

AR  
 Booneville Elementary School (Booneville School District)  
 386 West Seventh Street  
 Booneville AR 72927  
 479-675-2604

### School Parent and Family Engagement Plan

<b>School Name:</b>	Booneville Elementary School
<b>Facilitator Name:</b>	Erin Baker and Debbie Rainwater
<b>Plan Review/Revision Date:</b>	5/13/2020
<b>District Level Reviewer, Title:</b>	
<b>District Level Approval Date:</b>	

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Jyme Beth	Diffee	Principal
Jenifer	Herrera	Vice Principal
Erin	Baker	Counselor, Parent Facilitator
Debbie	Rainwater	Counselor, Parent Facilitator
Norm	Wilder	SRO, Parent
Sarah	Fisher	Teacher

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Allie	Turner	Teacher
Beth	Corley	Teacher
Dawn	Schlup	Parent
Lisa	Gray	Parent
Traci	Tanner	Parent
Kaylie	Catlett	Parent

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Tori	Parker	Parent
Rachel	Sing	Parent
Robert	Herrera	Community Member/Alumni
Edgar	Baker	Community Member/Alumni

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## **1: Jointly Developed**

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Involve parents in the development of the school parent and family engagement plan** . A scheduled meeting was conducted to provide committee members the opportunity to look over the current Parent and Family Engagement Plan and make any needed changes to the current plan.

The Parent and Family Engagement Plan will be available to parents each year at the school's Open House Night as well as online.

**Involve parents in the review, update, and improvement, at least annually, of the school parent and family engagement plan to meet the changing needs of parents and the school** . A scheduled meeting was conducted to provide committee members the opportunity to look over the current Parent and Family Engagement Plan and make any needed changes to the current plan.

**Ensure adequate representation of parents of participating children in the process in a variety of roles**. The Parent and Family Engagement committee was made up of a mixture of administrators, teachers, parents, and community members.

**Submit any parent comments to the district if the Title I Schoolwide Plan is not satisfactory to parents**. All comments and concerns to the Parent and Family Engagement Plan will be submitted to **Scotty Pierce, the District Title Coordinator at 1-855-675-3339**.

**Address opportunities for regular meetings if requested by parents**. Upon parent request, meetings will be scheduled by the School Parent Facilitators to address any problems and concerns. Parents can contact either **Erin Baker** or **Debbie Rainwater at 1-855-675-3339**.

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## **2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Conduct an annual Title I meeting**

- The school will conduct an Annual Title 1 Meeting for parents and families of the students who participate in the Title 1, Part A Program. **Scotty Pierce 1-855-675-3339**
- The school will hold their annual Title 1 meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. **Erin Baker/Debbie Rainwater 1-855-675-3339**
- Parent meeting will be scheduled in the fall. **Erin Baker/Debbie Rainwater 1-855-675-3339**
- For each Title 1, Part A School, an Annual Title 1 meeting must be conducted. The agenda, the sign in

sheet, and the minutes for this meeting must be generated separately from any other event and kept on file in the school's office. **Scotty Pierce/Erin Baker/Debbie Rainwater**

- **1-855-675-3339**

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### **3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Make the school parent and family engagement plan available to families and the local community**

- Annually by August 1, the Booneville Public School shall post to the Booneville Elementary School website the following information:
- The Booneville Elementary School's Parent and Family Engagement Plan
- A parent-friendly explanation of the school's Parent and Family Engagement Plan
- Contact information for the parent facilitators designated by the public school

□ **Ensure that the plan is written in an understandable and uniform format, to the extent practicable, provided in a language the parents can understand, and that the informational packet is appropriate for the age and grade of each child** The Family and Engagement Plan was developed with parents in mind. Parents were members of the development committee. Any restrictions with the format or language barriers can be settled by contacting either Mrs. Baker or Mrs. Rainwater. An interpreter is available upon request.

**Distribute an informational packet annually.**

- The school will distribute Informational packets each year that includes a copy of the school's parent and family engagement plan, survey for volunteer interests, recommended roles for parents/teachers/students/and school, suggestions of ways parents can become involved in their child's education, parent and family engagement activities planned for the current school year, and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email...) **Erin Baker/Debbie Rainwater 1-855-675-3339**

**Place a parent-friendly summary/explanation of the parent and family engagement plan online and as a supplement to the student handbook** A parent-friendly summary will be placed in the Booneville Public School's Handbook. Signatures will be collected acknowledging receipt of the Parent and Family Engagement plan.

- **Offer meetings at various times (such as in the morning and evening)** Meetings will be offered at various times to meet the needs of our parents and students. Online meetings will also be made available.
- **Offer meetings in different formats (such as offered online and in-person group meetings as well as home visits or other types of individual meetings)** Our meetings are typically held after school and in-person group meetings. However, we are willing to consider other types of meeting formats upon request.

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### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each**

**of the required components?**

**□ Jointly develop a School-Parent Compact**

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. **Scotty Pierce 1-855-675-3339**
- 2 Parent Teacher conferences will be held during the school year. These conferences will occur between the hours of 2pm and 7pm in order to accommodate most of our parents and families.
- An Open House will be held the week prior to school beginning. At this Open information booths will be set up for parents and families including: Title 1 information, Bus transportation, the school nurse will be present to answer questions and hand out forms, Food Service Director will provide nutritional information for parents Girl Scouts, Boy Scouts, and Adult Education.
- Parents will be surveyed in order to receive input on volunteering and careers made available on Booneville Elementary School's home page.
- Mid 9 Week Struggling Student Conferences will be held with appropriate parents

**□ Build and develop a partnership to help children achieve the challenging State academic standards** Parent Teacher conferences will be held 2 times a year to discuss with parents the results of the State Mandated Academic standards. During this time test scores will be discussed as well as expectations for the current academic year.

**□ Encourage school staff to use volunteer surveys to compile a volunteer resource book listing interests and availability of volunteers** Parents will be surveyed in order to receive input on volunteering and careers. The information received will be compiled into a Parent Volunteer Information Binder. Teachers will be encouraged to utilize the this binder to encourage parent involvement and academic collaboration.

**□ Involve parents in a variety of roles** At the beginning of the year a Parent Survey will be distributed to all parents to survey the interest of each parent and how they would like to be involved within the school system.

**5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**□ Involve parents and family members of children receiving services under Title I in the decisions regarding how reserved funds are allotted for parent and family engagement activities**

- Booneville Public Schools receives approximately \$370,000 in Title 1 Money each year.
- From the Title 1 money the district receives, approximately \$5,000 is given to each school for school resources and supplemental materials.

**6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each**

**of the required components?**

**Investigate and, where feasible, utilize community resources in the instructional program** A resource packet of Logan County is placed in the parent center, as well as the counselor's office, outlining community resources with contact information.

Also included in our parent information pack handed out at the beginning of school is a list of local resources within the Booneville area that parents can find immediately.

**Coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs (applicable to elementary schools), college and career ready resources or organizations (applicable to middle and high schools), parent resource centers, or other programs that encourage and support parents in fully participating** A parent resource center is located by the front offices. Materials are updated yearly based on the results gathered from the parent survey given at the beginning of the year. The parent center has materials that can be checked out and free materials available to take home. The free pamphlets and booklets have helpful information that deals with various struggles parents may be facing. The resource center also has access to a computer where parents can look up grades and missing assignments on eschool.

In addition, books are purchased for our Pre-K program to enhance parenting interaction. These books may deal with parenting issues or quality books to use for enjoyment.

**Consider recruiting alumni to create an alumni advisory commission** When organizing our Parent Engagement Committee, several alumni members were chosen not only for their community involvement but passion for the school. **Erin Baker/Debbie Rainwater 1-855-675-3339**

To take advantage of community resources, the school shall consider recruiting alumni from the school to create and alumni advisory commission to provide advice and guidance for school improvement. **Erin Baker/Debbie Rainwater 1-855-675-3339**

**Enable the formation of a Parent Teacher Association or organization** We currently don't have one but will be open to one if the interest arises.

**Engage in other activities that will use community resources strengthen school programs, practices, and learning** Current community resources are used within the school to help strengthen our programs. Kiwanis provide snacks for the Backpack Program, as well as school supplies and clothes to the Child Welfare Fund. The Rotary Club donates dictionaries to each of the 4th grade students. The Lions Club and Brandon Burlsworth organization help with students' glasses and eye exams. Various local churches donate to our Child Welfare Fund to ensure that students physical and academic needs are being met.

**Ensure the plan is comprehensive and coordinated in nature** When developing the Parent and Family Engagement plan, all stakeholders take part in its development.

**Incorporate this plan into the school's improvement plan** This plan is incorporated into the school's improvement plan.

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**7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Schedule regular parent involvement meetings** Parent involvement meetings are held at the beginning of the year and upon request throughout the year.

- **Provide parents with a description and explanation of the curriculum in use** At Back to School night, teachers provide parents with an explanation and curriculum in use.
- **Provide parents with individual student academic assessment results and interpretation of those results** During the Parent Teacher Conferences scheduled in September, parents will be given a copy of their child's standardized scores so that parents and teachers can work together to build a learning plan for the student.
- **Provide parents with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards** Flyers are sent home prior to testing on State Mandated Assessments. K-2 parents receive a informational flyer on the NWEA Map assessment while students in the grades 3-6 receive information on the ACT Aspire.
- **Provide assistance and instruction to parents of children served by the school in understanding these topics:** Located in the Parent Center, parents can find information on Title 1, Part A requirements, strategies parents can use to support their child's academic achievements, how to incorporate developmentally appropriate learning activities, and the use of ADE website and tools for parents.
- **Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement**  
A computer, with internet access, will be available to parents. They can use the computer to check grades and visit educational web sites. The school will open the resource center at hours that are convenient to the parents.
- **Promote and support responsible parenting** To promote and support responsible parenting, the school shall, as funds are available: purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school resource center and give parents the opportunity to borrow the materials for review.

### **8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

#### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

- **Ensure professional development requirements are met for teachers and administrators** The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parent and family engagement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.  
**Jyme Beth Diffie 1-855-675-3339**
- **That parents play an integral role in assisting student learning** The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents and families concerning the activities they feel will be most beneficial in the efforts to support their child academically.  
**Erin Baker/Debbie Rainwater 1-855-675-3339**
- **In the value and utility of contributions of parents** The school will use the results of the parent and family interest survey as a resource to aid in instruction and to build a bridge between school and family. **Erin Baker/Debbie Rainwater 1-855-675-3339**
- **In how to reach out to, communicate with, and work with parents as equal partners** Apptegy automated calling system will be utilized to communicate with parents and families. **Scotty Pierce/Laina Ray 1-855-675-3339**

**To implement and coordinate parent programs and build ties between home and school** To promote and support responsible parenting, the school shall, as funds are available: purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library and give parents the opportunity to borrow the materials for review. **Scotty Pierce/Erin Baker/ Debbie Rainwater 1-855-675-3339**

**To welcome parents into the school and seek parental support and assistance** The school shall provide, throughout the year, various programs to welcome parents and community members. This will include the Veteran's Day Program, Christmas Program, Recorder Karate, Grandparents' Lunch, Back To School Night, Awards Assemblies, Rise and Shine, and Kindergarten Graduation.

**To provide information in a format, to the extent practicable, in a language the parents can understand** All information provided can either be ordered in various languages or an interpreter can be requested. **Scotty Pierce 1-855-675-3339**

**To respond to parent requests for parent and family engagement activities** In an effort to increase parent and family engagement, a district Facebook page will be used to inform parents of ways to become involved. **Laina Ray 1-855-675-3339**

In an effort to increase parent and family engagement, an Elementary School Facebook page will be used to inform parents of ways to become involved. **Brandy Ryan 1-855-675-3339**

**To recognize that a parent is a full partner by including in the school handbook the school's process for resolving parent concerns** Included in the school's policy handbook, the process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. **Scotty Pierce/Jyme Beth Diffie 1-855-675-3339**

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### **9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

#### **Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

**Flexible Options: Arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators who work directly with participating children, with parents unable to attend conferences at school to maximize parental involvement and participation in their children's education.** Not only do we conduct our annual meetings, but we try to make ourselves available to meet parents needs. We are available at both Parent Teacher conferences to talk about Parent and Family Engagement and Open House as well.

**Community and Business Roles: Develop appropriate roles for community-based organizations and businesses in parent and family engagement activities.** When developing our Parent and Family Engagement plan, we included not only alumni members, but also members of various businesses to offer input into the development of our plan.

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**(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)**

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#### **District Feedback**

Attention: Changes Needed!

In Compliance

