**PLAINFIELD HIGH SCHOOL 4-YEAR COURSE PLAN**

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Diploma Type:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Graduation Year:\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Please utilize this document as a guide to facilitate the completion of your 4-Year Course Plan in Naviance. To review diploma types and courses, access the Pathfinder Curriculum Handbook via the PHS guidance website.*

Step 1: Login to Naviance via the PHS guidance website or [***www.connection.naviance.com/plainfieldhs***](http://www.connection.naviance.com/plainfieldhs)

 (Username = PHS Student ID Number; Password = 8-digit birthdate)

Step 2: Under the “Courses” tab, select **Manage My Course Plans**

Step 3: Select “Add a New Plan”, then select a Plan of Study to use as the framework for the course plan. All available Plans of Study will appear. You must choose a Plan of Study by clicking **Choose This One**.

Step 4: Once a plan of study has been selected, the Modify Courses page will open. Select a requirement from the list to see the instructions and course choices for that requirement.

Step 5: Select courses from the available options and then click **Add Selected Courses to Your Draft Plan**. You will then need to select which the grade levels in which you to plan to take the courses.

*After you have added all of the courses you plan to take 9th – 12th grade, you can review your plan, viewing your plan by diploma requirements or by grade level. You can then “Scan Your Plan” to see how the rigor level of the courses you’ve selected match up to the rigor level required by post-secondary institutions. You can also see whether or not the courses that you’ve selected meet minimum core course requirements for colleges of interest to you.*

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| **9TH GRADE SEMESTER 1****1.****2.****3.****4.****5.****6.****7.** | **9TH GRADE SEMESTER 2****1.****2.****3.****4.****5.****6.****7.** |
| **10TH GRADE SEMESTER 1****1.****2.****3.****4.****5.****6.****7.** | **10TH GRADE SEMESTER 2****1.****2.****3.****4.****5.****6.****7.** |
| **11TH GRADE SEMESTER 1****1.****2.****3.****4.****5.****6.****7.** | **11TH GRADE SEMESTER 2****1.****2.****3.****4.****5.****6.****7.** |
| **12TH GRADE SEMESTER 1****1.****2.****3.****4.****5.****6.****7.** | **12TH GRADE SEMESTER 2****1.****2.****3.****4.****5.****6.****7.** |