

**NOTICE OF VACANCY  
September 24, 2020**

**MARLETTE COMMUNITY SCHOOLS  
6230 EUCLID ST  
MARLETTE, MICHIGAN 48453-1399**

**ANNOUNCEMENT OF POSITION VACANCY**

**TITLE OF POSITIONS:** Virtual Learning Teaching Assistant - 2 Openings

**GENERAL DESCRIPTION:** Providing additional assistance and instruction to virtual learning students – 5 days/week.

**MINIMUM QUALIFICATIONS:** High school diploma required. 60 college credits preferred. Technologically proficient.

**FINGERPRINTING:** New employees must have fingerprints on file with the District prior to employment. Employees will be responsible for all fees associated with the fingerprinting.

**SPECIFIC DUTIES AND RESPONSIBILITIES:** Job Description on file in Superintendent's office

**STARTING DATE:** As soon as possible

**BEGINNING SALARY:** Substitute Teacher Rate

**CLOSING DATE FOR RECEIPT OF OFFICIAL APPLICATION POSTMARKED ON OR BEFORE:**

**Until Filled**

**Mail letter of interest  
and resume to:**

Superintendent of Schools  
Marlette Community School  
6230 Euclid St  
Marlette, MI 48453

**Or email:**

[sarah.barratt@marletteschools.org](mailto:sarah.barratt@marletteschools.org)

**It is the policy of Marlette Community School District that no person shall be on the basis of sex, race, color, national origin, or handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination, in employment or any of its programs or activities.**