

**APPALACHIA INTERMEDIATE UNIT 8
BOARD OF SCHOOL DIRECTORS
ALTOONA, PENNSYLVANIA
AUGUST 27, 2020
6:30 P.M.**

MINUTES

The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, August 27, 2020. Mr. Thomas Bullington, Board President, led the group in the flag salute and moment of silence.

ROLL CALL: The meeting was called to order at 6:30 p.m. by the Board President, Mr. Thomas Bullington, with the following additional board members present: Ms. Kathy Burch, Dr. Kamal Gella, Ms. Kathy Hough, Ms. Nora Hrubochak, Mr. Ron Johnston, Mr. William Pataki, Mr. Marion Pheasant, Mr. Michael Revak, Mr. William Rievel, Ms. Linda Smith, Mr. Stephen Thompson, and Ms. Tammy Witherite – 13 – present.

OTHERS ATTENDING: Others in attendance were: Ms. Jennifer Anderson, Dr. Thomas Butler, Dr. Malynda Maurer, Mr. Jason McMillen, Ms. Karlie Shook, Ms. Janel Vancas, Ms. Sue Wolf, and Dr. Amy Woomer – Staff. Mr. Sam Clapper – Solicitor.

VISITORS: Ms. Connie Way ESPA/PSEA/NEA Representative, and Ms. Lori Carrier were present. The press was not in attendance.

EXECUTIVE DIRECTOR'S UPDATE:

Dr. Butler shared information on IU8 Extended Campus.

ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF

AUGUST 27, 2020: On a motion by Ms. Hough and seconded by Mr. Revak and carried by unanimous voice vote, the written Agenda as well as the supplemental were approved, with the removal of Item#19 Memorandum of Understanding, removal of name from Item#20 World of Learning (WOL), and addition of effective date for Item#33 Extended Campus Consultant Agreement.

MINUTES: On a motion by Ms. Hough and seconded by Mr. Revak and carried by voice vote, the minutes of the July 23, 2020 regular meeting, numbered pages 1-6, which were previously distributed to each member, were approved.

AGENDA ITEMS APPROVED....On a motion by Ms. Hough seconded by Mr. Johnston and carried by roll call vote, the following Agenda items were approved – Treasurer’s Reports and Listing of Bills:

Roll call vote – yes – Mr. Thomas Bullington, Ms. Kathy Burch, Dr. Kamal Gella, Ms. Kathy Hough, Ms. Nora Hrubochak, Mr. Ron Johnston, Mr. William Pataki, Mr. Marion Pheasant, Mr. Michael Revak, Mr. William Rievel, Ms. Linda Smith, Mr. Stephen Thompson, and Ms. Tammy Witherite.

*Dr. Gella abstained from voting on Highmark & Subsidiaries under the Listing of Bills item.

A. TREASURER’S REPORTS: The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for July 2020, included in the August 27, 2020 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.

B. LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 07/01/20 – 07/31/20 as listed on gold summary pages, General Checking Account from 07/13/20 – 08/14/20, as listed on gold summary pages and Online Registration Account from 07/01/20 – 07/31/20 as listed on gold summary pages, which were included in the August 27, 2020 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – No action required:

- 1) Investments – The reports to the Board on the securities presently held and the record of investments for July 2020 was filed with the Supplemental to Official Minutes for final audit.
- 2) Budget Summary Report – The detailed fiscal reports, pages 1-63, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for July 2020 were presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

AGENDA ITEMS APPROVED...On a motion by Dr. Gella seconded by Ms. Hrubochak and carried by roll call vote, the following Agenda items were approved – Bills to be Paid, New Lease Agreement, Special Education Service Rates, Transportation Contractor Rate, Additional Drivers, Purchases for Safe Schools Grantee/Nonpublic, Central Cambria Contracts, Contracted Services, Agreement, World of Learning (WoL), Central PA Digital Learning Foundation (CPDLF), Change in Employment Status-Temporary Professional to Professional, Additional Days/Hours Worked by Employees, Resignations/Retirements, Leaves of Absence, Approval of Day-to-Day Substitutes, Equipment Donation, IU8 Health & Safety Plan, Renegade Consulting Services, Supervisor of World of Learning Job Description, Supervisor of World of Learning Salary Adjustment, Extended Campus Consultant Agreement, Other Business (A1-2a-b), Memorandum of Understanding, and Schoology:

Roll call vote – yes – Mr. Thomas Bullington, Ms. Kathy Burch, Dr. Kamal Gella, Ms. Kathy Hough, Ms. Nora Hrubochak, Mr. Ron Johnston, Mr. William Pataki, Mr. Marion Pheasant, Mr. Michael Revak, Mr. William Rievel, Ms. Linda Smith, Mr. Stephen Thompson, and Ms. Tammy Witherite.

BUSINESS

BILLS TO BE PAID:

Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

NEW LEASE AGREEMENT:

Approval was given to enter into a lease agreement with Bishop Carroll Catholic High School for lease of space by the IU for classroom space at the rate of \$575.00 per month.

SPECIAL EDUCATION SERVICE RATES:

Approval was given to set annual service rates for 2020-2021 special education programs per the attached schedule (gray attachment).

TRANSPORTATION CONTRACTOR RATE:

Approval of the following new contractor & rates was approved for the 2020-2021 School Year.

Contractor	Modified Quotation Rate	Vehicle Type
Queue Business Systems, Inc./ DBA Raystown Transit Service	\$140.00 \$110.00-\$255.35	W/C Veh Van

ADDITIONAL DRIVERS:

Approval of the following additional contracted transportation drivers was given for the 2020-2021 school year.

Contractor:

Queue Business Systems, Inc.
DBA Raystown Transit Service

Driver:

Adams, Debra
Allen, Lettie
Caber, Donald
Claar, Galen
Dobson, Christopher
Femea, Earl
Focht, Lee Ann
Forshey, Susan
Harkleroad, Shae
Kiser, Myrtle
Mater, David
Mehok, Lisa
Pry, Samuel
Turnbaugh, Marcene

EDUCATION PROGRAMS & SERVICES**PURCHASES FOR SAFE SCHOOLS GRANTEE/NONPUBLIC:**

- A.** Approval was given to purchase security equipment from GovConnections, Inc. on behalf of Johnstown Christian School for security upgrades to their school at a cost not to exceed \$8,650.00.
- B.** Approval was given to purchase security equipment and labor from InShore Technologies on behalf of Johnstown Christian School for security upgrades to their school at a cost not to exceed \$9,200.00.
- C.** Approval was given to purchase training program services from Gittings Security, Inc. on behalf of All Saints Catholic School at a cost not to exceed \$20,000.00.
- D.** Approval was given to purchase training program services from Gittings Security, Inc. on behalf of Bishop Guilfoyle Catholic High School at a cost not to exceed \$20,000.00.

CENTRAL CAMBRIA CONTRACTS:

- A.** Approval was given to renew the contract with Central Cambria School District to provide lunches for students educated by IU8 staff at the Appalachian Youth Service (AYS) Program in Ebensburg during the 2020-2021 school year. The cost of a meal is \$3.15, an increase of \$0.05 per meal from last school year.
- B.** Approval was given to set the cost of a student lunch at \$1.60 for the 2020-2021 school year at the AYS Program, an increase of \$0.05 per meal from last school year. The Intermediate Unit will follow the federal school lunch guidelines to determine free and reduced lunch eligibility.

CONTRACTED SERVICES:

- A. Approval was given for contracted services with Jeanette Black to provide Federal Program Coordinator Trainings and consultation for the school year 2020-2021 at a cost not to exceed \$4,350.00
- B. Approval was given to renew a one-year contract with Bennis Public Relations for communication/marketing services. Up to 12 hours per month will be provided at a cost of \$1,000.00 per month.
- C. Approval was given to contract with ReadyRosie, an evidence informed and research-based family engagement and early learning resource. IU8 will purchase extended access for 2 elementary schools, within the IU8 service area, through July 31, 2021. Costs will not exceed \$2,400.00 and will be paid for through the Title 1 Rural Capacity Building Consortium.

AGREEMENT:

Approval was given to renew the agreement with Commonwealth Charter Academy Charter School to provide services, effective September 1, 2020 through August 31, 2021 at rates in accordance with the 2020-2021 Intermediate Unit 8 Special Education service rates.

MEMORANDUM OF UNDERSTANDING:

~~Approval was given to renew the Memorandum of Understanding with Community Action Partnership of Cambria County Early Childhood Programs to provide breakfast/lunch to eligible children participating in Early Intervention Preschool Program at the Early Childhood Programs center in Johnstown. Breakfast rate is \$1.84 per child per day, Lunch rate is \$3.41 per child per day. Total cost not to exceed \$7,000.00 for the period of September 8, 2020, through June 30, 2021.~~

WORLD OF LEARNING (WOL):

Approval was given to compensate the following WOL Facilitators for their time on course development and modifications:

Wan-Tzu Chen – \$1,600.00; Chinese, level 3 development

Laura Hanley - \$500.00; Chinese, Course ARC modifications

~~Caroline S. Robinson – \$1,000.00; Arabic development~~

Melissa Henderson - \$500.00; Spanish & French, Course ARC modifications

CENTRAL PA DIGITAL LEARNING FOUNDATION (CPDLF):

Approval was given to accept the services provided by CPDLF to carry out summer school through Extended Campus. The cost for this service will not exceed \$5,679.80.

CHANGE IN EMPLOYMENT STATUS; TEMPORARY PROFESSIONAL TO PROFESSIONAL:

Approved the issuance of a professional contract to the following temporary professional employees who have completed three years of satisfactory service:
AMBER FILKINS – KRISTA FREHN – CARLY RIGGLEMAN – MEGHAN YOUNG

ADDITIONAL DAYS/HOURS WORKED BY EMPLOYEES:

Approved the payment of additional days/hours of work by IU employees beyond the amount of time stipulated in the Collective Bargaining Agreement(s) or the maximum hours approved by the Board. Situations occur that result in the necessity to work beyond the traditional work day/year. All such days/hours submitted for payment must be approved by the appropriate departmental director. This approval will be for additional days/hours that may be worked from July 1, 2020 through June 30, 2021.

RESIGNATIONS/RETIREMENTS:

- A.** Approved the resignation of Melanie A. Christner, Teacher – Alt. Ed., EFP/Everett, effective the Close of Business 08/18/2020.
- B.** Approved the resignation of Bryanne N. Michaels, Teacher – AS, Itinerant – Cambria County, effective the Close of Business 08/19/2020.
- C.** Approved the resignation of Elin M. Brennsteiner, Hourly Aide – MDS, Westmont High School, effective the Close of Business 08/13/2020.
- D.** Approved the resignation of Tara R. Bass, Hourly Aide – DD, North Star Middle School, effective 08/17/2020.

LEAVES OF ABSENCE:

Approved FMLA leave, without pay, for Employee ID 5819, effective 09/18/2020 through 01/04/2021.

APPROVAL OF SUBSTITUTES (DAY-TO-DAY):

- A.** Approved Stephanie A. Boring as a Day-to-Day Sub. Aide (Pending required paperwork).
- B.** Approved McKenna J. Chesnutwood as a Day-to-Day Sub. Aide (Pending required paperwork).
- C.** Approved Jasmine M. Rohrer as a Day-to-Day Sub. Aide (Pending required paperwork).

EXECUTIVE OFFICE**NOTICE TO PERSONNEL – *For Information Only:***

There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

EQUIPMENT DONATION:

Approval was given to donate an installed reading loft system to the Cambria County Head Start Program (CCHSP) located at the Admiral Perry Vo-Tech. The current estimated value of the equipment is \$1,700.00. Upon Board approval, the ownership and maintenance of all equipment will be at the sole responsibility and discretion of CCHSP.

IU8 HEALTH & SAFETY PLAN:

Approval was given for IU8 administrative team to make updates and adjustments to the IU8 Health and Safety Plan approved on 7/23/2020. Adjustments to the Plan would reflect updated guidance for K-12 schools and be aligned to the Plan's categories and elements.

RENEGADE CONSULTING SERVICES:

Approval was given to enter into an agreement with Renegade Consulting Services, Inc. in the amount of \$22,000.00 to provide the Advanced Leadership Institute for members of the IU8 Leadership Team during the 2020-2021 school year.

SUPERVISOR OF WORLD OF LEARNING JOB DESCRIPTION:

Approval was given to revise the Supervisor of World of Learning job description to reflect current needs of IU8 (white attachment).

SUPERVISOR OF WORLD OF LEARNING SALARY ADJUSTMENT:

Approval was given to make a salary adjustment for Dr. Patricia Mulroy, Supervisor of World of Learning, to a pro-rated amount of \$80,000.00 effective September 1, 2020.

EXTENDED CAMPUS CONSULTANT AGREEMENT:

Approval was given to enter into an Agreement, effective August 1, 2020, with Mr. Jeffrey Malaspino to provide services to assist in the outreach to school districts for the IU8 program Extended Campus. The cost is \$300.00 a day not to exceed \$40,000.00.

OTHER BUSINESS:**A. SUPPLEMENTAL:****1) RESIGNATIONS/RETIREMENTS:**

Approved the resignation of Danielle M. Hay, Social Worker, Somerset Office, effective the Close of Business 08/26/2020.

2) RECOMMENDED TO BE HIRED:

a) Approved hiring Taylor A. Whited, Open Assignment Teacher - SLS, Itinerant - 4 Counties, 1-B - \$43,998.85, effective 08/28/2020.

b) Approved hiring Krystyn L. Farabaugh, Reading Specialist, Non-Public - Cambria County, 6-D - \$49,951.85 (Prorated), effective date to be determined (Pending required paperwork).

MEMORANDUM OF UNDERSTANDING:

Approval was given to renew the Memorandum of Understanding with Community Action Partnership of Cambria County Early Childhood Programs to provide breakfast/lunch to eligible children participating in Early Intervention Preschool Program at the Early Childhood Programs center in Johnstown. Breakfast rate is \$1.89 per child per day; lunch rate is \$3.51 per child per day. Total cost not to exceed \$8,300.00 for the period of August 26, 2020, through May 31, 2020.

SCHOOLGY:

Approval was given for a one-year contract with Schoology. Access to this LMS will afford IU8 the opportunity to support districts using this platform with professional learning. The implementation fee and seat costs will not exceed \$3,500.00.

FUTURE MEETINGS...The next Committee/Board Meeting is scheduled for **Thursday, September 24, 2020**, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT...The meeting was adjourned at 6:36 p.m. on a motion by Ms. Hough seconded by Mr. Thompson and carried by unanimous voice vote.

Respectfully submitted,

Dr. Amy Woomeer, Board Secretary

Thomas Bullington, Board President

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