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# Sanford School Department

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SCHOOL COMMITTEE:

Don Jamison, Chair Jonathan Mapes, Vice-Chair  
John Roux Emily Sheffield Kendra Williams

September 23, 2020

Dear Families/Guardians,

The Special Education team at your child's school will be contacting you to help develop an Individual Remote Learning Plan (IRLP) for your child. This document is recommended from the Maine Department of Special Services as a way to communicate how your child will be accessing his or her Special Education program during a hybrid or remote situation.

While your child currently has an IEP, the IRLP is a temporary plan to be used while the student is at home. Due to some goals or teaching strategies requiring the student to be in person, the services in the IRLP may not be exactly the same as the IEP. Again, this is a temporary plan until your child can return to his or her classroom. Together, we will identify a communication plan, what services will look like and if any goals need to be changed or added in order to address his/her needs at home.

Meetings will be held for students who are fully remote and for students whose IEP was due at the end of the 19-20 school year. We will then work to develop the IRLP for students who are currently attending school. You can find additional information on the IRLP at <https://www.maine.gov/doe/learning/specialed/director> (scroll to bottom of page.) Your input is important and we look forward to working with you during this challenging time.

Thank you,



Tammy Delaney