



**Waterloo Community Unit School District No. 5
Kennel Klub After School Program
Grades K - 5
2023-2024**

**Please fill out the form
at the end of this
packet, sign and return
it to any of the Kennel
Klub locations listed.
Signed electronic
copies may be sent to
the address below.
Keep all other pages
for your records.**

Program Locations:

**WJ Zahnow Elementary School 301 Hamacher Street 618-939-3458
Rogers Elementary School 200 North Rogers Street 618-939-3454
Gardner Elementary School 1 Ed Gardner Place 618-939-3060
Waterloo, IL 62298**

The Waterloo Community Unit School District has its own after school program for Kindergarten through Fifth Grade students attending W.J. Zahnow Elementary, Rogers Elementary, and Gardner Elementary.

Kindergarten - First Grade students attend Zahnow Elementary.
Second - Third Grade students attend Rogers at Elementary.
Fourth - Fifth Grade students attend Gardner Elementary.

Hours of Operation and Pricing Overview:

**3:00 PM to 6:00 PM for Zahnow,
Rogers, and Gardner Elementary**

This program provides children of working parents a safe, well-supervised environment, consisting of homework time, enrichment activities, and both indoor and outdoor recreation time. Kids are encouraged to be kids and have fun with their friends!

Tuition is due weekly for the upcoming week of service.

**\$15.00 per day, per child for 1-2 days a week
\$12.00 per day, per child for 3-5 days a week
\$10.00 additional daily fee, per child for care on a half day.**

****Kennel Klub does not offer a morning session. Please refer to the Kennel Klub calendar, located on the district website for half days.**

***Family discount if 2 or more children attend the program. (please refer to fees section)**

**Kennel Klub Director:
Tina Seymour
618-540-9626
tseymour@wcusd5.net**

**Waterloo Community
Unit School District No. 5
302 Bellefontaine Drive
Waterloo, IL 62298**

**Phone: 618-939-3453
Fax: 618-939-4578**



Kennel Klub Mission Statement

Our mission is to provide children a safe, caring, and happy environment where they are encouraged to be kids and have fun!

Kennel Klub Goals:

- To allow children opportunities for positive social interaction with peers
- To provide an atmosphere that fosters the development of a positive self image
- To support each child's individuality and growing independence
- To encourage kindness and respect toward all people
- To offer open communication and respect for all families

Kennel Klub Activities:

- Group enrichment games
- Table games
- Both indoor and outdoor recreation
- Arts and crafts activities
- Snack time (Kennel Klub provides a daily snack)
- Daily homework time (staff will assist as needed)

Kids are encouraged to participate and interact with their peers and in all activities. However, rest and relax areas are available for kids that may need or want some down time after a busy day at school. Activities are adapted to meet the needs and interests of our Kennel Klub students and may vary from day to day.

Fees:

-Weekly tuition must be paid promptly each week, prior to the child's attendance, in order to hold your position in the program.

-Checks (**made payable to WCUSD#5**) can be dropped off in one of the Kennel Klub tuition boxes. These are located at each Kennel Klub site.

-There will be a yearly receipt of payments provided for tax purposes, as well as, statements or receipts as needed, upon request.

\$15.00 per day, per child for 1-2 days a week (after school only)

\$12.00 per day, per child for 3-5 days a week (after school only)

\$10.00 additional daily fee, per child for care on half day off school

*There is a family discount if you have 2 or more children in the program.

\$5.00 off per week, per family if your children attend part time (1-2 days a week)

\$10.00 off per week, per family if your children attend full time (3-5 days a week)

A late fee of \$1 per minute after 6:05 pm will be assessed for any child not picked up by closing. In the event a student is still in the program's care at 6:30 p.m., and parents cannot be reached, the Waterloo Police Department may be contacted to pick up the child. If police intervention is required, the child may be immediately dismissed from the program.

Safety: Student safety is our primary concern.

- All students in attendance are signed in when arriving at Kennel Klub after school, and must be signed out by the adult picking up.
- All adults that pick up students must be listed on the registration form(see attached) for student release.
- Adults may be requested to show proper identification when picking up, if they are not recognized by the staff member on duty.
- A parent/guardian must report when a student is going to be absent. This can be done by contacting Tina, via email or phone.



Inclement Weather

Kennel Klub will remain closed on snow days & major holidays. (please see the Kennel Klub calendar)

The last day of school will be the final day of Kennel Klub for that school year.

Medicine

- The medication policy outlined in the Zahnow, Rogers, and Gardner Elementary handbooks will be followed.
- All prescriptions and over-the-counter medications must be given to the Director, or Kennel Klub Lead staff person, if the medicine is to be given during the program hours.
- A student who becomes ill while in attendance at Kennel Klub must be picked up promptly upon notification.

Injuries

- The Kennel Klub staff will treat minor injuries such as scrapes, scratches, insect bites, etc., as needed.
- Any serious injury or head injury will be reported to the parents immediately, so the appropriate action may be taken. If a major injury occurs the staff will immediately call 911 and the parents, or the emergency contacts, if parents can't be reached.
- If the parent or emergency contacts cannot be reached, and in the judgment of the program authorities immediate medical treatment and/or hospital service is needed (including ambulance), your child will be sent to an available hospital and all related fees will be assessed to the parents.

Discipline

- Our philosophy and intent is to provide a healthy and happy environment for all students, promoting self-respect, respect for others, and self-discipline. Students who participate in the Kennel Klub program are expected to follow the general school rules. (listed in the Zahnow, Rogers, and Gardner Elementary school handbooks) Students will be provided with Kennel Klub expectations specific to the building/grade level of attendance, upon entry to the program.
- Parents will receive two behavior warnings. In the event of a third occurrence, the child may be removed from the program and all paid fees forfeited.
- Cases of gross disrespect or insubordination will result in immediate dismissal from the program.

For more information or questions regarding the Kennel Klub program, please contact Tina Seymour at tseymour@wcusd5.net or 618-540-9626.

**Waterloo Community Unit School District No. 5
 Kennel Klub - After School Care
 2023 - 2024 Registration Form & Agreement**

Child's Name	Grade	Date of Birth	Gender	<i>Teacher's Name</i> <i>(to be filled in after school starts)</i>
_____	_____	_____	M/F	_____ EXT. _____
_____	_____	_____	M/F	_____ EXT. _____
_____	_____	_____	M/F	_____ EXT. _____
_____	_____	_____	M/F	_____ EXT. _____

Hours of operation: 3:00-6:00 PM Zahnow, Rogers, & Gardner

(Circle **PM** days attending)

Please explain any varying schedule below.

M T W TH F

Does your child have any dietary restrictions? Yes No If yes, explain: _____

Does your child have any allergies? Yes No If yes, explain: _____

Does your child have any other medical condition(s) we should know about? Yes No If yes, explain: _____

Child(ren's) Address _____

Parent(s) or guardian (s) with whom child resides:

Name: _____ Relationship to child(ren) _____

Home address, if different from child: _____

Home phone: _____ Cell Phone: _____ Work Phone: _____

Email Address: _____

Name: _____ Relationship to child(ren) _____

Home address, if different from child: _____

Home phone: _____ Cell Phone: _____ Work Phone: _____

Email Address: _____

Person responsible for payment if different from above: Name _____

Address _____ Phone _____

****Important: Please fill out and sign the back page****

Any changes in the list below MUST be received from you in writing. **NO unauthorized person will be allowed to pick up your child(ren).**

Authorized Contacts- Person(s) authorized to pick up and call regarding your child:

- 1. Name _____ Phone# _____ Relationship _____
- 2. Name _____ Phone# _____ Relationship _____
- 3. Name _____ Phone# _____ Relationship _____

- 1. The Waterloo Community Unit School District #5 Kennel Klub will assume full responsibility for my child(ren) from the time he/she arrives at the program until the child is called for by me or another authorized person. The child will be signed in upon arrival and be signed out by an authorized person.
- 2. I understand I am responsible for providing transportation home for my child(ren).
- 3. **An overtime fee of \$1 per minute will be assessed if pickup is after 6:05pm. Late fees must be paid or the child may not be permitted to return to the program. Three late pickups will result in dismissal from the program.**
- 4. I understand that during vacation periods and days that schools are closed, Kennel Klub may not be open. Please refer to the Kennel Klub calendar for dates that Kennel Klub will be open.
- 5. **I agree to pay on a weekly basis. BALANCES MUST BE PAID IN FULL WEEKLY FOR THE UPCOMING WEEK AS AGREED, OR SERVICES MAY BE DENIED UNTIL PAYMENT IS MADE IN FULL.**
- 6. Latchkey Program operates Monday-Friday when school is in session, as well as other dates noted on the Kennel Klub calendar, and serves grades Kindergarten through 5th grade.
- 7. **I understand that if my child has a schedule change, and will not be attending Kennel Klub on his or her scheduled day, I will need to contact the director so the Kennel Klub staff can be alerted of the change.**

I agree to adhere to the Waterloo Community Unit School District No.5 Kennel Klub registration policies as listed in the Registration Agreement and Parent Information Sheet. I give my child permission to participate fully in this program.

Parent or guardian signature _____ Date _____

For questions: Contact Tina Seymour, Kennel Klub Director, at tseymour@wcusd5.net or 618-540-9626

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