

# MIDD-WEST SCHOOL DISTRICT

*Regular Meeting*

Virtual Meeting via Zoom

Monday, September 28, 2020

## ***A QUALITY EDUCATION FOR ALL, FOR LIFE***

I. **OPENING CEREMONY**

II. **CALL TO ORDER: 7:00 p.m.**

Mr. Victor L. Abate

III. **ROLL CALL:**

Mr. Victor L. Abate

**BOARD OF SCHOOL DIRECTORS**

**PRESENT**

**ABSENT**

**LATE ARRIVAL**

Mr. Victor L. Abate, President

Mr. Donald D. Pinci, Vice President

Mr. Shawn A. Sassaman, Treasurer

Mr. Terry L. Boonie

Mrs. Julie R. Eriksson

Mr. Justin T. Haynes

Mrs. Wyona P. Lauver

Mr. Christopher T. Nesbit

Mrs. Sherryl L. Wagner

Mr. Richard J. Musselman, Superintendent (Non-Voting Member)

Ms. Allyson L. Folk, Secretary (Non-Member)

**OTHERS**

Mr. Joseph W. Stroup, Director of Curriculum and Instruction

Mr. Ryan L. Wagner, Business Manager

Attorney Orris C. Knepp, III, Solicitor

IV. **PUBLIC COMMENT ON AGENDA ITEMS**

Public comment is restricted to three (3) minutes per speaker and on the subject of Agenda Action Items only. Any individual who wishes to address the Board on an agenda item should contact the Board Secretary by 1:00 p.m. the day of the Board meeting at (570) 837-0046, Ext, 1100.

V. **STUDENT REPORTS**

Miss Makenna M. Dietz and Miss Liliana E. Shutt

VI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

VII. **CONSENT AGENDA**

*All matters taken under this section are considered to be routine, and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*

VIII. **ITEMS FOR ACTION**

A. **BUSINESS AND FISCAL**

Mr. Shawn A. Sassaman

1. **MINUTES**

- a. Approval is recommended of the minutes of the August 10, 2020, regular meeting and work session of the Midd-West School District Board of School Directors.
- b. Approval is recommended of the minutes of the August 24, 2020, regular meeting of the Midd-West School District Board of School Directors.
- c. Approval is recommended of the minutes of the September 14, 2020, regular meeting and work session of the Midd-West School District Board of School Directors.

2. **LIST OF BILLS**

Approval is recommended of the list of bills for the period August 20, 2020, through September 28, 2020.

3. **TREASURER'S REPORTS**

Approval is recommended for the Treasurer's Reports for the General Fund, Capital Reserve Fund, Capital Projects Fund, Food Service Fund and Activity Fund for the period ending August 31, 2020.

4. **BUS DRIVERS**

Approval is recommended for the following individuals as bus drivers for the 2020-2021 school year:

Weikel Busing, LLC

Billie A. Dressler effective September 15, 2020  
Brian P. Harro effective September 15, 2020

5. **BUS STOPS**

Approval is recommended for the following bus stops:

630 Middle Road, Middleburg  
Intersection Troxelville Road & Route 104, Middleburg

6. **ENGAGEMENT AGREEMENT – THE RESCHINI GROUP**

Approval is recommended of an Engagement Agreement with The Reschini Group to assist Midd-West School District in the completion of reporting requirements mandated by the Patient Protection and Affordable Care Act as codified in Sections 6055 and 6056 of the Internal Revenue Code at a cost of \$6.25 per form. *{Estimated cost not to exceed \$2,000.00}*

7. **RENEWAL FOR SWIFTMD – HEALTHCARE ON DEMAND**

Approval is recommended of the renewal for SwiftMD to provide a telemedicine services program for health care for Midd-West School District to be effective October 1, 2020, through September 30, 2021, at an annual cost of \$8,311.00.

B. **POLICY AND PROGRAMS**

Mr. Donald D. Pinci

1. **ADDITIONAL TARGETED SUPPORT INTERVENTION (TSI) PLAN FOR MIDD-WEST HIGH SCHOOL**

Approval is recommended of the Additional Targeted Support Intervention (TSI) Plan for the Midd-West High School to be implemented for the 2020-2021 school year as an early warning system for at-risk student groups and as a signal to schools that may be at future risk for more intensive support and improvement strategies.

2. **LETTER OF AGREEMENT – TITLE I SERVICES AT JUNIATA MENNONITE SCHOOL**

Approval is recommended of a Letter of Agreement between Midd-West School District, Juniata Mennonite School and Jaime L. Meiser to provide math instructional services to Midd-West students who are enrolled and qualify for Title I services at Juniata Mennonite School to commence on September 28, 2020, and terminate on June 5, 2021, at a cost of \$2,850.00. *{This is funded through Title I non-public funds.}*

3. **INTER-DISTRICT AGREEMENT FOR NON-PUBLIC TITLE I SERVICES – MIFFLIN COUNTY CHRISTIAN ACADEMY**

Approval is recommended of an Inter-district Agreement with Mifflin County School District to provide Title I services to eligible Mifflin County Christian Academy non-public students that reside in the Midd-West School District's attendance area for the 2020-2021 school year at a cost estimated at \$3,800.00. *{This is funded through Title I non-public funds.}*

4. **POLICY GUIDE 701 – FACILITIES PLANNING**

Approval is recommended to renew Policy Guide 701, Facilities Planning, without any revisions.

5. **POLICY GUIDE 702 – GIFTS, GRANTS, DONATIONS**

Approval is recommended to renew Policy Guide 702, Gifts, Grants, Donations, without any revisions.

6. **POLICY GUIDE 703 – SANITARY MANAGEMENT**

Approval is recommended to renew Policy Guide 703, Sanitary Management, without any revisions.

7. **POLICY GUIDE 705 – SAFETY**

Approval is recommended to renew Policy Guide 705, Safety, without any revisions.

8. **POLICY GUIDE 705.1 – ASBESTOS**

Approval is recommended to renew Policy Guide 705.1, Asbestos, without any revisions.

9. **POLICY GUIDE 706 – PROPERTY RECORDS**

Approval is recommended to renew Policy Guide 706, Property Records, without any revisions.

10. **POLICY GUIDE 708 – LENDING OF EQUIPMENT AND BOOKS**

Approval is recommended to renew Policy Guide 708, Lending of Equipment and Books, without any revisions.

11. **POLICY GUIDE 710 – USE OF FACILITIES BY STAFF**

Approval is recommended to renew Policy Guide 710, Use of Facilities by Staff, without any revisions.

12. **POLICY GUIDE 715 – USE OF FAX MACHINES**

Approval is recommended to renew Policy Guide 715, Use of Fax Machines, without any revisions.

13. **REVISED POLICY GUIDE 815 – ACCEPTABLE USE AND INTERNET SAFETY**

Approval is recommended of revised Policy Guide 815, Acceptable Use and Internet Safety, on first reading.

14. **2020-2021 SCHOOL CALENDAR REVISIONS**

Approval is recommended to make the following revisions to the 2020-2021 school calendar:

- ◀ October 9, 2020 – Student Half Day – 12:15 Dismissal and Teacher In-Service
- ◀ October 23, 2020 – Student Half Day – 12:15 Dismissal and Teacher In-Service

C. **PERSONNEL**

Mr. Donald D. Pinci

1. **SALARY RECOMMENDATION – BUSINESS MANAGER**

Approval is recommended of a salary adjustment for Ryan L. Wagner, Business Manager, with a salary of \$90,000.00 to be effective on September 1, 2020.

2. **MEMORANDUM OF AGREEMENT – MIDD-WEST EDUCATION ASSOCIATION AND MIDD-WEST EDUCATION SUPPORT PROFESSIONALS ASSOCIATION**

Approval is requested of a Memorandum of Agreement between the Mid-West School District, Mid-West Education Association and Mid-West Education Support Professionals Association due to concerns related to the COVID-19 pandemic for additional cleaning and sanitizing to take place in classrooms for only the 2020-2021 school year.

3. **EMPLOYMENT – CERTIFICATED**

Approval is requested to employ the following individual:

- a. Extended-rate Substitute – Jennifer L. Hostler – Special Education Teacher {Life Skills Support} – Mid-West High School – Effective: On or about November 15, 2020, through approximately January 10, 2021 – Salary: \$100.00 per day for the first thirty (30) consecutive days and \$254.11 per day for the remainder of the assignment  
*{Replacement/ Edmiston}*

4. **EMPLOYMENT – CLASSIFIED**

Approval is requested to employ the following individual:

- a. Classified Employee – Ami S. Renninger-Boop – Instructional Assistant – Library – Mid-West High School – Effective: September 29, 2020 – Salary: \$11.75 per hour  
*{Replacement/ Edmiston}*

5. **APPOINTMENTS**

a. **EXTRA-CURRICULAR**

Approval is requested to reappoint the following individuals for the 2020-2021 school year:

Erica L. Wagner	Girls Basketball Coach – Head	MWHS	\$4,417.00
Lance J. Adams	Boys Basketball Coach – Head	MWHS	\$4,417.00
Dale K. Franquet, Jr.	Wrestling Coach – Head	MWHS	\$4,417.00
Jennifer Hummel	Junior High Girls Basketball Coach	MWMS	\$2,209.00
Andrew L. Wagner	Junior High Boys Basketball Coach	MWMS	\$2,209.00
Jennifer L. Mason	Cheerleading Coach {winter season}	MWHS	\$1,448.00

b. **EXTRA-CURRICULAR**

Approval is requested to appoint the following individual for the 2020-2021 school year:

Gary S. Wray	Bowling Coach	MWHS	\$3,049.00
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6. **ADDITION TO SUBSTITUTE LIST**

a. **CERTIFICATED**



2. **ELECTION OF 2021 PSBA OFFICERS**

May I have a motion to approve David Hein for 2021 PSBA President Elect?

Motion:  
Second:  
Discussion:  
Vote:  
Result:

May I have a motion to approve Sabrina Backer or Daniel O'Keefe for 2021 PSBA Vice President?

Motion:  
Second:  
Discussion:  
Vote:  
Result:

May I have a motion to approve Michael Gossert for 2021 PSBA Treasurer?

Motion:  
Second:  
Discussion:  
Vote:  
Result:

3. **ELECTION OF PSBA INSURANCE TRUST BOARD TRUSTEES**

May I have a motion to approve the following individuals as Trustees of the PSBA Insurance Trust Board:

Michael Faccinnetto with term ending December 31, 2023  
(Bethlehem Area School District)

Marianne Neel with term ending December 31, 2023  
(Lewisburg Area School District)

Motion:  
Second:  
Discussion:  
Vote:  
Result:

4. **ELECTION OF SCHOOL BOARD SECRETARIES FORUM STEERING COMMITTEE**

May I have a motion to approve the following individuals to serve on the School Board Secretaries Forum Steering Committee:

Stephen Skrocki with term ending December 31, 2022  
(North Penn School District)

Tracy Long with term ending December 31, 2022  
(Keystone Central School District)

Motion:  
Second:  
Discussion:  
Vote:  
Result:

5. **PUBLIC ATTENDANCE AT SCHOOL ACTIVITIES/EVENTS**

Approval is requested to allow public attendance at school activities/ events up to a maximum of 25% of the seating capacity established by the Fire Marshal for both indoor and outdoor venues. The 25% does not include student participants or any Board approved coaches/advisors associated with the school activity/event. All CDC and NHI guidelines must be strictly adhered to, and are to be strictly enforced. This includes, but not limited to, social distancing and the wearing of face coverings and other guidelines set forth in the Mid-West School District's Health and Safety Plan to Return to School and the recommendations of the Superintendent of Schools.

May I have a motion to approve allowing public attendance at school activities/events up a maximum of 25% of the seating capacity established by the Fire Marshal for both indoor and outdoor venues as presented.

Motion:  
Second:  
Discussion:  
Vote:  
Result:

IX. **CLOSING CEREMONIES**

X. **PUBLIC COMMENT**

Mr. Victor L. Abate

Comment from the public is limited to three (3) minutes per person, and at the discretion of the Board President.

XI. **SCHEDULED SPEAKERS**

Mr. Victor L. Abate

XII. **REPORTS**

1. **SUPERINTENDENT**

Mr. Richard J. Musselman

2. **DIRECTOR OF CURRICULUM AND INSTRUCTION**

Mr. Joseph W. Stroup

3. **BUSINESS AND FISCAL**

Mr. Ryan L. Wagner

4. **STUDENT ATHLETIC ACTIVITIES**

Mrs. Bree A. Solomon

5. **FOOD SERVICE OPERATIONS**

Mr. John S. Rosselli



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|-------|-------------------------------------------------|------------------------|
| 6.    | <b>CENTRAL SUSQUEHANNA INTERMEDIATE UNIT</b>    | Mr. Victor L. Abate    |
| 7.    | <b>SUN AREA TECHNICAL INSTITUTE</b>             | Mrs. Julie R. Eriksson |
| 8.    | <b>PSBA LIAISON</b>                             | Mr. Donald D. Pinci    |
| 9.    | <b>POLICY COMMITTEE</b>                         | Mrs. Julie R. Eriksson |
| 10.   | <b>BUILDINGS AND GROUNDS COMMITTEE</b>          | Mr. Terry L. Boonie    |
| 11.   | <b>TECHNOLOGY COMMITTEE</b>                     | Mr. Justin T. Haynes   |
| 12.   | <b>FINANCE/BUDGET COMMITTEE</b>                 | Mr. Shawn A. Sassaman  |
| 13.   | <b>PROFESSIONAL STAFF NEGOTIATION COMMITTEE</b> | Mr. Shawn A. Sassaman  |
| 14.   | <b>SUPPORT STAFF NEGOTIATION COMMITTEE</b>      | Mr. Donald D. Pinci    |
| 15.   | <b>TRANSPORTATION COMMITTEE</b>                 | Mr. Terry L. Boonie    |
| 16.   | <b>BOARD AND/OR ADMINISTRATOR COMMENTS</b>      | Mr. Victor L. Abate    |
| XIII. | <b>ADJOURNMENT</b>                              | Mr. Victor L. Abate    |

There being no further business, the regular meeting was adjourned at \_\_\_\_\_ p.m.