockwood R-I School Eligibility Regulations for Students Participating In Extracurricular Activities

Student activities are an important part of the total educational program. All participants must be a good citizen of the school and community and be in compliance with all school rules and regulations set forth in the student handbook and Board of Education policies.

Students are not permitted on school premises after school hours, unless accompanied by an authorized sponsor.

Any student in the Lockwood R-I School District may participate in any part of the school's extracurricular program provided they meet the eligibility standards set forth below and are entered into the drug testing pool.

Early Dismissal

No student will be allowed to leave school during the day to participate in an extracurricular activity if they have **a 65% or lower** in any class. Grade checks will be completed by 8:00 am the day of the activity. If the activity departure time is prior to the start of the school day, grade checks will be completed by 3:20 of the previous school day. **Once a student has been deemed eligible/ineligible for early dismissal, that status will not be subject to change during the school day.**

Semester Eligibility – MSHSAA Activities

Grades 9-12 Requirements: A student in Grades 9-12 must meet the following requirements in order to be academically eligible to participate in interscholastic activities:

- a. Semester Prior to Participation: The student shall have earned a minimum of 3.5 units of credit in the semester prior to participation.
- b. Semester of Participation: The student shall currently be enrolled in and regularly attending courses that offer 3.0 units of credit.
- c. Entry into Ninth Grade: A beginning 9th grade student shall have been promoted from the 8th grade to the 9th grade for first semester eligibility.

Grades 7 and 8 Requirements: A student in grades 7&8 must meet the following requirements in order to be academically eligible to participate in interscholastic activities:

- a. Grading Period Prior: A “grading period” is a period no less than six weeks and no greater than nine weeks where progress is determined and is reported to students/parents. A student must have been promoted to a higher grade or a higher level in special education at the close of the previous year. However, any such student who failed more than one scheduled subject, or failed to make standard progress in special education, shall be ineligible the following grading period regardless of promotion to the higher grade. (However, see also item c below).
- b. Grading Period of Participation: The student shall be currently enrolled in and regularly attending the normal course for that grade or must have enrolled in a full course at his or her level in any public school special education program for the handicapped approved by the Missouri State Department of Education which, though ungraded, enrolls pupils of equivalent chronological age.
- c. Entry into 7th or 9th Grade: This section shall not apply to students promoted for the first time into the 7th or into the 9th grade prior to the first day of classes.

In order to represent Lockwood School in an interscholastic competition, a student must meet all eligibility requirements of the MSHSAA as well as the following school requirements:

- 1. If a student is absent or suspended from school, he/she is not eligible to participate, practice, attend, or play in a contest or activity on that day, unless special permission is granted by the principal.
- 2. Students must follow additional rules as set by the teacher/coach.
- 3. A student must attend school the last four (4) periods of the day that he/she is to participate in a co-curricular activity, unless the activity is on Saturday. A student who is absent and has previously requested and received an approval from the principal is not affected.

4. Because of the standard of quality we expect in any student representing Lockwood R-I School, any student can be declared ineligible at any time by the administration of the school for frequent violations of school regulations.

Extracurricular Activity Trips

All trips must be approved and placed on the school calendar. The school has the authority to prescribe the means of transportation to all school events. To participate, you must ride in school-approved transportation or receive permission from the building principal for other means of transportation.

General Rules for Social Functions of the School

Social events are an integral part of school life and are planned to help students develop and mature socially. Students will be subject to normal school guidelines pertaining to drugs, alcohol, and tobacco. No one under the influence of alcohol or drugs will be admitted to any school functions. Anyone who leaves dances prior to their completion will not be readmitted. Anyone violating this policy will be asked to leave without a refund. Students who violate school policy at dances will be subject to disciplinary action and will be restricted for all dances for one calendar year.

1. High School dances are for this general age group, **no student under 9. grade or 21 years of age or older will be allowed to attend. No guest who has dropped out of high school or is homeschooled without registration in their home school district will be approved.**
2. Junior-Senior Prom: Only juniors and seniors presently enrolled in Lockwood High School and their invited guests may attend. **No guest under the 9. grade or 21 years of age or older will be allowed to attend. No guest who has dropped out of high school or is homeschooled without registration in their home district will be approved.**
3. Alumni attending dances at Lockwood High School shall abide by the same rules, as do the students of this school.
4. High School students **are not permitted** to attend Middle School dances and Middle School students are **not permitted** to attend High School dances.
5. Students, who wish to bring a guest that does not attend Lockwood High School, must sign the guest list in the office **at least 10 days in advance of the dance.** Guests are to be accompanied by the host or hostess as a date. Individuals on the guest list must be approved by the principal and must conform to the rules for Lockwood High School students. Hosts will be responsible for the actions of their guests.
6. No outside food or drink will be allowed into school dances.
7. Bags and purses must be kept in the high school office during dances. Students will be granted access to their bags/purses by the Principal or activity sponsor.
8. Students are not to leave until the event is over. If a student leaves, he/she may not return to the dance or party and must leave the campus or the area of the activity if it is at another location.
9. Students must be in attendance the day of the activity in order to participate.

Guest Pass for Senior Citizens

Senior Citizens of the district, persons fifty-five (55) years of age and older may be given a senior citizen guest pass which shall permit them to attend all home athletic activities of the schools, including high school and middle school, free of charge. Senior citizens may receive their pass at the principal's office located in the high school. The guest pass shall represent a small token of appreciation for all the work and support they have done for the schools over the years. The guest pass will not be honored at fundraising events for school organizations or any other events where the Missouri State High School Activities Association's regulations prohibit the use of guest passes, such as District Tournaments.

School Spirit

School spirit means more than wholesome cheering at a game. It means upholding the standards of the school and supporting school activities without ridicule or constant complaining. A student who is loyal will never bring discredit to the school. Loyalty may be shown by the promptness and willingness with which the student meets school obligations, and conduct in corridors, classrooms, assemblies, and on the street.

Pride in the personal appearance of the student body is reflected in the neatness and appropriateness of dress.

There will be situations that are not specifically mentioned in this publication. In these instances the individual should display conduct in the manner, which will bring credit to the school. The student is responsible to the school for proper conduct at all school-sponsored activities, both home and at other locations. Likewise, every member of the faculty has the obligation to act in the interest of good conduct both in the classroom or where any school activity is in progress, and a suggestion by any teacher designed to further good conduct should be followed.

Sportsmanship

It is important that coaches, sponsors, teams, and individuals who have the privilege of representing Lockwood Schools, do so in a sportsmanlike manner. Good sportsmanship and a sense of fair play do not interfere with winning success. School extracurricular activities allow students the opportunity to develop physical skills, to interact with students from other schools, to develop self-discipline, and to perform before an audience. Many other aspects of life are taught and promoted through interscholastic activities, and none are more important than good sportsmanship.

Student Activity Conflicts

If a student is participating in multiple activities during the same season, that student will declare a "priority activity" at the beginning of the season. The "priority activity" is the activity the student will attend in case of a conflict. Coaches will be informed of the student's "priority activity" at the beginning of the season.

Suspension from School

A student may not rejoin interscholastic activities until the situation has been cleared up to the satisfaction of the coaches/sponsors and administrator. Additional rules and provisions will be made at the organizational meeting of the various activities. Students are expected to know all

provisions of the Lockwood R-I Public Schools Good Conduct Regulations. Ignorance of regulations is not an excuse for violations.

Quitting/Dropping Activities

If a student "quits" an activity without any notification it is understood he/she will not take part in any organized activities the remainder of the school year. "Dropping" an activity must be in mutual agreement between the coach/sponsor and the student. A committee composed of the principal and the coaches/sponsors involved will make the above decisions concerning participation. Parents will be notified as to the outcome of this meeting.

NATIONAL HONOR SOCIETY (9-12 only)

When the National Honor Society was founded in 1921, the hope of NASSP was to create an organization that would recognize and encourage academic achievement while also developing other characteristics essential to citizens in a democracy.

The formal process for the Lockwood High School National Honor Society selection is based on three criteria. A student accumulates points based on scores from the three criteria. The first criterion is a cumulative grade point average. A student must have at least a 3.5 cumulative GPA after the 4th semester of high school to be considered for NHS. Students who have met the first criteria will then be evaluated based on the remaining 2 criteria. The second criterion is completion of a student application, listing all school and community activities. The third criterion is Teacher Evaluations. A student must receive 80% or more of the total points possible on Teacher Evaluations to be considered for NHS. Induction into the Lockwood Chapter of the National Honor Society will be held in February.

Student Discipline

Student Code of Conduct

The Student Code of Conduct is designed to foster student responsibility, respect for the rights of others, and to ensure the orderly operation of the high school. No code can be expected to list each and every offense that may result in the use of disciplinary action. However, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a specific penalty. The most severe punishment will be issued for the serious violations of prohibited conduct and more serious disciplinary action will be applied to repeat violations. It is possible that more than one disciplinary action may be involved in a violation or for engaging in prohibited conduct.

Any conduct not included herein, or an aggravated circumstance of any offense or an action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent, and/or Board of Education. In extraordinary circumstances where the minimum consequences are judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law. This code includes, but is not necessarily limited to, acts of students on playgrounds, parking lots, school transportation, or at a school activity whether on or off school property

This handbook not only defines all the offenses on the following pages, but also explains what action will be taken if you choose to break a rule. Students are responsible for knowing the steps outlined in the policy and to also acquaint their parents with them. These steps apply unless in the discretion of the administration the student's action requires more or less discipline than stated in the policy.

It is the responsibility of the Lockwood R-1 School District to report all crimes occurring on school grounds to law enforcement, including but not limited to, the crimes the district is required to report in accordance with law.

The following acts, regardless of whether they are committed by juveniles, are subject to this reporting requirement.

First or second degree murder under §§ 565.020, .021, RSMo. Voluntary or involuntary manslaughter under § 565.024, RSMo. Kidnapping under § 565.110, RSMo.

First, second, or third degree assault under §§ 565.050, .060, .070, RSMo. Sexual assault or deviate sexual assault under §§ 566.040, .070, RSMo. Forcible rape or sodomy under §§ 566.030, .060, RSMo.

Burglary in the first or second degree under §§ 569.160, .170, RSMo. Robbery in the first degree under § 569.020, RSMo.

Possession of a weapon under chapter 571, RSMo. Distribution of drugs under §§ 195.211, .212, RSMo. Arson in the first degree under § 569.040, RSMo. Felonious restraint under § 565.120, RSMo.

Property damage in the first degree under § 569.100, RSMo. Child molestation in the first degree pursuant to § 566.067, RSMo. Sexual misconduct involving a child pursuant to § 566.083, RSMo. Sexual abuse pursuant to § 566.100, RSMo.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy. In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

Documentation in Student's Discipline Record

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools. In addition, any offense that constitutes a "serious violation of the district's discipline policy" must be documented in the student's discipline record in accordance with law. JGF defines a "serious

violation of the district's discipline policy" as one (1) or more of the following acts if committed by a student enrolled in the district:

1. Any act of school violence or behavior.
2. Any offense that occurs on school property, on school transportation or at any school activity that is required by law to be reported to law enforcement officials.
3. Any offense that results in Out-of-School-Suspension for more than ten (10) school days.

Prohibited Conduct

The following are descriptions of prohibited conduct as well as potential consequences for violation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

Academic Dishonesty

Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

First Offense: No credit for the work, grade reduction, or replacement assignment.

Subsequent Offense: No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

Arson

Starting or attempting to start a fire, or causing or attempting to cause an explosion.

First Offense: Detention, In-school suspension, 1-180 days out-of-school suspension, or expulsion, restitution if appropriate.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion, restitution if appropriate.

Assault

1. Hitting, striking and/or attempting to cause injury to another person; placing a person in reasonable apprehension of imminent physical injury; physically injuring another person. Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third degree.

First Offense: Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

2. Knowingly causing or attempting to cause serious bodily injury or death to another person, recklessly causing serious bodily injury to another person, or any other act that constitutes assault in the first or second degree.

First Offense: 10-180 days out-of-school suspension or Expulsion.

Subsequent Offense: Expulsion.

Automobile/Vehicle Misuse

Discourteous or unsafe driving on or around district property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow directions given by school officials or failure to follow established rules for parking or driving on district property.

First Offense: Suspension or revocation of parking privileges, detention, Saturday school, or in-school suspension.

Subsequent Offense: Revocation of parking privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

Bullying and Cyberbullying (see Board policy JFCF)

General

In order to promote a safe learning environment for all students, the Lockwood R-I School District prohibits all forms of bullying. The district also prohibits reprisal or retaliation against any person who reports an act of bullying among or against students.

Definitions

Bullying

In accordance with state law, bullying is defined as intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or property damage; oral, written, or electronic communication, including name-calling, put-downs, extortion, or threats; or threats of reprisal or retaliation for reporting such acts.

Cyberbullying

A form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. The district has jurisdiction over cyber bullying that uses the district's technology resources or that

originates on district property, at a district activity or on district transportation. Even when cyberbullying does not involve district property, activities or technology resources, the district will impose consequences and discipline for those who engage in cyberbullying if there is a sufficient nexus to the educational environment, the behavior materially and substantially disrupts the educational environment, the communication involves a threat as defined by law, or the district is otherwise allowed by law to address the behavior.

School Day

Any day on the school calendar when students are required to attend school.

Designated Officials

The principal of each building is hereby designated as the individual to receive and investigate reports of bullying. Each building principal shall designate at least two teachers or administrators in the building who are authorized to receive and investigate reports of bullying in the principal's absence or at the principal's discretion.

The district compliance officer appointed in policy AC will serve as the district wide anti-bullying coordinator. The anti-bullying coordinator will receive all completed investigative reports from all buildings and analyze the reports to identify any information that would inform the district's antidiscrimination and anti-bullying education and training programs. In addition, the anti-bullying coordinator will assist in making any relevant reports as required by state and federal law.

Reporting Bullying

School employees, substitutes or volunteers are expected to intervene to prevent student bullying, appropriately discipline the perpetrator, assist the victim and report the incident to the building principal or designee for further investigation and action. Any school employee, substitute or volunteer who witnesses or has firsthand knowledge of bullying of a student must report the incident to the building principal or designee as soon as possible, but no later than two school days after the incident.

Any student who has been subjected to bullying, or who has witnessed or has knowledge of bullying, is encouraged to promptly report such incidents to a school employee. Any school employee receiving such a report shall promptly transmit the report to the building principal or designee.

If the bullying incident involves students from more than one district building, the report should be made to the principal or designee of the building in which the incident took place or, if more appropriate, to the principal or designee of the building attended by the majority of the participants in the incident.

Investigation

Within two school days of receiving a report of bullying, the principal or designee will initiate an investigation of the incident. Reports that involve students from multiple buildings will be investigated cooperatively by the principals of each building involved, or those principals may request that the district's compliance officer designated in policy AC conduct the investigation. If at any time during the investigation the principal determines that the bullying involves illegal discrimination, harassment or retaliation as described in policy AC, the principal will report the

incident to the compliance officer designated in that policy, who will assist in the investigation. If the alleged bullying involves a special education student or a student with disabilities, the principal will also notify the special education director.

The investigation shall be completed within ten school days of the date the report of bullying was received unless good cause exists to extend the investigation. Upon completion of the investigation, the principal will decide whether bullying or harassment occurred and, if so, whether additional discipline is warranted in accordance with the district's student discipline code. The principal will generate a written report of the investigation and findings and send a copy of the completed report to the district's anti-bullying coordinator. The principal or designee will document the report in the files of the victim and the alleged or actual perpetrator of bullying. All reports will be kept confidential in accordance with state and federal law.

If the incident involved allegations of illegal discrimination or harassment, the principal's decision may be appealed in accordance with policy AC. Student discipline may be appealed when allowed by law in accordance with Board policy.

The principal or other appropriate district staff will work with victims and their families to access resources and services to help them deal with any negative effects that resulted from the incident.

Consequences

Students who participate in bullying or who retaliate against anyone who reports bullying will be disciplined in accordance with the district's discipline code. Such discipline may include detention, in-school suspension, out-of-school suspension, expulsion, and removal from participation in activities, exclusion from honors and awards, and other consequences deemed appropriate by the principal or superintendent. The district will also contact law enforcement when required by law or notify social media companies of inappropriate online activity when appropriate.

Even in situations where the district does not have jurisdiction to discipline a student for bullying, such as when the acts take place off campus and there is an insufficient nexus to the district, the principal or designee will take appropriate actions to assist student victims. Such actions may include, but are not limited to, contacting the parents/guardians of the victim and the alleged perpetrators, communicating that this behavior is not allowed on district grounds or at district activities, notifying the appropriate district staff to assist the victim, and taking additional action when appropriate, such as notifying law enforcement or social media companies of inappropriate online activity.

District employees and substitutes who violate this policy will be disciplined or terminated. Discipline may include suspension with or without pay, a negative evaluation, prohibition from being on district property or at district activities, mandated training or other appropriate remedial action. Volunteers who violate this policy will no longer be permitted to volunteer.

Policy Publication

The district shall annually notify students, parents/guardians, district employees, substitutes and volunteers about this policy and the district's prohibition against bullying. A copy of this policy shall be included in student handbooks and posted on the district's website.

First Offense: Detention, Saturday school, in-school suspension, or 1-180 days out-of-school suspension.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Bus or Transportation Misconduct (see Board policy JFCC)

Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.

Dishonesty

Any act of lying, whether verbal or written, including forgery.

First Offense: Nullification of forged document, Principal/Student conference, detention, or in-school suspension.

Subsequent Offense: Nullification of forged document, Detention, Saturday school, in-school suspension, or 1-180 days out-of-school suspension.

Disrespect to School Personnel

Acts of disrespect directed toward school personnel; disrespectful or abusive language, talking back, or gesturing.

First Offense: Principal conference, detention, in-school suspension, out-of-school suspension (1 to 10 days)

Subsequent Offense: Saturday school, in-school suspension, out-of-school suspension (1 to 180 days)

Disrespectful or Disruptive Conduct or Speech (see Board policy AC if illegal harassment or discrimination is involved)

Verbal, written, pictorial or symbolic language or gesture that is directed at any person that is in violation of district policy or is otherwise rude, vulgar, defiant, considered inappropriate in educational settings or that materially and substantially disrupts classroom work, school activities or school functions. Students will not be disciplined for speech in situations where it is protected by law.

First Offense: Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

Subsequent Offense: Detention, Saturday school, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Disruptive Dress and Grooming

Dress and grooming determined to be indecent, disruptive, distracting, or inappropriate as school apparel, or that constitutes a threat to health, morals, and safety, or is disruptive of school discipline or the instructional effectiveness of the school in accordance with board policy.

First Offense: Conference with principal and change to proper attire.

Subsequent Offense: In school suspension 1-3 days, out of school suspension 1-10 days

Drugs/Alcohol (see Board policies JFCH and JHCD)

1. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

First Offense: In-school suspension or 1-180 days out-of-school suspension.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

2. Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense: In-school suspension or 1-180 days out-of-school suspension.

Subsequent Offense: 11-180 days out-of-school suspension or expulsion.

3. Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense: 1-180 days out-of-school suspension or expulsion.

Subsequent Offense: 11-180 days out-of-school suspension or expulsion.

Extortion

Threatening or intimidating any person for the purpose of obtaining money or anything of value.

First Offense: Principal/Student conference, detention, in-school suspension, or 1 10 days out-of-school suspension.

Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Failure to Care for or Return District Property

Loss, failure to return, or damage to district property including, but not limited to, books, computers, calculators, uniforms, and sporting and instructional equipment.

First Offense: Restitution, Principal/Student conference, detention, or in-school suspension.

Subsequent Offense: Restitution, Detention or in-school suspension.

Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences

Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences." As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

First Offense: Verbal warning, detention, in-school suspension, 1-180 days out of-school suspension, or expulsion. (Incident reported to law enforcement for trespassing if expelled.)

Subsequent Offense: Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. (Incident reported to law enforcement for trespassing if expelled.)

False Alarms (see also "Threats or Verbal Assault")

Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

First Offense: Restitution, Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: Restitution, In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Fighting (see also, "Assault")

Definition - mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

First Offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.

Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Gambling

Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

First Offense: Principal/Student conference, loss of privileges, detention, or in school suspension.

Subsequent Offense: Principal/Student conference, loss of privileges, detention, in-school suspension, or 1-10 days out-of school suspension.

Gangs

Gang activities, whether verbal, written, or symbolic, which substantially disrupts the educational environment.

First Offense: Principal conference

Second Offense: In school suspension (1 to 10 days)

Subsequent offense: Out of school suspension (1 to 10 days) or Expulsion

Habitual Misconduct

Persistent and repeated misconduct in violation of the foregoing standards, after the exercise of various disciplinary options, may be viewed as a serious violation.

First Offense: In school suspension (1 to 10 days)

Subsequent Offense: Out of school suspension (10 to 90 days) or Expulsion

Harassment, including Sexual Harassment (see Board policy AC)

1. Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

First Offense: Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

2. Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

First Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Hazing (see Board policy JFCF)

Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing may occur even when all students involved are willing participants.

First Offense: In-school suspension or 1-180 days out-of-school suspension.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Incendiary Devices or Fireworks

Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

First Offense: Confiscation. Warning, principal/student conference, detention, or in-school suspension.

Subsequent Offense: Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

Inciting a Public Disturbance

Inciting or contributing to a public disturbance on school property or at a school event.

1. Known Instigator

First Offense: Out of school suspension (10 to 90 days), report to law enforcement

Second Offense: Expulsion, report to law enforcement

2. Participant

First Offense: Out of school suspension (3 to 10 days)

Second Offense: Loss of extracurricular activities participation and attendance for one year.

Lack of Effort

Definition - persistent inattentiveness, lack of effort to complete or turn-in assigned class work or exams, failure to have required materials, and failure to dress for physical education.

First Offense: In class discipline, Principal conference, Parent Conference

Subsequent Offense: Parent conference, detention, Saturday School, 1-3 days In-School Suspension, 1-10 days out-of-school suspension

Littering

Throwing, placing, or causing to be placed or thrown, any glass, bottles, cans, garbage, or rubbish of any kind on school property or any road right of way adjacent to school property without the consent of the school.

First Offense: In class discipline, Principal conference

Subsequent Offense: In school suspension 1-3 days, Out of school suspension 3-10 days.

Nuisance Items

Definition - possession or use of items such as toys, games, MP3 players and other electronic devices (other than mobile phones) and portable media players that are not authorized for educational purposes.

First Offense: Confiscation, warning, principal/student conference, detention, or in-school suspension.

Subsequent Offense: Confiscation, Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

Obscene Manifestation

Any obscene manifestation, verbal, written, or gestured, directed toward another person.

First Offense: In school suspension 1-3 days

Subsequent Offense: Out of school suspension 3-10 days, Out of school suspension 11-90 days.

Outside Beverages

Beverages bottles, cans, or containers brought onto school grounds.

First Offense: Principal conference; beverage taken away for the remainder of the school day.

Subsequent Offense: Principal conference, detention, In-school-suspension 1-2 days, out-of-school suspension 1-2 days.

Sale, distribution or possession of obscene or pornographic material

Material is considered obscene or pornographic if it:

1. Its predominant appeal is to encourage interest in sex
2. It depicts or describes sexual conduct in a patently offensive way
3. It lacks serious literary, artistic, political or scientific value

First Offense: Out of school suspension (3 to 10 days) report to law enforcement

Subsequent offenses: Out of school suspension (11 to 90 days)

Public Display of Affection

Physical contact that is inappropriate for the school setting including, but not limited to, kissing and groping.

First Offense: Principal/Student conference, detention, or in-school suspension.

Subsequent Offense: Detention, in-school suspension, or 1-10 days out-of school suspension.

Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material

Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

First Offense: Confiscation, Principal/Student conference, detention, or in-school suspension.

Subsequent Offense: Confiscation, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Sexual Activity

Definition - Acts of sex or simulated acts of sex including, but not limited to, intercourse or oral or manual stimulation.

First Offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.

Subsequent Offense: Detention, in-school suspension, 1-180 days out-of school suspension, or expulsion.

Technology Misconduct (see Board policies EHB and KKB and procedure EHB-AP)

1. Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

First Offense: Restitution, Principal/Student conference, loss of user privileges, detention, or in-school suspension.

Subsequent Offense: Restitution, loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

2. Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic communication devices during class periods, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the building principal.

First Offense: Confiscation, principal/student conference, detention, or in-school suspension.

Subsequent Offense: Confiscation, principal/student conference, detention, in school suspension, 1-180 days out of- school suspension, or expulsion.

3. Violations, other than those listed in (1) or (2) above, of Board policy EHB, and procedure EHB-AP or any policy or procedure regulating student use of personal electronic devices.

First Offense: Restitution, Principal/Student conference, detention, or in-school suspension.

Subsequent Offense: Restitution, loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

4. Use of audio or visual recording equipment in violation of Board policy KKB.

First Offense: Confiscation, Principal/Student conference, detention, or in-school suspension.

Subsequent Offense: Confiscation, Principal/Student conference, detention, in-school suspension, or 1-10 days out-of- school suspension.

Theft

Definition - theft, attempted theft, or knowing possession of stolen property.

First Offense: Return of or restitution for property, Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.

Subsequent Offense: Return of or restitution for property, 1-180 days out-of school suspension or expulsion.

Threats or Verbal Assault

Definition - Verbal, written, pictorial or symbolic language or gestures that create a reasonable fear of physical injury or property damage.

First Offense: Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Tobacco

1. Possession of any tobacco products, electronic cigarettes, or other nicotine-delivery products on district property, district transportation or at any district activity. Nicotine patches or other medications used in a tobacco cessation program may only be possessed in accordance with district policy JHCD.

First Offense: Confiscation of tobacco product, Principal/Student conference, detention, or in school suspension.

Subsequent Offense: Confiscation of tobacco product, detention, in school suspension, or 1-10 days out-of-school suspension.

2. Use of any tobacco products, electronic cigarettes, or other nicotine-delivery products on district property, district transportation or at any district activity. Nicotine patches or other medications used in a tobacco cessation program may only be used in accordance with district policy JHCD.

First Offense: Confiscation of tobacco product, Principal/Student conference, detention, in-school suspension, or 1-3 days out-of-school suspension.

Subsequent Offense: Confiscation of tobacco product, in-school suspension or 1-10 days out-of-school suspension.

Truancy or Tardiness (see Board policy JED and procedures JED-AP1 and JED-AP2)

Definition - Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians; arriving after the expected time class or school begins, as determined by the district.

First Offense: Principal/Student conference, detention, or 1-3 days in school suspension.

Subsequent Offense: Detention, Saturday School, 3-10 days in-school suspension, and removal from extracurricular activities.

Unauthorized Entry

Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

First Offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Vandalism (see Board policy ECA)

The willful damage of or the attempt to cause damage to real or personal property belonging to the district, staff or students.

First Offense: Restitution, Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: Restitution, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

Weapons (see Board policy JFCJ)

1. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

First Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

2. Possession or use of a firearm as defined in 18 U.S.C. § 921 or any instrument or device defined in § 571.010, RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

First Offense: One calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.

Subsequent Offense: Expulsion.

3. Possession or use of ammunition or a component of a weapon.

First Offense: In-school suspension, 1-180 days out-of-school suspension, or expulsion.

Subsequent Offense: 1-180 days out-of-school suspension or expulsion.

Additional Discipline Concerns

The Lockwood School reserves the right to pursue disciplinary or legal action for behavior that is subversive to good order and discipline in the school even though such behavior is not specified in the preceding written rules.

It should be noted here that there are certain rules and regulations protecting rights of school personnel as well as rights of students. It is the law of Missouri that any parent/guardian or other person who shall visit any school and abuse or insult any management staff in the presence of the students thereof shall be guilty of a misdemeanor. It is also the law that any person who shall abuse or insult a teacher while such teacher is performing normal and regular or assigned school responsibilities shall be guilty of a misdemeanor and subject to punishment for the violation of that law. These laws apply whether or not the teacher is on school grounds as long as the teacher or other school personnel is performing his/her duties in accordance with his/her contract with the school.

It should also be noted that there is a specific law in Missouri that provides that any person or persons who shall by any boisterous or other conduct disturb or annoy any school in the state, or any person who is not a student who, after being duly notified to keep off the school grounds during school hours by the Board of Education, Superintendent, or the Principal in charge of the school, shall continue to trespass on or go upon said grounds whether at break or during sessions of school shall be guilty of a misdemeanor and be reported to local law enforcement.

Alma Mater

Miss Nan E. Wade, English teacher at LHS in 1915, wrote the song which is sung to the tune of "Maryland, My Maryland" or "O Christmas Tree".

You asked what school we love the best.
Lockwood, our high school.
The school that always stands the test,
Lockwood, our high school.
We love her halls, her memories dear,
Her dear old bell with all its cheer
That rings each morning, bright and clear.
Lockwood, our high school.

Go read the story of her past.
Lockwood, our high school.
What glorious deeds, what fame thou hast.
Lockwood, our high school.
Her Seniors and her Juniors, too.
We ever shall be proud of you.

Her Freshmen and her Sophomores true
Deserve our praise in all they do.

We'll not forget the eighth grade room,
Lockwood, our high school.
For they'll be with us very soon.
Lockwood, our high school.
The happy girls, the jolly boys
Of this dear class with all their joys
Soon leave behind sub-Freshmen wise
And enter high school.

Her lessons and our teachers kind-
Lockwood, our high school.
Our classmates dear, we'll ever find.
Lockwood, our high school.
Our Latin and our history,
Our English and geometry,
They also cause us misery,
But that German, oh dear me!

And she has maids with laughing eyes,
Lockwood, our high school.
To win whose love were paradise.
Lockwood, our high school.
For Johns and Marys have we here
Who to each other are most dear
And oft together they appear
Strolling in from far and near.

We strive each day, our tasks to do,
Lockwood, our high school.
For to our school we must be true.
Lockwood, our high school.
We love her campus and her trees,
The happy songs that swell the breeze,
And may she never cease to be
The pride of all our memories.